Nitesh Khandelwal

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Address: #68, James Colony, Sector-3, Vidhyadhar Nagar, Jaipur (Raj.)

**Career Objective**

To climb up the management ladder by adding value to my skillsets and taking more and more responsibility along with authority.

**Educational Profile**

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| --- | --- | --- | --- | --- | --- |
| **Course** | **Specialization** | **Name of the Institution** | **Board/University** | **Year of passing** | **Percentage(%)** |
| M.B.A | Finance | I.B.M.R Business School, Ahmedabad | Sikkim Manipal University | 2010 | 69.66 |
| B.Com | ABST,EAFM, ASP | S.S.Jain Subodh College, Jaipur | Rajasthan University | 2006 | 49.05 |
| XII | Commerce | S.V.M Public School, Jaipur | CBSE | 2003 | 66.4 |
| X | - | T E A, Assam | CBSE | 2001 | 59.6 |

**Certifications**

* Basic Elementary Course, NIIT in the Year 2002-03
* AMFI, NCFM Certified in the year 2009

**Professional Experience**

* **ICICI Prudential Life Insurance Co. Ltd., Jaipur from Mar/12 – Till Date**

Designation – Senior Financial Service Manager

**Roles and Responsibilities:**

* Get Leads from Bank and Sales Life Insurance Products.
* Sales Life Insurance through Channel Partner.
* To pitch in with Company's products with the target customer (prospect).
* To explain the products in detail.
* **Infosys Bpo Ltd., Jaipur from Nov/10 – Apr/11**

Designation – Process Executive

**Roles and Responsibilities:**

* Part of the Pilot Batch team for Sedalia (USA) for Order2Cash, tracking client activities and training. **{Accounts Receivables} Freedom Communications.**
* Keeping a track of all the payments and making Cash entries (Credit card, Checks & Cash) received from Advertisers and Subscribers and updating their accounts with their Aging balance.
* Tallying the daily cash receivable with Bank Deposits.
* Maintaining good relationship with customers by providing them Satisfactory services.

**Summer Interenship Programme (May/09 – Jun/09)**

* 2 month training in **Kajaria Ceramics Ltd**. on “Study and Analysis of market share and dealer satisfaction“.

**Job Description:**

* Meeting the dealers of kajaria ceramics ltd. and making a brief review of company and its products considering various attributes.

**Personal Information**

Father’s Name : Mr. M.L. Khandelwal

Mother’s Name : Mrs. Premlata Khandelwal

Date of Birth : 01 September, 1984

Sex : Male

Marital Status : Married

Nationality : Indian

Languages known : English, Hindi.

**Date: - Nitesh Khandelwal**

**Place: -**