



Republic of the Philippines  
Department of Health  
Metro Manila Center for Health Development  
**VALENZUELA MEDICAL CENTER**



**NOTICE TO PROCEED**  
Supply and Delivery of Various Office Supplies for 2<sup>nd</sup> Semester of CY 2025 – Not available  
at PS-DBM  
Small Value Procurement

August 11, 2025

**MS. ZORAYDA G. GATDULA**  
Authorized Representative  
**STAR GATZ ENTERPRISES COMPANY LTD.**  
#1089 GATZ Bldg., Karen Ave. cor. Lorex Ave.,  
Tañada Subd., Gen. T. De Leon, Valenzuela City  
Contact No.: 0918-2828568  
Email add.: [stargatzenterprises@gmail.com](mailto:stargatzenterprises@gmail.com)

Dear Ms. Gatdula:

This is to inform you that Purchase Order No. 25-08-313 dated August 11, 2025 in connection with the *Supply and Delivery of Various Office Supplies for 2nd Semester of CY 2025 – Not available at PS-DBM* has been approved. You may now proceed with the delivery of the items listed in the said Purchase Order.

Delivery should be completed within twenty (20) calendar days from receipt of this Notice.

Enclosed is the original copy of the above-mentioned Purchase Order for your ready reference in the execution of the transaction.

Very truly yours,

  
**EDILBERTO V. CAVANEYRO, MD, MHA, FPCS, FPSGS**  
OIC-Medical Center Chief II

I acknowledge receipt of this notice on  
Name of the Representative of the Bidder \_\_\_\_\_  
Authorized Signature \_\_\_\_\_

8/22/25

*"PHIC Accredited Healthcare Provider"*  
*"Valenzuela Medical Center...Where your health matters most"*



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