

Karwar, Karnataka | +91 9618034506 | bandla.srikanthl@gmail.com

Summary

As a Contract Management Expert with over 10 years of experience, I have gained extensive expertise in managing contracts for railway infrastructure projects, including high-speed rail, metro, and station buildings. My core competencies include contract preparation, negotiation, and administration, ensuring compliance with FIDIC conditions and project-specific requirements. I specialize in managing cost planning, value engineering, and preparing tender and contract documents. Additionally, I have effectively handled subcontractor and supplier agreements, ensuring timely execution, adherence to contractual obligations, and optimal value for money while maintaining project timelines and quality standards.

Work experience

Rodic Consultants Pvt. Ltd, highways, IN

2024-11 - present

Contract Management Expert

Company Overview: Rodic Consultants Pvt. Ltd. is a premier infrastructure consultancy firm known for its expertise in delivering engineering, project management, and advisory services for complex infrastructure projects in highways, railways, metros, and urban development.

Project: General Consultant for Office Support of CAO/Construction Office / North Central Railway / Prayagraj Project Key Responsibilities:

- Reviewing and analyzing contract terms to ensure compliance with project specifications and legal requirements.
- Preparing and managing contractual correspondences, claims, and variations.
- Assisting in arbitration, dispute resolution, and EOT claims to mitigate project risks.
- Ensuring all documentation and processes align with FIDIC conditions of contract.
- Coordinating with clients, consultants, and contractors to address project-related contractual issues.

Consulting Engineers Group Ltd, highways, IN Quantity Surveyor Cum Contract Expert

2023-02 - 2024-11

Company Overview: Consulting Engineers Group Ltd. is a leading international infrastructure consulting organization delivering design, planning, engineering consulting, and construction management solutions across highways, bridges, railways, metros, tunnels, airports, buildings, and water resources.

Project: Development of Jodhpur Outer Ring Road Project on HAM Basis

- Project Length: 74.619 km | Lane Configuration: 4 lanes | Project Cost: INR 13.01 billion
- Client: National Highway Authority of India (NHAI) | Location: Jodhpur, India

Key Responsibilities:



- Conducted comprehensive contract reviews to ensure compliance with project requirements and contractual obligations.
- Managed the preparation and certification of bills as per approved drawings, ensuring timely client approvals.
- Monitored contract performance throughout the project lifecycle, addressing risks, deviations, and scope changes.
- Prepared and substantiated EOT claims by analyzing project delays attributable to the client.
- Evaluated and processed claims for various project sites, ensuring alignment with contractual terms.
- Managed client and consultant interactions to resolve claims, disputes, and contractual issues.
- Drafted contractual correspondences, ensuring legal clarity and alignment with project objectives.
- Managed arbitration and litigation processes, ensuring effective representation.
- Verified project planning schedules, BOQs, and scope deviations to ensure effective cost control.
- Managed the certification process for utility shifting bills and IPCs following site inspections.
- Prepared comprehensive daily and monthly project progress reports for submission in NHAI's DATALAKE portal.

GVR Infra Projects Ltd.

Ministry of Road Transport and Highways (MORTH), Sitapur, IN Quantity Surveyor

2013-04 - 2019-01

- Prepared BOQs and subcontractor bills for project cost control.
- Managed material procurement and maintained cost control through effective monitoring.
- Coordinated with the Tendering & Contracts section for accurate documentation.
- Prepared contractual claims, variation orders, and monitored interim payment certificates.

Prajay Engineers Syndicate Pvt. Ltd, Hyderabad, IN

2012-06 - 2013-03

Junior Engineer

Company Overview: Prajay Engineers Syndicate Pvt. Ltd. is a prominent real estate developer in Hyderabad, specializing in residential and commercial projects. The company is known for creating landmark developments with a focus on quality and customer satisfaction.

Project: Prajay Megapolis - Residential Project Spread Over 21 Acres

• Project Cost: INR 12 billion | Location: Hyderabad, India

Key Responsibilities:

- Developed joint measurement reports, steel issuing details, and calculated quantities for planned execution.
- Prepared project estimates, running bills, and ensured consultant approvals.
- Monitored progress and prepared detailed reports for management.

Education

Annamalai University 2012-05

Bachelor of Engineering

• Bachelor of Engineering (Civil Engineering) - Annamalai University (July 2008 - May 2012)

TOOLS & SOFTWARE

- Project Management: Primavera P6, MS Project
- Design Tools: AutoCAD
- Document Processing: Microsoft Office Suite (Excel, Word, PowerPoint)
- Operating Systems: Microsoft Windows

Qualifications

KEY SKILLS

- Contract and Procurement Management
- Cost Estimating and Budget Preparation
- Risk Analysis and Management
- Strong Analytical and Numerical Skills
- Value Engineering and Cost Control
- Dispute Resolution & Claims Management
- FIDIC Contract Conditions Compliance
- Primavera P6, MS Project, and SAP for Project Management

Associations pgrade to Pro to remove

Indian Roads Congress (IRC) | Membership Number: 401924
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