

Assessment Task 1 **Becoming a professional**

Communication Tasks (10%)

Due dates: Monday 9:00am Week 2, 4, 6 (3 Sept), 9, 12

All students will be expected to complete five (5) communication tasks during Weeks 1-12 following the tutorials. Each communication task will repeat four (4) key questions which ask you to critically reflect on the development of your professional skills and competencies over the semester (~100 words each). Refer to referenced work and examples from research, experience and content covered in the lectures, readings, tutorials, and the Industry Experts sessions in your responses to demonstrate achievement of learning and professional skills.

Your responses will be assessed using the assessment rubrics in the Course Outline p. 8.

For further information about this task see the Course Outline p. 5.

Sample Communication Task Response

On a scale of 0-100, how confident do you feel about your ability to lead diverse team activities?

(57)

Please explain using examples

I have some experience leading diverse teams working on university projects. Diverse teams include "Different types of individuals with a variety of skills, knowledge, abilities and perspectives" (Pieterse, Kourie & Sonnekus, 2006). While Liang, Liu, Lin, & Lin (2007) argue that knowledge diversity positively affects performance, it was the hardest thing for me to manage when making design and project management decisions. Each team member had different ideas and I found it difficult to acknowledge each member's contribution to the discussion. As a leader I was expected to intervene to make the final decision. I don't feel that I have the appropriate tools and communication strategies needed to manage conflict and discussions effectively. This semester I aim to use the [Foundation Coalition](#) approaches to improve decision making in teams.

Tutor Comments

The student enters into a personal discourse to explore possible reasons for observed outcomes. Evidence and support is evident and effective. (Mark 3/4)