



Republic of the Philippines
Department of Health
Metro Manila Center for Health Development
VALENZUELA MEDICAL CENTER



NOTICE TO PROCEED

Supply and Delivery of Various Office Supplies for 2nd Semester of CY 2025 – Not available
at PS-DBM
Small Value Procurement

August 11, 2025

MS. ZORAYDA G. GATDULA
Authorized Representative

STAR GATZ ENTERPRISES COMPANY LTD.
#1089 GATZ Bldg., Karen Ave. cor. Lorex Ave.,
Tañada Subd., Gen. T. De Leon, Valenzuela City
Contact No.: 0918-2828568
Email add.: stargatzenterprises@gmail.com

Dear Ms. Gatdula:

This is to inform you that Purchase Order No. 25-08-313 dated August 11, 2025 in connection with the *Supply and Delivery of Various Office Supplies for 2nd Semester of CY 2025 – Not available at PS-DBM* has been approved. You may now proceed with the delivery of the items listed in the said Purchase Order.

Delivery should be completed within twenty (20) calendar days from receipt of this Notice.
Enclosed is the original copy of the above-mentioned Purchase Order for your ready reference in the execution of the transaction.

Very truly yours,

E. C.
EDILBERTO V. CAVANEYRO, MD, MHA, FPCS, FPSGS
AUG 20 2025
OIC-Medical Center Chief II

I acknowledge receipt of this notice on _____
Name of the Representative of the Bidder _____
Authorized Signature _____

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8/22/25

"PHIC Accredited Healthcare Provider"
"Valenzuela Medical Center...Where your health matters most"



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