



Department of Health
National Capital Region
VALENZUELA MEDICAL CENTER
Padrigal St. Karuhatan, Valenzuela City
Telefax No. 294-4625

FM-PROC-002
Rev 2-01/25/19

PURCHASE ORDER

Supplier :	LAMBERT TRADING	P.O. No. :	25-05-215
Address :	Marcos District, Poblacion, Talavera, Nueva Ecija	Date :	05/30/2025
TIN :	220-834-592-000	Mode of Procurement :	Small Value Procurement

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	VALENZUELA MEDICAL CENTER	Delivery Term :	20CD		
Date of Delivery :		Payment Term :			
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
10	pack	CARTOLINA, assorted colors, bristol board, Size: 572mmx724mm (-3mm), 20 pieces/pack BRAND: GENERIC	20	83.00	1,660.00
14	box	CLIP BACKFOLD, all metal, clamping: 25mm (+1mm), Small, 12 pieces/box BRAND: MGK	45	13.00	585.00
15	box	CLIP BACKFOLD, all metal, clamping: 32mm (+1mm), Medium, 12 pieces/box BRAND: MGK	25	25.00	625.00
21	piece	DATA FILE BOX, Made of chipboard, with closed ends, Outside Dimension: W - 125mm (min); H - 230mm (min); L - 400mm (min); with finger ring & pocket for label insert BRAND: GENERIC	130	90.00	11,700.00
26	piece	ENVELOPE, Expanding, Plastic, legal, Material: Polypropylene plastic, With elastic strap, LxW (min): 380mmX260mm, Thickness (min.): 0.50mm, Expansion (min.): 30mm BRAND: GENERIC	200	108.00	21,600.00
35	piece	FLASH DRIVE, 16 GB capacity, USB version 2.0/3.0 port compatible, plug-n-play, with light indicator, Individually Pack BRAND: SANDISK	5	209.25	1,046.25
36	piece	FOLDER, pressboard, 369mm x 242mm (-5mm), expandable, Expansion: 39mm (-3mm), Heavy duty paper board, 100 pieces/box BRAND: PX	100	15.00	1,500.00
37	piece	FOLDER, pressboard, A4, expandable, Expansion: 39mm (-3mm), Heavy duty paper board, 100 pieces/box BRAND: PX	100	13.00	1,300.00
				Sub-Total	40,016.25

(Total Amount in Words)

In case of failure to make the full delivery within the time specified above a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

E. Very truly yours,
JUN 03 2025

EDILBERTO V. CAVANEYRO MD, MHA, FPPCS, FPSGS
OIC-Medical Center Chief II

Conforme:

Signature over Printed Name of Supplier

Date

6/17/25

Funds Cluster:
Funds Available:

ORS/BURS No. 25-05-215
Date of the ORS/BURS: MAY 30 2025
MAINTENANCE & OTHER
OPERATING EXPENSES
Amount: Php 238,616.25

RAYMUND JOE B. MACUANAN
Accountant IV



Department of Health
National Capital Region
VALENZUELA MEDICAL CENTER
Padrigal St. Karuhatan, Valenzuela City
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Address :	Marcos District, Poblacion, Talavera, Nueva Ecija	Date :	05/30/2025
TIN :	220-834-592-000	Mode of Procurement :	Small Value Procurement

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Place of Delivery :	VALENZUELA MEDICAL CENTER	Delivery Term :	20CD
Date of Delivery :		Payment Term :	
Stock No.	Unit	Description	Quantity
40	jar	BRAND: PX GLUE, 200 grams, with tapered applicator attached to the cap	50
41	can	BRAND: KIPPY INSECTICIDE, Aerosol, Kerosene-based, Multi-insect killer, Cautionary Scent/Odor required, 600ml (min.)	20
44	case	BRAND: KWIK MAP PIN, Round Head, 9.5mm diameter, assorted colors, 100 pieces in plastic case	10
45	set	BRAND: GENERIC MARKER, Fluorescent, 3 assorted colors per set, Barrel: Flat, Tip: Chisel Point	25
46	piece	BRAND: HBW MARKER, Permanent, Tip: Felt, bullet type, Point: Medium, BLACK	100
53	pad	BRAND: HBW NOTE PAD, Stick-On, 2x3" min., 100 sheets per pad	20
54	pad	BRAND: HBW NOTE PAD, Stick-On, 3x3" min., 100 sheets per pad	50
55	pad	BRAND: HBW NOTE PAD, Stick-On, 3x4" min., 100 sheets per pad	60
58	box	BRAND: HBW PAPER CLIP, 50mm, vinyl/plastic coated, 100 pieces per box or 120 grams	50
62	ream	BRAND: HBW PAPER, MULTI-PURPOSE, 70gsm., size: 210mm x 297mm (A4), 500 sheets per ream, Any wrapping paper and carton box (outer box) packaging shall be 100% recycle fiber	550
			Sub-Total
			109,737.50

(Total Amount in Words)

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Very truly yours,

E. C. JUN 03 2025
EDILBERTO V. CAVANEYRO MD, MHA, FPCS, FPSGS
OIC-Medical Center Chief II

Conforme:

Signature over Printed Name of Supplier

Date

6/07/25

Funds Cluster:	ORS/BURS No.	25-05-0408
Funds Available:	Date of the ORS/BURS:	MAY 31 2025
<i>RJM</i> RAYMUND JOE B. MACUANAY Accountant IV	MAINTENANCE & OTHER OPERATING EXPENSES	Amount: Php 238,616.25