



JOB ORDER

12 FEB 2025

JOB ORDER NO.: 25-02-017

DATE: February 10, 2025

Mode of Procurement: Small Value Procurement

TO: By: INHDYAT INC. Time: 2:05
111 Road 8 cor. Road 1, Brgy. Bagong Pag-Asa, Quezon City

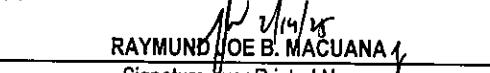
AUTHORITY FOR WORK ORDER:

- (1) Completion time from the date this work order received by the Contractor/Supplier: 1 year
- (2) PARTICULARS: Quarterly Preventive Maintenance Service of Fire Detection and Alarm System of Hospital Building.

ITEM NO.	WORK TO BE DONE	TOTAL PRICE		
1	Quarterly Preventive Maintenance Service of Fire Detection and Alarm System of Valenzuela Medical Center - IDS BUILDING & MOTORPOOL BUILDING	4	quarterly	35,000.00
Scope of Works:				
A. The service provider shall furnish all tools, labor and supervision necessary for the Preventive Maintenance of Fire Detection and Alarm System (FDAS) at VALENZUELA MEDICAL CENTER - IDS & MOTORPOOL BUILDING All works shall include but not limited to the following:				
1. Check connectivity of wiring/system, functionality tests of all devices				
2. Initiating Devices: Inspection and Cleaning of Smoke Detectors, Heat Detectors, Supervisory Devices, Waterflow Devices, Manual Pull Station				
3. Check-up and cleaning of Fire Alarm Bell. & Push Button/Horn/Strobe Light. Wipe out, Chemical contact cleaner, Air blower, Vacuum Cleaning				
4. Check-up and cleaning Fire Alarm Control Panel				
5. Inspection of Fuse Terminals and Primary Power Supply				
6. Inspection of Panel trouble signal LED's and Lamps				
7. Inspection of battery (Swelling or Loose Connection).				
8. Test battery-load voltage.				
9. Test and inspection of panel functionality, LED's, Fuses and other components.				
10. Tightening screw connection and terminal lugs.				
11. Testing and commissioning.				
B. Recommend repair and replacement of all parts of FDAS (if necessary)				
BALANCE FORWARDED				140,000.00

PURPOSE Quarterly Preventive Maintenance of Fire Detection and Alarm System of Hospital Building.

To ensure 100% operation at all times. For early response in case of fire incident.

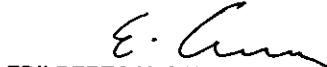
(3) REQUISITIONER:	(4) FUNDS AVAILABLE:
 ENGR. MELVIN C. OROG Signature over Printed Name Engineer II, EFMS	 RAYMOND JOE B. MACUANA Signature over Printed Name Accountant III
(5) THIS IS TO CERTIFY THAT the plans and specification and scope of work are of Government Standard and that the price as indicated on the Abstract of Canvass and supported by the Canvass Proposals is fair and reasonable as offered to this office.	(6) In case of failure to make the completion time of work order within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

I FURTHER CERTIFY that this procurement is for the benefit of the VALENZUELA MEDICAL CENTER.

Recommending Approval:

ENGR. ZORAIDA S. CUADRA

Signature Over Printed Name
OIC, Hospital Operations and Patient Support Division

(7) Received work order and bind myself to conditions as specified in paragraphs (1) & (2) above	(6) APPROVAL (SEC.2048 Admin Code)
SUBJECT TO REFUND UPON DISALLOWANCES MADE TO THE COMMISSION ON AUDIT	 EDILBERTO V. CAVANEYRO, MD, MHA, FPCs, FPGs Signature over Printed Name OIC-Medical Center Chief II
CONFORME	
RECEIVED BY THE SUPPLIER	
REPRESENTATIVE	
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