



Republic of the Philippines
Department of Health
Metro Manila Center for Health Development
VALENZUELA MEDICAL CENTER



NOTICE TO PROCEED

Supply and Delivery of Twenty-Five (25) units of Heavy-duty Reclining Wheelchair
Small Value Procurement

August 15, 2025

MR. JR ALEJANDRO DISTAJO

Authorized Representative

**SURRCARE MEDICAL EQUIPMENT AND SUPPLIES
TRADING**

437 Francisco St.,
Tondo, Manila

Contact no.: 0917-811-4293

Email: andrei.distajo@gmail.com

surrcare@gmail.com ; jsherwinto@gmail.com

Dear Mr. Distajo:

This is to inform you that Purchase Order No.25-08-324 dated August 15, 2025 in connection with the *Supply and Delivery of Twenty-Five (25) units of Heavy-duty Reclining Wheelchair* has been approved. You may now proceed with the delivery of the item listed in the said Purchase Order.

Delivery should be completed within sixty (60) calendar days from receipt of this Notice.

Enclose is the original copy of the above-mentioned Purchase Order for your ready reference in the execution of the transaction.

Very truly yours,

SEP 09 2025

EDILBERTO V. CAVANEYRO, MD, MHA, FPCS, FPSGS
OIC-Medical Center Chief II

9/10/25

I acknowledge receipt of this notice on _____

Name of the Representative of the Bidder _____

Authorized Signature _____

"PHIC Accredited Healthcare Provider"
"Valenzuela Medical Center...Where your health matters most"



Address: Padrigal St., Karuhatan, Valenzuela City, 1441
Telephone Nos: 8294-6711 to 17
Director's Office Direct Line: 8291-4259
Email Address: valgen_hosp@yahoo.com
Website: <https://vmc.doh.gov.ph/>