



Republic of the Philippines
Department of Health
Metro Manila Center for Health Development
VALENZUELA MEDICAL CENTER



MINUTES OF THE PRE-BID CONFERENCE
11 April 2025
Public Bidding VMC No. 2025-053
Supply and Delivery of Various PM & R Medical Equipment – Batch 2

Present during the meeting were as follows:

BIDS & AWARDS COMMITTEE:

Ms. Ruby S. Gurrea - Chairperson
Engr. Zoraida S. Cuadra – Vice Chairperson
Mr. Rolando N. Saoi – BAC Member
Dr. Manuel B. Pocsidio Jr. – Provisional Member

BAC SECRETARIAT:

Ms. Ligaya Ubalde – Head
Ms. Kristine Joy Manuel
Ms. Angelita Dayego
Ms. Aileen C. Pacheco
Mr. Lester John Jake R. Divino
Ms. Diana Pulido
Ms. Christallyne Castro
Ms. Kezia-Therese Medina

TWG, END-USERS & OBSERVERS:

Tristan V. Tagama – End-User
Engr. Reynato Pascual - TWG, Medical Equipment
Ms. Rufina Vadil – Observer, Budget Section
Ms. Almira Satumba – Observer, OIC-FMO
Ms. Shirlene V. Vianzon – Observer, CAO
Mr. Edsel S. Martin – Observer, Allied

Mr. Roderick Balagtas – Observer,
Procurement
Mr. Raymund Joe B. Macuana – Observer,
Accounting Section

PROSPECTIVE BIDDER/S:

1. Ms. Shaira Ilano – Ilam Trading
2. Ms. Eliza Villarama – Fairbright Enterprises
3. Jr Alejandro Distajo – SurrCare Medical Equipment
4. Ms. Mikhaela Mejia – BTL Medical Technologies Inc.
5. Ms. Monique Bugia - BTL Medical Technologies Inc.

The conference started at 10:00am and was presided by **Ms. Ruby S. Gurrea**, Chairperson of Bids & Awards Committee (BAC), held at the BAC Office, 2nd Floor, Admin Building, Valenzuela Medical Center, Padrigal St., Karuhatan, Valenzuela City. She acknowledged the presence of all representatives of each prospective bidder, the members of the BAC, BAC Secretariat, TWG as well as the invited observers. She reminded everyone that the Committee strictly adheres to Republic Act No. 12009 and its Implementing Rules and Regulations or the New Government Procurement Act.

"PHIC Accredited Healthcare Provider"

"Valenzuela Medical Center...Where your health matters most"



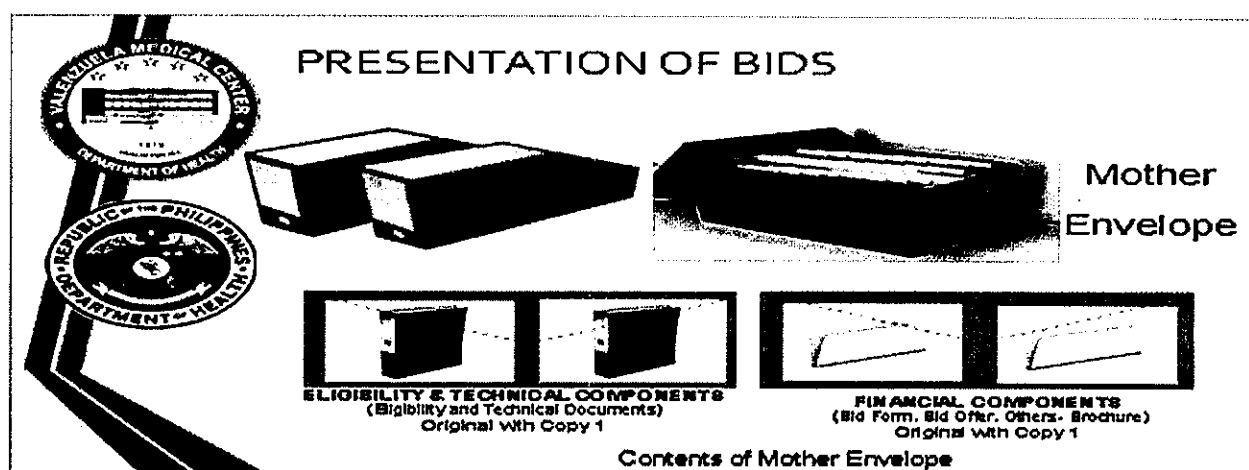
Address: Padrigal St., Karuhatan, Valenzuela City, 1441
Telephone Nos: 8294-6711 to 17
Director's Office Direct Line: 8291-4259
Email Address: valgen_hosp@yahoo.com
Website: <https://vmc.doh.gov.ph/>

BUSINESS MATTERS:

- In accomplishing the Technical Specifications and Schedule of Requirements, state only the item that will be bid. **Kindly include your OFFER (Technical Specs) in the "Statement of Compliance" column and state "Comply" or "Not Comply".**
- Bid Security will be forfeited if withdrawn during the validity period.
- Notice of Award will be emailed to winning bidders. The following day will be counted as 1st day of receipt.
- CTC of documents by the bidder itself are acceptable provided that the bidder will submit the Omnibus Sworn Statement. (Note: State CTC based on original, photocopy, etc.)
- Any document or certification issued outside Philippines should be accompanied by the official red ribbon (authentication) by the Philippine Consular Office/Embassy where the subject document or certification is issued.
- Modification of Bid is strictly prohibited. The description stated in the bid offer will be followed and cannot be amended

PRESENTATION OF BIDS:

- Bidders shall submit their bids through their duly authorized representatives using the forms specified in the Bidding Documents in two (2) separate sealed envelopes, which shall be submitted simultaneously.
- Bidders shall enclose the "Original" and "Copy 1" of their Eligibility and Technical Documents in a separate envelope marked ELIGIBILITY and TECHNICAL COMPONENTS. The "Original" and "Copy 1" of their Financial Documents (Bid Form, Bid Offer & others) shall be enclosed in a separate envelope marked FINANCIAL COMPONENTS.
- These 2 envelopes shall be enclosed in any sealed box (preferably Data File Box) with a cover.
- No color preference for the Folders and Boxes.
- **All documents to be submitted as part of the Bid should be arranged in chronological order based in the Checklist provided by the BAC. Further, all bid proposals should be ring bound and tabulated in words. Failure to follow instructions will mean disqualification.**



➤ Documents Comprising the Bid: Eligibility and Technical Components – 1st Envelope

(A) Eligibility Documents

Class "A" Documents:

- (i)
 - a. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 20.2.9 of the IRR;
- (ii)
 - b. Statement of the prospective bidder of **ALL** its ongoing Government and Private Contracts including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

- c. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Section 52.4.1.3 of RA No. 12009 and its IRR, within the last ten (10) years as provided in the Bidding Documents;
 - Amount of the completed contract should be fifty (50%) of the ABC to be bid
- d. Original copy of Bid Security. If in the form of a surety Bond, submit also a certification issued by the Insurance Commission or an Original copy of the Notarized Bid Securing Declaration
- e. Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; and
- f. Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- g. The prospective bidder's computation of its Net Financial Contracting Capacity (NFCC); or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- h. If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

➤ FINANCIAL COMPONENT ENVELOPE – 2nd Envelope

The second envelope shall contain the financial information/documents as specified in the PBDs

- i. Original of duly signed and accomplished Financial Bid Form;
- j. Original of duly signed and accomplished Price Schedule(s).
- k. Brochure

Other documentary requirements under RA No. 12009 (as applicable)

- (l) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (m) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

ADDITIONAL REQUIRED DOCUMENTS (to be submitted during Post-Qualification)

1. CTC copy of Official Receipt as proof of payment of bidding documents.
2. Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for a sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document.
3. Mayors or Business permits issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.
4. Updated tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
5. The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR with 2023 ITR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission
6. Certificate of **Good Performance** from at least two (2) Government or Private Hospital/Agency except from VMC (CY 2024 to present)
7. Special Power of Attorney (SPA) for Authorized Representative if OSS is Sole proprietorship
8. Proof of evidence for Single Largest Completed Contract (SLCC) should be fifty percent (50%) of the ABC to be bid – Purchase Order or Notice of Award or Contract Agreement.

9. Certificate from the manufacturer to distribute their products or Exclusive Distributorship or any equivalent documents.
10. License to Operate (LTO)
11. Certificate of Stocks Availability from Bidder (Notarized).
12. Other requirements stated in the Technical Specifications of each item.

REVIEW OF TECHNICAL SPECIFICATIONS:

ITEM NO.	ITEM DESCRIPTION	QTY.	UOM	UNIT PRICE	TOTAL AMOUNT	AMENDMENT
1	<u>PARAFFIN WAX BATH TANK</u>	1	unit	218,055.00	215,055.00	
	I. Equipment Specification:					
	Stainless Steel 316					
	With built-In thermostat					
	Can hold 30 Liters of wax					
	Melting time of wax not more than 3 hours					
	With heavy duty wheels and casterlock					
	Comes with 4 Block Pure Paraffin Wax					
	II. Electrical Specification:					
	Equipment shall compatible with hospital power supply of 220 to 240VAC, single phase, 60Hz with grounding					
	With dedicated compatible Uninterruptible Power Supply (UPS) with voltage regulation function that can provide back-up power at least 30 minutes					
	III. Technical Specification:					
	A. General Requirements					
	FDA Certificate of Medical Device Notification (CMDN)					
	The equipment or devices must conform to the IEC 60601 Standards and any of the following Standards					
	a. USFDA (Food and Drug administration, US Standards					
	b. CE (European conformity) Standards					
	c. ISO Standards (9000, 9001, 9002)					
	d. UL (Underwriters Laboratories) Standards					
	e. The proposed unit shall also conform to all relevant International, National and local standards and requirements of medical device regulatory agencies. Supplier shall list in the various international standards met by the supplier					
	Manufacturer's Certificate Brand must be in the local market for at least 5 years					
	Certification that there is established Service Center in Metro Manila or Philippines					
	Certificate of Comprehensive Warranty which states the following clause:					
	a. The period of warranty shall be deemed to be fully comprehensive					

	b. All inclusive of warranty, labor, spare parts, accessories, service consumables, manufacturer's Preventive Maintenance					
	B. Warranty and Preventive Maintenance Services:					
	One (1) year comprehensive warranty on parts and services for equipment					
	One (1) year warranty on parts and services for UPS/AVR					
	Certification that the 95% uptime of the product is within the warranty period and that any accumulated downtime in excess of 5% shall be added to the warranty period.					
	Preventive Maintenance and Calibration Schedule					
	Semi-Annual Preventive Maintenance Service and Annual Calibration during warranty period					
	Certification that the bidder will provide a Service Unit that the end-user can use in case the equipment or any system component will be pulled-out for repair or maintenance within the warranty period.					
	Any corrective action requiring replacement of part/component(s) shall be conducted and completed within at most 3 days, during the warranty period.					
	Service support shall cover 24 hours/day, 7 days/week during the warranty period. Remote service should be provided within 12 hours and on-site service within 24 hours must be provided during the warranty period.					
	IV. Installation, Acceptance, Testing and Commissioning					
	Installation, Acceptance, Testing & Commissioning of Equipment					
	Certification that the bidder shall be responsible for notification, transportation, delivery, installation and commissioning at no cost to the government.					
	Training of End-User (Operation) with Certificate of Training should be provided and should contain the following details:					
	a. Name of Trainee b. Modality, Brand, Model of Equipment c. Type of Training Conducted d. Inclusive Dates of the Training e. Name of Trainer, Date and Venue					
	The unit to be delivered must show proof that its manufacturing date is not later than CY 2023 onwards					
	Electrical Safety Test					
	Provide two (2) sets of colored Technical Manual, Hardcopy and Softcopy (Flashdrive) in English Manual for all equipment including peripherals, etc.					

	a. User's Operational Manual b. Quality and Maintenance Manual c. Service and Technical Manual					
	Hands-on Training for Biomedical, suppliers must perform an actual:					
	a. Operations b. Disassembly and Assembly c. Troubleshooting d. Recommended Maintenance as per manufacturer					
	V. Other Terms & Condition:					
	Bidder must undertake a site inspection. A Site inspection certificate shall be issued as proof of compliance. This certificate shall be submitted with the bid.					
	Preferably packaging is made of recyclable materials					
	Preferably with green eco-products specification (non-toxic materials, energy efficient, sustainable, etc.)					
	Certification that the Bid offer is in Philippine Peso to include taxes and duties, transportation to site, delivery, installation, and testing expenses on site by the bidder					
2	<u>TECAR MACHINE</u>	1	unit	1,095,000.00	1,095,000.00	
	I. Equipment Specification:					
	Frequencies between: 460-540 MHz					Frequencies between: 460-540 KHz
	Operating Mode: Continuous and Pulsed					
	Resistive Electrodes, Capacitive Electrodes with Self Adhesive Electrodes and Silicone Sleeves					
	Two Handpiece					
	Maximum Weight of Machine: 5 kilogram					
	With Trolley Cart, Heavy Duty					
	II. Electrical Specification:					
	Equipment shall compatible with hospital power supply of 220 to 240VAC, single phase, 60Hz with grounding					
	With dedicated compatible Uninterruptible Power Supply (UPS) with voltage regulation function that can provide back-up power at least 30 minutes					
	III. Technical Specification:					
	A. General Requirements					
	FDA Certificate of Medical Device Notification (CMDN)					
	The equipment or devices must conform to the IEC 60601 Standards and any of the following Standards:					
	a. USFDA (Food and Drug administration, US Standards					
	b. CE (European conformity) Standards					
	c. ISO Standards (9000, 9001, 9002)					
	d. UL (Underwriters Laboratories) Standards					

	e. The proposed unit shall also conform to all relevant International, National and local standards and requirements of medical device regulatory agencies. Supplier shall list in the various international standards met by the supplier					
	Training certificate from manufacturers of field service engineers / technician performing Preventive and Corrective Maintenance and Calibration Services					
	Manufacturer's Certificate Brand must be in the local market for at least 5 years					
	Certification that there is established Service Center in Metro Manila or Philippines					
	Certificate for the Cost of Preventive Maintenance and Calibration Program for equipment after warranty period up to 7 years. Price validity of 7 years upon delivery of equipment					
	Certificate of Comprehensive Warranty which states the following clause:					
	a. The period of warranty shall be deemed to be fully comprehensive					
	b. All inclusive of warranty, labor, spare parts, accessories, service consumables, manufacturer's Preventive Maintenance					
	B. Warranty and Preventive Maintenance Services:					
	Two (2) years comprehensive warranty on parts and services for equipment					
	One (1) year warranty on parts and services for UPS					
	Certificate of availability of spare parts within ten (10) years					
	Certification that the 95% uptime of the product is within the warranty period and that any accumulated downtime in excess of 5% shall be added to the warranty period.					
	Preventive Maintenance and Calibration Services Schedule					
	Semi-Annual Preventive Maintenance Service during warranty period					
	Annual Calibration Service during warranty period and should be conducted by manufacturers qualified Service Engineers/Technicians during warranty period					
	Calibration Report from the Manufacturer or Verification Report from the Supplier					
	Certification that the bidder will provide a Service Unit that the end-user can use in case the equipment or any system component will be pulled-out for repair or maintenance within the warranty period.					
	Any corrective action requiring replacement of part/component(s) shall be conducted and completed					

	within at most 3 days, during the warranty period.					
	Service support shall cover 24 hours/day, 7 days/week during the warranty period. Remote service should be provided within 12 hours and on-site service within 24 hours must be provided during the warranty period.					
	Pricelist for major spare parts, accessories and consumables that is valid for 5 years.					
	Submit complete parts, accessories and consumables list with identification number or codes					
	Free software upgrades and updates (security, revision updates) for all Clinical and Technical applications during the period of warranty.					
	IV. Installation, Acceptance, Testing and Commissioning					
	Installation, Acceptance, Testing & Commissioning of Equipment					
	Certification that the bidder shall be responsible for notification, transportation, delivery, installation and commissioning at no cost to the government.					
	Training of End-User (Operation) with Certificate of Training should be provided, Training should cover operation and use of hardware and software (all applications) of all equipment and their accessories and peripherals and should contain the following details:					
	a. Name of Trainee b. Modality, Brand, Model of Equipment c. Type of Training Conducted d. Inclusive Dates of the Training e. Name of Trainer, Date and Venue					
	The unit to be delivered must show proof that its manufacturing date is not later than CY 2023 onwards					
	Verification Test during Delivery					
	Electrical Safety Test					
	Provide two (2) sets of colored Technical Manual, Hardcopy and Softcopy (Flashdrive) in English Manual for all equipment including peripherals, UPS, etc.					
	a. User's Operational Manual b. Quality and Maintenance Manual c. Service and Technical Manual					
	Comprehensive technical training for hospital biomedical engineers and unit head on maintenance and troubleshooting of all equipment and their accessories and peripherals					
	Hands-on Training for Biomedical Unit, suppliers must perform an actual:					
	a. Operations b. Dissassembly and Assembly c. Troubleshooting					

	d. Recommended Maintenance as per manufacturer					
	V. Other Terms & Condition:					
	Bidder must undertake a site inspection. A Site inspection certificate shall be issued as proof of compliance. This certificate shall be submitted with the bid.					
	Preferably packaging is made of recyclable materials					
	Preferably with green eco-products specification (non-toxic materials, energy efficient, sustainability, etc.)					
	Certification that the Bid offer is in Philippine Peso to include taxes and duties, transportation to site, delivery, installation, and testing expenses on site by the bidder					
3	<u>ELECTRICAL STIMULATOR UNIT</u>	2	unit	46,110.00	92,220.00	
	I. Equipment Specification:					
	Intensity: 0-100 mA per channel					
	Frequency: 1-150 Hz; Tota Pulse Width: 100-800					
	Stimulation Forms: Conventional / Continuous / Burst / Intermittent					
	Timer: maximum of 100 minutes					
	Power Supply: AC/DC and battery (with charger)					
	Dual-channel device with LCD screen					
	With 4 sets of cable connectors, and 8 electrodes					
	III. Technical Specification:					
	a. General Requirements					
	FDA Certificate of Medical Device Notification (CMDN)					
	The equipment or devices must conform to the IEC 60601 Standards and any of the following Standards					
	a. USFDA (Food and Drug administration, US Standards b. CE (European conformity) Standards c. ISO Standards (9000, 9001, 9002) d. UL (Underwriters Laboratories) Standards e. The proposed unit shall also conform to all relevant International, National and local standards and requirements of medical device regulatory agencies. Supplier shall list in the various international standards met by the supplier					
	Manufacturer's Certificate Brand must be in the local market for at least 5 years					
	Certification that there is established Service Center in Metro Manila or Philippines					
	Certificate of Comprehensive Warranty which states the following clause:					
	a. The period of warranty shall be deemed to be fully comprehensive b. All inclusive of warranty, labor, spare parts, accessories, service					

	consumables, manufacturer's Preventive Maintenance					
	b. Warranty and Preventive Maintenance Services:					
	One (1) year comprehensive warranty on parts and services for equipment					
	One (1) year warranty on parts and services for UPS/AVR					
	Certification that the 95% uptime of the product is within the warranty period and that any accumulated downtime in excess of 5% shall be added to the warranty period.					
	Preventive Maintenance and Calibration Schedule					
	Semi-Annual Preventive Maintenance Service and Annual Calibration during warranty period					
	Certification that the bidder will provide a Service Unit that the end-user can use in case the equipment or any system component will be pulled-out for repair or maintenance within the warranty period.					
	Any corrective action requiring replacement of part/component(s) shall be conducted and completed within at most 3 days, during the warranty period.					
	Service support shall cover 24 hours/day, 7 days/week during the warranty period. Remote service should be provided within 12 hours and on-site service within 24 hours must be provided during the warranty period.					
	IV. Installation, Acceptance, Testing and Commissioning					
	Installation, Acceptance, Testing & Commissioning of Equipment					
	Certification that the bidder shall be responsible for notification, transportation, delivery, installation and commissioning at no cost to the government.					
	Training of End-User (Operation) with Certificate of Training should be provided and should contain the following details:					
	a. Name of Trainee b. Modality, Brand, Model of Equipment c. Type of Training Conducted d. Inclusive Dates of the Training e. Name of Trainer, Date and Venue					
	The unit to be delivered must show proof that its manufacturing date is not later than CY 2023 onwards					
	Electrical Safety Test					
	Provide two (2) sets of colored Technical Manual, Hardcopy and Softcopy (Flashdrive) in English Manual for all equipment including peripherals, etc.					

	a. User's Operational Manual b. Quality and Maintenance Manual c. Service and Technical Manual					
	Hands-on Training for Biomedical, suppliers must perform an actual:					
	a. Operations b. Dissassembly and Assembly c. Troubleshooting d. Recommended Maintenance as per manufacturer					
	V. Other Terms & Condition:					
	Bidder must undertake a site inspection. A Site inspection certificate shall be issued as proof of compliance. This certificate shall be submitted with the bid.					
	Preferably packaging is made of recyclable materials					
	Preferably with green eco-products specification (non-toxic materials, energy efficient, sustainable, etc.)					
	Certification that the Bid offer is in Philippine Peso to include taxes and duties, transportation to site, delivery, installation, and testing expenses on site by the bidder					
4	<u>CRYOTHERAPY MACHINE</u>	1	unit	945,000.00	945,000.00	
	I. Equipment Specification:					
	Dry airflow, least of -40 and below					Dry airflow, at least -40 degree c and below
	LCD Touch Display					
	Have treatment hose and minimum of 3 nozzles					
	Have hose holder and water container					
	With heavy duty wheels and casterlock					
	Standard Accessories:					
	Treatment Hose					
	Reduction Nozzle 5mm					
	Reduction Nozzle 10mm					
	Reduction Nozzle 15mm					
	Flexible Treatment Hose Holder					Flexible Treatment Hose Holder/arm
	Defrosted Water Container					
	Mains Cable					
	II. Electrical Specification:					
	Equipment shall compatible with hospital power supply of 220 to 240VAC, single phase, 60Hz with grounding					
	With dedicated compatible Uninterruptible Power Supply (UPS) with voltage regulation function that can provide back-up power at least 30 minutes					
	III. Technical Specification:					
	a. General Requirements					
	FDA Certificate of Medical Device Notification (CMDN)					
	The equipment or devices must conform to the IEC 60601 Standards and any of the following Standards:					
	a. USFDA (Food and Drug administration, US Standards					

	b. CE(European conformity) Standards c. ISO Standards (9000, 9001, 9002) d. UL (Underwriters Laboratories) Standards e. Theproposed unit shall also conform to all relevant International, National and local standards and requirements of medical device regulatory agencies. Supplier shall list in the various international standards met by the supplier					
	Training certificate from manufacters of field service engineers / technician performing Preventive and Corrective Maintenance and Calibration Services					
	Manufacturer's Certificate Brand must be in the local market for at least 5 years					
	Certification that there is established Service Center in Metro Manila or Philippines					
	Certificate for the Cost of Preventive Maintenance and Calibration Program for equipment after warranty period up to 7 years. Price validity of 7 years upon delivery of equipment					
	Certificate of Comprehensive Warranty which states the following clause:					
	a. The period of warranty shall be deemed to be fully comprehensive b. All inclusive of warranty, labor, spare parts, accessories, service consumables, manufacturer's Preventive Maintenance					
	b. Warranty and Preventive Maintenance Services:					
	Two (2) years comprehensive warranty on parts and services for equipment					
	One (1) year warranty on parts and services for UPS					
	Certificate of availability of spare parts within ten (10) years					
	Certification that the 95% uptime of the product is within the warranty period and that any accumulated downtime in excess of 5% shall be added to the warranty period.					
	Preventive Maintenance and Calibration Services Schedule					
	Semi-Annual Preventive Maintenance Service during warranty period					
	Annual Calibration Service during warranty period and should conducted by manufacturers qualified Service Engineers/Technicians during warranty period					
	Calibration Report from the Manufacturer or Verification Report from the Supplier					
	Certification that the bidder will provide a Service Unit that the end-user can use in case the equipment or any system component will be pulled-					

	out for repair or maintenance within the warranty period.					
	Any corrective action requiring replacement of part/component(s) shall be conducted and completed within at most 3 days, during the warranty period.					
	Service support shall cover 24 hours/day, 7 days/week during the warranty period. Remote service should be provided within 12 hours and on-site service within 24 hours must be provided during the warranty period.					
	Pricelist for major spare parts, accessories and consumables that is valid for 5 years.					
	Submit complete parts, accessories and consumables list with identification number or codes					
	Free software upgrades and updates (security, revision updates) for all Clinical and Technical applications during the period of warranty.					
	IV. Installation, Acceptance, Testing and Commissioning					
	Installation, Acceptance, Testing & Commissioning of Equipment					
	Certification that the bidder shall be responsible for notification, transportation, delivery, installation and commissioning at no cost to the government.					
	Training of End-User (Operation) with Certificate of Training should be provided, Training should cover operation and use of hardware and software (all applications) of all equipment and their accessories and peripherals.and should contain the following details:					
	a. Name of Trainee b. Modality, Brand, Model of Equipment c. Type of Training Conducted d. Inclusive Dates of the Training e. Name of Trainer, Date and Venue					
	The unit to be delivered must show proof that its manufacturing date is not later than CY 2023 onwards					
	Verification Test during Delivery					
	Electrical Safety Test					
	a. User's Operational Manual b. Quality and Maintenance Manual c. Service and Technical Manual					
	Comprehensive technical training for hospital biomedical engineers and unit head on maintenance and troubleshooting of all equipment and their accessories and peripherals					
	Hands-on Training for Biomedical Unit, suppliers must perform an actual:					
	a. Operations b. Dissassembly and Assembly					

	c. Troubleshooting d. Recommended Maintenance as per manufacturer					
	V. Other Terms & Condition:					
	Bidder must undertake a site inspection. A Site inspection certificate shall be issued as proof of compliance. This certificate shall be submitted with the bid.					
	Preferably packaging is made of recyclable materials					
	Preferably with green eco-products specification (non-toxic materials, energy efficient, sustainability, etc.)					
	Certification that the Bid offer is in Philippine Peso to include taxes and duties, transportation to site, delivery, installation, and testing expenses on site by the bidder					
				TOTAL:	2,350,275.00	

Other Concerns:

- Post-Qualification Evaluation: Technical Working Group (TWG) may ask for additional documents from supplier for validation.
- Minutes of the Pre-Bid and Bid Bulletin will be posted in the Philgeps and VMC Website (<https://vmc.doh.gov.ph/>)
- ITEMS will be subject for demo/evaluation.

A. Template in the Goods Offered in the Philippines and/or Abroad

- Column 1 – Should be in accordance with VMC’s item number.
- Column 2 - Indicate the **item description of your offer** with BRAND. If no BRAND indicates **GENERIC OR NO BRAND**.
- **Column 3** – Country of Origin
- The Price Schedule should be filled completely or put zero if not applicable.
- The final unit price should be stated.
- In the Price Schedule, “*For Goods Offered from Abroad Form*” will be used **if the origin of the item** is from abroad, if manufactured in the Philippines, “*For Goods Offered from Within the Philippines Form*” shall be used. (Please use the attached Form/Template)

B. BID Opening will be on April 23, 2025, at 10:00 AM

The pre-bidding conference was adjourned at 2:00 pm.

Prepared by:


MS. CHRISTALLYNE CASTRO
BAC Secretariat

Noted by:


MS. RUBY S. GURREA, RN, MAN
Chairperson, BAC

Bid Form for the Procurement of Goods
[shall be submitted with the Bid]

BID FORM

Date : _____

Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Purpose of Commission or gratuity
---------------------------	--

_____	_____
_____	_____
_____	_____

(if none, state “None”)]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Bid Securing Declaration Form
[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION
Project Identification No.: [Insert number]

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year]
at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]

Age Group	No answer	No	Yes	Probably yes	Probably no
18-24	45%	35%	15%	5%	0%
25-34	40%	30%	20%	10%	0%
35-44	35%	25%	25%	15%	0%
45-54	30%	20%	30%	20%	0%
55-64	25%	15%	35%	25%	0%

For Goods Offered from Abroad

Name of Bidder _____ Project ID No. _____ Page ____ of ____

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF for CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)
	Brand							

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page _____ of _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
	Brand								

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

NFCC COMPUTATION FOR ELIGIBILITY CHECK

A. Summary of the Applicant Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached income tax return and audited financial statement, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year and a certified copy of Schedule of Fixed Assets particularly the list of construction equipment.

		Year 20_____
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth(1-3)	
6.	Net Working Capital(2-4)	

B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC= [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements (AFS) submitted to the BIR.

The Bidder shall attach the AFS to the NFCC Computation for Eligibility Check Form.

NFCC=P_____

Submitted by:

Name of Supplier/Distributor/Manufacturer

Signature of Authorized Representative

Date:_____

STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT SIMILAR TO THE CONTRACT TO BE BID							
This is to certify that _____ (company) _____ has the following completed contracts within Ten (10) years from the date of submission and receipt of bids.							
Date of the Contract	Contracting Party	Name of Contract	Kind of Goods Sold	Amount of Contract	Date of Delivery/ End-user's Acceptance	Date of Official Receipt	Bidder is A) Manufacturer B) Supplier C) Distributor
_____ Name and Signature of Authorized Representative				_____ Date			

- *Instructions:**
- a) Cut-off date as of:
 - (i) Up to the day before the deadline of submission of bids.
 - b) In the column under “Dates”, indicate the dates of Delivery/ End-user’s Acceptance and Official Receipt.
 - c) “Name of Contract”. Indicate here the Nature/ Scope of the Contract for the Procuring Entity to determine the relevance of the entry with the Procurement at hand. Example: “Supply and Delivery of _____ for Valenzuela Medical Center”

STATEMENT OF: (I) ONGOING CONTRACTS AND; (II) AWARDED BUT NOT YET STARTED CONTRACTS

This is to certify that _____ has the following ongoing and awarded but not yet started contracts:

Date of the Contract	Contracting Party	Name of Contract	Kind of Goods Sold	Amount of Contract	Value of Outstanding Contracts	Bidder is A) Manufacturer B) Supplier C) Distributor

Name and Signature of Authorized Representative

Date

- *Instructions:**
- a) State all ongoing contracts including those awarded but not yet started (government and private contracts which may be similar or not similar to the project called for bidding) as of:
 - i. The day before the deadline of submission of bids.
 - b) If there is no ongoing contract including awarded but not yet started as of the aforementioned period, state none or equivalent term.
 - c) The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC) in case an NFCC is submitted as an eligibility document.
 - d) "Name of Contract". Indicate here the Nature/ Scope of the Contract for easier tracking of the entries/ representations. Example: "Supply and Delivery of _____ for Valenzuela Medical Center"