



Republic of the Philippines
Department of Health
National Capital Regional Office
VALENZUELA MEDICAL CENTER
Padrigal St., Kanthalan, Valenzuela City
Telefax No. 294-4625

FM-PROC-010
Rev 2 - 03/15/17

JOB ORDER

RECEIVED
12 JAN 2025

TIME: 1:00

JOB ORDER NO.: 25-01-006

DATE: January 21, 2025

Mode of Procurement: Small Value Procurement

TO: IHUDYAT INC.

AUTHORITY FOR WORK ORDER:

111 Road 8 cor. Road 1, Brgy. Bagong Pag-Asa, Quezon City

(1) Completion time from the date this work order received by the Contractor/Supplier: 1 year

(2) PARTICULARS: Quarterly Preventive Maintenance Service of Fire Detection and Alarm System at VMC-Hospital Bldg.

ITEM NO.	WORK TO BE DONE	TOTAL PRICE		
1	Quarterly Preventive Maintenance Service of Fire Detection and Alarm System at Valenzuela Medical Center - Hospital Building	4	quarterly	38,500.00
Scope of Work:				
A. The service provider shall furnish all tools, labor and supervision necessary for the preventive maintenance of fire detection and alarm system (FDAS) at Valenzuela Medical Center - Hospital Building				
All works shall include but not limited to the following:				
1. Check connectivity of wiring/system, functionality tests of all devices				
2. Initiating Devices: Inspection and Cleaning of Smoke Detectors, Heat Detectors, Supervisory Devices, Waterflow Devices, Manual Pull Station				
3. Check-up and cleaning of Fire Alarm Bell. & Push Button/Horn/Strobe Light. Wipe out, Chemical contact cleaner, Air blower, Vacuum Cleaning				
4. Check-up and cleaning Fire Alarm Control Panel				
5. Inspection of Fuse Terminals and Primary Power Supply				
6. Inspection of Panel trouble signal LED's and Lamps				
7. Inspection of battery (Swelling or Loose Connection)				
8. Test battery-load voltage				
9. Test and inspection of panel functionality, LED's, Fuses and other components.				
10. Tightening screw connection and terminal lugs				
11. Testing and commissioning.				
B. Recommend repair and replacement of all parts of FDAS (if necessary).				

BALANCE FORWARDED

154,000.00

PURPOSE Quarterly Preventive Maintenance of Fire Detection and Alarm System of Hospital Building.

To ensure 100% operation at all times. For early response in case of fire incident. Calendar year: For 2025 PMS

- | | |
|--|---|
| (3) REQUISITIONER: | (4) FUNDS AVAILABLE: |
| Engr. GERARDO E. LINGAT
Signature over Printed Name
Engineer III, EFMS | RAYMUND JOE B. MACUANA
Signature over Printed Name
Accountant III |
- (5) THIS IS TO CERTIFY THAT the plans and specification and scope of work are of Government Standard and that the price as indicated on the Abstract of Canvass and supported by the Canvass Proposals is fair and reasonable as offered to this office.
- (6) In case of failure to make the completion time of work order within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

I FURTHER CERTIFY that this procurement is for the benefit of the VALENZUELA MEDICAL CENTER.

Recommending Approval:

ENGR. ZORAIDA S. CUADRA

Signature Over Printed Name

OIC, Hospital Operations and Patient Support Division

- (7) Received work order and bind myself to conditions as specified in paragraphs (1) & (2) above

SUBJECT TO REFUND UPON DISALLOWANCES MADE TO THE COMMISSION ON AUDIT

CONFORME

RECEIVED BY THE SUPPLIER

REPRESENTATIVE

DATE

(6) APPROVAL (SEC.2048 Admin Code)

EDILBERTO V. CAVANEYRO, MD, MHA, FPCP, FPGS

Signature over Printed Name

OIC-Medical Center Chief II



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TO: **IHUDYAT INC.**
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AUTHORITY FOR WORK ORDER:

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(2) PARTICULARS: Quarterly Preventive Maintenance Service of Fire Detection and Alarm System at VMC-Hospital Bldg.

ITEM NO.	WORK TO BE DONE	TOTAL PRICE
	BALANCE FORWARDED	154,000.00
	NOTES:	
	1. FDAS parts recommended to be repaired and/or replaced shall be subjected to further evaluation and approval of the Engineering and Facilities Management Section (EFMS). Devices found defective will be quoted separately for replacement.	
	2. No repair and/or replacement of parts shall be performed without the presentation of quotation of the service provider as well as evaluation and inspection report duly approved by EFMS.	
	3. Provide a one day training and orientation to the EFMS personnel of basic troubleshooting of system.	
	4. Conduct such other activities as may be necessary to maintain the optimum performance of the system.	
	5. Submit Quarterly Service Reports and Recommendations to EFMS Office.	
	6. The Preventive Maintenance shall be conducted by competent and experienced personnel.	
C.	Place of Service: VMC Hospital Building - Padrigal St., Karuhatan, Valenzuela City	
D.	Terms of Payment: Upon completion in a quarterly basis ✓	
E.	Availability: Technicians 24/7 available in case of emergency ✓	
	PR No. 24-12-1250 dated December 2, 2024 ✓	
	NOA dated 1/17/2025 ✓	
	Resolution No. 2025-028 dated 1/13/25 ✓	
	Allocation: EFMS	
	Small Value Procurement	
	***** Nothing Follows *****	

One Hundred Fifty Four Thousand Pesos Only

154,000.00

PURPOSE Quarterly Preventive Maintenance of Fire Detection and Alarm System of Hospital Building.

To ensure 100% operation at all times. For early response in case of fire incident. Calendar year: For 2025 PMS ✓

(3) REQUISITIONER:

Engr. GERARDO E. LINGAT
Signature over Printed Name
Engineer III, EFMS

(4) FUNDS AVAILABLE:

RAYMOND JOE B. MACUANA ✓
Signature over Printed Name
Accountant III

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Signature Over Printed Name
OIC, Hospital Operations and Patient Support Division

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(6) APPROVAL (SEC.2048 Admin Code)

E. C. JAN 30 2025
EDILBERTO V. CAVANEYRO, MD, MHA, FPCB, FPSGS

Signature over Printed Name
OIC-Medical Center Chief II

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