



Republic of the Philippines
Department of Health
National Capital Regional Office
VALENZUELA MEDICAL CENTER
Padrigal St., Karuhatan, Valenzuela City
Telefax No. 294-4625

FM-PROC-010
Rev 2 - 03/15/17

JOB ORDER

JOB ORDER NO.: 25-01-002

DATE : January 8, 2025

Mode of Procurement: Small Value Procurement

TO: **RITE-TECH MARKETING**
Block 7 Lot 22 NHA Compound San Pablo City, Laguna

AUTHORITY FOR WORK ORDER:

(1) Completion time from the date this work order received by the Contractor/Supplier: 1 year

(2) PARTICULARS: Preventive Maintenance Services of Ultrasound Machine

ITEM NO.	WORK TO BE DONE	TOTAL PRICE			
1	Preventive Maintenance of Ultrasound Machine	2	semi-annual	60,000.00	120,000.00
	Offer:				
	Preventive Maintenance Service				
	Machine Type: Ultrasound Machine				
	Brand/Model: GE/Voluson S10				
	SN: VSX802742				
	Area: OB Department-Ultrasound				
	Brand/Model: GE/Voluson S6				
	SN: VS6002528				
	Area: OB Department-Ultrasound				
	Preventive Maintenance Service Semi-Annual				
	Description:				
	Unlimited Labor (Monday to Friday: 8/9am to 5/6pm) excluding Saturdays, Sundays and Holidays				
	24-48 hours Response Time				
	Unlimited Phone Assist				
	No additional labor fees on all repairs and services				
	Excluded Parts				
	Scope:				
	General Check-Up of the Unit				
	Inspection and Cleaning				
	*Console, Monitor, Touch Screen, Probe Holder, Probes, Cables and Connectors, Peripherals, Cover,				
	BALANCE FORWARDED				120,000.00

PURPOSE For Preventive Maintenance Services of Ultrasound Machine at OB Department (CY 2025)

(3) REQUISITIONER:

Engr. GERARDO E. LINGAT
Signature over Printed Name
Engineer III, EFMS

(4) FUNDS AVAILABLE:

RAYMUND JOE B. MACUANA
Signature over Printed Name
Accountant III

(5) THIS IS TO CERTIFY THAT the plans and specification and scope of work are of Government Standard and that the price as indicated on the Abstract of Canvass and supported by the Canvass Proposals is fair and reasonable as offered to this office.

(6) In case of failure to make the completion time of work order within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

I FURTHER CERTIFY that this procurement is for the benefit of the VALENZUELA MEDICAL CENTER.

Recommending Approval:

ENGR. ZORAIDA S. CUADRA
Signature Over Printed Name
OIC, Hospital Operations and Patient Support Division

(7) Received work order and bind myself to conditions as specified in paragraphs (1) & (2) above

SUBJECT TO REFUND UPON DISALLOWANCES MADE TO THE COMMISSION ON AUDIT

CONFORME

RECEIVED BY THE SUPPLIER

REPRESENTATIVE

DATE

(6) APPROVAL (SEC.2048 Admin Code)

EDILBERTO V. CAVANEYRO, MD, MHA, FPMS, FPSGS
Signature over Printed Name
OIC-Medical Center Chief II



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Block 7 Lot 22 NHA Compound San Pablo City, Laguna

(1) Completion time from the date this work order received by the Contractor/Supplier: 1 year

(2) PARTICULARS: Preventive Maintenance Services of Ultrasound Machine

ITEM NO.	WORK TO BE DONE	TOTAL PRICE
	BALANCE FORWARDED	120,000.00
	and Wheels and Breaks	
	Functionality Check	
	*Console, Monitor, Touch Screen, Keyboard, B, M, CF, 3D/4D, Doppler Modes, UPS Battery,	
	Printer and ECG Module	
	Preventive Maintenance and Calibration (Semi Annual)	
	*General cleaning of the whole system	
	*Electrical safety test using a calibrated Electrical Safety Analyzer	
	*Diagnostic tests and calibration of the system using QA Phantom	
	*Functional checks and testing of all hardware to include adjustments and correction of minor faults during tests	
	*Checks of cable connection and power voltage input	
	*Perform all application software working	
	*Thermal printer check	
	*Probe functionality test	
	*UPS functionality	
	Others:	
	*Submission of checklist for all activities performed signed by End-User, METs or authorized representative	
	*Submission of Preventive Maintenance Schedule	
	*Service provider shall advise the end-user or the Medical Equipment Technicians (METs) all defective and worn-out parts to be replaced	
	One Hundred Twenty Thousand Pesos Only	120,000.00

PURPOSE For Preventive Maintenance Services of Ultrasound Machine at OB Department (CY 2025)

- (3) REQUISITIONER: (4) FUNDS AVAILABLE:
- | | |
|---|--|
| <u>Engr. GERARDO E. LINGAT</u>
Signature over Printed Name
Engineer III, EFMS | <u>RAYMUND JOE B. MACUANA</u>
Signature over Printed Name
Accountant III |
|---|--|
- (5) THIS IS TO CERTIFY THAT the plans and specification and scope of work are of Government Standard and that the price as indicated on the Abstract of Canvass and supported by the Canvass Proposals is fair and reasonable as offered to this office.
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Recommending Approval:

ENGR. ZORAIDA S. CUADRA

Signature Over Printed Name

OIC, Hospital Operations and Patient Support Division

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as specified in paragraphs (1) & (2) above

(6) APPROVAL (SEC.2048 Admin Code)

EDILBERTO V. CAVANEYRO, MD, MHA, FPCS, FPSGS

Signature over Printed Name

OIC-Medical Center Chief II

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THE COMMISSION ON AUDIT

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Block 7 Lot 22 NHA Compound San Pablo City, Laguna

AUTHORITY FOR WORK ORDER:

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| (1) Completion time from the date this work order received by the Contractor/Supplier: | <u>1 year</u> |
| (2) PARTICULARS: | Preventive Maintenance Services of Ultrasound Machine |

ITEM NO.	WORK TO BE DONE	TOTAL PRICE
	<p>BALANCE FORWARDED</p> <p><i>PR No. 24-10-1031 dated October 14, 2024/</i></p> <p><i>NOA dated 1/2/2025 /</i></p> <p><i>Resolution No. 2024-249 dated 11/8/2024 /</i></p> <p>Allocation: EFMS</p> <p>Small Value Procurement</p> <p>***** Nothing Follows *****</p>	120,000.00

One Hundred Twenty Thousand Pesos Only

120,000.00

PURPOSE For Preventive Maintenance Services of Ultrasound Machine at OB Department (CY 2025)

(3) REQUISITIONER:

(4) FUNDS AVAILABLE:

Engr. GERARDO E. LINGAT
Signature over Printed Name
Engineer III, FEMC

RAYMUND JOE B. MACUANA
Signature over Printed Name

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Recommending Approval

ENGR ZORAIÐA S GUADRA

Signature Over Printed Name
OIC, Hospital Operations and Patient Support Division

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E. C JAN 14 2025
EDU BERTO V. CAVANEXPO MD MHA FRCGS FRCSC

Signature over Printed Name
OIC-Medical Center Chief II