Skillbook Playbook: One-Tap Workflows

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One-Tap Setup

• Paste 01_Skillbook_Master_Prompt.md at the top of a new chat to activate the Skillbook rules.

• Use 'Activate: SKILL_NAME' to invoke a module. Stack skills to chain workflows.

The 3 Impress-Me Workflows

• Lead-to-Cash: intake -> qualify -> 3-tier offer -> proposal pack -> schedule -> invoice -> runbook.

• Content Factory: weekly notes -> hooks -> posts -> scripts -> newsletter -> backlog -> schedule.

• Client Ops Dashboard: runbook -> observability -> incident playbook -> weekly ship letter.

Default Standards

• Audit Mode by default. Minimal diffs. Reversible steps. Label assumptions.

• Security-first: least privilege, redaction, no secrets in logs, panic switch.