

January 12, 2023

Ship link Agency Inc.

RM 609 CATTLEYA BLDG. 235 SALCEDO ST. LEGASPI VILLAGE

Attention: Engr. Sunday Ramos

Dear Sir:

I am pleased to present to you my proposal for your company's Web Design as follows:

. Building and design of Website Php 15,000.00/package

Website features are as follows:

- •As discussed, it will be a website that will be up to Five (5) pages comprising of all information about your company, products, and services
- •The design of the website will be modern and minimalistic but would have an utmost impact to engage and attract interest of your potential clients
- Website pages will be displayed on all major browsers at all common monitor resolution and devices
- •Revisions of website is acceptable only IF the website is not yet live and running. Otherwise, additional fee will be charged accordingly.

TERMS AND CONDITIONS

PAYMENT TERMS: 50% Down payment, Full payment upon completion of project

DELIVERY OF SERVICE: Four to Five (4-5) weeks from receipt of 50% down payment (provided all materials needed for the website shall be forwarded to me upon confirmation of this project).
*In case of delay of submission of pertinent data and materials, delivery of service shall be likewise delayed.

WEBSITE EXPIRATION: The continuity of the website shall be dependent on your active domain and host.

DATA PRIVACY: All materials and data that will be turned over to me shall be treated with utmost care and confidentiality.

If you have any questions regarding this project, please do not hesitate to contact me. If your are amenable to the services, price, terms, and conditions on this proposal, please indicate your confirmation below. Upon approval of this proposal, this will serve as our Project Agreement.

Thank you for your interest and I hope to be of service to your company soon.

RENZ KING GAYACAO CONFORME:
Web Designer

Sincerely,

Authorized Representative Signature Over Printed Name

Date: