



## **Guidelines – CCL – Casino Executive Folios Allowance**

Previous September 2021, Revised 03/19/2024

### **Casino Executive Folios Usage and Allowance**

The Company has allocated Casino Executive Folios to all onboard Casino management positions.

GCO Casino management should follow the below guidelines regarding the usage and allowance of these accounts.

The Casino Manager is to ensure that the specified guidelines are followed by all Casino management members holding an Executive card. These also include items bought for other members of the casino or shipboard team using these folios.

Of note: The limits of these complimentary accounts, listed below, are on a per voyage basis, yet everyone should be mindful relating to short voyages expenses.

Any deviation from the below should be reported to the GCO Operations managers and to the Fleet Casino managers.

- Casino Manager – Folio 3141
  - Up to **\$200** per voyage for non-guest related comps
  - Additional **\$100** per month for specialty dining covers
  - Additional crew/personal charges to be authorized by Fleet Manager
  
- Assistant Casino Manager (Folio 3169), Slot Manager (Folio 3248) and Cage Manager (Folio 3262)
  - Up to **\$100** per voyage for non-guest related comps
  - Additional **\$100** per month for specialty dining covers
  - Additional charges should be placed on the Casino Manager's folio.

It is recommended to use this complimentary account for non-alcoholic beverages, specialty dining (as per above), and other reasonable items.

### **Monitoring of Charges**

The Cage Manager will be responsible for monitoring charges for all these folios and ensure that the limits set are maintained. Any deviation or non-compliance should be reported to the Operations Managers immediately.