



**REQUEST FOR QUOTATION**  
**PR NO. 25-09-1387**

The **Valenzuela Medical Center (VMC)** through its **Bids and Awards Committee (BAC)** intends to procure the **"SUPPLY AND DELIVERY OF ONE (1) UNIT HEAVY DUTY PAPER SHREDDER"** for the **Professional Education Training Research Unit** in accordance with Section 34.1 (Small Value Procurement) of the Implementing Rules and regulations of the Republic Act No. 12009.

Please send your **price offer** for the items listed below duly signed by you or your duly signed by you or your authorized representative not later than **October 21, 2025 10:00am**. The BAC reserves the right to accept, reject & waive defects in the canvass.

QTY	UNIT	ARTICLES	UNIT PRICE	TOTAL COST
PR# 25-09-1387				
1	unit	<b>PAPER SHREDDER, HEAVY DUTY</b> <i>Specification:</i> * Shred Capacity: 80gsm and up * Operation: Electronics * Shred speed: 2-2.5 m/3in * Waste Volume: 40-50 liters * Voltage: 230v /60hz * 200 sheet cross cut automatic paper shredder * 60 on/ 45 min off for auto feed tray run time * 10 mins on / 45 mins off for manual feed slot run time * Soft touch control panel * With led indicator for stand by / overload / overheat / open door / bin full / feed error * <b>Warranty: 2 years on parts and labor</b> * Auto Start / Stop function * Anti jam reverse functions * Dimensions (L) 34 x (W) 46 x (H) 57 cm * Preferably with green eco product (non toxic, energy efficient, uses recyclable packaging) <i>Allocation: PETRU</i>	23,995.00	23,995.00
			<b>TOTAL:</b>	<b>23,995.00</b>

Copies of the following documentary requirements such as **Certificate of Registration from BIR, Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) registration, Business/Mayor's Permit with O.R. renewal, Updated Philgeps Certificate, Updated Tax Clearance Certificate, ITR 2024, and Brochure** are also required to be submitted along with your quotation/proposal.

Proposal may be submitted manually to the BAC Secretariat, Procurement Office, Valenzuela Medical Center, Padrigal St., Karuhatan, Valenzuela City or through email at **vmc.bac2025@gmail.com**. For any clarification, you may call **Ms. Aileen Pacheco** at telephone no. **8294-46-25** or via email at **vmc.bac2025@gmail.com**.

  
**LIGAYA E. UBALDE**  
Bac Sec Head/Procurement

"PHIC Accredited Healthcare Provider"  
"Valenzuela Medical Center...Where your health matters most"



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