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VALENZUELA MEDICAL CENTER
ACCOUNTING SECTION



Republic of the Philippines
Department of Health
National Capital Regional Office
VALENZUELA MEDICAL CENTER
Padrigal St., Karuhalan, Valenzuela City
Telefax No. 294-4625

FM-PROC-010
Rev 2 - 03/15/17

13 JAN 2025

JOB ORDER

JOB ORDER NO.: 25-01-003

DATE: January 9, 2025

Mode of Procurement: Small Value Procurement

TO: **3J POWER CONSTRUCTION CORPORATION**
Lot 6 Block 4 Marang Road, Mahogany Homes Maly, San Mateo

AUTHORITY FOR WORK ORDER:

(1) Completion time from the date this work order received by the Contractor/Supplier: 1 year

(2) PARTICULARS: Quarterly Preventive Maintenance of Automatic Fire Suppression System of VMC Main Building

ITEM NO.	WORK TO BE DONE	TOTAL PRICE			
1	Quarterly Preventive Maintenance of Automatic Fire Suppression System of Valenzuela Medical Center - Main Building	4	Quarterly	34,900.00	139,600.00
Scope of Works:					
1. Mobilization and coordination to building maintenance personnel					
2. General inspection of the system					
3. Visual inspection of all regulating pressure					
4. Manual testing of valve switches (open/close)					
5. Test and visual inspection of the following:					
a. Flow Control Valve:					
* Close and re-open valve to test the tamper switches					
* Lubricate stem, close and re-open the valve to test distribute the lubricant					
b. Fire department connection main drain					
c. Fire Hose Cabinets - Testing and Visual inspection					
6. Test of cut-in and cut-off of fire pump and jockey pump					
7. Test inspection of wiring and components of the control panel					
8. Operational testing of the system for 30min. (Return to tank flow test) to verify its condition					
9. Return to service of the system					
10. Drain water on the system to flush our sediments and particles and replace					
BALANCE FORWARDED					
139,600.00					

Proper maintenance significantly extends the lifespan of fire suppression systems. Regular inspections, cleaning, and preventive maintenance help prevent premature wear & tear, corrosion, or deterioration of system components. CALENDAR YEAR: FOR 2025

(3) REQUISITIONER:

Engr. GERARDO E. LINGAT
Signature over Printed Name
Engineer III, EFMS

(4) FUNDS AVAILABLE:

RAYMUND JOE B. MACUANA
Signature over Printed Name
Accountant III

- (5) THIS IS TO CERTIFY THAT the plans and specification and scope of work are of Government Standard and that the price as indicated on the Abstract of Canvass and supported by the Canvass Proposals is fair and reasonable as offered to this office.
(6) In case of failure to make the completion time of work order within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

I FURTHER CERTIFY that this procurement is for the benefit of the VALENZUELA MEDICAL CENTER.

Recommending Approval:

ENGR. ZORAIDA S. CUADRA

Signature Over Printed Name
OIC, Hospital Operations and Patient Support Division

(7) Received work order and bind myself to conditions as specified in paragraphs (1) & (2) above

SUBJECT TO REFUND UPON DISALLOWANCES MADE TO THE COMMISSION ON AUDIT

CONFORME

RECEIVED BY THE SUPPLIER

REPRESENTATIVE

DATE

(6) APPROVAL (SEC.2048 Admin Code)

E. C. JAN 16 2025
EDILBERTO V. CAVANEYRO, MD, MIA, FPCS, FPSGS

Signature over Printed Name
OIC-Medical Center Chief II



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(2) PARTICULARS: Quarterly Preventive Maintenance of Automatic Fire Suppression System of VMC Main Building

ITEM NO.	WORK TO BE DONE	TOTAL PRICE
	BALANCE FORWARDED	139,600.00
	Other terms and condition:	
a.	Service provider shall submit a checklist form for all activities done for the period signed by the service provider engineer noted and accepted by hospital engineer or authorized representative	
b.	Service provider shall submit detailed report for any defects/ malfunctioning of the system	
c.	Certificate of testing that Automatic Fire Sprinkler is in good running condition to be issued to the VMC-EFMS	
d.	Response time for emergency calls due to system failure/ false alarm shall be not later than four (4) hours upon notice/call during working hours and services when needed within 24 working hours from the time of request	
e.	The service provider shall be responsible and liable for the cost or repair due to damages caused by its own staff while conducting its maintenance work.	
	PR No. 24-12-1251 dated December 02, 2024 / NOA dated 1/3/2025 / Resolution No. 2025-019 dated 12/26/2024 / Allocation: EFMS Small Value Procurement ***** Nothing Follows *****	
	One Hundred Thirty Nine Thousand Six Hundred Pesos Only	139,600.00

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- PURPOSE
- (3) REQUISITIONER: Engr. GERARDO E. LINGAT
Signature over Printed Name
Engineer III, EFMS
- (4) FUNDS AVAILABLE: RAYMUND JOE B. MACUANA
Signature over Printed Name
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Signature Over Printed Name
OIC, Hospital Operations and Patient Support Division

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