

## REQUEST FOR QUOTATION

PR NO. 25-10-1552

November 11, 2025

The Valenzuela Medical Center (VMC) through its Bids and Awards Committee (BAC) intends to procure the **"QUARTERLY PREVENTIVE MAINTENANCE OF 550KVA GENERATOR SET OF VMC-MAIN BUILDING FOR CY 2026"** for the **Engineering & Facilities Management Section** in accordance with Section 34.1 (Small Value Procurement) of the Implementing Rules and regulations of the Republic Act No. 12009.

Please send your **price offer** for the items listed below duly signed by you or your authorized representative not later than **November 17, 2025 10:00am**. The VMC-BAC, reserves the right to accept, reject & waive defects in the canvass.

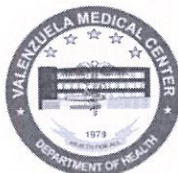
ITEM NO.	UNIT	ITEM DESCRIPTION	QTY.	UNIT COST	TOTAL COST
<b>EARLY PROCUREMENT ACTIVITY (EPA) CY 2026</b>					
1	quarterly	Quarterly Preventive Maintenance of 550KVA Generator Set of VMC-Main Building	4	48,333.33	193,333.32
		<b>Scope of Works:</b>			
		<b>1. Engine</b>			
		A. Inspect:			
		*General Bolt, Nuts and Fuel Lines			
		*Oil Level and Appearance			
		*Oil Condition			
		*Oil Sampling			
		*Smoke, Noise and Vibration			
		B. Clean:			
		*Air Cleaner			
		*Exhaust Muffler(Drain Water)			
		<b>2. Radiator</b>			
		A. Inspect:			
		*Tensioner Pulley			
		*Pillow Block Bearing			
		B. Clean:			
		*Greasing of Fan Drive			
		<b>3. Fuel Tank and Lines</b>			
		A. Inspect:			
		*Fuel Day Tank Level			
		*Water Separator			
		*Fuel Strainer			

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Address: **Padrigal St., Karuhatan, Valenzuela City, 1441**  
Telephone Nos: **8294-6711 to 17**  
Director's Office Direct Line: **8291-4259**  
Email Address: **valgen\_hosp@yahoo.com**  
Website: **https://vmc.doh.gov.ph/**





Republic of the Philippines  
Department of Health  
Metro Manila Center for Health Development  
**VALENZUELA MEDICAL CENTER**

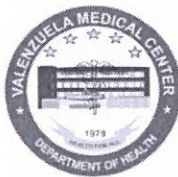


		*Draining of Water of Sediments			
		<b>4. Alternator</b>			
		A. Inspect:			
		*Voltage, Current and KW			
		*Noise and Vibration			
		*Smell and Discoloration			
		*Alternator Surface Temperature			
		*Power and Control Cables			
		*AVR			
		*Clean Windings			
		B. Test:			
		*Winding Resistance			
		*Polarization Index Test			
		*Diode for Rectifier Assembly			
		C. Retighten:			
		*Wire Cable/Terminations			
		<b>5. Battery</b>			
		A. Inspect:			
		*Battery Voltage			
		*Battery (Electrolyte, Density and Terminals)			
		*Charger Output Current			
		-Start and Run the Generator Set at Rated Speed without load for 5 to10 minutes			
		-Observe and Monitor Generator Set Performance			
		-Record Generator Set Parameters and Output			
		-Replacement of Consumables:			
		*Oil Filter (1pc)			
		*Fuel Filter (1pc)			
		*Fuel Filter Secondary (1pc)			
		*Air Filter (1pc)			
		*Fan Belt (3pcs)			
		*Alternator Belt (1pc)			
		*Radiator Coolant (10Liters)			
		*Lubrication Oil (68 Liters)			
		*Labor Charge (1 Lot)			
		-Service provider shall advice the end-user all defective and worn-out parts to be replaced			
		-Submit PM and Service Report signed by Supervisor			
		-Warranty: Six (6) months on Generator Set Parts and Accessories			

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		-Availability: Technicians 24/7 available in case of emergency			
		Conduct Basic Troubleshooting as Scheduled			
			<b>GRAND TOTAL</b>		<b>193,333.32</b>

Copies of the following documentary requirements such as **Certificate of Registration from BIR, Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) registration, Business/Mayor's Permit with O.R. renewal, Valid Philgeps Certificate, Updated Tax Clearance Certificate, and Notarized Hard Copy of Omnibus Sworn Statement** are also required to be submitted along with your quotation/proposal.

Proposal may be submitted manually at the BAC Secretariat, Procurement Office, Valenzuela Medical Center, Padrigal St., Karuhatan, Valenzuela City or through email at [vmc.bac2025@gmail.com](mailto:vmc.bac2025@gmail.com). For any clarification, you may call **Ms. Christallyne Castro** at telephone no. **8294-46-25** or via email at [vmc.bac2025@gmail.com](mailto:vmc.bac2025@gmail.com).

**LIGAYA E. UBALDE, MPA**  
Head, BAC Secretariat / Procurement

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