



Department of Health
National Capital Region
VALENZUELA MEDICAL CENTER
Padrigal St. Karuhatan, Valenzuela City
Telefax No. 294-4625

FM-PROC-002
Rev 2-01/25/19

PURCHASE ORDER

Supplier :	LAMBERT TRADING	P.O. No. :	25-05-215
Address :	Marcos District, Poblacion, Talavera, Nueva Ecija	Date :	05/30/2025
TIN :	220-834-592-000	Mode of Procurement :	Small Value Procurement

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	VALENZUELA MEDICAL CENTER	Delivery Term :	20CD
Date of Delivery :		Payment Term :	

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
63	ream	BRAND: OFFICE PRO PAPER, MULTI-PURPOSE, 70gsm., size: 216mm x 330mm (Legal), 500 sheets per ream, Any wrapping paper and carton box (outer box) packaging shall be 100% recycle fiber	350	178.00	62,300.00
68	book	BRAND: OFFICE PRO RECORD BOOK, 300 pages, size 214mm x 278mm min, with "Official Record Book" printed on front outside cover	30	130.00	3,900.00
69	book	BRAND: OFFICIAL RECORD BOOK, 500 pages, size 214mm x 278mm min, with "Official Record Book" printed on front outside cover	70	160.00	11,200.00
71	piece	BRAND: OFFICIAL RULER, plastic, 450mm, width 38mm min, Thickness: 1.30mm min., Ruler Scale: Millimeters, Centimeters, Inches	20	19.00	380.00
77	piece	BRAND: JOY STAMP PAD, Felt, bed dimension: 60mm x 100mm	10	23.75	237.50
81	piece	BRAND: HBW STAPLER, standard type, load cap 200 staples (min), 1pc in individual packaging	20	87.25	1,745.00
86	roll	BRAND: HBW TAPE, Transparent, width: 24mm (± 1 mm), Usable length: 50meters BRAND: CROCO P.R. No. 25-03-440 dated 3/18/2025 NOA dated 05/26/2025 Resolution No. 2025-125-B dated 05/16/2025 Allocation: MMS	650	14.00	9,100.00
					Sub-Total 88,862.50

(Total Amount in Words)

In case of failure to make the full delivery within the time specified above a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,
E. C. JUN 03 2025

EDILBERTO V. CAVANEYRO MD, MHA, FPSCS, FPSGS
OIC-Medical Center Chief II *H. N.Y.*

Conforme:

Signature over Printed Name of Supplier

U/M/25

Date

Funds Cluster:

Funds Available:

RJM
RAYMUND JOE B. MACUANA
Accountant IV

ORS/BURS No.

Date of the ORS/BURS:

Maintenance & Other

Operating Expenses

Amount:

25-05-6708

MAY 30 2025

Php 238,616.25



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Date of Delivery :		Payment Term :	
Stock No.	Unit	Description	Quantity
		xxxxxxxxxxxx Nothing Followsxxxxxxxxxx	

(Total Amount in Words) **Two Hundred Thirty Eight Thousand Six Hundred Sixteen pesos and 25/100 only** P 238,616.25

In case of failure to make the full delivery within the time specified above a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours

JUN. 03 2025

EDILBERTO V. CAVANEYRO MD, MHA, FPPCS, FPSGS
OIC-Medical Center Chief II

Conforme:

Signature over Printed Name of Supplier

6/1/2025

Date

Funds Cluster:

Funds Available:

RAYMUND JOE B. MACUANA
Accountant IV

ORS/BURS No. **25-05-600 8**

Date of the ORS/BURS: **MAY 30 2025**

MAINTENANCE & OTHER

OPERATING EXPENSES

Amount: **Php 238,616.25**