



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 12330518  
**Procuring Entity** VALENZUELA MEDICAL CENTER  
**Title** PREVENTIVE MAINTENANCE SERVICES OF ELECTRICAL SYSTEM OF VALENZUELA MEDICAL CENTER  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	VMC-2025-221	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	General Repair and Maintenance Services		
<b>Approved Budget for the Contract:</b>	PHP 580,800.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	7 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	21/08/2025
<b>Contact Person:</b>	Diana C. Pulido BAC Secretariat / Procurement Padrigal St., Karuhatan, Valenzuela City Metro Manila Philippines 63-2-82944625  vmc_bac@yahoo.com	<b>Last Updated / Time</b>	20/08/2025 11:24 AM
		<b>Closing Date / Time</b>	26/08/2025 10:00 AM

#### Description

PREVENTIVE MAINTENANCE SERVICES OF ELECTRICAL SYSTEM OF VALENZUELA MEDICAL CENTER (VMC)

I. Main Circuit Breaker (MCB)/Main Distribution Panel (MDP) Power Quality Audit for 7 days

A. Parameter to be Recorded & Analysis

1. Voltage per phase
2. Current per phase
3. Total Power (KW,KVA & KVAR)
4. Total Energy in every 24 Hrs.
5. Total Power Factor
6. Harmonics Profile
7. Sag and Swell Voltages
8. Voltage Unbalance

B. Reports includes the Following

1. Hard Copy Report both Numerical, Graphical Presentation of recorded data
2. Comments & Analysis on the data recorded
3. Cleaning and recommendation

C. General Requirements

1. Mobilization/Demobilization
2. Electrical Safety Certificate
3. Hauling, handling and lifting of materials

4. Cleaning of working areas and disposal of debris (if any) for final turnover.
  5. Safety Provisions: safety tools, devices, signages, PPEs, etc.
  6. Project leader should be a licensed electrical engineer with at least three (3) years experience of technical supervision on electrical preventive maintenance services for building/s.
  - D. Scope of Works
    - A. Walk-around inspection
      1. Conduct walk-around inspection on all Electrical Rooms, Generator set room/area and other areas with containing electrical equipment
    - B. Conduct General Preventive Maintenance on all electrical panels and enclosures based on the following scope of works:
      1. General cleaning of all panels and enclosures
      2. Inspect physical, electrical and mechanical condition including evidence of moisture, burn or wear
      3. Checking, recording and updating the load schedule of each panel
      4. Perform the following Test on all Circuit Breakers:
        - 4.1. Insulation Resistance Test
        - 4.2. Functionality and Trip Test
        - 4.3. Voltage of Line Side and Load side of the Breakers
      5. Perform the following Test on all Wires:
        - 5.1. Line to Ground Insulation Resistance Test
        - 5.2. Current Reading on all wires
      6. Retightening of nuts and bolts of terminals
      7. Conduct Thermal Scanning on Panel including all wires and breakers
      8. Conduct Earth Resistance Test on Ground Wires
    - C. Conduct General Preventive Maintenance on all ATS based on the following scope of works
      1. General cleaning of Panel
      2. Inspect physical, electrical and mechanical condition including evidence of moisture or wear
      3. Conduct functionality test
      4. Check operating condition of the miniature circuit and components
      5. Checking of electrical safety devices
      6. Checking of Mechanical Interlock
      7. Perform the following Test on all Circuit Breakers:
        - 7.1. Insulation Resistance Test
        - 7.2. Functionality and Trip Test
        - 7.3. Voltage Reading of Line Side and Load side of the Breakers
      8. Perform the following Test on all Wires:
        - 8.1. Line to Ground Insulation Resistance Test
        - 8.2. Current Reading on all wire
      9. Retightening of nuts and bolts of terminals
      10. Conduct Thermal Scanning on Panel including all wires and breakers
      11. Conduct Earth Resistance Test on Ground Wires
    - D. Observe safety precautions on the whole duration of the preventive maintenance including LockOut/TagOut (LOTO) on all equipment currently under preventive maintenance
    - E. Energization and power up (to Backup and normal power)
    - F. Documentation, Reports:
      1. Submission of Electrical Preventive Maintenance Report in two (2) hard copies and electronic files containing but will not be limited to the ff:
        - 1.2. Description of the project
        - 1.3. Methodology
        - 1.4. Final Test Reports (Indicating Standard Parameters)
        - 1.5. Findings and Recommendations
        - 1.6. Eligibility of Electrical Engineer
        - 1.7. Photographs depicting the following:
          - 1.7.1. Date
          - 1.7.2. Location
          - 1.7.3. Equipment Used
      2. Submission of certificate of preventive maintenance signed by the Registered Electrical Engineer in-charge, duly noted by Professional Electrical Engineer
- Quantity: 1  
 Unit Cost: 580,800.00  
 Total Cost: 580,800.00  
 \*\*\*\* nothing follows \*\*\*\*

A copy of your UPDATED legal requirements (Certificate of Registration from BIR, SEC/DTI, Business/Mayor's Permit with Official Receipt, Platinum PhilGEPS Certificate, Tax Clearance, Audited FS with 2023 ITR and Original Notarized Omnibus Sworn Statement) is also required to be submitted along with your quotation/proposal.

#### **Other Information**

Quotations may be submitted manually at the office of the BAC Secretariat, BAC Office, Valenzuela Medical Center, Padrigal St., Karuhatan, Valenzuela City., through email to vmc\_bac@yahoo.com. For any clarification, you may call Diana C. Pulido at telephone no. 294-46-25 or via email at vmc\_bac@yahoo.com

**Date Created**

20/08/2025

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