

November 21, 2025

REQUEST FOR QUOTATION
PR NO. 25-10-1717


The Valenzuela Medical Center (VMC) through its Bids and Awards Committee (BAC) intends to procure the **"SUPPLY AND DELIVERY OF FOUR (4) UNITS ERGONOMIC OFFICE CHAIR"** for the **Materials Management Section** in accordance with Section 34.1 (Small Value Procurement) of the Implementing Rules and regulations of the Republic Act No. 12009.

Please send your **price offer** for the items listed below duly signed by you or your duly signed by you or your authorized representative not later than **November 26, 2025 10:00am**. The BAC reserves the right to accept, reject & waive defects in the canvass.

QTY	UNIT	ARTICLES	UNIT PRICE	TOTAL COST
PR# 25-10-1717				
4	unit	ERGONOMIC OFFICE CHAIR <i>Specification:</i> * Adjustable lumbar support * Pneumatic seat height adjustment (gas lift) * High-density seat foam upholstered in breathable mesh or fabric * Mid to High breathable mesh backrest (min 20") * Tilt mechanism * Fixed or adjustable armrest * Adjustable headrest * Heavy-duty five-point base with dual wheels casters * 360 degrees swivel * Color: Preferably Black or Gray * Max weight capacity: ≥100kgs * Minimum of one (1) year warranty on all functional components <i>Allocation: Planning & Management Unit</i>	6,583.10	26,332.40
			TOTAL:	26,332.40

Copies of the following documentary requirements such as Certificate of Registration from BIR, Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) registration, Business/Mayor's Permit with O.R. renewal, Updated Philgeps Certificate, Updated Tax Clearance Certificate, and ITR are also required to be submitted along with your quotation/proposal.

Proposal may be submitted manually to the BAC Secretariat, Procurement Office, Valenzuela Medical Center, Padrigal St., Karuhatan, Valenzuela City or through email at vmc.bac2025@gmail.com. For any clarification, you may call **Ms. Aileen Pacheco** at telephone no. **8294-46-25** or via email at vmc.bac2025@gmail.com.


LIGAYA E. UBALDE
Bac Sec Head/Procurement

"PHIC Accredited Healthcare Provider"
"Valenzuela Medical Center...Where your health matters most"



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