



REQUEST FOR QUOTATION

PR NO. 25-09-1412

October 6, 2025

The Valenzuela Medical Center (VMC) through its Bids and Awards Committee (BAC) intends to procure the "SUPPLY AND DELIVERY OF CONSUMABLES FOR MIMEOGRAPHING MACHINE COMPATIBLE TO DUPLO DIGITAL DUPLICATOR/DUPRINTER DP-6235" for the Engineering & Facilities Management Section in accordance with Section 34.1 (Small Value Procurement) of the Implementing Rules and regulations of the Republic Act No. 12009.

Please send your **price offer** for the items listed below duly signed by you or your duly signed by you or your authorized representative not later than **October 9, 2025 10:00am**. The VMC-BAC, reserves the right to accept, reject & waive defects in the canvass.

ITEM NO.	UNIT	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL COST
		SUPPLIES FOR MIMEOGRAPHING MACHINE Brand/Model: DUPLO DIGITAL DUPLICATOR/DUPRINTER DP-G325 SN: 180982431 Area: QMS OFFICE			
1	CRGS	G14 INK CARTRIDGE	60	750.00	45,000.00
2	ROLLS	DRG20 MASTER ROLL	8	2,950.00	23,600.00
		Delivery: 15 calendar days upon receipt of PO			
				GRAND TOTAL	68,600.00

Copies of the following documentary requirements such as Certificate of Registration from BIR, Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) registration, Business/Mayor's Permit with O.R. renewal, Valid Philgeps Certificate, Updated Tax Clearance Certificate and Notarized Hard Copy of Omnibus Sworn Statement are also required to be submitted along with your quotation/proposal.

Proposal may be submitted manually at the BAC Secretariat, Procurement Office, Valenzuela Medical Center, Padrigal St., Karuhatan, Valenzuela City or through email at vmc_bac@yahoo.com. For any clarification, you may call **Ms. Christallyne Castro** at telephone no. **8294-46-25** or via email at vmc.bac2025@gmail.com.

LIGAYA E. UBALLE, MPA
Head, BAC Secretariat / Procurement

"PHIC Accredited Healthcare Provider"
"Valenzuela Medical Center...Where your health matters most"



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