



Republic of the Philippines
Department of Health
Metro Manila Center for Health Development
VALENZUELA MEDICAL CENTER



REQUEST FOR QUOTATION

PR NO. 25-10-1554

November 05, 2025

The Valenzuela Medical Center (VMC) through its Bids and Awards Committee (BAC) intends to procure the **"MONTHLY PREVENTIVE MAINTENANCE SERVICE OF PASSENGER ELEVATOR AT VMC – MOTORPOOL BUILDING (COMPATIBLE TO BRAND: FUJII-SL, 1,350KGS, STOPS) FOR CY 2026"** for the Engineering and Facilities Management Section in accordance with Section 34.1 (Small Value Procurement) of the Implementing Rules and regulations of the Republic Act No. 12009.

Please send your **price offer** for the items listed below duly signed by you or your authorized representative not later than **NOVEMBER 10, 2025**. The BAC reserves the right to accept, reject & waive defects in the canvass.

ITEM NO.	QTY	UOM	ITEM DESCRIPTION	UNIT COST	TOTAL COST
			EARLY PROCUREMENT ACTIVITY (EPA) CY 2026		
1	12	Monthly	Monthly Preventive Maintenance Service of Passenger Elevator at VMC - MOTORPOOL BUILDING Brand: (Fuji-SL, 1350Kgs, 4stops)	8,500.00	102,000.00
			<i>Scope of Works:</i>		
			- Examine adjust and lubricate all the appropriate parts of all motors, controllers, brakes, door operators, rail guides, lift cars, and inspect the wear and tear condition of the equipment		
			1. Car Top		
			- Inspection of Car top sheave, hoist rope, car top, safety switches		
			2. Car door		
			- Inspection of Door guide & eccentric rollers, Belt and pulley, Door arm and gripper, Slide guide, Car door switches, Power supply, Wire termination, Run-by at all floors, Leveling vain, Car top lightings		
			3. Elevator Shaft		
			- Inspection of Main Ropes (tension and condition), Limit Switch (contacts, running clearance), Slide guide, Counterweight assembly (guide roller, counterweight blocks, compensating rope), Landing door (hanger rollers, eccentric rollers, air cord, slide guide shoe, lathe rollers, door		

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Address: **Padrigal St., Karuhatan, Valenzuela City, 1441**
Telephone Nos: **8294-6711 to 17**
Director's Office Direct Line: **8291-4259**
Email Address: **valgen_hosp@yahoo.com**
Website: **https://vmc.doh.gov.ph/**



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BAGONG PILIPINAS

			contact/interlock, door hanger rails, headers, air cord pulley, wirings, door sill)		
			4. Cleaning of Elevator Shaft		
			Inside Car & COP - Inspection of Interior, Car light, Car Fan, Intercom, COP Switches		
			5. Cleaning of Car Fan, Intercom, COP switches		
			6. Elevator Pit		
			- Inspection and Cleaning of Buffer lubricating oil/spring condition, Buffer switches, Pit light, Running clearance		
			- Examine and test once a month during regular visit all safety devices		
			- Emergency minor adjustments callback service without extra charge besides the regular examination in case of breakdown, disorderly operation or malfunction of the equipment		
			- Service provider shall advice the end-user all defective and worn-out parts to be replaced		
			- Submit PM and Service Reports signed by Supervisor		
			- Provide Certificate of Good and Safe Running Condition signed and sealed by PME		
			- Conduct Load Testing as scheduled		
			- Conduct annual mantrap training		
			- Availability: Technicians 24/7 available in case of emergency		
			TOTAL		102,000.00

A copy of your legal requirements (**Certificate of Registration from BIR, SEC/DTI, Business/Mayor's Permit with Official Receipt, Platinum Philgeps Certificate, Tax Clearance, and Notarized Hard copy of Omnibus Sworn Statement**) are also required to be submitted along with your quotation/proposal.

Quotations may be submitted manually at the office of the BAC Secretariat, BAC Office, Valenzuela Medical Center, Padrigal St., Karuhatan, Valenzuela City., through facsimile (telefax no. 2944625) or email to vmc.bac2025@gmail.com. For any clarification, you may call **Mr. Lester John Jake R. Divino** at telephone no. 294-46-25 or via email at vmc.bac2025@gmail.com.


LIGAYA E. UBALDE, MPA
Head, BAC Secretariat / Procurement

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