



Republic of the Philippines  
Department of Health  
Metro Manila Center for Health Development  
**VALENZUELA MEDICAL CENTER**



## NOTICE TO PROCEED

Supply and Delivery of Laptops for Various Offices  
Public Bidding No. VMC-2025-035 dated February 26, 2025

March 26, 2025

**MR. REYMUND FAJILAN**

Authorized Representative

**XITRIX COMPUTER CORPORATION**

Xitrix Corporate Center 23 Detroit St.

Cubao, Quezon City

Mobile No.: 0916-4880569

Email add: joyceannemaraggay@gmail.com/sales9@xitrix.net

Dear Mr. Fajilan:

This is to inform you that Purchase Order No.25-03-146 dated March 26, 2025 in connection with the *Supply and Delivery of Laptops for Various Offices* has been approved. You may now proceed with the delivery of the item listed in the said Purchase Order.

Delivery should be completed within thirty (30) calendar days from receipt of this Notice.

Enclose is the original copy of the above-mentioned Purchase Order for your ready reference in the execution of the transaction.

Very truly yours,

EDILBERTO V. CAVANEYRO, MD, MHA, FPCS, FPSGS  
OIC-Medical Center Chief II

APR 10 2025

I acknowledge receipt of this notice on \_\_\_\_\_  
Name of the Representative of the Bidder \_\_\_\_\_  
Authorized Signature \_\_\_\_\_

4/11/25

"PHC Accredited Healthcare Provider"  
"Valenzuela Medical Center...Where your health matters most"



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