

Ronnie's Site

Website

Most these changes are small. One thing that came to our attention, was the fact that most the tables were ranked with the oldest posts/offers/applicants at the top of the table and the most recent ones at the bottom. This never use to be the case and it is obviously an issue. Everywhere on the platform, the most recent activity should be the highest item in the table.

Dashboard - Student

1. What are the latest job posts sorted by? They should be sorted with the most recent at the top.

My Applications - Student

1. The order of applications should be reversed. The most recent application should be at the top.

Open Job Offers - Student

1. These should also be sorted with the most recent at the top.

Specific Job Offer - Student

1. Can we make the back button a back arrow like in the additional info of the sign up.

Post a Job - Employer

1. If you click quickly on post a job you can post the same job several times, much like being able to apply to a job more than once. Please solve this problem by only allowing a user to click once, in the same way you have implemented that functionality when applying for jobs.

My Applicants - Employer

1. Currently, a job is not shown if there have been no applicants. All posted jobs should be shown here (with most recent at the top) and have "No Applicants" written below if there are no applicants.
2. You cannot make an offer or decline applicants at the moment, I think you said you were working on this.

Employment History - Employer

1. The jobs should be sorted with most recent at the top
2. Can the trays be open from the start?

General

1. Spinning wheel is better that size thanks but can we move it to its original position as it is moving around too much. We appreciate what you've tried to do but currently it floats around and is distracting. I think that the size is now sufficient to warrant it remaining in the top left corner the entire time.
2. Please can you put a layer of cushion at the bottom of each page (below tables) if they don't have. eg. Open Job Offers has no cushioning between the end of the table and the end of the screen when an employer has many open job offers.
3. Can we add the option to upload a file for driver's license?

Pop-ups

Applying without applications remaining

1. "error" should have a capital E

Emails:

Underlined are items which will need to be formatted according to the scenario

Provisional Acceptance

You have 2 hours to respond to your provisional acceptance

Subject: "Job Offer" will automatically decline in 2 hours!

Hi "**Student first name**"

You have 2 hours to respond to your provisional acceptance to work as a(n) "**Job Offer**" on "**Job Date**".

To respond to your application, click the button below:

[\[My Applications\]](#)

If you need any assistance, please email help@o-link.co.za.

We wish you all the best in finding the jobs you desire.

Kind regards,

The O-Link Team

Your 24 hours is up to confirm provisional acceptance

Subject: "Job Offer" Automatically Declined – Missed Response Deadline

Hi "**Student first name**"

You failed to respond to your provisional acceptance to work as a(n) "**Job Offer**" on "**Job Date**" within 24 hours. As a result, you have automatically declined the provisional acceptance.

O-Link still has many job opportunities to offer you, click the button below and keep applying!

[\[Browse Jobs\]](#)

If you need any assistance, please email help@o-link.co.za.

We wish you all the best in finding the jobs you desire.

Kind regards,

The O-Link Team

Edited Job Offer

Application Pending - You have 24 hours to accept the changes or withdraw your application

Subject: "Job Offer" Edited - You have 24 hours to respond to the changes

Hi "**Student first name**"

"**Job Offer**" on "**Job Date**" was edited by "**Employer first name and surname**". You have 24 hours to either accept the changes or withdraw your application.

To respond to the changes, click the button below:

[\["Job Offer" starting "Job Date"\]](#)

– takes you to the offer and at the bottom of the offer page you can either [\[Accept Changes\]](#) or [\[Withdraw Application\]](#).

If you need any assistance, please email help@o-link.co.za.

We wish you all the best in finding the jobs you desire.

Kind regards,

The O-Link Team

Application Pending - Your 24 hours to respond to the edited job offer is up

Subject: "Job Offer" Application Automatically Withdrawn – Missed Response Deadline

Hi **"Student first name"**

You failed to respond to the edited offer to work as a(n) **"Job Offer"** on **"Job Date"** within 24 hours. As a result, your application has been automatically withdrawn.

O-Link still has many job opportunities to offer you. Click the button below and keep applying!

[\[Browse Jobs\]](#)

If you need any assistance, please email help@o-link.co.za.

We wish you all the best in finding the jobs you desire.

Kind regards,

The O-Link Team

Provisional Acceptance - You have 24 hours to accept the changes or withdraw your application

Subject: "Job Offer" Edited - You have 24 hours to respond to the changes

Hi **"Student first name"**

"Job Offer" on **"Job Date"** was edited by **"Employer first name and surname"**. You now have 24 hours to either commit to the job or withdraw your application.

To respond to the changes, click the button below:

[\["Job Offer" starting "Job Date"\]](#)

– takes you to the offer and at the bottom of the offer page you can either [Commit to Job] or [Withdraw Application].

If you need any assistance, please email help@o-link.co.za.

We wish you all the best in finding the jobs you desire.

Kind regards,

The O-Link Team

Committed to Job - You have 24 hours to accept the changes or withdraw your application


Subject: “Job Offer” Edited - You have 24 hours to respond to the changes

Hi “**Student first name**”

“**Job Offer**” on “**Job Date**” was edited by “**Employer firstname and surname**”. You have 24 hours to either accept the changes or withdraw your application.

To respond to the changes, click the button below:

[“**Job Offer**” starting “**Job Date**”]

– takes you to the offer and at the bottom of the offer page you can either [Accept Changes] or [Withdraw Application]. 

If you need any assistance, please email help@o-link.co.za.

We wish you all the best in finding the jobs you desire.

Kind regards,

The O-Link Team

Committed to Job - Your 24 hours to respond to the edited job offer is up

Subject: “Job Offer” Application Automatically Withdrawn – Missed Response Deadline

Hi “**Student first name**”

You failed to respond to the edited offer to work as a(n) “**Job Offer**” on “**Job Date**” within 24 hours. As a result, your application has been automatically withdrawn.



O-Link still has many job opportunities to offer you. Click the button below and keep applying!

[\[Browse Jobs\]](#)

If you need any assistance, please email help@o-link.co.za.

We wish you all the best in finding the jobs you desire.

Kind regards,

The O-Link Team