



Republic of the Philippines
Department of Health
Metro Manila Center for Health Development
VALENZUELA MEDICAL CENTER



NOTICE TO PROCEED

Supply and Delivery of Various Office Supplies for 2nd Semester of CY 2025 – Not available
at PS-DBM
Small Value Procurement

August 11, 2025

MS. LORAINE A. MALUBAG

Authorized Representative

LAMBERT TRADING

Marcos District, Poblacion,

Talavera, Nueva Ecija

Contact No.: 0945-4303594

Email add.: lambert_trading@yahoo.com

loraine_lamberttrading@yahoo.com

Dear Ms. Malubag:

This is to inform you that Purchase Order No. 25-08-315 dated August 11, 2025 in connection with the *Supply and Delivery of Various Office Supplies for 2nd Semester of CY 2025 – Not available at PS-DBM* has been approved. You may now proceed with the delivery of the items listed in the said Purchase Order.

Delivery should be completed within twenty (20) calendar days from receipt of this Notice.

Enclosed is the original copy of the above-mentioned Purchase Order for your ready reference in the execution of the transaction.

Very truly yours,



EDILBERTO V. CAVANEYRO, MD, MHA, FPCS, FPSGS
OIC-Medical Center Chief II

AUG 18 2025

I acknowledge receipt of this notice on

Name of the Representative of the Bidder

Authorized Signature


8/19/2025

"PHIC Accredited Healthcare Provider"

"Valenzuela Medical Center...Where your health matters most"



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