



Republic of the Philippines
Department of Health
Metro Manila Center for Health Development
VALENZUELA MEDICAL CENTER



NOTICE TO PROCEED

Supply and Delivery of Various Office Supplies not available at PS-DBM-31 items
Small Value Procurement

May 30, 2025

MS. THERESA JOANA A. GOYENECHEA
President

XAYA ENTERPRISES OPC

16 Personel Street SSS North Fairview Subd.,
North Fairview, Quezon City
Mobile No.: 0917-5012353
Email Add: xayaenterprises@gmail.com

Dear Ms. Goyenechea:

This is to inform you that Purchase Order No.25-05-212 dated May 30, 2025 in connection with the *Supply and Delivery of Various Office Supplies not available at PS-DBM-31 items* has been approved. You may now proceed with the delivery of the item listed in the said Purchase Order.

Delivery should be completed within twenty (20) calendar days from receipt of this Notice.

Enclose is the original copy of the above-mentioned Purchase Order for your ready reference in the execution of the transaction.

Very truly yours,

EDILBERTO V. CAVANEYRO, MD, MHA, FPCS, FPSGS
OIC-Medical Center Chief II

JUN 03 2025

I acknowledge receipt of this notice on

Name of the Representative of the Bidder

Authorized Signature

6/3/25

"PHC Accredited Healthcare Provider"
"Valenzuela Medical Center...Where your health matters most"



Address: Padrigal St., Karuhatan, Valenzuela City, 1441
Telephone Nos: 8294-6711 to 17
Director's Office Direct Line: 8291-4259
Email Address: valgen_hosp@yahoo.com
Website: <https://vmc.doh.gov.ph/>