



Republic of the Philippines  
Department of Health  
Metro Manila Center for Health Development  
**VALENZUELA MEDICAL CENTER**



**REQUEST FOR QUOTATION**  
**PR NO. 25-09-1387**

The Valenzuela Medical Center (VMC) through its Bids and Awards Committee (BAC) intends to procure the "SUPPLY AND DELIVERY OF ONE (1) UNIT HEAVY DUTY PAPER SHREDDER" for the Professional Education Training Research Unit in accordance with Section 34.1 (Small Value Procurement) of the Implementing Rules and regulations of the Republic Act No. 12009.

Please send your **price offer** for the items listed below duly signed by you or your duly signed by you or your authorized representative not later than **October 21, 2025 10:00am**. The BAC reserves the right to accept, reject & waive defects in the canvass.

QTY	UNIT	ARTICLES	UNIT PRICE	TOTAL COST
<b>PR# 25-09-1387</b>				
1	unit	<b>PAPER SHREDDER, HEAVY DUTY</b> <i>Specification:</i> <ul style="list-style-type: none"> <li>* Shred Capacity: 80gsm and up</li> <li>* Operation: Electronics</li> <li>* Shred speed: 2-2.5 m/3in</li> <li>* Waste Volume: 40-50 liters</li> <li>* Voltage: 230v /60hz</li> <li>* 200 sheet cross cut automatic paper shredder</li> <li>* 60 on/ 45 min off for auto feed tray run time</li> <li>* 10 mins on / 45 mins off for manual feed slot run time</li> <li>* Soft touch control panel</li> <li>* With led indicator for stand by / overload / overheat / open door / bin full / feed error</li> <li><b>*Warranty: 2 years on parts and labor</b></li> <li>* Auto Start / Stop function</li> <li>* Anti jam reverse functions</li> <li>* Dimensions (L) 34 x (W) 46 x (H) 57 cm</li> <li>*Preferably with green eco product (non toxic, energy efficient, uses recyclable packaging)</li> </ul> <i>Allocation: PETRU</i>	23,995.00	23,995.00
			<b>TOTAL:</b>	<b>23,995.00</b>

Copies of the following documentary requirements such as Certificate of Registration from BIR, Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) registration, Business/Mayor's Permit with O.R. renewal, Updated Philgeps Certificate, Updated Tax Clearance Certificate, ITR 2024, and Brochure are also required to be submitted along with your quotation/proposal.

Proposal may be submitted manually to the BAC Secretariat, Procurement Office, Valenzuela Medical Center, Padrigal St., Karuhatan, Valenzuela City or through email at [vmc.bac2025@gmail.com](mailto:vmc.bac2025@gmail.com). For any clarification, you may call **Ms. Aileen Pacheco** at telephone no. **8294-46-25** or via email at [vmc.bac2025@gmail.com](mailto:vmc.bac2025@gmail.com).



**LIGAYA E. UBALLE**  
Bac Sec Head/Procurement

"PHIC Accredited Healthcare Provider"  
"Valenzuela Medical Center...Where your health matters most"



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