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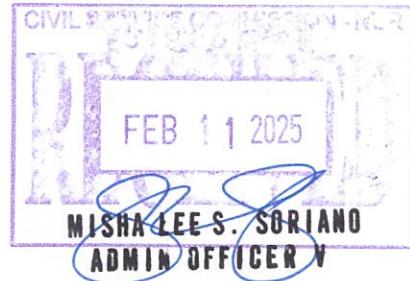
Republic of the Philippines  
Department of Health  
Metro Manila Center for Health Development  
**VALENZUELA MEDICAL CENTER**



February 11, 2025

**ATTY. ROSECHELAN CHARITY G. ACORDA-ADONGAY**

Director II  
Civil Service Commission – Field Office  
Department of Health  
Sta. Cruz, Manila

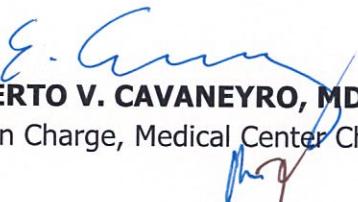
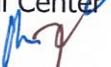


Dear Atty. Acorda-Adongay,

May we respectfully request your good office to publish the attached bulletin of vacant positions of this office.

Thank you.

Very truly yours,

  
**EDILBERTO V. CAVANEYRO, MD, MHA, FPCS, FPSGS**  
Officer-in Charge, Medical Center Chief II  


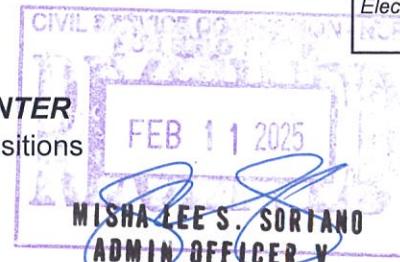
SVV/CBV:zkd

**"PHIC Accredited Healthcare Provider"**  
**"Valenzuela Medical Center...Where your health matters most"**



Address: Padrigal St., Karuhatan, Valenzuela City, 1441  
Telephone Nos: 8294-6711 to 17  
Director's Office Direct Line: 8291-4259  
Email Address: valgen\_hosp@yahoo.com  
Website: <https://vme.doh.gov.ph/>

Republic of the Philippines  
**VALENZUELA CITY MEDICAL CENTER**  
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the VALENZUELA CITY MEDICAL CENTER in the CSC website:

EDILBERTO V. CAVANEYRO, MD, MHA, FPCS, FPSGS

Officer-in Charge, Medical Center Chief II

Date: February 11, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Equipment Technician I	OSEC-DOHB-MEQT1-30019-2020	6	18957	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	None Required	None Required	Medical Equipment Technician (MC 10, s. 2013 - Cat. II)		Engineering & Facilities Management Section
2	Medical Officer IV	OSEC-DOHB-MDOF4-30035-2013	23	87315	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)	1. Organizational Commitment 2. Integrity	Medical Service
3	Medical Officer IV	OSEC-DOHB-MDOF4-30061-2014	23	87315	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)	3. Quality Service 4. Teamwork	Medical Service
4	Medical Officer IV	OSEC-DOHB-MDOF4-30171-2020	23	87315	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)	5. Stewardship of Resources	Medical Service
5	Medical Officer IV	OSEC-DOHB-MDOF4-30188-2020	23	87315	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)	6. Self Development 7. Attention to Communication	Medical Service

6	Medical Officer III	OSEC-DOHB-MDOF3-30034-2022	21	70013	Doctor of Medicine	None required	None required	RA 1080 (Physician)	Medical Service
7	Radiologic Technologist II	OSEC-DOHB-RT2-30096-2020	15	40208	Bachelor of Science in Radiologic Technology	4 hours of training in Radiologic Technology	1 year of experience as a Radiologic Technologist	RA 1080 (Radiologic Technologist)	Department of Radiology

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 24, 2025.

1. **Letter of Intent or Application Letter;**
2. Completely filled out **Personal Data Sheet** (CS Form 212 Rev 2017);
3. **Credentials:** Photocopy of Authenticated/Certified True Copy of:

- Diploma
- Transcript of Records
- Certification of Completion of Residency Training, Diplomate or Fellow, if applicable
- Certificate of Training/Seminars Attended, if applicable

**Note: Authenticated/Certified True Copy must be presented upon submission of complete requirements**

4. **Eligibility:** Photocopy of eligibility to be used:

- PRC License, Board Rating, and Board Certificate
- CSC Professional and/or Sub-professional
- Other related eligibility

**Note: Applicant may submit proof of eligibility which can be done through CSEVS, PRC LERIS or the SC Lawyer's List**

5. Photocopy copy of latest **NBI Clearance**
6. Photocopy of **Performance Rating** in the last rating period, if applicable
7. Photocopy of **Certificate of Employment with Actual Duties and Responsibilities**, if applicable
8. Photocopy of **Birth Certificate** (PSA Copy)
9. Photocopy of **Marriage Certificate** (PSA Copy), if applicable

**QUALIFIED APPLICANTS** are advised to **hand in or send through courier** their application to:

EDILBERTO V. CAVANEYRO, MD, MHA, FPSCS, FPSGS

Officer-in Charge, Medical Center Chief II

Thru: Christopher B. Villafria

Supervising Administrative Officer

Padrigal St., Karuhatan, Valenzuela City

**NOTE:**

All vacant positions shall be open to all qualified applicants regardless of age, gender, civil status, disability, religion, ethnicity, social status, class, political affiliation, or other similar factors/personal circumstances which run counter to the principles of merit and fitness for the job and equal employment opportunity.

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**