



PURCHASE ORDER

| | |
|---|--|
| Supplier : XAYA ENTERPRISES OPC | P.O. No. : 25-08-330 |
| Address : 16 Personel Street SSS North Fairview Subd., North Fairview, Quezon City | Date : 08/18/2025 |
| TIN : 010-736-748-00000 | Mode of Procurement : Small Value Procurement |

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

| | |
|--|------------------------------|
| Place of Delivery : VALENZUELA MEDICAL CENTER | Delivery Term : Daily |
| Date of Delivery : | Payment Term : |

| Stock No. | Unit | Description | Quantity | Unit Cost | Amount |
|-----------|------|--|----------|------------------|------------------|
| 1936 | pack | Table Napkin 350 sheets folded OFFER: Table Napkin folded 350 sheets Brand: CHEERS TABLE NAPKIN FOLDED 350 SHEETS | 151 | 170.00 | 25,670.00 |
| 3601 | pack | Plastic Gloves, disposable 100pcs OFFER: Plastic Gloves disposable 100pcs Brand: SAFEHAND | 314 | 59.00 | 18,526.00 |
| 3665 | pc. | Dishwashing Sponge OFFER: Dish washing sponge Brand: SCOTCH BRITE | 302 | 50.00 | 15,100.00 |
| 3666 | pack | Soap Powdered 1kg OFFER: Soap Powder 1kg Brand: PRIDE POWDERWASH DETERGENT 1KG | 40 | 80.00 | 3,200.00 |
| 3936 | box | Toothpick 500 pcs. per box Offer: Toothpick 500pcs. per box Brand: Mr. Bamboo | 8 | 50.00 | 400.00 |
| 3941 | pack | Plastic for Ice 4x12 100pcs/pack OFFER: Plastic for Ice 4x12 100pcs/pack Brand: TRIPLEHAT | 34 | 45.00 | 1,530.00 |
| 3942 | pack | Plastic for Ice Candy 100pcs/pack OFFER: OFFER: Plastic for Ice Candy 100pcs/pack Brand: TRIPLEHAT | 15 | 16.00 | 240.00 |
| 3943 | pack | Plastic for 1 kilo 100 pcs/pack OFFER: Plastic for 1kg 100pcs/pack Brand: CALYPSO | 60 | 60.00 | 3,600.00 |
| 3944 | pack | Paper Plate 25pcs/pack | 5 | 59.00 | 295.00 |
| | | | | Sub-Total | 68,561.00 |

| | |
|-------------------------|--------------------|
| (Total Amount in Words) | Time: 10:33 |
|-------------------------|--------------------|

In case of failure to make the full delivery within the time specified above a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,
EDILBERTO V. CAVANEYRO MD, MHA, FPCS, FPSGS
OIC-Medical Center Chief II

Funds Cluster:
Funds Available:

ORS/BURS No. **25-08-998**
Date of the ORS/BURS: **27 AUG 2025**

RAYMUND JOE B. MACUANA
Accountant IV

Amount: **Php 324,056.00**



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| Date of Delivery : | | Payment Term : | |

| Stock No. | Unit | Description | Quantity | Unit Cost | Amount |
|-----------|--------|--|----------|------------------|-------------------|
| 4547 | roll | OFFER: Paper Plate 25pcs/pack Brand: TRIGEM ✓ Cling Wrap 18inches x 500meters OFFER: Clingwrap 18inches x 500meters Brand: MR BAMBOO | 106 | 780.00 | 82,680.00 |
| 4948 | roll | Aluminum Foil 12" x 300m OFFER: Aluminum Foil 12" x 300m Brand: SUK ✓ | 67 | 750.00 | 50,250.00 |
| 4949 | Gallon | Chlorine 1 gallon OFFER: Chlorine, 1 gallon Brand: ZONROX BLEACH ORIG. 1 GAL | 31 | 310.00 | 9,610.00 |
| 4950 | pack | Dishwashing Soap 1000ml/pack OFFER: Dishwashing Soap 1000ml Brand: CHAMPION DISHWASHING LIQUID LEMON FRESH 1L | 577 | 175.00 | 100,975.00 |
| 4951 | pc | Steel Wool OFFER: Steel wool Brand: GENERIC ✓ | 85 | 40.00 | 3,400.00 |
| 5082 | Pack | Plastic sando bag, Medium 100 pcs OFFER: Plastic, sando bag, medium 100 pcs Brand: POLARBEAR ✓ | 62 | 60.00 | 3,720.00 |
| 5083 | Pack | Plastic sando bag, Large 100 pcs OFFER: Plastic, sando bag, large 100 pcs BRAND: POLARBEAR ✓ | 54 | 90.00 | 4,860.00 |
| | | | | Sub-Total | 255,495.00 |

(Total Amount in Words)

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of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

SEP 03 2025

EDILBERTO V. CAVANEYRO MD, MHA, FPCS, FPSGS
OIC-Medical Center Chief II

Conforme:

Signature over Printed Name of Supplier

Date

9/4/25

Funds Cluster:
Funds Available:

ORS/BURS No. **25-08-998**
Date of the ORS/BURS: **27 AUG 2025**

RAYMUND JOE B. MACUANA
Accountant IV

MAINTENANCE & OTHER
Amount: **Php 324,056.00**



Department of Health
National Capital Region
VALENZUELA MEDICAL CENTER
Padrigal St. Karuhatan, Valenzuela City
Telefax No. 294-4625

FM-PROC-002
Rev 2-01/25/19

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|-----------|------|---|----------|-----------|--------|
| | | P.R. No. 25-05-713 dated 5/21/2025 NOA dated 08/08/2025 Resolution No. 2025-255 dated 07/31/2025 Note: "Subject to adjustment of the delivery schedule as the need arises" Allocation: Nutrition and Dietetics Service xxxxxxxxxxxx Nothing Follows xxxxxxxxxxxx | | | |
| | | | | Sub-Total | 0.00 |

| | | |
|-------------------------|--|---------------------|
| (Total Amount in Words) | Three Hundred Twenty Four Thousand Fifty Six pesos only | P 324,056.00 |
|-------------------------|--|---------------------|

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EDILBERTO V. CAVANEYRO MD, MHA, FPCS, FPSGS
OIC-Medical Center Chief

Conforme:

Signature over Printed Name of Supplier

Date

9/4/25

Funds Cluster:
Funds Available:

RAYMUND JOE B. MACUANAN
Accountant IV

ORS/BURS No.
Date of the ORS/BURS:
Amount:

25-08-998
27 AUG 2025

Php 324,056.00