



Republic of the Philippines  
Department of Health  
National Capital Regional Office  
**VALENZUELA MEDICAL CENTER**  
Padrigal St., Karuhalan, Valenzuela City  
Telefax No. 294-4625

FM-PROC-010  
Rev 2 - 03/15/17

## JOB ORDER

JOB ORDER NO.: 25-03-028  
DATE: March 6, 2025  
Mode of Procurement: Small Value Procurement

TO: **NANOTECH INTERNATIONAL LIFT SERVICES, INC.** AUTHORITY FOR WORK ORDER:  
#46B UNIT A&B JTVCF BLDG. LUZON ST. CENTRAL SIGNAL VILLAGE TAGUIG CITY 1630

(1) Completion time from the date this work order received by the Contractor/Supplier: 9 months

(2) PARTICULARS: Monthly Preventive Maintenance Service of Passenger Elevator at VMC- Motorpool Building BRAND: FUJI-SL

ITEM NO.	WORK TO BE DONE	monthly	9	6,900.00	TOTAL PRICE 62,100.00
1	Monthly Preventive Maintenance Service of Passenger Elevator at Valenzuela Medical Center- Motorpool Building (Full-SL, 1350kgs, 4 stops)  <b>Scope of Work:</b> <i>Examine, adjust and lubricate all the appropriate parts of all motors, controllers, brakes, door operators, rail guides, lift cars, and inspect the wear and tear condition of the equipment</i>				
	<b>1. Car Top</b> <i>Inspection of Car top sheave, hoist rope, Car top, safety switches</i>				
	<b>2. Car door</b> <i>Inspection of Door guide &amp; eccentric rollers, Belt and pulley, Door arm and gripper, Slide guide, Car door switches, Power supply, Wire termination, Run-by at all floors, Leveling vain, Car top lightings</i>				
	<b>3. Elevator Shaft</b> <i>Inspection of Main Ropes (tension and condition), Limit Switch (contacts, running clearance), Slide guide, Counterweight assembly (guide roller, counterweight blocks, compensating rope), Landing door (hanger rollers, eccentric rollers, air cord, slide guide shoe, lathe rollers, door contact/ interlock, door hanger rails, headers, air cord pulley, wirings, door sill)</i>				
	<b>4. Cleaning of Elevator Shaft</b> <i>Inside Car &amp; COP - Inspection of Interior, Car light, Car Fan, Intercom, COP Switches</i>				
	<b>5. Cleaning of Car Fan, Intercom, COP switches</b>				
	<b>6. Elevator Pit</b>				
	<b>Sixty Two Thousand One Hundred Pesos Only</b>				62,100.00

PURPOSE Monthly Preventive Maintenance Service of Passenger Elevator at VMC- Motorpool Building BRAND: FUJI-SL

(3) REQUISITIONER:	(4) FUNDS AVAILABLE:
 Engr. MELVIN C. OROG Signature over Printed Name Engineer II, EFMS	 RAYMOND J. MACUANA Signature over Printed Name Accountant III

- (5) THIS IS TO CERTIFY THAT the plans and specification and scope of work are of Government Standard and that the price as indicated on the Abstract of Canvass and supported by the Canvass Proposals is fair and reasonable as offered to this office.
- (6) In case of failure to make the completion time of work order within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

I FURTHER CERTIFY that this procurement is for the benefit of the **VALENZUELA MEDICAL CENTER**.

Recommending Approval:

ENGR. ZORAIDA S. CUADRA  
Signature Over Printed Name  
OIC, Hospital Operations and Patient Support Division

(7) Received work order and bind myself to conditions as specified in paragraphs (1) & (2) above	(6) APPROVAL (SEC.2048 Admin Code)
SUBJECT TO REFUND UPON DISALLOWANCES MADE TO THE COMMISSION ON AUDIT	 EDILBERTO V. CAVANEYRO, MD, MHA, FPCS, FPGS Signature over Printed Name OIC-Medical Center Chief
CONFORME	
RECEIVED BY THE SUPPLIER	
REPRESENTATIVE	
DATE	3/14/25



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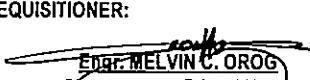
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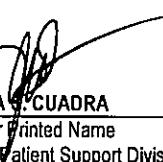
ITEM NO.	WORK TO BE DONE	TOTAL PRICE
	Inspection and Cleaning of Buffer lubricating oil/spring condition, Buffer Switches, Pit light, running clearance	
	Examine and test once a month during regular visit all safety devices	
	Emergency minor adjustments callback service without extra charge besides the regular examination in case of breakdown, disorderly operation or malfunction of the equipment	
	Service provider shall advise the end-user all defective and worn-out parts to be replaced	
	Submit PM and Service Reports signed by Supervisor	
	Provide Certificate of Good and Safe Running Condition signed and sealed by PME	
	Conduct Load Testing as scheduled	
	Conduct annual mantrap training	
	Availability: Technicians 24/7 available in case of emergency	
	PR No. 25-02-231 dated February 13, 2025	
	NOA dated 03/03/2025	
	Resolution No. 2025-082 dated 2/26/25	
	Allocation: EFMS	
	<b>Small Value Procurement</b>	
	***** Nothing Follows *****	

**Sixty Two Thousand One Hundred Pesos Only** 62,100.00

PURPOSE **Monthly Preventive Maintenance Service of Passenger Elevator at VMC- Motorpool Building BRAND: FUJI-SL**

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Signature over Printed Name  
Engineer II, EFMS
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RAYMOND B. MAGUANA  
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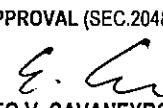
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Signature over Printed Name  
OIC-Medical Center Chief