



Department of Health
National Capital Region
VALENZUELA MEDICAL CENTER
Padrigal St. Karuhatan, Valenzuela City
Telefax No. 294-4625

FM-PROC-002
Rev 2-01

PURCHASE ORDER

Supplier: **LAMBERT TRADING**

P.O. No.: **25-02-019**

Address: **Marcos District, Poblacion, Talavera, Nueva Ecija**

Date: **02/06/2025**

TIN: **220-834-592-000**

Mode of Procurement: **SHOPPING**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **VALENZUELA MEDICAL CENTER**

Delivery Term: **20CD**

Date of Delivery:

Payment Term:

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
3	piece	BALLPEN, Black Brand: Panda	950	5.00	4,750.00
4	piece	BALLPEN, Blue Brand: Panda	770	6.00	4,620.00
5	piece	BALLPEN, Red Brand: Panda	390	6.00	2,340.00
11	piece	CLEARBOOK, A4 size, refillable, Plastic, 20 transparent pockets (min.)	75	50.00	3,750.00
14	box	CLIP BACKFOLD, all metal, clamping: 25mm (+1mm), Small, 12 pieces/box Brand: MGK	50	13.00	650.00
15	box	CLIP BACKFOLD, all metal, clamping: 32mm (+1mm), Medium, 12 pieces/box Brand: MGK	55	27.00	1,485.00
18	piece	CORRECTION TAPE, Film base type, disposable, Single Line Tape, Usable Length 8m minimum Brand: Stark	725	20.00	14,500.00
21	piece	DATA FILE BOX, Made of chipboard, with closed ends, Outside Dimension: W - 125mm (min); H - 230mm (min); L - 400mm (min); with finger ring & pocket for label insert Brand: Generic	300	80.00	24,000.00
22	piece	DATA FOLDER, Made of chipboard, taglia lock, Dimension: W - 75mm (min); H - 230mm (min); L - 380mm (min); with finger ring & pocket for label insert Brand: Generic	170	70.00	11,900.00
				Sub-Total	67,995.00
(Total Amount in Words)					

In case of failure to make the full delivery within the time specified above a penalty of one-tenth (1/10)
of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

FEB 14 2025

EDILBERTO V. CAVANEYRO MD, MHA, FPCS, FPSGS
OIC-Medical Center Chief II

Conforme:

Signature over Printed Name of Supplier

Date

Funds Cluster:
Funds Available:

ORS/BURS No. **25-02-065**

Date of the ORS/BURS: **07 FEB 2025**

MAINTENANCE & OTHER
OPERATING EXPENSES
Amount:

Php 390,035.60

RAYMUND JOE B. MACUANA
Accountant III



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Place of Delivery :	VALENZUELA MEDICAL CENTER	Delivery Term :	20CD
Date of Delivery :		Payment Term :	

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
26	piece	ENVELOPE, Expanding, Plastic, legal, Material: Polypropylene plastic, With elastic strap, LxW (min): 380mmX260mm, Thickness (min.): 0.50mm, Expansion (min.): 30mm Brand: Generic	80	70.00	5,600.00
31	unit	EXTERNAL HARD DRIVE, 1TB, 2.5" SATA HDD, USB 3.0 Brand: Adata	12	3,690.00	44,280.00
32	box	FASTENER, METAL, non-sharp edges, for paper, 70mm between prongs, 50 sets per box Brand: Bindermax	80	113.57	9,085.60
35	piece	FLASH DRIVE, 16 GB capacity, USB version 2.0/3.0 port compatible, plug-n-play, with light indicator, Individually Pack Brand: Sandisk	15	240.00	3,600.00
36	piece	FOLDER, pressboard, 369mm x 242mm (-5mm), expandable, Expansion: 39mm (-3mm), Heavy duty paper board, 100 pieces/box Brand: X-files	700	15.00	10,500.00
39	piece	FOLDER, with TAB, legal, Tagboard/carrier/foldcote/custock board, Leaf Dimension: 240mm x 365mm (+1mm), 100 pieces/pack Brand: System	1,400	3.75	5,250.00
40	jar	GLUE, 200 grams, with tapered applicator attached to the cap Brand: Kippy	50	115.00	5,750.00
52	unit	MOUSE, Optical, Usb Connection Type, With scroll wheel and left and right click button, 1 unit in individual box	5	160.00	800.00
				Sub-Total	84,865.60

(Total Amount in Words)

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Place of Delivery : VALENZUELA MEDICAL CENTER	Delivery Term : 20CD
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Stock No.	Unit	Description	Quantity	Unit Cost	Amount
53	pad	Brand: A4Tech NOTEPAD, Stick-On, 2x3" min., 100 sheets per pad	150	12.00	1,800.00
54	pad	Brand: HBW NOTEPAD, Stick-On, 3x3" min., 100 sheets per pad	95	21.00	1,995.00
55	pad	Brand: HBW NOTEPAD, Stick-On, 3x4" min., 100 sheets per pad	10	23.00	230.00
62	ream	Brand: HBW PAPER, MULTI-PURPOSE, 70gsm., size: 210mm x 297mm (A4), 500 sheets per ream, Any wrapping paper and carton box (outer box) packaging shall be 100% recycle fiber	655	185.00	121,175.00
63	ream	Brand: Natural PAPER, MULTI-PURPOSE, 70gsm., size: 216mm x 330mm (Legal), 500 sheets per ream, Any wrapping paper and carton box (outer box) packaging shall be 100% recycle fiber	495	205.00	101,475.00
73	piece	Brand: Natural SIGN PEN, Black, liquid/gel ink, 0.5mm needle type	200	21.00	4,200.00
74	piece	Brand: MyGel SIGN PEN, Blue, liquid/gel ink, 0.5mm needle type	200	21.00	4,200.00
77	piece	Brand: MyGel STAMP PAD, Felt, bed dimension: 60mm x 100mm	10	30.00	300.00
81	piece	Brand: HBW STAPLER, standard type, load cap 200 staples (min), One time binding capacity of 2-20 sheets multi-purpose paper (70gsm), 1pc in individual packaging	20	90.00	1,800.00
				Sub-Total	237,175.00

(Total Amount in Words)

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Place of Delivery : VALENZUELA MEDICAL CENTER	Delivery Term : 20CD
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Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		P.R. No. 24-10-1028 dated 10/14/2024 NOA dated 01/31/2025 Resolution No. 2025-001-B dated 01/24/2025 Allocation: MMS XXXXXXXXXXXXXXXXXXXX Nothing Follows			
				Sub-Total	0.00

(Total Amount in Words)	Three Hundred Ninety Thousand Thirty Five pesos and 60/100 only	P 390,035.60
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