



**REQUEST FOR QUOTATION**  
**PR NO. 25-06-776**

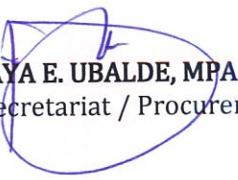
The Valenzuela Medical Center (VMC) through its Bids and Awards Committee (BAC) intends to procure the **"SUPPLY AND DELIVERY OF INK CARTRIDGE AND MASTER ROLL FOR DUPLO MIMEO MACHINE"** for the **Engineering & Facilities Management Section** in accordance with Section 34.1 (Direct Contracting) of the Implementing Rules and regulations of the Republic Act No. 12009.

Please send your **price offer** for the items listed below duly signed by you or your duly signed by you or your authorized representative not later than **August 20, 2025 10:00am**. The VMC-BAC, reserves the right to accept, reject & waive defects in the canvass.

ITEM NO.	UNIT	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL COST
		<b>SUPPLIES FOR MIMEOGRAPHING MACHINE</b> Brand/Model: DUPLO DIGITAL DUPLICATOR/DUPRINTER DP-G325 SN: 180982431 Area: QMS OFFICE			
1	CRGS	G14 INK CARTRIDGE	30	750.00	22,500.00
2	ROLLS	DRG20 MASTER ROLL	2	2,950.00	5,900.00
		Delivery: 15 calendar days upon receipt of PO			
				<b>GRAND TOTAL</b>	<b>28,400.00</b>

Copies of the following documentary requirements such as Certificate of Registration from BIR, Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) registration, Business/Mayor's Permit with O.R. renewal, Valid Philgeps Certificate, Updated Tax Clearance Certificate, ITR 2024 and Notarized Hard Copy of Omnibus Sworn Statement are also required to be submitted along with your quotation/proposal.

Proposal may be submitted manually at the BAC Secretariat, Procurement Office, Valenzuela Medical Center, Padrigal St., Karuhatan, Valenzuela City or through email at [vmc\\_bac@yahoo.com](mailto:vmc_bac@yahoo.com). For any clarification, you may call **Ms. Christallyne Castro** at telephone no. **8294-46-25** or via email at [vmc\\_bac@yahoo.com](mailto:vmc_bac@yahoo.com).

  
**LIGAYA E. UBALLE, MPA**  
Head, BAC Secretariat / Procurement

*"PHIC Accredited Healthcare Provider"*  
*"Valenzuela Medical Center...Where your health matters most"*



Address: Padrigal St., Karuhatan, Valenzuela City, 1441  
Telephone Nos: 8294-6711 to 17  
Director's Office Direct Line: 8291-4259  
Email Address: [valgen\\_hosp@yahoo.com](mailto:valgen_hosp@yahoo.com)  
Website: <https://vmc.doh.gov.ph/>