**VIKAS YOGESHBHAI DALWADI**

NAVJIVAN SOCIETY, CHIKHODRA, TAL. & DIST:- ANAND

E-mail : [vikas\_dalwadi@yahoo.co.uk](mailto:vikas_dalwadi@yahoo.co.uk) Mob : +91 8758 174 174

#### Objectives:

#### Seeking National level assignment in Banking & Financial Field in an organization of high repute.

#### Work Experience :

**ICICI PRUDENTIAL LIFE INSURANCE Co. Ltd**

**August 2011 to till Date**

* Working as a Senior Financial Services Manager.
* Got the First Promotion in six month of joining as Financial Services Consultant to Associate Financial Services Consultant.
* Have finished my second goal sheet as well and I promoted as a Senior Financial Service Manager.
* Presently I am handling Life Insurance for ICICI BANK, PETLAD & VASAD Branch,
* Cross selling from the Different types of product Like CASA to FD, RD to FD and LI, MF etc,
* Maintaining a good Relationship with the HNI Customers as well as NRI Customers,
* Handling a customer complaints & achieving a positive outcomes
* Work very closely to with the ICICI Bank Branch Staff as well as other staff also.
* I have achieved so many Honorable Prizes and Trophies during this journey.

**In U. K.**

**M.V.T. LIMITED [An Indian Garments shop**] **Nov 2010 to 31st May,11**

* Worked as Bookkeeper.
* Handling Daily Accounts like sales, purchase, cash book, bank book of all four shops.
* Handling Pay-roll responsibilities.

**GALA CORAL GROUP**

**Feb 2010 To Oct 2010**

* Worked as Customer Service Assistant.
* Accept cash, cheque, or bankcards for payment; completing cheque & bankcard transactions according to established procedure.
* Maintaining Cash Accounting & Report any discrepancies.
* Training new cashiers.

**In India**

**ICICI PRUDENTIAL LIFE INSURANCE Co. Ltd**

**April 2006 - July 2009**

* Worked as Advisor.
* Achieve targets at an individual level which feed into the overall business targets
* Deliver coaching and feedback to Sales Agents to accelerate performance & achieve goals
* Identify any training needs and participate in training sessions for new recruits and existing employees when required
* Referral point for handling customer complaints to achieve a positive outcome
* To work closely with other teams and departments to ensure consistency and best practice.

**Education Qualification**

**Diploma In import & Export Management** ( A Grade)

IIIEM, Ahmedabad Dec 2013 to June 2014

**Master of Commerce in Business & Accounting** (Second Classt)

S.P.University, V.V.Nagar July 2007- April 2009

**Bachelor of Commerce in Business & Accounting** (Pass Class)

S.P.University, V.V.Nagar June 2004- April 2007

**H.S.C.**  (47.5%)

Anand Highschool, Anand ,(G.S.HS.E.B.) March 2004

**S.S.C.** (65.14%)

Sardar Patel Highschool, Anand, (G.S.S.E.B.) March 2002

**Interpersonal:**

* Mature and open-minded approach to work.
* Enthusiastic & committed individual who thrives on challenging tasks.
* Proven skill at working on own initiative & as an active team player.
* Would like to achieve challenging tasks and proven my work ability.
* Committed to achieve professional excellence.
* Ability to study problems in depth and arrive to corrective measures.
* Would like to travel at new places and meet the new peoples.
* Verbal & Written communication skills

**Computer Skill:**

* MS Office Practice (MS Office: MS Windows, Word, and Excel & PowerPoint)
* Financial Accounting System on Accounting Software Tally9.0
* Internet Explorer, Email, Search Engine

**Personal Details :**

Date of Birth : 14th Sep 1987

Nationality : Indian

Gender : Male

Marital Status : Married

Languages Known : English, Hindi, Gujarati

**References**:

**1.** YAJJUVENDRASINH GOHIL

BRANCH MANAGER,

HDFC BANK LTD,

PETLAD

MO. NO.- +91- 76005 79848

**2.** KAPIL SOLANKI

BRANCH MANAGER,

HDFC BANK LTD,

VASAD

**3.**ROOPAM KULSHRESHTHA

BRANCH MANAGER,

ICICI BANK LTD,

VASAD

MO. NO.- +91- 98250 25821

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vikaskumar Dalwadi

Anand