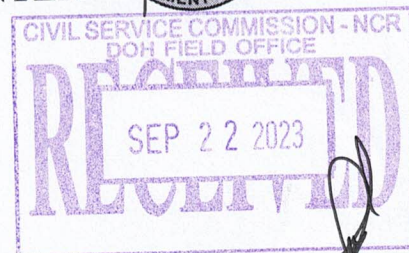




Republic of the Philippines  
Department of Health  
Metro Manila Center for Health Development  
**VALENZUELA MEDICAL CENTER**



September 22, 2023

**ATTY. ROSECHELAN CHARITY G. ACORDA-ADONGAY**


Acting Director II  
Civil Service Commission – Field Office  
Department of Health  
Sta. Cruz, Manila

Dear **Atty. Adongay**,

May we respectfully request your good office to publish the attached bulletin of vacant positions of this office.

Thank you.

Very truly yours,

  
**ESTELA E. JAVIER, MD, FPOGS, FPSMS**  
Officer-in Charge, Medical Center Chief II

SVV/CBV:epc

Republic of the Philippines  
**VALENZUELA CITY MEDICAL CENTER**  
Request for Publication of Vacant Positions

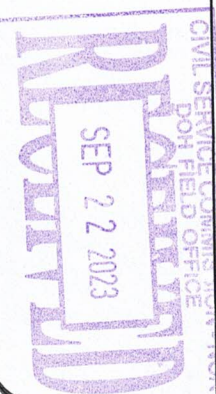
To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the VALENZUELA CITY MEDICAL CENTER in the  
CSC website:

Date:

September 22, 2023

ESTELA E. JAVIER, MD, FPOGS, FPSMS  
Officer-in-Charge, Medical Center Chief II



No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility			
1	Medical Officer IV	OSEC-DOHB-MDOF4-30047-2022	23	80003	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)	1. Organizational Commitment 2. Integrity  3. Quality Service 4. Teamwork 5. Stewardship of resources 6. Self development 7. Attention to communication	Medical Division	
2	Medical Officer IV	OSEC-DOHB-MDOF4-30185-2020	23	80003	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)		Medical Division	
3	Medical Officer IV	OSEC-DOHB-MDOF4-30045-2022	23	80003	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)		Medical Division	
4	Medical Officer IV	OSEC-DOHB-MDOF4-30046-2022	23	80003	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)		Medical Division	
5	Medical Officer IV	OSEC-DOHB-MDOF4-30149-2020	23	80003	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)		Medical Division	
6	Medical Officer IV	OSEC-DOHB-MDOF4-30043-2022	23	80003	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)		Medical Division	



7	Medical Officer IV	OSEC-DOHB-MDOF4-30042-2022	23	80003	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)	1. Organizational Commitment 2. Integrity 3. Quality Service 4. Teamwork 5. Stewardship of resources 6. Self development 7. Attention to communication	Medical Division
8	Medical Officer IV	OSEC-DOHB-MDOF4-30046-2015	23	80003	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)		Medical Division
9	Medical Officer IV	OSEC-DOHB-MDOF4-30092-2015	23	80003	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)		Medical Division
10	Medical Officer IV	OSEC-DOHB-MDOF4-30035-2013	23	80003	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)		Medical Division
11	Medical Officer IV	OSEC-DOHB-MDOF4-30155-2020	23	80003	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)		Medical Division
12	Medical Officer III	OSEC-DOHB-MDOF3-30002-2010	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
13	Medical Officer III	OSEC-DOHB-MDOF3-30019-1998	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
14	Medical Officer III	OSEC-DOHB-MDOF3-30021-2015	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
15	Medical Officer III	OSEC-DOHB-MDOF3-30023-2013	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
16	Medical Officer III	OSEC-DOHB-MDOF3-30020-1998	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
17	Medical Officer III	OSEC-DOHB-MDOF3-30017-2015	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
18	Medical Officer III	OSEC-DOHB-MDOF3-30040-2015	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division



19	Medical Officer III	OSEC-DOHB-MDOF3-30144-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)	1. Organizational Commitment 2. Integrity 3. Quality Service 4. Teamwork 5. Stewardship of resources 6. Self development 7. Attention to communication	Medical Division
20	Medical Officer III	OSEC-DOHB-MDOF3-30145-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
21	Medical Officer III	OSEC-DOHB-MDOF3-30146-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
22	Medical Officer III	OSEC-DOHB-MDOF3-30149-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
23	Medical Officer III	OSEC-DOHB-MDOF3-30154-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
24	Medical Officer III	OSEC-DOHB-MDOF3-30163-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
25	Medical Officer III	OSEC-DOHB-MDOF3-30164-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
26	Medical Officer III	OSEC-DOHB-MDOF3-30176-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
27	Medical Officer III	OSEC-DOHB-MDOF3-30177-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
28	Medical Officer III	OSEC-DOHB-MDOF3-30178-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
29	Medical Officer III	OSEC-DOHB-MDOF3-30179-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
30	Medical Officer III	OSEC-DOHB-MDOF3-30182-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division



31	Medical Officer III	OSEC-DOHB-MDOF3-30183-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)	1. Organizational Commitment 2. Integrity 3. Quality Service 4. Teamwork 5. Stewardship of resources 6. Self development 7. Attention to communication	Medical Division
32	Medical Officer III	OSEC-DOHB-MDOF3-30184-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
33	Medical Officer III	OSEC-DOHB-MDOF3-30185-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
34	Medical Officer III	OSEC-DOHB-MDOF3-30186-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
35	Medical Officer III	OSEC-DOHB-MDOF3-30187-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
36	Medical Officer III	OSEC-DOHB-MDOF3-30188-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
37	Medical Officer III	OSEC-DOHB-MDOF3-30189-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
38	Medical Officer III	OSEC-DOHB-MDOF3-30190-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
39	Medical Officer III	OSEC-DOHB-MDOF3-30191-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
40	Medical Officer III	OSEC-DOHB-MDOF3-30192-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
41	Medical Officer III	OSEC-DOHB-MDOF3-30193-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
42	Medical Officer III	OSEC-DOHB-MDOF3-30194-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division



43	Medical Officer III	OSEC-DOHB-MDOF3-30009-1998	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)	1. Organizational Commitment 2. Integrity 3. Quality Service 4. Teamwork 5. Stewardship of resources 6. Self development 7. Attention to communication	Medical Division
44	Medical Officer III	OSEC-DOHB-MDOF3-30031-2013	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
45	Medical Officer III	OSEC-DOHB-MDOF3-30036-2022	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
46	Medical Officer III	OSEC-DOHB-MDOF3-30037-2022	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
47	Medical Officer III	OSEC-DOHB-MDOF3-30038-2022	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
48	Medical Officer III	OSEC-DOHB-MDOF3-30039-2015	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
49	Medical Officer III	OSEC-DOHB-MDOF3-30165-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
50	Medical Officer III	OSEC-DOHB-MDOF3-30166-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
51	Medical Officer III	OSEC-DOHB-MDOF3-30077-2014	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
52	Medical Officer III	OSEC-DOHB-MDOF3-30007-1998	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
53	Medical Officer III	OSEC-DOHB-MDOF3-30148-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
54	Medical Officer III	OSEC-DOHB-MDOF3-30174-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division



55	Medical Officer III	OSEC-DOHB-MDOF3-30147-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)	1. Organizational Commitment 2. Integrity 3. Quality Service 4. Teamwork 5. Stewardship of resources 6. Self development 7. Attention to communication	Medical Division
56	Medical Officer III	OSEC-DOHB-MDOF3-30041-2015	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
57	Medical Officer III	OSEC-DOHB-MDOF3-30155-2020	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division
58	Medical Officer III	OSEC-DOHB-MDOF3-30076-2014	21	63997	Doctor of Medicine	None required	None required	RA 1080 (Physician)		Medical Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below later than October 6, 2023.

1. **Letter of Intent or Application Letter;**
2. Completely filled out **Personal Data Sheet** (CS Form 212 Rev 2017);
3. **Credentials:** Photocopy of Authenticated/Certified True Copy of:
  - Diploma
  - Transcript of Records
  - Certification of Completion of Residency Training, Diplomate or Fellow, if applicable
  - Certificate of Training/Seminars Attended, if applicable

**Note: Authenticated/Certified True Copy must be presented upon submission of complete requirements**

4. **Eligibility:** Photocopy of Authenticated/Certified True Copy of:
  - PRC License, Board Rating, and Board Certificate
  - CSC Professional and/or Sub-professional
  - Other related eligibility

**Note: Authenticated/Certified True Copy must be presented upon submission of complete requirements**

5. Original copy of latest **NBI Clearance**
6. Photocopy of **Performance Rating** in the last rating period, if applicable
7. Photocopy of **Certificate of Employment with Actual Duties and Responsibilities**, if applicable
8. Photocopy of **Birth Certificate** (PSA Copy)
9. Photocopy of **Marriage Certificate** (PSA Copy), if applicable

**QUALIFIED APPLICANTS** are advised to hand in or send through courier their application to:

ESTELA E. JAVIER, MD, FPOGS, FPSMS \_\_\_\_\_

Officer-in-Charge, Medical Center Chief II

Thru: Christopher B. Villafria

Supervising Administrative Officer

Padrigal St., Karuhatan, Valenzuela City

[valgen\\_hosp@yahoo.com/ymc\\_hrd@yahoo.com](mailto:valgen_hosp@yahoo.com/ymc_hrd@yahoo.com)

**NOTE:**

All vacant positions shall be open to all qualified applicants regardless of age, gender, civil status, disability, religion, ethnicity, social status, class, political affiliation, or other similar factors/personal circumstances which run counter to the principles of merit and fitness for the job and equal employment opportunity.

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**