



Republic of the Philippines  
Department of Health  
Metro Manila Center for Health Development  
**VALENZUELA MEDICAL CENTER**



November 04, 2025

**SHIRLENE V. VIANZON**  
Chairperson  
Bids and Awards Committee  
This Hospital

Re: Certification of Typographical Error in Purchase Request

Dear Ms. Vianzon:

This letter serves as certification regarding a typographical error found in the Purchase Request dated September 15, 2025, specifically concerning the frequency of service.

The incorrect information was listed under Section V of Purchase Request, which stated, "Treatment for November and December 2025."

To clarify and correct this entry, the frequency of service should be monthly treatment (January to December 2026).

This error was a result of a change in the procurement schedule for General Pest and Termite Control, which the starting date of the service should be the first month of the year.

We apologize for any inconvenience or confusion this error may have caused and appreciate your understanding as we process this correction.

Thank you.

Sincerely,

Engr. GERARDO E. LINGAT  
Engineer III, Engineering and Facilities Management Section

**"PHIC Accredited Healthcare Provider"**  
**"Valenzuela Medical Center...Where your health matters most"**



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