



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12042028

Procuring Entity VALENZUELA MEDICAL CENTER

Title SEMI-ANNUAL PREVENTIVE MAINTENANCE OF NEGATIVE PRESSURE WITH COMPLETE SUPPLY OF LABOR, TOOLS AND MATERIALS FOR VMC-IDS BUILDING

Area of Delivery Metro Manila

Solicitation Number:	VMC-2025-160	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	General Repair and Maintenance Services	Date Published	17/05/2025
Approved Budget for the Contract:	PHP 563,082.06	Last Updated / Time	16/05/2025 13:56 PM
Delivery Period:	7 Day/s	Closing Date / Time	21/05/2025 10:00 AM
Client Agency:			
Contact Person:	Diana C. Pulido BAC Secretariat / Procurement Padrigal St., Karuhatan, Valenzuela City Metro Manila Philippines 63-2-82944625 vmc_bac@yahoo.com		

Description

Semi-Annual Preventive Maintenance of Negative Pressure with Complete Supply of Labor, Tools and Materials for Valenzuela Medical Center - IDS BUILDING

1. Semi-Annual Preventive Maintenance for Negative Pressure at Clean Write Shop & Supply Room (1 UNIT)
2. Semi-Annual Preventive Maintenance for Negative Pressure at Reagent Preparation Room (1 UNIT)
3. Semi-Annual Preventive Maintenance for Negative Pressure at PCR Room (1 UNIT)
4. Semi-Annual Preventive Maintenance for Negative Pressure at Template Adding Room (1 UNIT)
5. Semi-Annual Preventive Maintenance for Negative Pressure at Specimen Receiving Room (1 UNIT)
6. Semi-Annual Preventive Maintenance for Negative Pressure at Specimen Handling/Sample Preparation Room (1 UNIT)
7. Semi-Annual Preventive Maintenance for Negative Pressure at Counter Receiving (1 UNIT)

Semi-Annual Preventive Maintenance of Negative Pressure Exhaust Fan Unit Vents, Grill and Ducting
Scope of Work:

- Verification and checking of the negative pressure room for proper functionality
- Checking and thorough cleaning with proper maintenance of the exhaust fan, includes dusts and oil removal, greasing joints and other movable parts.
- Checking and cleaning fan assembly, lube fan bearings and motor bearings
- Checking belts and sheaves and make adjustment for proper functions.
- Tighten all nuts, bolts and mounting hardware
- Checking and cleaning of vents, grills and make proper adjustment of the dumper and vacuum ducting.

Semi-Annual Preventive Maintenance and Cleaning of Airconditioning Units

Scope of Work:

- Verification and checking of the airconditioning unit for proper functionality.
- Checking the refrigerant level for the efficiency of the cooling system.
- Checking and thorough cleaning of the air-filter. Water pressure spray for cleaning the whole condenser and evaporator system.
- Checking and thorough cleaning with proper maintenance of the condenser and evaporators coils which is the most important part of the split split system air condenser.
- Checking of tubing for compressor and inspection of drain pans and make de-clogging.
- Checking and cleaning fan assembly, lube fan bearing and motor bearings.
- Lubricating all movable parts.
- Tighten all nuts, bolts and mounting hardware.
- Checking and cleaning of vents, grills and make proper adjustment of the damper and vacuum ducting.
- Perform Testing and Commissioning of the System. Semi-Annual Preventive Maintenance of HEPA Filter Box/Chamber
- Check for visible dirt and debris: Periodically examine the filter for signs of clogging or damage
- Ensure proper airflow: A clogged filter can restrict airflow, leading to reduced efficiency and potential strain on the air system.
- Look for signs of damage: Inspect for tears, holes, or any other physical damage to the filter material.
- Cleaning and Decontamination of HEPA Filter chamber/box
- Replacement of HEPA Filter

Semi-Annual Preventive Maintenance of Exhaust Blowers

Check and Inspect:

- Fan Blades: Check for damage, cracks, or excessive wear.
- Motor: Inspect for signs of overheating, loose connections or unusual noises.
- Belts: Check for wear, cracks, or slippage.
- Bearings: Inspect for excessive wear or play
- Mounting hardware: Ensure all bolts and fasteners are tight.
- Ductwork: Check for leaks, damage, or loose connection.
- Electrical connections: Inspect for loose or corroded connections.
- Lubrication: Lubricate moving parts (e.g., bearings, shafts) as recommended by the manufacturer

Testing and Balancing:

- Check Air flow measurement
- Check Air Balancing
- Check Air Change Computation
- Check Room Pressure Testing
- Submission of Testing and Balance Report

*The preventive maintenance shall be conducted by competent and experienced personnel.

*Availability: Ensure 24/7 standby support for emergency repairs; service charges shall be incurred only when corrective actions are required due to failure or damage of major system components specifically in cases of mechanical or electrical failure.

*Service Provider shall advise the end-user all defective and worn-out parts to be replaced.

*Submit PM and Service Report signed by Supervisor

Quantity: 2

Unit Cost: 281,541.03

Total Cost: 563,082.06

**** nothing follows ****

A copy of your UPDATED legal requirements (Certificate of Registration from BIR, SEC/DTI, Business/Mayor's Permit with Official Receipt, PhilGEPS Certificate, Tax Clearance, Audited FS with 2023 ITR and Omnibus Sworn Statement) is also required to be submitted along with your quotation/proposal.

Other Information

Quotations may be submitted manually at the office of the BAC Secretariat, BAC Office, Valenzuela Medical Center, Padrigal St., Karuhatan, Valenzuela City., through email to vmc_bac@yahoo.com. For any clarification, you may call Diana C. Pulido at telephone no. 294-46-25 or via email at vmc_bac@yahoo.com

Created by Diana C. Pulido

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