



Republic of the Philippines
Department of Health
Metro Manila Center for Health Development
VALENZUELA MEDICAL CENTER



November 5, 2025

REQUEST FOR QUOTATION
PR NO. 25-10-1564

The Valenzuela Medical Center (VMC) through its Bids and Awards Committee (BAC) intends to procure the **"QUARTERLY PREVENTIVE MAINTENANCE SERVICE OF FIRE DETECTION AND ALARM SYSTEM OF VMC - MAIN BUILDING FOR CY 2026"** for the **EFMS** in accordance with Section 34.1 (Small Value Procurement) of the Implementing Rules and regulations of the Republic Act No. 12009.

Please send your **price offer** for the items listed below duly signed by you or your authorized representative not later than **November 10, 2025**. The BAC reserves the right to accept, reject & waive defects in the canvass.

ITEM NO.	QTY	UOM	ITEM DESCRIPTION	UNIT	TOTAL COST
				PRICE	
EARLY PROCUREMENT ACTIVITY (EPA) CY 2026					
1	4	Quarterly	Quarterly Preventive Maintenance Service of Fire Detection and Alarm System of VMC - Main Building	44,166.67	176,666.68
<i>Scope of Works:</i>					
			A. The service shall furnish all tools, labor and supervision necessary for the preventive maintenance of fire detection and alarm system (FDAS) at VMC - Main Building		
			<i>All works shall include but not limited to the ff:</i>		
			1. Check connectivity of wiring/system, functionality of all devices		
			2. Initiating Devices: Inspection and Cleaning of Smoke Detectors, Heat Detectors, Supervisory Devices, Waterflow Devices, Manual Pull Station		
			3. Check up and cleaning of Fire Alarm Bell & Push Button/Horn/Strobe Light. Wipe out, chemical contact cleaner, Air Blower, Vacuum Cleaning		
			4. Check up and Cleaning of Fire Alarm Control Panel		
			5. Inspection of Fuse Terminals and Primary Power Supply		
			6. Inspection of Panel Trouble signal LED's and Lamps		
			7. Inspection of Battery (Swelling or Loose Connection)		
			8. Test Battery Load Voltage		
			9. Test and Inspection of panel functionality, LED's, Fuses and other components		
			10. Tightening screw connection and terminal lugs		
			11. Testing and Commissioning		
			B. Recommend Repair and Replacement of all Parts of FDAS (if necessary)		

*"PHIC Accredited Healthcare Provider"
"Valenzuela Medical Center...Where your health matters most"*



Address: Padrigal St., Karuhatan, Valenzuela City, 1441
Telephone Nos: 8294-6711 to 17
Director's Office Direct Line: 8291-4259
Email Address: valgen_hosp@yahoo.com
Website: <https://vmc.doh.gov.ph/>



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BAGONG PILIPINAS

NOTES:				
		1. FDAS parts recommended to be repaired and/or replaced shall be subjected to further evaluation and approval of the Engineering and Facilities Management Section (EFMS). Devices found defective will be quoted separately for replacement.		
		2. No repair and/or replacement of parts shall be performed without the presentation of quotation of the service provider as well as evaluation and inspection report duly approved by EFMS		
		3. Provide a one day training and orientation to the EFMS personnel of basic troubleshooting of system		
		4. Conduct such other activities as may be necessary to maintain the optimum performance of the system		
		5. Submit Quarterly Service Reports and Recommendations to EFMS Office		
		6. The Preventive Maintenance shall be conducted by competent and experienced personnel		
		C. Place of Service: VMC-Main Building		
		D. Terms of payment: Upon completion in a quarterly basis		
		E. Conduct Basic Troubleshooting as Scheduled		
		F. Availability: Technicians 24/7 available in case of emergency		
			TOTAL	176,666.68

Copies of the following documentary requirements such as **Certificate of Registration from BIR, Securities and Exchange Commission (SEC) / Department of Trade and Industry (DTI) registration, Business/Mayor's Permit with O.R. renewal, Platinum PhilGEPS Certificate, Updated Tax Clearance Certificate, Brochure/Data Sheet (if applicable) and Notarized Hard Copy of Omnibus Sworn Statement)** are also required to be submitted along with your quotation/proposal.

Proposal may be submitted manually to the BAC Secretariat, Procurement Office, Valenzuela Medical Center, Padrigal Street, Karuhatan, Valenzuela City or through email at vmc.bac2025@gmail.com. For any clarification, you may call **Ms. Kezia-Therese M. Guevarra** at telephone no. **8294-4625** or via email at vmc.bac2025@gmail.com.


LIGAYA E. UBALLE
 Head, BAC Secretariat / Procurement
 /k

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