**RESUME**

Mob No: +91-9769254124

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**Monisha Parekh**

**Career objective**

To be a part of the organization where work culture is challenging and environment competitive, that makes an optimum utilization of my potential and gives me opportunity to contribute towards growth and success of the organization.

**Educational Qualifications**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Qualification** | **Board/University** | **Institution** | **Year of Passing** | **Percentage[%] & Class** |
| MMS  (Finance) | Mumbai University | Navinchandra Mehta Institute of Technology & Development | 2015 | Pursuing last  Semester |
| BMS | Mumbai University | Patkar & Varde College of Commerce & Science | 2012 | 71 (First Class) |
| H.S.C -Commerce | Maharashtra State Board | Mithibai College | 2009 | 67 (First Class) |
| S.S.C | Maharashtra State Board | G.E.S (Goregaon Education Society) | 2007 | 80 (Distinction) |

**Certifications:**

* NSE’s NCFM certification in Equity Derivatives

**Extra-Curricular Activities and Achievements:**

* Mumbai Police Training-Zone5 - 2013 (Stress management, Meditation)
* 1st place in Treasure Hunt at Springz ( N.L. College, Malad-2011)
* Excellence in Economics at prime vision commerce classes

**Positions Held**

* NMITD College BSE’s SHARE BAZAR -Core Organizing Team (2013-14)
* NMITD Roobaroo- Core Organizing Team- (2013-14)
* Team Leader -Advaita Pratishthan-NMITD College-(2013-14)
* Patkar College’s Spandan Festival- Core Organizing Team- (2010-11)
* Core Committee of Social and Cultural Committee at NMITD (2014-15)
* Team Lead for 28 promoters at MT Educare’s festival –‘ONYX’

## Professional Experience

**Work Experience**

**Organization - Tata Consultancy Services –BFS -BPO (1 Year)**

**Designation** – Associate (Trainee)

**Job Description** - Operating Citi Bank credit card accounts.

Check Credit Status and arranging payment plan for the customers

Reviewing Delinquent accounts and checking penalized Accounts

Train colleague on new process.

**Industry Projects-**

Name - A project with Nirmal Bang on Share Market & Equity Derivatives

Objective – To understand function of Equity Stocks and Derivatives and Online Share trading

Duration - 2 Months

Mentor – Vikas Patva (Proprietor at Prince Shares & Securities)

**Strengths –**

* Communication and Analytical skills
* Prioritizing things in crisis
* Leadership skills

**Hobbies & Interests** –

* Travelling
* Reading Fiction Novels

**Personal Details**

Permanent Address: 318/10, Jawahar nagar Rd.no.17, Goregaon (West), Mumbai-4000062

Date of Birth: 11th November, 1990

Gender: Female

Marital Status: Single

Language Known: English, Hindi, Gujarati & Marathi

(Monisha Parekh)