



Republic of the Philippines
Department of Health
Metro Manila Center for Health Development
VALENZUELA MEDICAL CENTER

Padrigal St., Karuhatan, Valenzuela City
Tel. No. 294-6711 to 16, Telefax 291-4259
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INVITATION TO BID

**PROCUREMENT OF JANITORIAL SERVICES FOR CY 2024-2027
PUBLIC BIDDING NO. VMC-2024-008**

1. The Valenzuela Medical Center (VMC), through the General Appropriations Act/Income CY 2024, intends to apply the sum of Philippine Currency: Fourteen Million Eight Hundred Sixty Nine Thousand Eight Hundred Thirty Eight Pesos and 49/100 Only (P 14,869,838.49) being the Approved Budget for the Contract (ABC) to payments for the PROCUREMENT OF JANITORIAL SERVICES FOR CY 2024-2027. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Valenzuela Medical Center (VMC) now invites bids for the above Procurement Project. Delivery of the Goods is required within the period specified under Sec. VI. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information starting November 28, 2023 and inspect the Bidding Documents at the address given below during 9:00am-11:00am and 2:00pm-4:00pm.
5. A complete set of Bidding Documents may be acquired by interested Bidders on November 28, 2023, 11:00am from the given address and upon payment of a non-refundable fee in the amount of Twenty Five Thousand Pesos (P 25,000.00).
The Procuring Entity shall allow the bidder to present its proof of payment for the fees either *in person, by facsimile, or through electronic means.*
[NOTE: For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.]
6. The Valenzuela Medical Center will hold a Pre-Bid Conference¹ on December 07, 2023, 10:00 am at BAC Office, Admin. Bldg., Valenzuela Medical Center, Padrigal St., Karuhatan, Valenzuela City and/or through video conferencing or webcasting *via Zoom*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before December 20, 2023, 10:00am. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on December 20, 2023, 10:00am at the given address below, (if applicable) or and/or *via Zoom*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. *Prospective bidders shall provide use of a back-up data or cloud storage for large files uploaded for online bid submissions*
11. The Valenzuela Medical Center reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

BAC Secretariats' Office
Valenzuela Medical Center, Annex Building, 2nd Floor,
Padrigal St., Valenzuela City
Telefax No. 294-4625
Email: vmc_bac@yahoo.com


SHIRLENE V. VIANZON
Chairperson, Bids and Awards Committee