

Republic of the Philippines  
Department of Health  
Metro Manila Center for Health Development  
**VALENZUELA MEDICAL CENTER**



January 22, 2024

**ATTY. ROSECHELAN CHARITY G. ACORDA-ADONGAY**

Acting Director II  
Civil Service Commission – Field Office  
Department of Health  
Sta. Cruz, Manila



Dear **Atty. ACORDA-ADONGAY**:

May we respectfully request your good office to publish the attached bulletin of vacant position of this office.

Thank you.

Very truly yours,

  
**ESTELA E. JAVIER, MD, FPOGS, FPSMS**  
Officer-In-Charge, Medical Center Chief II

SVV:CBV:ppmcb

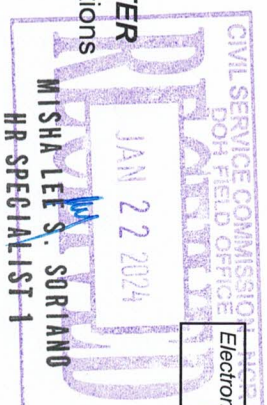
**“PHIC Accredited Healthcare Provider”**

**“Valenzuela Medical Center...Where your health matters most”**

• Padrigal St., Karuhatan, Valenzuela City 1441 • Trunk Line: 294-67-11 loc. 134; • Fax: 291-42-59

• URL: <http://vmc.doh.gov.ph> • Email: [valgen\\_hosp@yahoo.com](mailto:valgen_hosp@yahoo.com)

Republic of the Philippines  
**VALENZUELA CITY MEDICAL CENTER**  
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filed, at the VALENZUELA CITY MEDICAL CENTER in the CSC website:

**ESTELA E. JAVIER, MD, FPOGS, FPSMS**  
Officer-in Charge, Medical Center Chief II  
Date: January 22, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assign
					Education	Training	Experience	Eligibility		
1	Nurse I	OSEC-DOHB-NUR1-30004-1998	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080	1. Organizational Commitment 2. Integrity 3. Quality Service 4. Teamwork 5. Stewardship of Resources 6. Self Development 7. Attention to Communication	Nursing Division
2	Nurse I	OSEC-DOHB-NUR1-30018-1998	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Division
3	Nurse I	OSEC-DOHB-NUR1-30018-2020	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Division
4	Nurse I	OSEC-DOHB-NUR1-30020-1998	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Division
5	Nurse I	OSEC-DOHB-NUR1-30021-2020	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Division

6	Nurse I	OSEC-DOHB- NUR1-30022- 1998	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080	1. Organizational Commitment	Nursing Divisio	
7	Nurse I	OSEC-DOHB- NUR1-30022- 2020	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Divisio	
8	Nurse I	OSEC-DOHB- NUR1-30023- 1998	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Divisio	
9	Nurse I	OSEC-DOHB- NUR1-30044- 2013	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Divisio	
10	Nurse I	OSEC-DOHB- NUR1-30046- 2013	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Divisio	
11	Nurse I	OSEC-DOHB- NUR1-30047- 2013	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Divisio	
12	Nurse I	OSEC-DOHB- NUR1-30050- 2013	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		5. Stewardship of Resources	Nursing Divisio
13	Nurse I	OSEC-DOHB- NUR1-30051- 2013	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		6. Self Development	Nursing Divisio
14	Nurse I	OSEC-DOHB- NUR1-30070- 2015	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		7. Attention to Communication	Nursing Divisio
15	Nurse I	OSEC-DOHB- NUR1-30072- 2015	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080			Nursing Divisio

16	Nurse I	OSEC-DOHB- NUR1-30074- 2015	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080	1. Organizational Commitment 2. Integrity	Nursing Divisio
17	Nurse I	OSEC-DOHB- NUR1-30075- 2015	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Divisio
18	Nurse I	OSEC-DOHB- NUR1-30076- 2015	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Divisio
19	Nurse I	OSEC-DOHB- NUR1-30079- 2020	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Divisio
20	Nurse I	OSEC-DOHB- NUR1-30080- 2020	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080	3. Quality Service	Nursing Divisio
21	Nurse I	OSEC-DOHB- NUR1-30081- 2015	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080	4. Teamwork	Nursing Divisio
22	Nurse I	OSEC-DOHB- NUR1-30081- 2020	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080	5. Stewardship of Resources	Nursing Divisio
23	Nurse I	OSEC-DOHB- NUR1-30082- 2020	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080	6. Self Development	Nursing Divisio
24	Nurse I	OSEC-DOHB- NUR1-30083- 2015	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080	7. Attention to Communication	Nursing Divisio
25	Nurse I	OSEC-DOHB- NUR1-30086- 2015	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Divisio



36	Nurse I	OSEC-DOHB-NUR1-30101-2014	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080	1. Organizational Commitment 2. Integrity	Nursing Division
37	Nurse I	OSEC-DOHB-NUR1-30104-2020	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Division
38	Nurse I	OSEC-DOHB-NUR1-30105-2020	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080	3. Quality Service	Nursing Division
39	Nurse I	OSEC-DOHB-NUR1-30115-2020	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080	4. Teamwork	Nursing Division
40	Nurse I	OSEC-DOHB-NUR1-30117-2020	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080	5. Stewardship of Resources	Nursing Division
41	Nurse I	OSEC-DOHB-NUR1-30118-2020	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080	6. Self Development	Nursing Division
42	Nurse I	OSEC-DOHB-NUR1-30121-2020	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080	7. Attention to Communication	Nursing Division
43	Nurse I	OSEC-DOHB-NUR1-30126-2020	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Division
44	Nurse I	OSEC-DOHB-NUR1-30130-2020	15	36619	Bachelor of Science in Nursing	None Required	None Required	RA 1080		Nursing Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below later than February 9, 2024.

1. **Letter of Intent or Application Letter;**
2. Completely filled out **Personal Data Sheet** (CS Form 212 Rev 2017);
3. **Credentials:** Photocopy of Authenticated/Certified True Copy of:

- Diploma
- Transcript of Records
- Certification of Completion of Residency Training, Diplomat or Fellow, if applicable
- Certificate of Training/Seminars Attended, if applicable

**Note: Authenticated/Certified True Copy must be presented upon submission of complete requirements**

4. **Eligibility:** Photocopy of Authenticated/Certified True Copy of:

- PRC License, Board Rating, and Board Certificate
- CSC Professional and/or Sub-professional
- Other related eligibility

**Note: Authenticated/Certified True Copy must be presented upon submission of complete requirements**

5. Original copy of latest **NBI Clearance**
6. Photocopy of **Performance Rating** in the last rating period, if applicable
7. Photocopy of **Certificate of Employment with Actual Duties and Responsibilities**, if applicable
8. Photocopy of **Birth Certificate** (PSA Copy)
9. Photocopy of **Marriage Certificate** (PSA Copy), if applicable

**QUALIFIED APPLICANTS** are advised to hand in or send through courier their application to:

ESTELA E. JAVIER, MD, FPOGS, FPSMS

Officer-in Charge, Medical Center Chief II

Thru: Christopher B. Villafria

Supervising Administrative Officer

Padrigal St., Karuhatan, Valenzuela City

[valgen\\_hosp@yahoo.com/vmc\\_hrd@yahoo.com](mailto:valgen_hosp@yahoo.com/vmc_hrd@yahoo.com)

**NOTE:**

All vacant positions shall be open to all qualified applicants regardless of age, gender, civil status, disability, religion, ethnicity, social status, class, political affiliation, or other similar factors/personal circumstances which run counter to the principles of merit and fitness for the job and equal employment opportunity.

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**