

WACONIA CITY COUNCIL
MEETING AGENDA



MONDAY, JANUARY 9, 2017
6:00 P.M.

VISION STATEMENT

Waconia is a free-standing growth center that is friendly, self-reliant and well managed.

MISSION STATEMENT

We are committed to providing an ideal mix of housing, commerce, health care, recreation, downtown vitality, natural resources, transportation planning, inter-generational charm and life-long learning.

MAYOR:	JIM SANBORN
COUNCILMEMBER, WARD I:	MARC CARRIER
COUNCILMEMBER, WARD I:	LYNN AYERS
COUNCILMEMBER, WARD II:	CHARLES ERICKSON
COUNCILMEMBER, WARD II:	KENT BLOUDEK

NOTE: AGENDA TIMES ARE APPROXIMATE AND SUBJECT TO CHANGE ACCORDING TO LENGTH OF DISCUSSION. TO ENSURE THAT YOU ARE PRESENT FOR ITEMS OF INTEREST, PLEASE BE PRESENT AT 6:00 P.M.

PAGE NO.

6:00 P.M. 1. CALL MEETING TO ORDER AND ROLL CALL

2. PLEDGE OF ALLIGIANCE

3. ADOPT AGENDA OATH OF OFFICE, MAYOR AND COUNCIL

- 1) Mayor Jim Sanborn
- 2) Ward I Council – Marc Carrier and Ward II Council – Charles Erickson

4. VISITOR’S PRESENTATIONS, PETITIONS, CORRESPONDENCE

- 1) Presentation to David Puhl
- 2) Presentation to Mike Blanchfield
- 3) Presentation to Randall Sorensen

5. ADOPT CONSENT AGENDA

The items listed on the Consent Agenda are considered routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember, City Staff, or Citizen so requests; in which case, the item will be removed from the Consent Agenda and considered at the end of the Regular Agenda.

- 1) Approve December 12, 2016 City Council Meeting Minutes..... 1-7
- 2) Authorize Payment of January 9, 2016 Expenditures..... 8-13
- 3) Motion to Approve Request for Lodging Tax Reimbursement 14
- 4) Motion to Approve Pay Estimate No. 8 to Sunram Construction 15-18
- 5) Motion to Approve Pay Request No. 6 to Shaw Construction..... 19-20
- 6) Motion to Approve Pay Estimate No. 14 to Park Construction 21-27
- 7) Adopt a Motion to Allow Use of Streets for the Fat Tire Ride 28-30
- 8) Adopt Resolution No. 2017-01, Appointing Acting Mayor 31

9) Adopt Resolution No. 2017-02, Designating Official Newspaper.....	32
10) Adopt Resolution No. 2017-03, Designating Depositories	33
11) Adopt Resolution No. 2017-04, Appointing City Attorney	34-35
12) Adopt Resolution No. 2017-05, Appointing Consulting Engineer.....	36-37
13) Adopt Resolution No. 2017-06, Appointing Bond Counsel.....	38
14) Adopt Resolution No. 2017-07, Appointing Fiscal Advisor.....	39
15) Adopt Resolution No. 2017-08, Appointing a City Insurance Agent	40
16) Adopt Resolution No. 2017-09, Regarding the Administration of the Wetland Conservation Act	41
17) Adopt Resolution No. 2017-10, Appointing Council Representative to Advisory Boards.....	42
18) Adopt Resolution No. 2017-11, Appointing Council Committee Appointments	43
19) Adopt Resolution No. 2017-12, Appointing Council Liaison Appointments.....	44
20) Adopt Resolution No. 2017-13, Approving Liquor License Applications	45-47
21) Adopt Resolution No. 2017-14, Approving License/Permit Applications	48-52
22) Adopt Resolution No. 2017-15, Approving Surplus Equipment & Sale	53-54
23) Adopt Resolution No. 2017-16, Accepting Donation of HeartStart FRx Automatic Electric Defibrillator	55-56
24) Adopt Resolution No. 2017-17, Authorizing Staff to Obtain Mobile and fixed Equipment Pricing for 2017	57-58
25) Adopt Resolution No. 2017-18, Appointing Josh Zattera as Utility Maintenance Worker	59-60
26) Adopt Resolution No. 2017-19, Approve Request of No Parking for Future CSAH 110 Corridor between 94 th Street and Community Drive	61-63
27) Adopt Resolution No. 2017-20, Establishing a Public Hearing.....	67-70
28) Adopt Resolution No. 2017-21, Approving the Trail and Easement Agreement between the City of Waconia and CalAtlantic	71-82

6. COUNCIL BUSINESS

- 1) Adopt Resolution No. 2017-22, Approving the joint Resolution or Orderly Annexation between
Waconia Township and the City of Waconia 83-89
- 2) Motion Adopting 2017 Legislative Priorities 90-94

7. ITEMS REMOVED FROM CONSENT AGENDA

8. STAFF REPORTS

9. BOARD REPORTS

- 1) Councilmember Erickson
- 2) Councilmember Bloudek
- 3) Councilmember Carrier
- 4) Councilmember Ayers
- 5) Mayor Sanborn

10. ANNOUNCEMENTS

11. ADJOURN REGULAR MEETING

.....OFFICE OF THE CITY ADMINISTRATOR
Susan Arntz

CALENDAR OF EVENTS/MEETINGS:

January 9	Monday	4:30 p.m.	Retirement Reception
January 9	Monday	6:00 p.m.	City Council
January 16	Monday	<i>Martin Luther King Day Observed – City Offices Closed</i>	
January 23	Tuesday	6:00 p.m.	City Council

CITY OF WACONIA
December 12, 2016

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Jim Sanborn at 6:00 p.m. The following members were present: Jim Sanborn, Kent Bloudek, Charles Erickson, and Lynn Ayers, Marc Carrier.

Staff Present: Susan Arntz, Lane Braaten, Craig Eldred, Mike Melchert, Ann Meyerhoff, Nicole Meyer.

Visitors: Tom Ryan, Dean Hilgers, Leroy Kuntz.

Pledge of Allegiance was led by Mayor Sanborn.

ADOPT AGENDA: Two additions, one to consent and one to Council Business. Motion by Erickson, seconded by Carrier to adopt the agenda as amended. All present voted aye. **MOTION CARRIED.**

VISTOR'S PRESENTATION: None

ADOPT CONSENT AGENDA

- 1) Approve November 5, 2016 City Council Meeting Minutes.
- 2) Authorize Payment of December 12, 2016 Expenditures.
- 3) Adopt Motion to Approve Pay Estimate No. 7 to Sunram Construction.
- 4) Adopt Motion to Approve Pay Estimate No. 3 to Minger Construction.
- 5) Adopt Motion to Approve Pay Estimate No. 8 to GMH Asphalt.
- 6) Adopt Motion to Approve Multiple Pay Requests for Grandstand Project.
- 7) Adopt Resolution No. 2016-233, Authorize Approval of Turnback Acceptance Agreement.
- 8) Adopt Resolution No. 2016-234, Approving the 2017 Prosecution Contract.
- 9) Adopt Resolution No. 2016-235, Approving the 2017 Contract for Police Services.
- 10) Adopt Resolution No. 2016-236, Approving the 2017 Pay Plan.
- 11) Adopt Resolution No. 2016-237, Approving Contract for Vending Services.
- 12) Adopt Resolution No. 2016-238, Appointing Fire Department Officers.
- 13) Adopt Resolution No. 2016-239, Approving Appointments to Planning Commission, Park Board and Commission on Aging.
- 14) Adopt Ordinance No. 700 Amending Chapter 110 of Waconia City Code.

COUNCIL BUSINESS

2017 Budget for all General, Enterprise, Special Revenue, Capital Project and Debt Service Funds: Finance Director, Nicole Meyer presented information regarding the 2017 Proposed Budget and Levy. The Council approved the preliminary levy on September 19th. Tax statements were received by residents from Carver County that were calculated based on the preliminary levy. The total preliminary levy was \$7,225,677 with a tax rate of 52.783%. This was an increase of 7.14% from 2016. The proposed final levy will be approved on December 12, 2016. The total final proposed levy is \$7,225,677 with a Tax Rate of 52.783%. This was an increase of 11.0% from 2016. The City's overall Taxable Market Value increase 2.70% from 2016. This was due in part to increased building activity and improvements to the economy and housing market. The average valued home in Waconia decreased in value approximately 1.90%, the current average valued home is about \$242,300. Ms. Lueck reviewed 6 properties that the City follows tax changes on. There are 3 residential properties and 3 commercial properties. She reviewed each properties market value and total tax bill changes.

In 2017, property taxes on a residence valued at \$242,300 is split as follows: School receives \$708.55, County \$880.47, City \$1,197.47, School EMV \$304.73 and Misc. District, \$98.48. The residential use of City Tax Dollar for 2016 breaks down as follows: Special Debt Levy \$404.13, Safari Island \$50.68, Ice Arena \$71.35, Administrative \$153.96, Capital Equipment \$70.60, Planning & Inspections \$63.02, Fire \$61.02, Law Enforcement \$100.39, Parks \$56.77, Streets \$130.88 and Central Facilities \$34.69. For a Commercial Property with the value of \$1,000,000 the use of City tax dollar for 2017 is as follows; Special Debt Levy \$1,918.49, Safari Island \$240.58, Ice Arena \$338.70, Administrative \$730.88, Capital Equipment \$335.16, Planning & Inspections \$299.19, Fire \$289.67, Law Enforcement \$555.36, Parks \$269.48, Streets \$621.31 and Central Facilities \$164.70. The expenditure summary has total expenditures for 2016 of \$6,073,045 and in 2017, \$6,371,523 with a change of \$298,478. The revenue summary has total revenue for 2016 of \$6,418,166 and in 2017, \$5,866,489 with a

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decrease of \$551,677. Ms. Lueck stated that the City is budgeted for finish 2016 at 52% fund balance and end 2017 at a 40% fund balance.

In a general overview of changes in the 2017 budget, Ms. Meyer stated that there are no proposed increases in licensing, permit, or administrative fees. An increase is proposed for monthly utility user rates for water rates (\$0.41), sewer rates (\$0.70), storm water rates (\$1.00) and street light rates (\$0.05). There is no increase in water & sewer trunk fees. Safari Island will have 3% increase for all membership types and there will be an increase in ice rental rates for 2017-2018 ice season. On the expenditure side, City Staff is slated to receive a 2.0% cost of living increase and be allowed to move forward in their pay steps by position. There is an increase of about 6% in employee health benefit costs for both city and employees. Additional wages were added for additional public safety staffing. Contractual service costs were increased for Auditing, Assessing, Software license agreements and Legal & engineering services.

Additional revenue changes for 2017 include:

- Estimates established for building permit activity based on upcoming projects and development items.
- Loss of about \$90,000 in local government aid in 2017.
- Increased transfer to Capital Equipment fund for equipment replacement needs(\$100,000).
- Decreased transfers to Safari Island Community Center and Ice Arena for operations (\$53,000).
- Added transfer to PIR Capital Project fund for technology and software upgrade needs in 2017(\$67,000).
- Continued capital improvements and replacement work throughout the City in 2017.

Ms. Meyer stated that a summary budget by funds and departments will be on the City website.

Motion by Erickson seconded by Ayers to Adopt Resolution 2016-240, Adopting 2017 Budget for all General, Enterprise, Special Revenue, Capital Project and Debt Service Funds. All present voted aye. **MOTION CARRIED.**

Motion by Carrier, seconded by Bloudek to Adopt Resolution 2016-241, Approving the Final Levy Collectable in 2017. All present voted aye. **MOTION CARRIED.**

Proposed Sign Plan for Waconia Crossing Commercial Development: Lane Braaten stated that Mr. Tom Ryan, on behalf of KTJ 290, LLC, has submitted a Sign Plan for the Sudheimer Retail Addition, which the City Council approved on November 7th, 2016 via Resolutions 2016-215, 2016-216, 2016-217 and 2016-218. The aforementioned resolutions approved the Sudheimer Retail Addition Preliminary and Final Plats, and the Site Plan and Design Review for Lots 1, 2 and 3 of the Sudheimer Retail Addition.

The City Council was informed in November that the applicant intended to submit a sign plan for the Planned Development District requesting sign regulations differing from the existing Sign Ordinance. As such, the applicant is requesting monument signage for the three properties which exceed our typical sign ordinance regulations.

Braaten went over the B-1 Highway Business District and Highway Design District Sign Standards for Monument Signs. He stated that the applicant has submitted the proposed monument signage for consideration for Lots 1, 2 and 3, Block 1, Sudheimer Retail Addition.

PARCEL	FRONTAGE*	B-1 STANDARD SIGN AREA (based on frontage)	PROPOSED SIGN AREA
Lot 1	261.42 ft. (along Hwy. 5 frontage)	120 sq. ft. maximum**	120 sq. ft. maximum
Lot 2	183.75 ft. (along Hwy. 5 frontage)	40 sq. ft. maximum	100 sq. ft. maximum
Lot 3	220.27 ft. (along Hwy. 5 frontage)	50 sq. ft. maximum	100 sq. ft. maximum

* Street frontage calculations are based on the sign location indicated on the attached site plan provided by the applicant (see Attachment #1).

** City code allows additional sign area for multi-tenant signage.

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1. Lot 1 - The proposed multi-tenant monument sign proposed for Lot 1, Block 1, Sudheimer Retail Addition meets the City Code Sign standards for Sign Area, which allows one multi-tenant monument sign per Premises of record for a multi-tenant site if the sign area for each such monument sign does not exceed 120 sq. ft. But, the proposed multi-tenant sign does not meet the 150 square foot monument sign structure requirement and therefore needs to be considered as part of the proposed Sign Plan for the development district.
2. Lot 2 - The applicant is proposing a monument sign for Culver's to be located along Hwy. 5 not to exceed 100 sq. ft. in sign area. The City Council should consider if allowing a monument sign well over the sign area allowed of 40 sq. ft. meets the standards stated above, or if the monument sign should meet the existing sign standards for the B-1, Highway Business District. The applicant has not, as of yet received the dimension drawings of the proposed Culvers sign and therefore is requesting sign area similar to the Holiday Gas Station.
3. Lot 3 - The applicant is proposing a monument sign (in the location of the pylon sign shown on the attached site plan) for a Holiday Gas Station to be located along Hwy. 5 not to exceed 100 sq. ft. in sign area. The City Council should consider if allowing a monument sign double the allowable City Ordinance standards for the B-1 zoning district meets the sign plan standards stated above.

Braaten said that the Planning Commission, at their regular meeting on December 1st, 2016, discussed the sign plan in detail and found the three proposed monument signs to be acceptable and therefore recommended approval of this application.

He expressed that staff has concerns regarding the proposed monument signage for the Culver's and Holiday sites as the proposed monument signage exceeds our current sign regulations by at least double the standard square footage. Braaten asked council to consider how the proposed square footage of these individual signs may impact the requests of neighboring commercial developments not located within a development district, which will be limited to monument signs at least ½ the size of the ones proposed for the afore-mentioned sites.

In addition, staff does not agree that there are unique visibility issues with the site requiring a larger sign than other properties along Highway 5.

Council had a discussion regarding the sign ordinance and the reasons we have it in place.

Motion by Carrier, seconded by Bloudek to Deny Resolution 2016-242, Approving the Proposed Sign Plan for Waconia Crossing Commercial Development. All present voted nay. **MOTION DENIED.**

Reasons for denial included, that the sign ordinance was drafted with a lot of consideration and Council needs to maintain the standards. There seems to be no special circumstances to warrant a change and Council doesn't want to set a precedent by changing things that are in place for a reason.

Hilgers and Tenth Street Preliminary and Final Plats: Lane Braaten said that the City has received a preliminary and final plat application from Dean Hilgers for the properties located at 10580 10th Street West. The preliminary and final plat, titled Hilgers and Tenth Street, is proposed to include two (2) commercial parcels. The subject parcel is currently home to a used car sales lot. Further, the applicant received approval of an Interim Use Permit (IUP) in 2012 to allow for the unsurfaced parking lot, which was originally set to expire on September 1st, 2015. Prior to the expiration of the IUP in 2015 the applicant requested an extension as a portion of his property was being used for construction purposes during the Hwy. 5 project and the reconfiguration of 10th Street West. The City Council approved the IUP extension request allowing the unsurfaced parking lot to remain until December 31st, 2016. A second extension request has been submitted by the applicant as part of this plat and redevelopment of the property.

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Braaten stated that the City of Waconia staff have reviewed the Hilgers and Tenth Street Preliminary Plat drafted by Otto Associates, dated October 18th, 2016 and revised on November 19th, 2016, and provide the following comments:

Streets/Access

The applicant is not proposing the construction of any streets and/or accesses at the time of this application. Future access points to the subject parcels will be reviewed at the time of Site Plan review.

The plans indicate the dedication of the right-of-way for a segment of Fischer Way (shown on the preliminary plat as "Ford Frontage Road") and 10th Street West, which is consistent with City Ordinance requirements.

Easements

Section 1000.06, Subd. 4 of the City Ordinance requires drainage and utility easements at least 10 feet wide, centered on the rear and side lot lines of abutting lots and shall have continuity from block to block and lot to lot. The submittal information is recommended to be updated to reflect the required drainage and utility easements and staff has noted this as a condition of approval.

Lots

The subject parcel is zoned B-1, Highway Business District, which requires a minimum lot area of 17,500 sq. ft. and a minimum lot width of 100 ft. The proposed parcels are in conformance with the afore-mentioned standards.

Outlots

The applicant is not proposing any outlots as part of the Hilgers and Tenth Street Plat.

Public Land Dedication, Open Space

City Ordinance requires at least 10% of the gross land in a subdivision shall be dedicated for parks, schools, playgrounds and open space. The City, upon consideration of the particular type of development proposed in the subdivision, may require larger or lesser amounts of land to be dedicated if it determines that the present and future residents of the subdivision would require greater or lesser amounts of land for such purposes. Further, City Ordinance requires payment in lieu of land if the area is not suitable or desirable for park/playground/open space purposes.

The Park & Recreation Board reviewed the Hilgers and Tenth Street Preliminary Plat at their meeting on December 1st, 2016 and determined that the area is not suitable or desirable for land dedication, so they have recommended a cash payment in lieu of land. The Park & Recreation Board has recommended payment in the amount of \$6,900.00, which is consistent with City Ordinance dedication requirements for commercial property. The calculation for determining the park dedication cash payment is indicated below based on the City Ordinance requiring \$5,000 per gross acre of a commercial development.

$$\$5,000 \times 1.38 \text{ acres} = \$6,900$$

For purposes of this development staff has not included the area dedicate for road right-of-way.

Pedestrian Ways and Trails

City Ordinance states *"Subdividers shall define and construct a meaningful pedestrian circulation system subject to City approval which connects to the major trail system and to schools, parks, and shopping areas and shall provide easements to accommodate such movement. Said pedestrian ways shall be coordinated with those of adjacent subdivisions and the Comprehensive Plan."*

Sidewalks

There is an existing sidewalk along 10th Street West. The future development of Lots 1 and 2, Block 1, of the Hilgers and Tenth Street Plat will require consideration of pedestrian ways and trails connecting to said sidewalk as part of the Site Plan review for each of the parcels.

Trails

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There is an existing bituminous trail section along the Hwy. 5 corridor. The future development of Lots 1 and 2, Block 1, of the Hilgers and Tenth Street Plat will require consideration of pedestrian ways and trails connecting to said trail segment during the Site Plan review for each of the parcels.

Landscaping

The landscaping of the properties will be reviewed and approved as part of the Site Plan and Design Review Applications for each of the subject parcels at the time of development/redevelopment.

Utilities & Storm Water Management

The utility and storm water elements will be reviewed and approved as part of the Site Plan and Design Review Applications for each of the subject parcels at the time of development/redevelopment.

The Planning Commission held a public hearing on December 1st, 2016 regarding this application and recommended the City Council approve the Hilgers and Tenth Street Preliminary and Final Plat via a 5-0 vote.

Motion by Bloudek, seconded by Erickson to Adopt Resolution No. 2016-243, Approving the Hilgers and Tenth Street Preliminary and Final Plats. All present voted aye. **MOTION CARRIED.**

Deadline Extension for Interim Use Permit: Lane Braaten explained that the City has received a request from Dean Hilgers (the “applicant”) to extend the deadline for the Interim Use Permit (IUP) granted by the City for the unsurfaced (gravel) parking lot on the subject property. The initial IUP was approved by the City Council in 2012 and extended in May 2015 as the City was working through the Hwy. 5 project, the realignment of 10th Street West, and the construction of Fischer Way, which impacted the subject property. The current IUP for the unsurfaced parking lot is set to expire on December 31, 2016.

The applicant has requested additional time as he is currently working through development/redevelopment plans for the subject parcel, which is indicated by the Hilgers and Tenth Street Preliminary and Final Plats considered by the City Council this evening.

The Planning Commission reviewed the application on December 1, 2016 and recommended approval of the IUP via a 5-0 vote. If the City Council chooses to approve the extension of the variance submitted by Mr. Hilgers, the Planning Commission and City staff would recommend approval upon the following conditions:

1. The Interim Use Permit shall expire on September 1, 2017

Motion by Ayers, seconded by Erickson to Adopt Resolution No. 2016-245, Approving Deadline Extension for Interim Use Permit for 10580 10th Street West. All present voted aye. **MOTION CARRIED.**

Purchase of 136 Elm Street South: Lane Braaten stated that as part of the Downtown Master Plan, the plan recommends the addition of parking along 2nd Street, Waconia, MN. The City Council had extended an offer to the Masonic Lodge for the acquisition of the property they own at 136 Elm Street South. They have accepted the offer. The offer for purchase is as follows: the City will pay \$148,300 for the acquisition of the property, we will pay the closing costs, and the closing date will be schedule on or before December 15, 2017 as mutually agreeable between the parties.

Motion by Bloudek, seconded by Ayers to Adopt Resolution 2016-244, Approving purchase of 136 Elm Street South, Waconia, 75.0501450 and Authorizing staff to formalize Purchase Agreement. All present voted aye. **MOTION CARRIED.**

Approve Plans & Specifications, Authorize Advertisement for Bid: Craig Eldred explained that staff is requesting the approval of Plans and Specifications and authorize Advertisement for bid the proposed 2017 Infrastructure Improvement Project. He referenced previous discussions regarding the proposed roadway and utility improvements guided as part of the Waconia School District’s modifications of Clearwater Middle School to a future High School campus site. The latter segments are to be bid as part of the Carver County led improvement process, which the State, County, City, and Waconia School District are partnering in funding defined segments of roadway and utility improvements.

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Street & Utility Improvement Areas:

Street	From	To
Community Drive	Safari Island Entrance	Future CSAH 110 Roundabout
94 th Street	High School Garden Entrance	Future CSAH 110 Access
County State Aid Highway 110	TH 5 Including Roundabout	Community Drive

We normally hold Open House events for Improvement Projects proposed for the community. Since ISD 110 staff members were involved in design of the project from the start, we have decided to provide public review of the proposed improvements when the entire CSAH 110 roadway, utility, and corridor improvements are secured and approved by the Minnesota Department of Transportation.

Staff feels this is a viable infrastructure improvement project supported by the transportation study completed in November 2015, for multi-modal access modifications near the renovated Waconia School District property.

Proposed Project Schedule:

Upon approval bid are expected to be open in January with award of the proposed work in February. Roadway and utility improvements will start in early Spring, depending on weather. Work will commence on or within the 94th Street segment, waiting on the Community Drive segment until the School District dismisses for the summer in early June.

Motion by Erickson, seconded by Carrier to Adopt Resolution 2016-246, Approve Plans & Specifications and Authorize Advertisement for Bid the 2017 Infrastructure Improvement Project. All present voted aye. **MOTION CARRIED.**

Assistant City Administrator Job Description: Susan Arntz stated that the Personnel Committee has recently reviewed the job description for the Assistant City Administrator position and is recommending changes to the job description. The primary changes include:

- Shifting role categories to put Human Resources first, Communications second, and General Administration third.
- Removing supervision of the IT Technician. This role will be supervised by the City Administrator with assistance from the Finance Director. In time, or depending on the skills of the next hire, this role may shift back to the Assistant position.
- Enhance and add language regarding the Communications areas of responsibilities.
- Add language regarding communication between and amongst co-workers; this language will likely be included in all job descriptions as they are updated.

In addition, the Personnel Committee re-evaluated the proposed salary scale for this position. Upon review, we believe it is necessary to reduce the scale by 4.8%. These changes have been updated in the proposed budget presented earlier this evening.

If approved, we will start external recruitment immediately and will accept applications until the position is filled, with first consideration for applications received by January 27th. There will be an opportunity for the City Council to participate in the final round of interviews in mid- to late February.

Motion by Ayers, seconded by Carrier to Approve changes to Assistant City Administrator Job Description and authorizing recruitment. All present voted aye. **MOTION CARRIED.**

ITEMS REMOVED FROM CONSENT AGENDA: None

STAFF REPORTS: Ms. Arntz gave a reminder that Winter parking is still in effect. If someone needs special accommodations they can call the Sheriff.

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The Boy Scouts are not doing curbside pickup of Christmas trees this year. Information on where trees can be dropped off and a list of haulers that will pick up will be in the newsletter.

BOARD REPORTS:

Councilmember Erickson – Merry Christmas!

Councilmember Bloudek – Thank you to Public Services for snow removal.

Councilmember Carrier – Personnel Committee met the past 2 weekends and very pleased to see the interest and response for committee seats.

Councilmember Ayers – Attended a Chamber event at the Curly Willow.

Mayor Sanborn – Had 13 interviews for the commissions. Happy to see the great community involvement.

ANNOUNCEMENTS: Winter Parking is in effect.

ADJOURN:

Motion by Carrier, seconded by Erickson to adjourn the meeting at 7:22 p.m. All present voted aye. MOTION CARRIED

James P Sanborn, Mayor

ATTEST: _____
Ann Meyerhoff, Office Assistant

I have reviewed the list of claims for council approval and recommend payment.

Nicole Meyer, Finance Director

1/4/2017
Date

CITY OF WACONIA
Council List-Expenditures
Meeting: January 09, 2017

Vendor Name	Description	Amount	Fund/Department
A1 JANITORIAL SUPPLY	Sewer/Lift Station Cleaner	\$781.36	Sewer
ALLSTATE	Premiums 12/20/16	\$135.64	Personnel Liabilities
AMERICAN ENGINEERING TESTING INC	BPP Grandstand Inspection Svc	\$1,585.80	PIR
AMERICAN LEGION POST 150	Senior Dining Program 01/2017	\$600.00	Central Facilities
AQUA LOGIC, INC	SI Boiler Repair	\$15,260.00	PIR
AVTEX SOLUTIONS, LLC	Microsoft License Renewals	\$1,573.00	Technology
AVTEX SOLUTIONS, LLC	Server Back-Up Fees 12/2016	\$600.00	Technology
AVTEX SOLUTIONS, LLC	Space Issues - IT Support	\$375.00	Technology
BAYER, JENNIFER	Refund Utility Overpayment	\$47.17	Water
BOLTON & MENK, INC	2015 Infrastructure Recon	\$3,983.00	Split: PIR, Water, Sewer, Storm Water
BOLTON & MENK, INC	2016 Infrastructure Recon	\$17,898.05	Split: PIR, Water, Sewer, Storm Water
BOLTON & MENK, INC	2018 Comp Plan Update	\$561.00	Split: Streets, Parks, Water, Sewer, Storm Water
BOLTON & MENK, INC	Baseball Grandstand	\$739.00	PIR
BOLTON & MENK, INC	BPP Grandstand Alta Survey	\$1,643.00	PIR
BOLTON & MENK, INC	Cartegraph	\$186.00	Streets
BOLTON & MENK, INC	Community Drive/94th St	\$20,480.00	PIR
BOLTON & MENK, INC	Crossings Retail Development	\$392.00	PIR
BOLTON & MENK, INC	Crosswinds	\$1,050.00	PIR
BOLTON & MENK, INC	Crosswinds 2nd Addition	\$109.00	PIR
BOLTON & MENK, INC	Interlaken Ryland Homes	\$78.00	PIR
BOLTON & MENK, INC	Interlaken Woods	\$1,129.50	PIR
BOLTON & MENK, INC	Met Council I & I Surcharge	\$249.00	Sewer
BOLTON & MENK, INC	Miscellaneous Engineering	\$5,389.00	Split: PIR, Water, Streets, Parks, Storm Water, Planning
BOLTON & MENK, INC	MSA System Management	\$924.00	Streets
BOLTON & MENK, INC	Parkway N Bridge/Box Culvert	\$834.00	Storm Water
BOLTON & MENK, INC	Pheasant Ridge Lift Station	-\$479.03	Sewer
BOLTON & MENK, INC	PW Site Improvements	\$4,645.00	Split: Streets, Storm Water
BOLTON & MENK, INC	School District 110 Expansion	\$24,133.00	PIR
BOLTON & MENK, INC	Somerwood Addn of Interlaken	\$78.00	PIR
BOLTON & MENK, INC	Stonegate Development	\$2,449.00	PIR
BOLTON & MENK, INC	Sudheimer Homestead Addition	\$587.60	Administration
BOLTON & MENK, INC	Sugarbush Park Pond	\$2,488.00	Storm Water
BOLTON & MENK, INC	TH 5 Corridor Improvements	\$8,762.48	Split: PIR, Water, Sewer, Storm Water
BOLTON & MENK, INC	TH 5 Storm Water Reuse	\$8,017.22	Storm Water
BOLTON & MENK, INC	Windmill Creek 7th Addition	\$134.00	PIR
BOND TRUST SERVICES CORP	2015A Bond Admin Fee	\$450.00	Split: 2015 Debt Fund, Water, Sewer, Storm Water
BOND TRUST SERVICES CORP	2015C Bond Admin Fee	\$450.00	PIR Debt Fund
BOND TRUST SERVICES CORP	2016A Bond Admin Fee	\$450.00	2016 Debt Fund
BOND TRUST SERVICES CORP	2010A Bond Admin Fee	\$450.00	PIR Debt Fund
BOND TRUST SERVICES CORP	2011A Bond Admin Fee	\$450.00	PIR Debt Fund
BOND TRUST SERVICES CORP	2013A Bond Admin Fee	\$450.00	Split: Water, Sewer
BOND TRUST SERVICES CORP	2014A Bond Admin Fee	\$450.00	Split: 2014 Debt Fund, Water, Sewer, Storm Water
BOYD'S OIL DISTRIBUTING	Polytechnic Grease	\$141.60	Streets
BRIGGS & MORGAN	Grandstand Lease Bond Counsel	\$12,753.04	Split: 2016 Lease Agreement Fund, PIR
CARVER COUNTY TREASURER	Phone/Internet Service 12/2016	\$1,845.21	Split: Bill Back Receivable, Central Facilities, Safari Island, Water, Sewer, Storm Water, Ice Arena
CARVER COUNTY TREASURER	2017 Truth in Taxation	\$3,333.44	Finance
CENTERPOINT MINNEGASCO	Natural Gas Service 10/2016	\$2,369.23	Split: Central Facilities, Water, Sewer, Storm Water, Street Light, Ice Arena
CHOICE ELECTRIC	TH 5 Billboard Lighting	\$4,082.34	PIR
CHOICE ELECTRIC	Hwy 5 Lighting Labors/Material	\$38,037.75	PIR
CHOICE ELECTRIC	Grandstand Prj Materials	\$1,343.52	PIR
CITY OF BLOOMINGTON	Water Testing 11/2016	\$105.00	Water
CITY OF BURNSVILLE	JPA Admin Fee	\$582.70	Streets
COVERALL OF THE TWIN CITIES	CH Cleaning 01/2017	\$882.00	Central Facilities

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Vendor Name	Description	Amount	Fund/Department
COVERALL OF THE TWIN CITIES	FS Cleaning 01/2017	\$165.00	Central Facilities
COVERALL OF THE TWIN CITIES	PW Cleaning 01/2017	\$621.00	Central Facilities
COVERALL OF THE TWIN CITIES	Library Cleaning 01/2017	\$454.00	Central Facilities
CUSTOMIZED FIRE RESCUE TRAINING INC.	Officer Training - 2 FF's	\$400.00	Fire
DANIEL SCHMIDT LIGHTING INC	CH/Library Electrical Ballast	\$282.80	Central Facilities
DANIEL SCHMIDT LIGHTING INC	PW Parking Lot Bulbs	\$108.10	Central Facilities
EFTPS	Federal Taxes - CC Qtr 4/2016	\$1,280.37	Personnel Liabilities
EFTPS	Federal Taxes - Fire Pay 11/16	\$4,047.85	Personnel Liabilities
EFTPS	Federal Taxes - Pay 24-2016	\$17,437.16	Personnel Liabilities
EFTPS	Federal Taxes - Pay 25-2016	\$17,566.98	Personnel Liabilities
EFTPS	Federal Taxes - Pay 26-2016	\$18,005.54	Personnel Liabilities
EFTPS	Federal Taxes - Supplemental	\$330.93	Personnel Liabilities
EHL, HANNAH	Refund Utility Overpayment	\$106.21	Water
EHLERS & ASSOCIATES, INC.	2011A Arbitrage Reporting	\$3,365.00	PIR Debt Fund
ETHICAL LEADERS IN ACTION, LLC	WFD Strategic Assessment 1/2	\$9,000.00	Fire
FERGUSON WATERWORKS #2516	Resale Meter Parts	\$11,285.74	Water
FERGUSON WATERWORKS #2516	Meter Installs 10/22 - 11/25	\$31,180.62	Water
FLOWPOINT ENVIRONMENTAL SYSTEMS INC.	Water General Software Renewal	\$795.00	Water
GAARDER, JULIA	Refund Utility Overpayment	\$100.00	Water
GOPHER STATE ONE-CALL, INC.	Utility Locate Tickets 12/2016	\$90.45	Split: Water, Sewer
GREG'S HARDWARE	Library Plumbing Repair	\$117.00	Central Facilities
HALL, MICHAEL	Refund Utility Overpayment	\$30.10	Water
HAUGO GEOTECHNICAL SERVICES, LLC	Clearwater Shores Inspect/Test	\$1,960.00	Clearwater Shores HIA
HAUGO GEOTECHNICAL SERVICES, LLC	Clearwater Shores Inspect/Test	\$2,850.00	Clearwater Shores HIA
HAWKINS INC	WTP Chemicals	\$947.40	Water
HD SUPPLY WATERWORKS, LTD.	Grandstand Project Materials/Labor	\$2,104.31	PIR
HEALTH PARTNERS	EAP Fees 12/2016	\$93.00	Administration
HENNING EXCAVATING	Watermain Repair - Clearwater	\$3,010.00	Water
HENNING EXCAVATING	Watermain Repair - Waconia Pkw	\$3,253.50	Water
HENNING EXCAVATING	Valve Dig - Hwy 5 Project	\$2,600.00	PIR
HENNING EXCAVATING	Curb Stop Replacement	\$2,975.00	Water
HENNING EXCAVATING	Wtr Twr #2 New Connection	\$4,756.00	Water
HENNING EXCAVATING	Hydrant Repair	\$1,750.00	Water
HENNING EXCAVATING	Watermain Repair	\$3,325.00	Water
HENNING EXCAVATING	Replace Sewer Line - I & I	\$4,850.00	Sewer
HENNING EXCAVATING	Watermain Repair	\$3,887.50	Water
HENNING EXCAVATING	Water Valve Repair	\$3,100.00	Water
HENNING EXCAVATING	Water Valve Repair	\$3,537.50	Water
HENNING EXCAVATING	Wtr Twr #1 Line Disconnect	\$2,075.00	Water
HENNING EXCAVATING	Sewer Line Fix - I & I	\$1,855.00	Water
HENNING EXCAVATING	Sewer Cleanout - I & I	\$1,280.00	Sewer
HENNING EXCAVATING	New Water/Sewer Lines	\$5,950.00	Split: Water, Sewer
HENNING EXCAVATING	Replaced Sewer Line - I & I	\$4,850.00	Sewer
HENNING EXCAVATING	Water Shut Off Labor	\$1,600.00	Water
INTERLAKEN COTTAGES ASSOCIATION	Reimburse Irrigation Repair	\$379.20	PIR
JOHNS APPLIANCE	Rfd 2013 Assessment Overpayment	\$249.34	PIR Debt
KC BEVCO LLC	CH Coffee Brewer Repair	\$178.25	Central Facilities
KIRVIDA FIRE, INC.	Engine 11 Repairs	\$714.98	Fire
KLEIN BANK	EE HSA Liability - Pay 24-2016	\$2,146.15	Personnel Liabilities
KLEIN BANK	EE HSA Liability - Pay 25-2016	\$2,221.15	Personnel Liabilities
KLEIN BANK	EE HSA Liability - Pay 26-2016	\$2,221.15	Personnel Liabilities
KLEIN BANK	ER HSA Liability - Pay 24-2016	\$1,523.04	Personnel Liabilities
KLEIN BANK	ER HSA Liability - Pay 25-2016	\$1,523.04	Personnel Liabilities
KLEIN BANK	ER HSA Liability - Pay 26-2016	\$1,459.58	Personnel Liabilities
KLM ENGINEERING, INC.	Antenna Inspection Services	\$4,000.00	PIR
KLM ENGINEERING, INC.	Antenna Inspection Services	\$5,500.00	PIR
LARKIN ELECTRIC, INC.	FS Electrical Cord Drop Repair	\$694.71	Central Facilities
LEAGUE OF MN CITIES	2016 Monthly EE Safety Trngs	\$867.00	Central Facilities
MARCO INC	Cordless Phone Handset	\$254.26	Technology
MARCO INC	Firewall Filter - IT Support	\$518.00	Technology
MARCO INC	SI/PW/FS Printer Fees Q4/16	\$1,295.43	Split: Central Facilities, Safari Island

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Vendor Name	Description	Amount	Fund/Department
MARCO INC	CH Printer Lease 11/2016	\$1,799.27	Central Facilities
MARCO INC	CH Printer Lease 12/2016	\$593.64	Central Facilities
MERCHANTS BANK EQUIPMENT FINANCE	Sweeper Lease Payment	\$31,354.84	Storm Water
MET COUNCIL ENVIRON SRV	Sewer Flow Charge 01/2017	\$71,331.83	Sewer
METRO AREA MANAGEMENT ASSOC	2017 MAMA Membership - Arntz	\$45.00	Administration
MN DEPT OF HEALTH	Class C Operator Test - Karels	\$32.00	Water
MN DEPT OF HEALTH	Class C Water Test - Hilgers	\$32.00	Water
MN DEPT OF REVENUE	EE Deduction - Pay 24-2016	\$487.23	Personnel Liabilities
MN DEPT OF REVENUE	EE Deduction - Pay 25-2016	\$486.66	Personnel Liabilities
MN DEPT OF REVENUE	EE Deduction - Pay 26-2016	\$486.66	Personnel Liabilities
MN DEPT OF REVENUE	Sales Tax Liability 11/2016	\$948.00	Sales Tax Liability
MN DEPT OF REVENUE	State Taxes - CC Qtr 4/2016	\$443.31	Personnel Liabilities
MN DEPT OF REVENUE	State Taxes - Fire Pay 11/2016	\$471.77	Personnel Liabilities
MN DEPT OF REVENUE	State Taxes - Pay 24-2016	\$2,835.91	Personnel Liabilities
MN DEPT OF REVENUE	State Taxes - Pay 25-2016	\$2,855.71	Personnel Liabilities
MN DEPT OF REVENUE	State Taxes - Pay 26-2016	\$2,957.93	Personnel Liabilities
MN DEPT OF REVENUE	State Taxes - Supplemental	\$37.64	Personnel Liabilities
MN POLLUTION CONTROL AGENCY	Sewer Certification - Menth	\$45.00	Sewer
MN SECRETARY OF STATE - NOTARY	Notary Renewal - Stein	\$120.00	Planning
MN STATE FIRE DEPARTMENT ASSOC	2017 Annual Dues	\$346.00	Fire
MNFIAM BOOK SALES	Fire Training Text Book	\$60.00	Fire
MOLNAU TRUCKING LLC	Snow Hauling 12/12/16	\$2,320.00	Streets
MUELLER & SONS, INC.	Asphalt	\$2,128.89	Streets
MUNICIPAL ASSET MANAGEMENT, INC.	SI Exercise Equip Lease 01/17	\$1,826.41	Safari Island
NATIONWIDE RETIREMENT SOLUTION	EE Retirement - Pay 24-2016	\$105.00	Personnel Liabilities
NATIONWIDE RETIREMENT SOLUTION	EE Retirement - Pay 24-2016	\$1,495.00	Personnel Liabilities
NATIONWIDE RETIREMENT SOLUTION	EE Retirement - Pay 25-2016	\$105.00	Personnel Liabilities
NATIONWIDE RETIREMENT SOLUTION	EE Retirement - Pay 25-2016	\$1,495.00	Personnel Liabilities
NATIONWIDE RETIREMENT SOLUTION	EE Retirement - Pay 26-2016	\$105.00	Personnel Liabilities
NATIONWIDE RETIREMENT SOLUTION	EE Retirement - Pay 26-2016	\$1,495.00	Personnel Liabilities
NCPERS GROUP LIFE INSURANCE	Premiums 01/2017	\$64.00	Personnel Liabilities
NORDIC MECHANICAL SERVICES	CH HVAC Maintenance Contract	\$1,375.00	Central Facilities
NORDIC MECHANICAL SERVICES	PW HVAC Maintenance Contract	\$1,750.00	Central Facilities
NORDIC MECHANICAL SERVICES	WTP HVAC Repair	\$1,010.22	Water
NORDIC MECHANICAL SERVICES	Old PW Heater Replacement	\$1,600.00	Central Facilities
NORDIC MECHANICAL SERVICES	WTP HVAC Maintenance Contract	\$850.00	Water
NRG PLUMBING	Plumbing Labor - Woodlawn Circle	\$125.00	Water
OLDCASTLE PRECAST INC.	TreePod Biofiltration System	\$10,200.00	Storm Water
PERA	EE/ER Retirement - CC Qtr 4/16	\$122.50	Personnel Liabilities
PERA	EE/ER Retirement - Pay 24-2016	\$9,900.19	Personnel Liabilities
PERA	EE/ER Retirement - Pay 25-2016	\$9,690.35	Personnel Liabilities
PERA	EE/ER Retirement - Pay 26-2016	\$9,926.10	Personnel Liabilities
PERA	EE/ER Retirement-Supplemental	\$102.72	Personnel Liabilities
RELiance STANDARD	Premiums 10/2016	\$832.22	Personnel Liabilities
RINK MANAGEMENT SERVICES CORPORATION	IA AP/AR Reimburse 11/2016	\$38,104.69	Ice Arena
RINK MANAGEMENT SERVICES CORPORATION	SI AP/AR Reimburse 11/2016	\$41,862.32	Safari Island
SCHNEIDER EXCAVATING & GRADING INC.	Excavating - CSAH 10 Trail Imp	\$2,785.00	Parks
SIMPLEX GRINNELL	WTP Fire Alarm Monitoring	\$375.00	Water
SIMPLEX GRINNELL	CH Fire Extinguisher Testing	\$72.25	Central Facilities
SIMPLEX GRINNELL	WTP Fire Alarm Contract	\$1,019.75	Water
SIMPLEX GRINNELL	FS Alarm Monitoring	\$375.00	Central Facilities
SIMPLEX GRINNELL	PW Fire Alarm Monitoring	\$375.00	Central Facilities
SIMPLEX GRINNELL	PW Fire Alarm Contract	\$777.50	Central Facilities
SUBURBAN UTILITIES SUPERINTENDENT ASSOCIATION	2017 Membership Renew - Bode	\$125.00	Water
TERWISSCHA CONSTRUCTION	Refund Permit Overpayment	\$500.00	Building Permit Surcharge
TOWMASTER	#52 Dump Body/Plow Equipment	\$136,547.00	Capital Equipment
UHL COMPANY INC.	FS Heater Replacement	\$6,742.00	Central Facilities
UNITED FARMERS COOP - WACONIA FARM SUPPLY	BPP Grandstand Prj Materials	\$75.00	PIR
US BANK	Senior Subsidy Payment	\$17,500.00	Central Facilities
US BANK CORPORATE PAYMENT SYSTEMS	11/11/16 - 12/10/16 Purchasing Card Transactions	\$96,491.77	
32NORTH CORPORATION/STABILGEAR	Safety Ice Shoes - Rink Work	\$92.80	Parks

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Vendor Name	Description	Amount	Fund/Department
AED SUPERSTORE	AED - PW Facility	\$175.00	Central Facilities
AMERICAN MAILING MACHINES	Postage Machine Lease Q4/2016	\$150.00	Split: Storm Water, Administration
AMERICAN PUBLIC WORKS ASSOCIATION	Training Refund Error-Eldred	\$500.00	Streets
BARNUM GATE SERVICES, INC.	Equipment Gate Openers-Return	-\$434.66	Streets
BURKYS BAR AND GRILL	CC Admin Lunch Mtg - Arntz	\$10.00	Administration
CAR-CO AUTO PARTS CO.	#149 Brake Cable Replacement	\$8.07	Sewer
CAR-CO AUTO PARTS CO.	#149 Oil Filter	\$7.71	Sewer
CAR-CO AUTO PARTS CO.	#164 Oil Filter/Belt/Oil	\$126.98	Parks
CAR-CO AUTO PARTS CO.	#169 Jack Stands	\$14.99	Parks
CAR-CO AUTO PARTS CO.	#169 Oil Filter	\$4.68	Parks
CAR-CO AUTO PARTS CO.	#33 Tools	\$25.61	Streets
CAR-CO AUTO PARTS CO.	#34 Oil Filter	\$4.51	Parks
CAR-CO AUTO PARTS CO.	#40 Oil Filter	\$37.28	Streets
CAR-CO AUTO PARTS CO.	#45/#46 Oil Filters	\$9.36	Sewer
CAR-CO AUTO PARTS CO.	#7001/#38 Repair Parts	\$104.26	Streets
CAR-CO AUTO PARTS CO.	Truck #18 Hydraulic Fluid	\$43.12	Fire
C-D PRODUCTS INC	PW Building Logo	\$1,210.00	Central Facilities
C-D PRODUCTS INC	TH 5 Corridor Signs	\$184.00	PIR
CDW GOVERNMENT	Battery Back-Up Replacement	\$47.28	Technology
CDW GOVERNMENT	Network Connectors	\$21.19	Technology
CLAREY'S SAFETY EQUIPMENT	Fire Nozzle Shutoff Repair	\$35.75	Fire
COLONY PLAZA	Boat 11 Fuel	\$58.00	Fire
COLONY PLAZA	LP/Gasoline - Generators	\$107.06	Fire
DARLING'S SALES & SERVICE COMPANY	Wash Machine Drain Line Repair	\$237.50	Fire
DELTA AIRLINES	Baggage Fee - Morse	\$25.00	Fire
DISPLAY SALES COMPANY	Holiday Lights/Hardware	\$1,036.00	Street Lights
DOMINOS PIZZA	EE P-Card Error - Reimbursed	\$21.74	Bill Back Receivable
DOMINOS PIZZA	FF Food - Extended Call	\$90.00	Fire
DROP-N-GO SHIPPING	UB Processing Fees 11/2016	\$115.56	Split: Water, Sewer
D'VINCIS OF WACONIA	FF Food - Extended Call	\$171.99	Fire
D'VINCIS OF WACONIA	Meals - Election Judges	\$334.84	Administration
ECM PUBLISHERS INC	Publishing Fees 11/2016	\$855.36	Split: Administration, PIR, Water, Sewer
EMERGENCY AUTOMOTIVE TECH INC	Tower 11 Whelen Tracer	\$1,371.40	Fire
EMERGENCY MEDICAL PRODUCTS INC	AED Replacement Pads	\$454.35	Fire
EROSION PRODUCTS, LLC	Straw Blanket - Trail Improvements	\$304.00	Parks
ESS BROTHERS & SONS INC.	BPP Grandstand Project Materials	\$395.00	PIR
ESS BROTHERS & SONS INC.	Wtr/Swr/Stw Manhole Lids	\$11,386.00	Split: Water, Sewer, Storm Water
EVERSON HARDWARE HANK	#44 Tank Anti Freeze	\$9.98	Sewer
EVERSON HARDWARE HANK	Drain Tile Pipe/Locks/Battery	\$178.55	Streets
EVERSON HARDWARE HANK	In-Town Marina Storm Water Project	\$28.76	Storm Water
EVERSON HARDWARE HANK	Tower 2 Repair Parts	\$8.53	Water
EVERSON HARDWARE HANK	Tower 2 Repair Parts	\$54.47	Water
FASTENAL INDUSTRIAL & CONST	Lifting Sling/Pick	\$105.64	Water
FASTENAL INDUSTRIAL & CONST	Light Pole Drill Bit	\$32.99	Street Light
FASTENAL INDUSTRIAL & CONST	Shop Crane Lifting Hooks	\$47.44	Streets
FASTENAL INDUSTRIAL & CONST	Street Sign Install Supplies	\$22.68	Streets
FASTENAL INDUSTRIAL & CONST	Supplies - Play Equip Install	\$115.22	Parks
FASTENAL INDUSTRIAL & CONST	Valve Bolts	\$35.61	Water
FASTENAL INDUSTRIAL & CONST	Valve Repair Bolts/Blades	\$182.85	Water
FASTENAL INDUSTRIAL & CONST	Vending Safety Equipment 11/16	\$252.13	Sewer
FERGUSON WATERWORKS #2516	Resale Meter Parts	\$1,487.80	Water
FERGUSON WATERWORKS #2516	Resale Meter Parts	\$3,424.29	Water
FERGUSON WATERWORKS #2516	Resale Meter Parts	\$12,013.67	Water
G&K SERVICES	CH Restrooms/Mats 11/2016	\$215.28	Central Facilities
G&K SERVICES	PW Uniforms 11/2016	\$507.46	Split: Streets, Parks, Water, Sewer, Storm Water, Street Lights
GFOA	GFOA Membership - Lueck	\$170.00	Finance
GRAINGER, INC.	BPP Grandstand Fixtures	\$113.05	PIR
GRAINGER, INC.	BPP Grandstand Fixtures	\$473.00	PIR
GRAINGER, INC.	Light Bulbs - Street Light Use	\$330.10	Street Lights
HOPPER'S BAR & GRILL	Meals - Election Judges	\$411.00	Administration

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Vendor Name	Description	Amount	Fund/Department
INTERNATIONAL CODE COUNCIL	Training - Stein	\$276.00	Planning
INTERSTATE BATTERY SYSTEMS	#157/#159 Battery Core Return	-\$30.00	Streets
INTERSTATE BATTERY SYSTEMS	#161 Battery Replacement	\$114.95	Streets
INTERSTATE BATTERY SYSTEMS	Generator Battery Replacements	\$985.74	Sewer
KNIFE RIVER CONCRETE PRODUCTS	CH Generator Concrete Pad	\$861.50	Capital Equipment
LASERFICHE	Conference Registration - Lech	\$795.00	Technology
LAWSON PRODUCTS INC	Equipment Maintenance Supplies	\$534.17	Streets
LAWSON PRODUCTS INC	Vehicle Maintenance Supplies	\$301.98	Streets
LIFEPROOF	Cell Phone Case	\$64.12	Technology
MACKENTHUN'S COUNTY MARKET	#146 Vehicle Battery Water	\$3.96	Sewer
MACKENTHUN'S COUNTY MARKET	WTP Cleaning Supplies	\$12.36	Water
MAGNETIC MIC/INNOVATIVE PRODUCTS, INC.	Mobile Radio Microphone Holder	\$645.51	Fire
MAYER LUMBER COMPANY	BPP Grandstand Project Materials	\$75.97	PIR
MAYER LUMBER COMPANY	BPP Grandstand Project Materials	\$142.25	PIR
MAYER LUMBER COMPANY	Cedar Split Rail - Trail Improvements	\$1,342.80	Parks
MAYER LUMBER COMPANY	Clearwater Shore Garage Material	\$541.03	Clearwater Shores HIA
MAYER LUMBER COMPANY	Clearwater Shore Garage Material	\$658.70	Clearwater Shores HIA
MAYER LUMBER COMPANY	Clearwater Shore Garage Material	\$947.60	Clearwater Shores HIA
MAYER LUMBER COMPANY	Clearwater Shore/CH Generator	\$1,833.04	Split: Capital Equipment, Clearwater Shores HIA
MAYER LUMBER COMPANY	Old PW Garage Door Repair	\$8.26	Central Facilities
MCDONALD'S	FF Food - Extended Call	\$119.01	Fire
MELCHERT HUBERT SJODIN, PLLP	City Legal Fees 10/2016	\$16,465.35	Split: Administration, PIR, Revolving Loan Fund
MENARDS	Paint Supplies - Facilities	\$163.72	Central Facilities
MICROSOFT CORPORATION	Hosted Email Filtering	\$780.00	Technology
MILLS FLEET FARM	BPP Grandstand Project Materials	\$323.67	PIR
MN DEPT OF LABOR & INDUSTRY	Bldg Permit Surcharge Q2/2016	\$11,132.30	Building Permit Surcharge Liability
MN ELEVATOR INC	FS Elevator Maintenance	\$378.62	Central Facilities
MN GFOA	Training 12/14-Orloff/Kloempken	\$30.00	Split: Finance, Water
MN PIPE & EQUIP	Hydrant Anti-Freeze Guard	\$760.00	Water
MN PIPE & EQUIP	Water System Repair Supplies	\$5,318.59	Water
MN STATE FIRE CHIEFS ASSOC	Fire Officer School - 3 FF's	\$675.00	Fire
MN VALLEY ELECTRIC COOP	Electric Service 11/2016	\$1,888.06	Split: Sewer, Street Light
NEWMAN SIGNS	Road Signs/Posts	\$551.74	Streets
NITE IZE, INC.	Utilities Cell Phone Cases	\$66.41	Technology
OTTERBOX	Cell Phone Case	\$48.06	Technology
PIER HOUSE 60	Conference Lodging - Hillstrom	\$762.77	Fire
PIER HOUSE 60	Conference Lodging - Morse	\$668.96	Fire
PINE PRODUCTS	Black Dirt - Park Seeding	\$90.00	Parks
PRECISE MRM LLC	Vehicle Data Charge 10/2016	\$259.36	Streets
RANDY'S SANITATION	Shredding Service 12/2016	\$18.80	Central Facilities
RIDGEVIEW MEDICAL CENTER	Employee Badges	\$200.00	Split: Administration, Planning, Streets, Parks, Water, Sewer
ROYAL TIRE INC	#167/#44/#38 Tires	\$3,900.20	Split: Streets, Parks, Water, Sewer
SMEAL FIRE APPARATUS CO	Tower 11 Water Curtain Valve	\$525.89	Fire
STAPLES OFFICE SUPPLIES	PW Supplies - Soap/Tissues	\$26.58	Parks
STAPLES OFFICE SUPPLIES	PW Supplies - TP/Tissues	\$125.98	Parks
STATE CHEMICAL SOLUTIONS	SE LS Degreaser/Odorizer	\$1,080.19	Sewer
TARGET	CH Kitchen Supplies	\$12.80	Administration
TARGET	SD Card	\$33.44	Fire
TARGET	SD Card - Boat 11 Sonar Unit	\$29.14	Fire
TARGET	SD Card - Return	-\$33.44	Fire
TIMBERWALL LANDSCAPING, INC.	2016 Recon-Retain Wall Supply	\$388.20	PIR
TWIN CITY OUTBOARD	Zodiac Boat Outboard Repair	\$91.27	Fire
U.S. HEALTH WORKS MEDICAL GROUP OF MN	Vaccination - 1 EE	\$110.00	Split: Water, Sewer
UNITED FARMERS COOP - WACONIA FARM SUPPLY	#33 Hammer	\$5.59	Streets
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Asphalt Paver LP Cylinder	\$65.98	Parks
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Bucket - Meter Change Outs	\$11.99	Water
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Bucket - Meter Change Outs	\$24.98	Water
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Concrete Anchors	\$14.95	Parks
UNITED FARMERS COOP - WACONIA FARM SUPPLY	CSP Gazebo Christmas Tree	\$46.99	Parks
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Enclosed Trailer Rental	\$31.75	Parks

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Vendor Name	Description	Amount	Fund/Department
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Excavator Rental - Grandstand	-\$170.78	PIR
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Excavator Rental - Grandstand	\$424.00	PIR
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Fork Lift Truck LP Cylinder	\$41.98	Parks
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Gazebo Lights	\$11.99	Streets
UNITED FARMERS COOP - WACONIA FARM SUPPLY	LP Fuel - Extinguisher Training	\$47.97	Fire
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Old PW Door Repair Parts	\$2.50	Central Facilities
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Outdoor Rink Deck Screws	\$5.49	Parks
UNITED FARMERS COOP - WACONIA FARM SUPPLY	PW Softener Salt	\$52.68	Central Facilities
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Sewer Repair Vernco	\$9.96	Sewer
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Utility Heater	\$36.99	Parks
UNITED FARMERS COOP - WACONIA FARM SUPPLY	Winter Liquid Hand Sprayer	\$59.98	Parks
UNIVERSITY OF MINNESOTA	Pesticide Training Manuals	\$60.45	Parks
UNIVERSITY OF MINNESOTA	Training - Stein	\$220.00	Planning
US BANK P-CARD	Qtr 03-2016 Purchasing Rebate	-\$5,106.33	Finance
USPS	UB Add Svc Requests 11/16	\$5.70	Water
USPS	Water Sample Mailing	\$3.40	Water
VERIZON WIRELESS	City Air Card Service 10/2016	\$489.21	Split: Administration, Technology, Fire, Water, Sewer, Streets, Storm Water
VERIZON WIRELESS	City Cell Service 10/2016	\$1,179.24	Split: Fire, Water, Sewer, Parks, Streets, Storm Water, Street Light, Administration, Planning, Technology, Ice Arena, Safari Island
VESSCO, INC	Pump Repair/Leak Detector	\$959.00	Water
WACONIA CHAMBER OF COMMERCE	Chamber Luncheon 09/2016	\$50.00	Administration
WACONIA CHAMBER OF COMMERCE	Chamber Luncheon 12/2016	\$25.00	Administration
WACONIA FORD	#38 Alignment/Air Flow Sensor	\$120.90	Streets
WACONIA FORD	#44 Alignment	\$100.95	Water
WALGREENS	WTP Testing Supplies	\$9.75	Water
WHEN TO WORK INC.	Annual Software Renewal	\$315.00	Technology
WITMER PUBLIC SAFETY GROUP	Engine 11 Tool Mounts	\$123.35	Fire
ZIEGLER, INC.	#149 Coolant Sensor	\$131.93	Sewer
ZIEGLER, INC.	#149 Override Switch	\$58.41	Sewer
ZIEGLER, INC.	SE LS Generator Repair	\$276.84	Sewer
ZIEGLER, INC.	WTP Generator Repair	\$76.14	Water
USPS	UB Mailing 12/2016	\$1,075.29	Split: Water, Sewer
VANCO SERVICES	SI Insurance Reimbursement Fees 11/2016	\$94.25	Safari Island
WACONIA BREWING COMPANY	Refund Parking Lot Deposit	\$1,000.00	PIR
WATER CONSERVATION SERVICE, INC.	Leak Locate Detection 12/8/16	\$421.44	Water
WELLS FARGO	CH/SI/PW Printer Lease 11/2016	\$447.66	Split: Central Facilities, Safari Island
XCEL ENERGY	10525 10th St Electric 10/2016	\$14.34	Central Facilities
XCEL ENERGY	Electric Service 10/2016	\$30,635.65	Split: Public Safety, Central Facilities, Water, Sewer, Storm Water, Street Light, Ice Arena
		\$954,977.91	

The above bills have been approved for payment at the regular City Council Meeting on January 09, 2017
Authorized and ordered for payment:

Mayor

City Administrator



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	January 9, 2017					
Item Name:	Lodging Tax Funds Request – Waconia CVB					
Originating Department:	Finance					
Presented by:	Nicole Meyer, Finance Director					
Previous Council Action (if any):						
Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Motion to Approve Request for Lodging Tax Reimbursement from the Waconia CVB for City Square Park Holiday Lighting Expenditures Incurred in December 2016

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

The Waconia Chamber Convention & Visitors Bureau (CVB) has requested a lodging tax reimbursement of \$900.00 to the City for expenditures accrued in December 2016 for holiday lighting at City Square Park. Public Services staff have already purchased the lighting and it has been hung for the holiday season. Lodging tax funds are available for this reimbursement.

If approved, funds will be transferred from the lodging tax fund (expenditure) to the street light fund (revenue) as a reimbursement for the expenditures already incurred by the City.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses: Lodging Tax Fund

Budget Information:

X	Budgeted
	Non Budgeted
	Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Planning Commission
Parks and Recreation Board
Safari Island Advisory Board
Other



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	January 09, 2017					
Item Name:	Contractor Pay Request #8 – Clearwater Shores Project					
Originating Department:	Finance					
Presented by:	Nicole Meyer, Finance Director					
Previous Council Action (if any):						
Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Motion to approve Pay Estimate No. 8 to Sunram Construction for the Clearwater Shores Project

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Staff has reviewed the contractor pay request for the Clearwater Shores Housing Improvement Area (HIA) Project and recommends payment of \$16,150.00 based on the attached request for payment. This payment represents approximately 107.5% of the total approved contract for the project.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses: Clearwater Shores HIA Capital Project Fund (420)

Budget Information:

X Budgeted

Non Budgeted

Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Planning Commission
Parks and Recreation
Board
Safari Island Advisory
Board
Other



**BOLTON
& MENK**

Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

January 4, 2017

City of Waconia
Attn: Nicole Meyer
201 South Vine St.
Waconia, MN 55387

**Re: Clearwater Shores Project
Pay Request No. 8**

Dear Mrs. Meyer:

Enclosed please find Pay Request No. 8 for work completed from 12/2/2016 to 1/3/2017 on the above referenced project. The work completed includes the remaining garage construction.

We have reviewed the estimate, verified the quantities, and recommend the City make payment in the amount of **\$16,150.00** to Sunram Construction. 100% of the project is estimated to be paid from the street fund.

Please contact me if you have any questions regarding this pay request.

Sincerely,

Bolton & Menk, Inc.

Jake S. Saulsbury, P.E.

cc: Craig Eldred, Public Services Director

Enclosure

Contractor: SUNRAM CONSTRUCTION
 Name of Project: CLEARWATER SHORES

Estimate Number: 8
 Application Date: 1/4/2017
 Pay Period: 12/2/16-1/3/17

% COMPLETED AFTER THIS ESTIMATE..... 107.5%

ORIGINAL CONTRACT AMOUNT \$ 613,989.00

CHANGE ORDERS:

No.	Description	Additions	Deductions
1	Misc.	\$ 293,176.00	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

TOTAL ADDITIONS..... \$ 293,176.00
 SUB TOTALS..... \$ 613,989.00
 TOTAL DEDUCTIONS..... \$ -

CONTRACT AMOUNT TO DATE..... \$ 907,165.00

TOTAL COMPLETED TO DATE..... \$ 975,551.80
 MATERIALS STORED..... \$ -
 TOTAL COMPLETED AND STORED TO DATE..... \$ 975,551.80
 LESS 5% RETAINAGE..... \$ 48,777.59
 TOTAL EARNED LESS RETAINAGE..... \$ 926,774.21

LESS PREVIOUS PAYMENTS:

Est. No. <u>1</u>	Amount \$ <u>109,672.87</u>	Est. No. <u>7</u>	Amount \$ <u>141,394.68</u>
Est. No. <u>2</u>	Amount \$ <u>43,699.15</u>	Est. No. <u> </u>	Amount \$ <u>-</u>
Est. No. <u>3</u>	Amount \$ <u>107,354.79</u>	Est. No. <u> </u>	Amount \$ <u>-</u>
Est. No. <u>4</u>	Amount \$ <u>128,689.95</u>	Est. No. <u> </u>	Amount \$ <u>-</u>
Est. No. <u>5</u>	Amount \$ <u>324,592.52</u>	Est. No. <u> </u>	Amount \$ <u>-</u>
Est. No. <u>6</u>	Amount \$ <u>55,220.27</u>	Est. No. <u> </u>	Amount \$ <u>-</u>

Total Previous Payments \$ 910,624.21

AMOUNT DUE THIS ESTIMATE..... \$ 16,150.00

Payment requested by:
 Sunram Construction
 Contractor Representative

By: _____

Date: _____

Approved and recommended for payment by:
 Bolton & Menk, Inc.
 Project Engineer

By: John Saulsberry, P.E.

Date: 1/4/2017

<div> <div>Estimate Number: 8</div> <div>Application Date: 1/4/2017</div> <div>Period: 12/2/16-1/3/17</div> <div>BMI Project Number: C12.107785</div> </div>									
Item No.	Description of Work	A Original Plan Quantity	Unit of Measure	B Bid Price	C Contract Amount	D Current Pay Application		E Total Quantity to Date	Total Amount Completed (B x E)
						Quantity	Amount (B x D)		
1	MOBILIZATION	1	LUMP SUM	\$60,000.50	\$60,000.50		\$0.00	1.00	\$60,000.50
2	DEMO GARAGES	1	LUMP SUM	\$22,600.00	\$22,600.00		\$0.00	1.00	\$22,600.00
3	REMOVE RETAINING WALL	1,500	SQ FT	\$7.60	\$11,400.00		\$0.00	1,500	\$11,400.00
4	REMOVE BITUMINOUS PAVEMENT	925	SQ YD	\$4.50	\$4,162.50		\$0.00	1,425	\$6,412.50
5	REMOVE CONCRETE APRON	65	SQ FT	\$8.00	\$520.00		\$0.00	110	\$880.00
6	REMOVE CONCRETE SIDEWALK	200	SQ FT	\$4.00	\$800.00		\$0.00	200	\$800.00
7	REMOVE CONCRETE CURB & GUTTER	50	LIN FT	\$16.00	\$800.00		\$0.00	65	\$1,040.00
8	COMMON EXCAVATION (EV)	1,200	CU YD	\$23.00	\$27,600.00		\$0.00	1,411	\$32,453.00
9	REINFORCED SOIL SLOPE FILL BORROW	1	LUMP SUM	\$159,000.00	\$159,000.00		\$0.00	1.30	\$206,700.00
10	2" PE WATER SERVICE PIPE	220	LIN FT	\$90.30	\$19,866.00		\$0.00	222	\$20,046.60
11	CURB STOP	1	EACH	\$940.00	\$940.00		\$0.00	1	\$940.00
12	CONNECT TO EXISTING WATERMAIN	1	EACH	\$4,450.00	\$4,450.00		\$0.00	2	\$8,900.00
13	CONSTRUCT STORM MANHOLE DESIGN 4020	2	EACH	\$7,630.00	\$15,260.00		\$0.00	2	\$15,260.00
14	CONSTRUCT CATCH BASIN DESIGN R-1	2	EACH	\$4,300.00	\$8,600.00		\$0.00	2	\$8,600.00
15	12" RCP STORM SEWER CL. V	230	LIN FT	\$103.00	\$23,690.00		\$0.00	230	\$23,690.00
16	CONNECT TO EXISTING STORM SEWER	1	EACH	\$3,020.00	\$3,020.00		\$0.00	1	\$3,020.00
17	CASTING ASSEMBLY R-1642	2	EACH	\$550.00	\$1,100.00		\$0.00	2	\$1,100.00
18	CASTING ASSEMBLY R-3067-C	2	EACH	\$825.00	\$1,650.00		\$0.00	2	\$1,650.00
19	RETAINING WALL (SMALL BLOCK)	2,500	SQ FT	\$24.55	\$61,375.00		\$0.00	2,624	\$64,419.20
20	CONSTRUCT GARAGE (MATERIALS PROVIDED)	1	EACH	\$68,000.00	\$68,000.00	0.25	\$17,000.00	1.00	\$68,000.00
21	CONCRETE CURB & GUTTER B618	50	LIN FT	\$70.00	\$3,500.00		\$0.00	73	\$5,110.00
22	6" CONCRETE DRIVEWAY APRON	65	SQ FT	\$27.00	\$1,755.00		\$0.00	360	\$9,720.00
23	6" CONCRETE GARAGE PAD	1,600	SQ FT	\$12.00	\$19,200.00		\$0.00	1,980	\$23,760.00
24	BITUMINOUS PATCH	925	SQ YD	\$40.00	\$37,000.00		\$0.00	630	\$25,200.00
25	STORM DRAIN INLET PROTECTION	4	EACH	\$250.00	\$1,000.00		\$0.00	0	\$0.00
26	TOPSOIL BORROW 8" (LV)	400	CU YD	\$50.00	\$20,000.00		\$0.00	288	\$14,400.00
27	ARMORMAX EROSION CONTROL SYSTEM	400	SQ YD	\$75.25	\$30,100.00		\$0.00	510	\$38,377.50
28	SEDIMENT CONTROL LOGS	400	LIN FT	\$5.00	\$2,000.00		\$0.00	400	\$2,000.00
29	HYD. MATRIX, TYPE HYD. MULCH W/ SEED MIX 25-152	600	SQ YD	\$6.00	\$3,600.00		\$0.00	600	\$3,600.00
30	PLANTINGS	1	LUMP SUM	\$1,000.00	\$1,000.00		\$0.00	0	\$0.00
EW1	STORM SEWER MANHOLE DEDUCT	1	LUMP SUM	-\$2,500.00	-\$2,500.00		\$0.00	1	-\$2,500.00
EW2	SANITARY SEWER SERVICE REPAIR	1	LUMP SUM	\$8,400.00			\$0.00	1	\$8,400.00
EW3	DRAINTILE	1	LUMP SUM	\$12,900.00			\$0.00	1	\$12,900.00
CO1	HELICAL TIEBACKS	188	LF	\$1,127.00			\$0.00	188	\$211,876.00
CO1	REVISED ENGINEERING	1	LS	\$4,000.00			\$0.00	1	\$4,000.00
EW3	GARAGE PAD EXTRA CLASS 5	1	TON	\$20.00			\$0.00	260	\$5,200.00
EW4	GARAGE AND CONCRETE	1	LUMP SUM	\$22,500.00			\$0.00	1	\$22,500.00
EW5	GARAGE AND CONCRETE	1	LUMP SUM	\$7,130.00			\$0.00	1	\$7,130.00
EW6	GARAGE AND CONCRETE	35	LIN FT	\$575.00			\$0.00	28	\$16,100.00
EW7	GARAGE AND CONCRETE	1	LUMP SUM	\$2,300.00			\$0.00	1	\$2,300.00
EW8	GARAGE AND CONCRETE	175	SQ FT	\$18.50			\$0.00	409	\$7,566.50
TOTALS:							\$17,000.00		\$975,551.80



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	January 09, 2017					
Item Name:	Contractor Pay Request #6 – Lion’s Field Grandstand					
Originating Department:	Finance					
Presented by:	Nicole Meyer, Finance Director					
Previous Council Action (if any):						
Item Type (X only one):	Consent	<input checked="" type="checkbox"/>	Regular Session	<input type="checkbox"/>	Discussion Session	<input type="checkbox"/>

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Motion to approve Pay Request No. 6 to Shaw Construction for the Lion’s Field Grandstand Construction Management Contract

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Staff reviewed the contractor’s pay request for construction management of the Lion’s Field Grandstand project and recommends total payment of \$3,116.95. This payment represents approximately 97% of the total approved contract.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses: PIR Capital Project Fund

Budget Information:

☒ Budgeted

☐ Non Budgeted

☐ Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Planning Commission
Parks and Recreation
Board
Safari Island Advisory
Board
Other



December 30, 2016

City of Waconia
Attn: Craig Eldred
201 South Vine Street
Waconia, MN 55387

Re: Lion's Field Grandstand

Job #1609

Dear Mr. Craig Eldred:

The following is a Partial Invoice for work completed as defined by the Contract Agreement between the City of Waconia and Shaw Construction, Inc., dated July 11, 2016, for the above referenced project.

INVOICE NO. 1609-006

Original Contract Amount:	\$ 119,236.00
Plus Change Orders:	<u>\$ 6,616.95</u>
Total Contract to Date:	\$ 125,852.95
Less Balance to Complete:	<u>\$ (3,500.00)</u>
Completed to Date:	\$ 122,352.95
Less Previous Invoices:	<u>\$ 119,236.00</u>
TOTAL AMOUNT DUE THIS INVOICE:	<u>\$ 3,116.95</u>

Due January 15, 2017

Thank you.

1609

*General Contractors &
Construction Services*

7685 Corporate Way
Eden Prairie, MN 55344-2021
952-937-8214
952-934-9433 Fax
www.shawconstruct.com



REQUEST FOR CITY COUNCIL ACTION

Meeting Date: January 09, 2017
Item Name: Contractor Pay Request #14 - Trunk Highway 5 Corridor Improvements
Originating Department: Finance
Presented by: Nicole Meyer, Finance Director

Previous Council Action (if any):

Item Type (X only one):	Consent	<input checked="" type="checkbox"/>	Regular Session	<input type="checkbox"/>	Discussion Session	<input type="checkbox"/>
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Motion to approve Pay Estimate No. 14 to Park Construction Company for the Trunk Highway 5 Corridor Improvement Project

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Staff has reviewed the contractor pay request for the Trunk Highway 5 Improvement Project and recommends payment of \$466,323.63 based on the engineering request for payment. This payment represents approximately 106.6% of the total approved contract for the project and includes work completed through November 30, 2016.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses: PIR Capital, Water, Sewer, and Storm Water Fund

Budget Information:

<input checked="" type="checkbox"/>	Budgeted
<input type="checkbox"/>	Non Budgeted
<input type="checkbox"/>	Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Planning Commission
Parks and Recreation Board
Safari Island Advisory Board
Other



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

2638 Shadow Lane, Suite 200 • Chaska, MN 55318-1172

Phone (952) 448-8838 • Fax (952) 448-8805

www.bolton-menk.com

January 3, 2017

City of Waconia
Attn: Nicole Lueck
201 South Vine Street
Waconia, MN 55387

RE: T.H. 5 Corridor Improvements (SP 1002-106, SAP 231-010-008, SAP 010-610-049, SAP 010-657-002, SAP 231-594-001)

Dear Ms. Lueck:

Enclosed is payment request No. 14 for work completed from 8/1/16 to 11/30/16 for the above referenced project. This request includes final payments for miscellaneous roadway and utility construction items. It also includes the reduction in retainage for the project to 1%.

This project is broken into six main funding groups. Below is a summary of the total for each group as well as the estimated percentage of work completed for each group:

PAY APPLICATION NO. 14						
Funding Group	Total Payment	Street	Storm	Sanitary	Watermain	Trail
TH 5 - STATE	\$271,804.93	78.1%	2.5%			19.4%
CSAH 10	\$14,455.08	91.2%	1.5%			7.3%
CSAH 57	(\$429.69)	51.1%	48.9%			
TENTH ST. LRIP	\$67,627.89	64.6%	27.1%			8.3%
TH 5 - CITY	\$66,381.04	14.9%	46.2%	14.3%	24.6%	
TENTH ST. - CITY	\$46,484.38		39.9%	20.4%	39.7%	
TOTAL:	\$466,323.63					

We have reviewed the estimate, verified the quantities, and recommend payment to Park Construction Company located at 1481 81st Avenue NE, Minneapolis, MN 55432 in the amount of **\$466,323.63**. Please contact me if you have any questions regarding this pay request.

Respectfully Submitted,
Bolton & Menk, Inc.

Jake S. Saulsbury, P.E.

Enclosure

Cc: Craig Eldred, City of Waconia
Dan Lonnes, Bolton & Menk

Contractor: Park Construction Company Estimate Number: 14
 Name of Project: TH 5 CORRIDOR IMPROVEMENTS Application Date: 12/23/2016
 Pay Period: 8/1/16 - 11/30/16

% COMPLETED AFTER THIS ESTIMATE..... 106.6%

ORIGINAL CONTRACT AMOUNT \$ 9,804,518.75

CHANGE ORDERS:

No.	Date Approved	Additions	Deductions
			\$ -
			\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

TOTAL ADDITIONS..... \$ -
 SUB TOTALS..... \$ 9,804,518.75
 TOTAL DEDUCTIONS..... \$ -

CONTRACT AMOUNT TO DATE..... \$ 9,804,518.75

TOTAL COMPLETED TO DATE..... \$ 10,454,673.89

MATERIALS STORED..... \$ -

TOTAL COMPLETED AND STORED TO DATE..... \$ 10,454,673.89

LESS 1% RETAINAGE..... \$ 104,546.74

TOTAL EARNED LESS RETAINAGE..... \$ 10,350,127.15

LESS PREVIOUS PAYMENTS:

Est. No. <u>1</u>	Amount <u>\$1,111,660.58</u>	Est. No. <u>9</u>	Amount <u>\$ 120,528.42</u>
Est. No. <u>2</u>	Amount <u>\$1,382,204.82</u>	Est. No. <u>10</u>	Amount <u>\$ 328,497.91</u>
Est. No. <u>3</u>	Amount <u>\$ 919,380.07</u>	Est. No. <u>11</u>	Amount <u>\$1,076,586.00</u>
Est. No. <u>4</u>	Amount <u>\$1,397,240.86</u>	Est. No. <u>12</u>	Amount <u>\$ 260,831.29</u>
Est. No. <u>5</u>	Amount <u>\$1,467,855.47</u>	Est. No. <u>13</u>	Amount <u>\$ 95,108.92</u>
Est. No. <u>6</u>	Amount <u>\$1,017,447.21</u>	Est. No. _____	Amount _____
Est. No. <u>7</u>	Amount <u>\$ 247,600.28</u>	Est. No. _____	Amount _____
Est. No. <u>8</u>	Amount <u>\$ 458,861.69</u>	Est. No. _____	Amount _____

Total Estimates \$9,883,803.52

AMOUNT DUE THIS ESTIMATE..... \$ 466,323.63

Payment requested by:
 Park Construction Company
 Contractor Representative

By: [Signature]
 Date: 12/23/2016

Approved and recommended for payment by:
 Bolton & Menk, Inc.
 Project Engineer

By: [Signature]
 Date: 12/23/2016

Partial Pay Estimate No.:

14

TH 5 CORRIDOR IMPROVEMENTS

SP 1002-106; SAP 231-010-008; SAP 010-610-049; SAP 010-657-002 & SAP 231-594-001

CITY OF WACONIA, MN

BMI PROJECT NO. C12.106251

WORK COMPLETED THROUGH NOVEMBER 30, 2016

ITEM NO.	ITEM	UNIT PRICE	ORIGINAL CONTRACT		CURRENT ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$511,200.00	1 LUMP SUM	\$511,200.00	LUMP SUM		1.00 LUMP SUM	\$511,200.00
2	FIELD OFFICE TYPE D	\$20,700.00	1 EACH	\$20,700.00	EACH		1.00 EACH	\$20,700.00
3	CLEARING	\$4,000.00	3 ACRE	\$12,000.00	ACRE		3.00 ACRE	\$12,000.00
4	CLEARING	\$100.00	45 TREE	\$4,500.00	TREE		34.00 TREE	\$3,400.00
5	GRUBBING	\$3,000.00	3 ACRE	\$9,000.00	ACRE		3.00 ACRE	\$9,000.00
6	GRUBBING	\$100.00	45 TREE	\$4,500.00	TREE		34.00 TREE	\$3,400.00
7	PAVEMENT MARKING REMOVAL	\$1.95	189 SQ FT	\$368.55	126.00 SQ FT	\$245.70	162.00 SQ FT	\$315.90
8	PAVEMENT MARKING REMOVAL	\$0.65	7100 LIN FT	\$4,615.00	3,687.00 LIN FT	\$2,396.55	5,143.00 LIN FT	\$3,342.95
9	REMOVE WATER MAIN	\$17.80	1624 LIN FT	\$28,907.20	LIN FT		422.00 LIN FT	\$7,511.60
10	REMOVE SEWER PIPE (STORM)	\$19.00	2146 LIN FT	\$40,774.00	LIN FT		1,756.00 LIN FT	\$33,364.00
11	REMOVE SEWER PIPE (SANITARY)	\$22.20	188 LIN FT	\$4,173.60	LIN FT		194.00 LIN FT	\$4,306.80
12	REMOVE CURB & GUTTER	\$4.40	7376 LIN FT	\$32,454.40	LIN FT		6,608.00 LIN FT	\$29,075.20
13	REMOVE FENCE	\$5.00	150 LIN FT	\$750.00	LIN FT		LIN FT	
14	REMOVE GUARDRAIL-PLATE BEAM	\$3.65	325 LIN FT	\$1,186.25	LIN FT		325.00 LIN FT	\$1,186.25
15	REMOVE FORCE MAIN	\$15.10	883 LIN FT	\$13,333.30	LIN FT		196.00 LIN FT	\$2,959.60
16	REMOVE RETAINING WALL	\$2.65	1246 SQ FT	\$3,301.90	SQ FT		1,266.18 SQ FT	\$3,355.38
17	REMOVE BITUMINOUS WALK	\$0.98	12198 SQ FT	\$11,954.04	SQ FT		10,490.00 SQ FT	\$10,280.20
18	REMOVE CONCRETE WALK	\$0.48	32788 SQ FT	\$15,738.24	SQ FT		28,803.25 SQ FT	\$13,825.56
19	REMOVE BITUMINOUS PAVEMENT	\$2.90	27851 SQ YD	\$80,767.90	SQ YD		22,874.25 SQ YD	\$66,335.33
20	REMOVE CONCRETE BOX CULVERT END SECTION	\$2,550.00	1 EACH	\$2,550.00	EACH		1.00 EACH	\$2,550.00
21	REMOVE PIPE APRON	\$317.00	43 EACH	\$13,631.00	EACH		31.00 EACH	\$9,827.00
22	REMOVE CONCRETE HEADWALL	\$4,630.00	1 EACH	\$4,630.00	EACH		1.00 EACH	\$4,630.00
23	REMOVE CASTING	\$212.00	3 EACH	\$636.00	EACH		6.00 EACH	\$1,272.00
24	REMOVE HYDRANT	\$458.00	2 EACH	\$916.00	EACH		3.00 EACH	\$1,374.00
25	REMOVE DRAINAGE STRUCTURE	\$384.00	27 EACH	\$10,368.00	EACH		19.00 EACH	\$7,296.00
26	REMOVE MARKER	\$25.00	35 EACH	\$875.00	EACH		32.00 EACH	\$800.00
27	REMOVE SIGN TYPE C	\$25.00	122 EACH	\$3,050.00	EACH		107.00 EACH	\$2,675.00
28	REMOVE SIGN TYPE D	\$50.00	10 EACH	\$500.00	EACH		7.00 EACH	\$350.00
29	REMOVE SIGN TYPE SPECIAL	\$25.00	4 EACH	\$100.00	6.00 EACH	\$150.00	10.00 EACH	\$250.00
30	REMOVE ECCENTRIC LOADER BCT	\$468.00	2 EACH	\$936.00	EACH		2.00 EACH	\$936.00
31	REMOVE ENERGY ABSORBING TERMINAL	\$468.00	2 EACH	\$936.00	EACH		2.00 EACH	\$936.00
32	SAWING BIT PAVEMENT (FULL DEPTH)	\$1.50	18909 LIN FT	\$28,363.50	LIN FT		7,184.40 LIN FT	\$10,776.60
33	SALVAGE PIPE SEWER	\$25.20	245 LIN FT	\$6,174.00	LIN FT		272.00 LIN FT	\$6,854.40
34	SALVAGE CASTING	\$153.00	4 EACH	\$612.00	EACH		1.00 EACH	\$153.00
35	SALVAGE PIPE APRON	\$301.00	6 EACH	\$1,806.00	EACH		6.00 EACH	\$1,806.00
36	SALVAGE SIGN	\$25.00	1 EACH	\$25.00	EACH		1.00 EACH	\$25.00
37	SALVAGE SIGN TYPE C	\$25.00	11 EACH	\$275.00	EACH		11.00 EACH	\$275.00
38	SALVAGE SIGN TYPE SPECIAL	\$15.00	12 EACH	\$180.00	-6.00 EACH	-\$90.00	6.00 EACH	\$90.00
39	ABANDON CATCH BASIN OR MANHOLE	\$1,730.00	2 EACH	\$3,460.00	EACH		1.00 EACH	\$1,730.00
40	ABANDON WATER MAIN	\$8.85	90 LIN FT	\$796.50	LIN FT		LIN FT	
41	SALVAGE CONCRETE BLOCK RETAINING WALL	\$9.10	22 SQ FT	\$200.20	SQ FT		40.85 SQ FT	\$371.74
42	SALVAGE STONE RETAINING WALL	\$12.10	90 SQ FT	\$1,089.00	SQ FT		90.00 SQ FT	\$1,089.00
43	COMMON EXCAVATION	\$11.90	64376 CU YD	\$766,074.40	1,433.00 CU YD	\$17,052.70	64,704.00 CU YD	\$769,977.60
44	MUCK EXCAVATION	\$15.60	4470 CU YD	\$69,732.00	CU YD		5,690.00 CU YD	\$88,764.00
45	SUBGRADE EXCAVATION	\$12.40	1550 CU YD	\$19,220.00	CU YD		8,931.53 CU YD	\$110,750.97
46	COMMON BORROW (CV)	\$18.90	894 CU YD	\$16,896.60	CU YD		CU YD	
47	SALVAGED AGGREGATE (CV)	\$28.50	7959 CU YD	\$226,831.50	195.00 CU YD	\$5,557.50	3,360.75 CU YD	\$95,781.38
48	STABILIZING AGGREGATE	\$32.80	TON		TON		112.33 TON	\$3,684.42
49	SETTLEMENT PLATES	\$1,720.00	1 EACH	\$1,720.00	EACH		EACH	
50	GEOTEXTILE FABRIC TYPE V	\$1.60	19491 SQ YD	\$31,185.60	SQ YD		19,303.90 SQ YD	\$30,886.24
51	SELECT GRANULAR BORROW	\$31.40	1459 TON	\$45,812.60	TON		2,610.00 TON	\$81,954.00
52	AGGREGATE SURFACING CLASS 2	\$38.10	437 TON	\$16,649.70	TON		94.72 TON	\$3,608.83
53	CRAWLER MOUNTED BACKHOE	\$165.00	32 HOUR	\$5,280.00	HOUR		34.25 HOUR	\$5,651.25
54	STREET SWEEPER (WITH PICKUP BROOM)	\$132.00	300 HOUR	\$39,600.00	HOUR		329.50 HOUR	\$43,494.00
55	AGGREGATE BASE CLASS 5	\$20.75	18265 TON	\$378,998.75	TON		45,178.20 TON	\$937,447.65
56	BITUMINOUS PATCH SPECIAL	\$53.00	1535 SQ YD	\$81,355.00	SQ YD		1,767.66 SQ YD	\$93,685.98
57	MILL BITUMINOUS SURFACE (2.0")	\$1.90	33180 SQ YD	\$63,042.00	SQ YD		32,508.80 SQ YD	\$61,766.72
58	DRILL & GROUT REINF BAR (EPOXY COATED)	\$17.50	625 EACH	\$10,937.50	EACH		132.00 EACH	\$2,310.00
59	TYPE SP 12.5 WEARING COURSE MIX (3.C)	\$69.00	13076 TON	\$902,244.00	TON		12,373.13 TON	\$853,745.97
60	TYPE SP 12.5 NON WEAR COURSE MIX (3.B)	\$59.50	10467 TON	\$622,786.50	TON		12,596.53 TON	\$749,493.54
61	STRUCTURAL CONCRETE (3Y43)	\$950.00	7 CU YD	\$6,650.00	CU YD		7.00 CU YD	\$6,650.00
62	REINFORCEMENT BARS (EPOXY COATED)	\$2.50	400 POUND	\$1,000.00	POUND		319.00 POUND	\$797.50
63	PREFABRICATED MODULAR BLOCK WALL	\$51.80	4510 SQ FT	\$233,618.00	SQ FT		2,971.75 SQ FT	\$153,936.65
64	INSTALL CONCRETE BLOCK RETAINING WALL	\$9.10	22 SQ FT	\$200.20	SQ FT		18.85 SQ FT	\$171.54
65	8X8 PRECAST CONCRETE BOX CULVERT	\$1,580.00	28 LIN FT	\$44,240.00	LIN FT		28.00 LIN FT	\$44,240.00
66	12X8 PRECAST CONCRETE BOX CULVERT	\$1,350.00	88 LIN FT	\$118,800.00	LIN FT		88.00 LIN FT	\$118,800.00
67	8X8 PRECAST CONCRETE BOX CULV END SECT	\$33,500.00	2 EACH	\$67,000.00	EACH		2.00 EACH	\$67,000.00
68	12X8 PRECAST CONCRETE BOX CULV END SECT	\$14,200.00	2 EACH	\$28,400.00	EACH		2.00 EACH	\$28,400.00
69	GRANULAR BEDDING (CV)	\$86.00	169 CU YD	\$14,534.00	CU YD		169.00 CU YD	\$14,534.00
70	AGGREGATE BEDDING (CV)	\$127.00	90 CU YD	\$11,430.00	CU YD		89.00 CU YD	\$11,303.00
71	12" RC PIPE APRON	\$549.00	8 EACH	\$4,392.00	EACH		11.00 EACH	\$6,039.00
72	18" RC PIPE APRON	\$591.00	3 EACH	\$1,773.00	EACH		3.00 EACH	\$1,773.00
73	24" RC PIPE APRON	\$639.00	5 EACH	\$3,195.00	EACH		4.00 EACH	\$2,556.00
74	27" RC PIPE APRON	\$684.00	1 EACH	\$684.00	EACH		1.00 EACH	\$684.00
75	78" RC PIPE APRON	\$2,390.00	2 EACH	\$4,780.00	EACH		2.00 EACH	\$4,780.00
76	18" RC SAFETY APRON	\$638.00	1 EACH	\$638.00	EACH		1.00 EACH	\$638.00
77	INSTALL PIPE APRON	\$559.00	6 EACH	\$3,354.00	EACH		6.00 EACH	\$3,354.00
78	TRASH GUARD FOR 12" PIPE APRON	\$186.00	8 EACH	\$1,488.00	EACH		8.00 EACH	\$1,488.00
79	TRASH GUARD FOR 18" PIPE APRON	\$227.00	3 EACH	\$681.00	EACH		3.00 EACH	\$681.00
80	TRASH GUARD FOR 24" PIPE APRON	\$326.00	5 EACH	\$1,630.00	EACH		4.00 EACH	\$1,304.00
81	TRASH GUARD FOR 27" PIPE APRON	\$351.00	1 EACH	\$351.00	EACH		1.00 EACH	\$351.00
82	6" TP PIPE DRAIN	\$28.70	103 LIN FT	\$2,956.10	LIN FT		LIN FT	
83	4" PERF TP PIPE DRAIN	\$13.70	1825 LIN FT	\$25,002.50	LIN FT		2,349.60 LIN FT	\$32,189.52
84	6" PERF TP PIPE DRAIN	\$37.10	931 LIN FT	\$34,540.10	LIN FT		LIN FT	
85	4" PVC PIPE DRAIN CLEANOUT	\$89.20	7 EACH	\$624.40	EACH		9.00 EACH	\$802.80
86	6" PVC PIPE DRAIN CLEANOUT	\$141.00	5 EACH	\$705.00	EACH		EACH	
87	8" PVC PIPE SEWER	\$50.40	1389 LIN FT	\$70,005.60	LIN FT		1,385.00 LIN FT	\$69,804.00
88	10" PVC PIPE SEWER	\$133.00	298 LIN FT	\$39,634.00	LIN FT		298.00 LIN FT	\$39,634.00
89	8" DUCTILE IRON PIPE SEWER CL 52	\$77.00	135 LIN FT	\$10,395.00	LIN FT		20.00 LIN FT	\$1,540.00
90	12" RC PIPE SEWER DES 3006 CL V	\$34.10	3283 LIN FT	\$111,950.30	LIN FT		3,240.75 LIN FT	\$110,509.58
91	15" RC PIPE SEWER DES 3006 CL V	\$35.50	1875 LIN FT	\$66,562.50	LIN FT		1,891.45 LIN FT	\$67,146.48
92	18" RC PIPE SEWER DES 3006 CL V	\$37.80	1406 LIN FT	\$53,146.80	LIN FT		1,483.70 LIN FT	\$56,083.86
93	21" RC PIPE SEWER DES 3006 CL V	\$41.50	31 LIN FT	\$1,286.50	LIN FT		LIN FT	
94	24" RC PIPE SEWER DES 3006 CL III	\$43.10	1651 LIN FT	\$71,158.10	LIN FT		1,789.90 LIN FT	\$77,144.69
95	27" RC PIPE SEWER DES 3006 CL III	\$54.30	56 LIN FT	\$3,040.80	LIN FT		53.50 LIN FT	\$2,905.05

Partial Pay Estimate No.:

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TH 5 CORRIDOR IMPROVEMENTS

SP 1002-106; SAP 231-010-008; SAP 010-610-049; SAP 010-657-002 & SAP 231-594-001

CITY OF WACONIA, MN

BMI PROJECT NO. C12.106251

WORK COMPLETED THROUGH NOVEMBER 30, 2016

ITEM NO.	ITEM	UNIT PRICE	ORIGINAL CONTRACT		CURRENT ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
96	30" RC PIPE SEWER DES 3006 CL III	\$59.70	829 LIN FT	\$49,491.30	LIN FT		795.00 LIN FT	\$47,461.50
97	36" RC PIPE SEWER DES 3006 CL III	\$74.20	921 LIN FT	\$68,338.20	LIN FT		736.00 LIN FT	\$54,611.20
98	42" RC PIPE SEWER DES 3006 CL III	\$124.00	867 LIN FT	\$107,508.00	LIN FT		775.80 LIN FT	\$96,199.20
99	48" RC PIPE SEWER DES 3006 CL III	\$139.00	104 LIN FT	\$14,456.00	LIN FT		41.00 LIN FT	\$5,699.00
100	78" RC PIPE SEWER DES 3006 CL III	\$306.00	86 LIN FT	\$26,316.00	LIN FT		86.00 LIN FT	\$26,316.00
101	INSTALL PIPE SEWER	\$50.90	245 LIN FT	\$12,470.50	LIN FT		271.00 LIN FT	\$13,793.90
102	CONNECT TO EXISTING SANITARY SEWER	\$2,310.00	9 EACH	\$20,790.00	EACH		7.00 EACH	\$16,170.00
103	CONNECT TO EXISTING SANITARY SEWER SER	\$1,350.00	2 EACH	\$2,700.00	EACH		3.00 EACH	\$4,050.00
104	8"X6" PVC WYE	\$362.00	5 EACH	\$1,810.00	EACH		7.00 EACH	\$2,534.00
105	10"X6" PVC WYE	\$524.00	3 EACH	\$1,572.00	EACH		2.00 EACH	\$1,048.00
106	PLUG FILL & ABANDON PIPE SEWER	\$17.80	1216 LIN FT	\$21,644.80	LIN FT		764.00 LIN FT	\$13,599.20
107	8" OUTSIDE DROP	\$605.00	34 LIN FT	\$20,570.00	LIN FT		6.06 LIN FT	\$3,666.30
108	6" PVC SANITARY SERVICE PIPE	\$58.30	491 LIN FT	\$28,625.30	LIN FT		415.90 LIN FT	\$24,246.97
109	WATERMAIN OFFSET	\$10,600.00	2 EACH	\$21,200.00	EACH		2.50 EACH	\$26,500.00
110	CONNECT TO EXISTING WATER MAIN	\$1,570.00	8 EACH	\$12,560.00	EACH		8.00 EACH	\$12,560.00
111	CONNECT TO EXISTING WATER SERVICE	\$669.00	1 EACH	\$669.00	EACH		1.00 EACH	\$669.00
112	HYDRANT	\$4,470.00	6 EACH	\$26,820.00	EACH		8.00 EACH	\$35,760.00
113	RELOCATE HYDRANT & VALVE	\$4,360.00	6 EACH	\$26,160.00	EACH		5.00 EACH	\$21,800.00
114	ADJUST HYDRANT & GATE VALVE	\$1,180.00	3 EACH	\$3,540.00	EACH		1.00 EACH	\$1,180.00
115	ADJUST VALVE BOX	\$395.00	21 EACH	\$8,295.00	EACH		18.00 EACH	\$7,110.00
116	1" CORPORATION STOP	\$731.00	1 EACH	\$731.00	EACH		EACH	
117	16" BUTTERFLY VALVE	\$4,200.00	1 EACH	\$4,200.00	EACH		1.00 EACH	\$4,200.00
118	24" BUTTERFLY VALVE	\$7,330.00	4 EACH	\$29,320.00	EACH		4.00 EACH	\$29,320.00
119	6" GATE VALVE & BOX	\$1,820.00	20 EACH	\$36,400.00	EACH		20.00 EACH	\$36,400.00
120	10" GATE VALVE & BOX	\$3,290.00	5 EACH	\$16,450.00	EACH		5.00 EACH	\$16,450.00
121	6"X6" WET TAP	\$3,880.00	1 EACH	\$3,880.00	EACH		1.00 EACH	\$3,880.00
122	10"X6" WET TAP	\$3,990.00	1 EACH	\$3,990.00	EACH		1.00 EACH	\$3,990.00
123	16"X6" WET TAP	\$4,160.00	3 EACH	\$12,480.00	EACH		3.00 EACH	\$12,480.00
124	10X10" WET TAP	\$5,640.00	1 EACH	\$5,640.00	EACH		1.00 EACH	\$5,640.00
125	HYDRANT RISER	\$562.00	4 LIN FT	\$2,248.00	LIN FT		3.50 LIN FT	\$1,967.00
126	1" TYPE K COPPER PIPE	\$51.50	27 LIN FT	\$1,390.50	LIN FT		LIN FT	
127	6" WATERMAIN DUCTILE IRON CL 52	\$54.70	332 LIN FT	\$18,160.40	LIN FT		255.65 LIN FT	\$13,984.06
128	6" PVC WATERMAIN	\$34.40	1448 LIN FT	\$49,811.20	61.00 LIN FT	\$2,098.40	2,122.90 LIN FT	\$73,027.76
129	8" PVC WATERMAIN	\$38.60	178 LIN FT	\$6,870.80	LIN FT		213.50 LIN FT	\$8,241.10
130	10" PVC WATERMAIN	\$47.40	870 LIN FT	\$41,238.00	LIN FT		850.60 LIN FT	\$40,318.44
131	12" PVC WATERMAIN	\$91.60	12 LIN FT	\$1,099.20	LIN FT		18.65 LIN FT	\$1,708.34
132	16" PVC WATERMAIN	\$225.00	6 LIN FT	\$1,350.00	LIN FT		11.50 LIN FT	\$2,587.50
133	24" PVC WATERMAIN	\$110.00	1160 LIN FT	\$127,600.00	LIN FT		1,128.40 LIN FT	\$124,124.00
134	18" STEEL CASING PIPE (JACKED)	\$413.00	120 LIN FT	\$49,560.00	LIN FT		120.00 LIN FT	\$49,560.00
135	36" STEEL CASING PIPE	\$408.00	85 LIN FT	\$34,680.00	LIN FT		85.00 LIN FT	\$34,680.00
136	4" POLYSTYRENE INSULATION	\$44.80	53 SQ YD	\$2,374.40	SQ YD		35.20 SQ YD	\$1,576.96
137	DUCTILE IRON FITTINGS	\$13.00	11709 POUND	\$152,217.00	POUND		9,809.00 POUND	\$127,517.00
138	CONST DRAINAGE STRUCTURE DESIGN G	\$391.00	87 LIN FT	\$34,017.00	LIN FT		75.20 LIN FT	\$29,403.20
139	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	\$317.00	20 LIN FT	\$6,340.00	LIN FT		21.10 LIN FT	\$6,688.70
140	CONST DRAINAGE STRUCTURE DESIGN SPEC 1	\$186.00	124 LIN FT	\$23,064.00	LIN FT		86.86 LIN FT	\$16,155.96
141	CONST DRAINAGE STRUCTURE DESIGN SPEC 2	\$287.00	82 LIN FT	\$23,534.00	LIN FT		28.28 LIN FT	\$8,116.36
142	CONST DRAINAGE STRUCTURE DES 48-4020	\$322.00	325 LIN FT	\$104,650.00	LIN FT		282.04 LIN FT	\$90,816.88
143	CONST DRAINAGE STRUCTURE DES 54-4020	\$400.00	45 LIN FT	\$18,000.00	LIN FT		20.70 LIN FT	\$8,280.00
144	CONST DRAINAGE STRUCTURE DES 60-4020	\$530.00	63 LIN FT	\$33,390.00	LIN FT		80.95 LIN FT	\$42,903.50
145	CONST DRAINAGE STRUCTURE DES 66-4020	\$465.00	29 LIN FT	\$13,485.00	LIN FT		14.53 LIN FT	\$6,756.45
146	CONST DRAINAGE STRUCTURE DES 72-4020	\$496.00	15 LIN FT	\$7,440.00	LIN FT		28.28 LIN FT	\$14,026.88
147	CONST DRAINAGE STRUCTURE DES 102-4020	\$966.00	21 LIN FT	\$20,286.00	LIN FT		LIN FT	
148	CONST DRAINAGE STRUCTURE DES 108-4020	\$1,550.00	6 LIN FT	\$9,300.00	LIN FT		5.20 LIN FT	\$8,060.00
149	CONST DRAINAGE STRUCTURE DES 120-4020	\$1,540.00	8 LIN FT	\$12,320.00	LIN FT		7.70 LIN FT	\$11,858.00
150	CONST DRAINAGE STRUCTURE DESIGN SPEC 3	\$2,970.00	3 EACH	\$8,910.00	EACH		3.00 EACH	\$8,910.00
151	CASTING ASSEMBLY	\$707.00	131 EACH	\$92,617.00	EACH		115.00 EACH	\$81,305.00
152	INSTALL CASTING	\$542.00	4 EACH	\$2,168.00	EACH		2.00 EACH	\$1,084.00
153	ADJUST FRAME & RING CASTING	\$519.00	11 EACH	\$5,709.00	EACH		13.00 EACH	\$6,747.00
154	RECONSTRUCT DRAINAGE STRUCTURE	\$1,600.00	12 EACH	\$19,200.00	EACH		8.00 EACH	\$12,800.00
155	CONNECT INTO EXISTING STORM SEWER	\$1,230.00	19 EACH	\$23,370.00	-1.00 EACH	-\$1,230.00	14.00 EACH	\$17,220.00
156	CONNECT TO EXISTING STRUCTURE	\$1,230.00	12 EACH	\$14,760.00	EACH		11.00 EACH	\$13,530.00
157	RANDOM RIPRAP CLASS III	\$97.10	108 CU YD	\$10,486.80	CU YD		135.64 CU YD	\$13,170.64
158	RANDOM RIPRAP CLASS IV	\$111.00	131 CU YD	\$14,541.00	CU YD		58.00 CU YD	\$6,438.00
159	GEOTEXTILE FILTER TYPE IV	\$6.50	664 SQ YD	\$4,316.00	SQ YD		218.31 SQ YD	\$1,419.02
160	4" CONCRETE WALK	\$3.85	33386 SQ FT	\$128,536.10	SQ FT		39,384.30 SQ FT	\$151,629.56
161	4" CONCRETE WALK SPECIAL	\$4.70	13412 SQ FT	\$63,036.40	SQ FT		13,013.60 SQ FT	\$61,163.92
162	4" CONCRETE WALK SPECIAL 1	\$4.70	2537 SQ FT	\$11,923.90	SQ FT		1,928.20 SQ FT	\$9,062.54
163	6" CONCRETE WALK	\$5.35	9695 SQ FT	\$51,868.25	SQ FT		8,596.90 SQ FT	\$45,993.42
164	6" CONCRETE WALK SPECIAL	\$9.50	463 SQ FT	\$4,398.50	SQ FT		409.90 SQ FT	\$3,894.05
165	1.5" BITUMINOUS WALK	\$1.75	1440 SQ FT	\$2,520.00	SQ FT		1,443.20 SQ FT	\$2,525.60
166	3" BITUMINOUS WALK	\$1.55	91557 SQ FT	\$141,913.35	SQ FT		78,577.00 SQ FT	\$121,794.35
167	CONCRETE CURB & GUTTER DESIGN B424	\$13.70	1920 LIN FT	\$26,304.00	LIN FT		5,096.50 LIN FT	\$69,822.05
168	CONCRETE CURB & GUTTER DESIGN B618	\$12.40	5031 LIN FT	\$62,384.40	LIN FT		5,208.00 LIN FT	\$64,579.20
169	CONCRETE CURB & GUTTER DESIGN B624	\$13.90	20962 LIN FT	\$291,371.80	LIN FT		17,812.20 LIN FT	\$247,589.58
170	CONCRETE CURB DESIGN V6	\$27.50	72 LIN FT	\$1,980.00	LIN FT		71.00 LIN FT	\$1,952.50
171	CONCRETE MEDIAN	\$140.00	54 SQ YD	\$7,560.00	SQ YD		50.00 SQ YD	\$7,000.00
172	TRUNCATED DOMES	\$50.00	1197 SQ FT	\$59,850.00	SQ FT		1,100.10 SQ FT	\$55,005.00
173	PORTABLE PRECAST CONC BARRIER DES 8337	\$15.00	410 LIN FT	\$6,150.00	LIN FT		460.00 LIN FT	\$6,900.00
174	KIOSK	\$2,650.00	1 EACH	\$2,650.00	EACH		EACH	
175	BICYCLE RACK	\$661.00	4 EACH	\$2,644.00	EACH		EACH	
176	WASTE RECEPACLE	\$1,490.00	15 EACH	\$22,350.00	EACH		EACH	
177	BENCH	\$1,650.00	16 EACH	\$26,400.00	EACH		EACH	
178	MAIL BOX SUPPORT	\$250.00	1 EACH	\$250.00	EACH		1.00 EACH	\$250.00
179	INSTALL STONE RETAINING WALL	\$12.10	90 SQ FT	\$1,089.00	SQ FT		90.00 SQ FT	\$1,089.00
180	TRAFFIC BARRIER DESIGN B8338	\$23.40	800 LIN FT	\$18,720.00	LIN FT		712.50 LIN FT	\$16,672.50
181	PERMANENT BARRICADES	\$35.00	24 LIN FT	\$840.00	LIN FT		LIN FT	
182	GUIDE POST TYPE B	\$67.60	37 EACH	\$2,501.20	12.00 EACH	\$811.20	36.00 EACH	\$2,433.60
183	ANCHORAGE ASSEMBLY - PLATE BEAM	\$494.00	2 EACH	\$988.00	EACH		2.00 EACH	\$988.00
184	END TREATMENT-FLARED TERMINAL	\$2,810.00	2 EACH	\$5,620.00	EACH		2.00 EACH	\$5,620.00
185	WIRE FENCE DESIGN S-1 VINYL COATED	\$45.00	145 LIN FT	\$6,525.00	LIN FT		127.00 LIN FT	\$5,715.00
186	WIRE FENCE DESIGN S-2 VINYL COATED	\$75.00	90 LIN FT	\$6,750.00	LIN FT		90.00 LIN FT	\$6,750.00
187	FENCE DESIGN SPECIAL	\$140.00	477 LIN FT	\$66,780.00	LIN FT		471.60 LIN FT	\$66,024.00
188	TRAFFIC CONTROL SUPERVISOR	\$16,300.00	1 LUMP SUM	\$16,300.00	LUMP SUM		0.95 LUMP SUM	\$15,485.00
189	TRAFFIC CONTROL	\$82,500.00	1 LUMP SUM	\$82,500.00	LUMP SUM		0.95 LUMP SUM	\$78,375.00
190	RAISED PAVEMENT MARKER TEMPORARY	\$1.50	1320 EACH	\$1,980.00	123.00 EACH	\$184.50	509.00 EACH	\$763.50
191	PORTABLE CHANGEABLE MESSAGE SIGN	\$150.00	28 UNIT DAY	\$4,200.00	UNIT DAY		31.00 UNIT DAY	\$4,650.00

Partial Pay Estimate No.:

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TH 5 CORRIDOR IMPROVEMENTS

SP 1002-106; SAP 231-010-008; SAP 010-610-049; SAP 010-657-002 & SAP 231-594-001

CITY OF WACONIA, MN

BMI PROJECT NO. C12.106251

WORK COMPLETED THROUGH NOVEMBER 30, 2016

ITEM NO.	ITEM	UNIT PRICE	ORIGINAL CONTRACT		CURRENT ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
192	SIGN PANELS TYPE SPECIAL	\$65.00	19 SQ FT	\$1,235.00	SQ FT		18.00 SQ FT	\$1,170.00
193	SIGN PANELS TYPE C	\$35.00	1132 SQ FT	\$39,620.00	114.91 SQ FT	\$4,021.85	1,144.62 SQ FT	\$40,061.70
194	SIGN PANELS TYPE D	\$40.00	179 SQ FT	\$7,160.00	5.00 SQ FT	\$200.00	189.00 SQ FT	\$7,560.00
195	SIGN PANELS TYPE OVERLAY	\$15.00	5 SQ FT	\$75.00	SQ FT		SQ FT	
196	INSTALL SIGN TYPE C	\$175.00	11 EACH	\$1,925.00	EACH		11.00 EACH	\$1,925.00
197	INSTALL SIGN TYPE SPECIAL	\$65.00	12 EACH	\$780.00	6.00 EACH	\$390.00	10.00 EACH	\$650.00
198	DELINEATOR TYPE X4-13	\$75.00	9 EACH	\$675.00	7.00 EACH	\$525.00	9.00 EACH	\$675.00
199	HAZARD MARKER X4-2	\$75.00	17 EACH	\$1,275.00	1.00 EACH	\$75.00	20.00 EACH	\$1,500.00
200	INSTALL SIGN	\$500.00	1 EACH	\$500.00	EACH		1.00 EACH	\$500.00
201	CONSTRUCTION SIGNS - SPECIAL	\$17.50	250 SQ FT	\$4,375.00	18.00 SQ FT	\$315.00	23.34 SQ FT	\$408.45
202	TRAFFIC CONTROL SIGNAL SYSTEM C	\$165,100.00	1 SIG SYS	\$165,100.00	SIG SYS		1.00 SIG SYS	\$165,100.00
203	EMERGENCY VEHICLE PREEMPTION SYS C	\$5,620.00	1 LUMP SUM	\$5,620.00	LUMP SUM		1.00 LUMP SUM	\$5,620.00
204	TRAFFIC CONTROL INTERCONNECTION	\$83,600.00	1 LUMP SUM	\$83,600.00	LUMP SUM		0.84 LUMP SUM	\$53,504.00
205	REVISE SIGNAL SYSTEM A	\$185,400.00	1 SYSTEM	\$185,400.00	SYSTEM		1.00 SYSTEM	\$185,400.00
206	REVISE SIGNAL SYSTEM B	\$199,300.00	1 SYSTEM	\$199,300.00	SYSTEM		1.00 SYSTEM	\$199,300.00
207	REVISE SIGNAL SYSTEM D	\$104,300.00	1 SYSTEM	\$104,300.00	SYSTEM		1.00 SYSTEM	\$104,300.00
208	REVISE SIGNAL SYSTEM E	\$122,800.00	1 SYSTEM	\$122,800.00	SYSTEM		1.00 SYSTEM	\$122,800.00
209	TEMPORARY SIGNAL SYSTEM B	\$58,600.00	1 SYSTEM	\$58,600.00	SYSTEM		SYSTEM	
210	CONIFEROUS TREE 8' HT B&B	\$405.00	3 TREE	\$1,215.00	TREE		TREE	
211	DECIDUOUS TREE 8' HT B&B	\$395.00	3 TREE	\$1,185.00	TREE		TREE	
212	DECIDUOUS TREE 2.5' CAL B&B	\$450.00	4 TREE	\$1,800.00	TREE		TREE	
213	PERENNIAL NO 1 CONT	\$13.00	3662 PLANT	\$47,606.00	PLANT		2,620.00 PLANT	\$34,060.00
214	ORNAMENTAL GRASS NO 1 CONT	\$13.00	1566 PLANT	\$20,358.00	PLANT		1,487.00 PLANT	\$19,331.00
215	GEOTEXTILE WEED BARRIER FABRIC	\$13.50	1341 SQ YD	\$18,103.50	SQ YD		SQ YD	
216	SILT FENCE, TYPE MS	\$2.00	14217 LIN FT	\$28,434.00	LIN FT		17,177.20 LIN FT	\$34,354.40
217	FLOTATION SILT CURTAIN TYPE MOVING WATER	\$21.20	70 LIN FT	\$1,484.00	LIN FT		100.00 LIN FT	\$2,120.00
218	STORM DRAIN INLET PROTECTION	\$139.00	166 EACH	\$23,074.00	EACH		95.00 EACH	\$13,205.00
219	SEDIMENT CONTROL LOG TYPE STRAW	\$2.00	3559 LIN FT	\$7,118.00	LIN FT		11,116.80 LIN FT	\$22,233.60
220	STABILIZED CONSTRUCTION EXIT	\$3,850.00	1 LUMP SUM	\$3,850.00	LUMP SUM		0.88 LUMP SUM	\$3,388.00
221	FLOCCULANT SOCK	\$626.00	50 EACH	\$31,300.00	EACH		EACH	
222	EROSION CONTROL SUPERVISOR	\$14,000.00	1 LUMP SUM	\$14,000.00	LUMP SUM		0.88 LUMP SUM	\$12,320.00
223	TEMPORARY SEDIMENT TRAP	\$385.00	4 EACH	\$1,540.00	EACH		1.00 EACH	\$385.00
224	FERTILIZER TYPE 3	\$0.61	4395 POUND	\$2,680.95	POUND		6,221.00 POUND	\$3,794.81
225	FERTILIZER TYPE 4	\$0.61	477 POUND	\$290.97	POUND		966.90 POUND	\$589.81
226	FILTER TOPSOIL BORROW	\$46.70	209 CU YD	\$9,760.30	CU YD		CU YD	
227	COMPOST GRADE 2	\$42.50	974 CU YD	\$41,395.00	CU YD		712.00 CU YD	\$30,260.00
228	SUBSOILING	\$1,400.00	1.4 ACRE	\$1,960.00	ACRE		0.72 ACRE	\$1,008.00
229	SOIL BED PREPARATION	\$85.00	1.4 ACRE	\$119.00	ACRE		0.72 ACRE	\$61.20
230	SEEDING	\$202.00	25 ACRE	\$5,050.00	ACRE		21.65 ACRE	\$4,374.11
231	SEED MIXTURE 25-131	\$2.45	1775 POUND	\$4,348.75	POUND		1,972.80 POUND	\$4,833.36
232	SEED MIXTURE 25-141	\$3.55	748 POUND	\$2,655.40	POUND		509.03 POUND	\$1,807.06
233	SEED MIXTURE 33-261	\$22.50	70 POUND	\$1,575.00	POUND		53.40 POUND	\$1,201.50
234	SEED MIXTURE 35-221	\$21.40	34 POUND	\$727.60	POUND		21.35 POUND	\$456.89
235	MULCH MATERIAL TYPE 1	\$202.00	27 TON	\$5,454.00	TON		17.62 TON	\$3,559.24
236	MULCH MATERIAL TYPE 6	\$81.00	112 CU YD	\$9,072.00	CU YD		110.00 CU YD	\$8,910.00
237	DISK ANCHORING	\$75.80	13.5 ACRE	\$1,023.30	ACRE		7.41 ACRE	\$561.68
238	EROSION CONTROL BLANKETS CATEGORY 0	\$1.50	9804 SQ YD	\$14,706.00	SQ YD		SQ YD	
239	EROSION CONTROL BLANKETS CATEGORY 3	\$1.40	24622 SQ YD	\$34,470.80	SQ YD		35,098.20 SQ YD	\$49,137.48
240	EROSION CONTROL BLANKETS CATEGORY 4	\$1.50	2179 SQ YD	\$3,268.50	SQ YD		2,172.00 SQ YD	\$3,258.00
241	TURF REINFORCEMENT MAT CATEGORY 4	\$8.10	135 SQ YD	\$1,093.50	SQ YD		SQ YD	
242	HYDRAULIC MATRIX TYPE COMPOST	\$1.50	13500 POUND	\$20,250.00	POUND		10,080.00 POUND	\$15,120.00
243	RAPID STABILIZATION METHOD 4	\$1.10	17658 SQ YD	\$19,423.80	SQ YD		2,411.42 SQ YD	\$2,652.56
244	REMOVABLE PREFORMED PLASTIC MASK (BLACK)	\$2.25	2630 LIN FT	\$5,917.50	LIN FT		LIN FT	
245	PAVT MSSG (LT ARROW) EPOXY	\$130.00	19 EACH	\$2,470.00	EACH		6.00 EACH	\$780.00
246	PAVT MSSG (RT ARROW) EPOXY	\$130.00	10 EACH	\$1,300.00	EACH		6.00 EACH	\$780.00
247	4" SOLID LINE WHITE-EPOXY	\$0.29	14102 LIN FT	\$4,089.58	LIN FT		4,892.00 LIN FT	\$1,418.68
248	4" DOTTED LINE WHITE-EPOXY	\$3.15	61 LIN FT	\$192.15	LIN FT		78.00 LIN FT	\$245.70
249	4" SOLID LINE YELLOW-EPOXY	\$0.29	3573 LIN FT	\$1,036.17	LIN FT		2,273.50 LIN FT	\$659.32
250	24" SOLID LINE YELLOW-EPOXY	\$5.75	271 LIN FT	\$1,558.25	LIN FT		LIN FT	
251	4" BROKEN LINE YELLOW-EPOXY	\$0.29	240 LIN FT	\$69.60	LIN FT		LIN FT	
252	4" DOUBLE SOLID LINE YELLOW-EPOXY	\$0.58	2547 LIN FT	\$1,477.26	LIN FT		547.00 LIN FT	\$317.26
253	CROSSWALK MARKING-EPOXY	\$4.15	3456 SQ FT	\$14,342.40	SQ FT		SQ FT	
254	PAVEMENT MARKING SPECIAL	\$25.60	1024 LIN FT	\$26,214.40	LIN FT		447.60 LIN FT	\$11,458.56
255	4" SOLID LINE WHITE-PAINT	\$0.16	15250 LIN FT	\$2,440.00	LIN FT	6,707.80	8,667.80 LIN FT	\$1,386.85
256	4" BROKEN LINE WHITE-PAINT	\$0.16	100 LIN FT	\$16.00	LIN FT		LIN FT	
257	4" SOLID LINE YELLOW-PAINT	\$0.17	5500 LIN FT	\$935.00	LIN FT	290.00	290.00 LIN FT	\$49.30
258	4" DOUBLE SOLID LINE YELLOW-PAINT	\$0.33	3600 LIN FT	\$1,188.00	LIN FT	3,297.00	4,106.00 LIN FT	\$1,354.98
259	4" SOLID LINE WHITE-EPOXY (WR)	\$0.61	24950 LIN FT	\$15,219.50	LIN FT		25,259.10 LIN FT	\$15,408.05
260	8" SOLID LINE WHITE-EPOXY (WR)	\$2.10	204 LIN FT	\$428.40	LIN FT		310.00 LIN FT	\$651.00
261	12" SOLID LINE WHITE-EPOXY (WR)	\$9.60	77 LIN FT	\$739.20	LIN FT		LIN FT	
262	4" BROKEN LINE WHITE-EPOXY (WR)	\$0.61	2346 LIN FT	\$1,431.06	LIN FT		2,430.00 LIN FT	\$1,482.30
263	8" DOTTED LINE WHITE-EPOXY (WR)	\$3.95	204 LIN FT	\$805.80	LIN FT		134.00 LIN FT	\$529.30
264	4" SOLID LINE YELLOW-EPOXY (WR)	\$0.61	13078 LIN FT	\$7,977.58	LIN FT		14,437.00 LIN FT	\$8,806.57
265	4" DOUBLE SOLID LINE YELLOW-EPOXY (WR)	\$1.20	4818 LIN FT	\$5,781.60	LIN FT		4,213.00 LIN FT	\$5,055.60
266	PAVEMENT MARKING SPECIAL	\$17.50	8032 SQ FT	\$140,560.00	SQ FT		8,286.00 SQ FT	\$145,005.00
267	15" RC PIPE APRON	\$566.00	2 EACH	\$1,132.00	EACH		1.00 EACH	\$566.00
268	TRASH GUARD FOR 15" PIPE APRON	\$210.00	2 EACH	\$420.00	EACH		EACH	
269	12" PVC PIPE SEWER	\$113.00	140 LIN FT	\$15,820.00	LIN FT		113.40 LIN FT	\$12,814.20
270	AIR RELIEF MANHOLE	\$15,900.00	1 EACH	\$15,900.00	EACH		1.00 EACH	\$15,900.00
271	CONNECT TO EXISTING MANHOLES (SAN)	\$1,720.00	1 EACH	\$1,720.00	EACH		1.00 EACH	\$1,720.00
272	8" PVC FORCEMAIN	\$37.20	2366 LIN FT	\$88,015.20	LIN FT		2,201.10 LIN FT	\$81,880.92
273	18" STEEL CASING PIPE	\$235.00	83 LIN FT	\$19,505.00	LIN FT		83.00 LIN FT	\$19,505.00
274	12" GATE VALVE & BOX	\$4,570.00	1 EACH	\$4,570.00	EACH		1.00 EACH	\$4,570.00
275	4" GATE VALVE	\$1,190.00	7 EACH	\$8,330.00	EACH		7.00 EACH	\$8,330.00
276	CONST DRAINAGE STRUCTURE DESIGN H	\$405.00	2 LIN FT	\$810.00	LIN FT		4.00 LIN FT	\$1,620.00
277	CONST DRAINAGE STRUCTURE DESIGN SPEC 4	\$1,700.00	1 EACH	\$1,700.00	EACH		EACH	
278	CONST DRAINAGE STRUCTURE DESIGN SPEC 5	\$438.00	6 EACH	\$2,628.00	EACH		6.00 EACH	\$2,628.00
279	8" CONCRETE WALK SPECIAL	\$25.00	141 SQ FT	\$3,525.00	SQ FT		SQ FT	
280	3" BITUMINOUS DRIVEWAY	\$2.00	700 SQ FT	\$1,400.00	SQ FT		SQ FT	
281	8" FORCEMAIN DUCTILE IRON CL 52	\$80.90	32 LIN FT	\$2,588.80	LIN FT		LIN FT	
282	MAINTENANCE MANHOLE	\$15,500.00	1 EACH	\$15,500.00	EACH		1.00 EACH	\$15,500.00
283	FORCEMAIN INSIDE DROP	\$7,490.00	1 LUMP SUM	\$7,490.00	LUMP SUM		1.00 LUMP SUM	\$7,490.00
284	1 1/2" HDPE REUSE SERVICE PIPE	\$91.10	10 LIN FT	\$911.00	LIN FT		8.00 LIN FT	\$728.80
285	4" HDPE REUSE WATERMAIN	\$28.10	2280 LIN FT	\$64,068.00	LIN FT		2,229.00 LIN FT	\$62,634.90
286	INSTALL BMP SNOOT	\$719.00	1 EACH	\$719.00	EACH		1.00 EACH	\$719.00
287	CAST IRON GATE VALVE BOX	\$315.00	3 EACH	\$945.00	EACH		EACH	

Partial Pay Estimate No.:

14

TH 5 CORRIDOR IMPROVEMENTS

SP 1002-106; SAP 231-010-008; SAP 010-610-049; SAP 010-657-002 & SAP 231-594-001

CITY OF WACONIA, MN

BMI PROJECT NO. C12.106251

WORK COMPLETED THROUGH NOVEMBER 30, 2016

ITEM NO.	ITEM	UNIT PRICE	ORIGINAL CONTRACT		CURRENT ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
288	PLASTIC GATE VALVE BOX	\$140.00	4 EACH	\$560.00	EACH		EACH	
289	1 1/2" BLOWOFF & CONNECTION ASSEMBLY	\$1,910.00	1 EACH	\$1,910.00	EACH		1.00 EACH	\$1,910.00
290	2" BLOWOFF ASSEMBLY	\$1,680.00	5 EACH	\$8,300.00	EACH		5.00 EACH	\$8,300.00
291	FLUSHING HYDRANT	\$3,330.00	1 EACH	\$3,330.00	EACH		1.00 EACH	\$3,330.00
292	12" WIDE CHAIN LINK DOUBLE GATE	\$2,000.00	1 EACH	\$2,000.00	EACH		EACH	
293	6" CHAIN LINK FENCE-VINYL COATED	\$30.00	108 LIN FT	\$3,240.00	LIN FT		LIN FT	
294	B-01: RAPID STABILIZATION METHOD 3 (2575, S-122)	\$566.00			MGAL		117.70 MGAL	\$66,618.20
295	B-02: WO-01 MAGNESIUM CHLORIDE	\$4,378.13	LUMP SUM		LUMP SUM		1.00 LUMP SUM	\$4,378.13
296	B-03: FLOTATION SILT CURTAIN, TYPE: STILL WATER (2573, S-119)	\$12.50	LIN FT		LIN FT		400.00 LIN FT	\$5,000.00
297	B-04: PIT RUN SAND	\$25.00	TON		TON		TON	
298	B-05: HYDRAULIC MATRIX, TYPE MULCH (2575, S-122)	\$1.50	POUND		POUND		19,014.00 POUND	\$28,521.00
299	B-06: SA-02 CONTAMINATED SOIL DUMP FEES	\$33,424.57	LUMP SUM		LUMP SUM		1.00 LUMP SUM	\$33,424.57
300	B-07: WO-02 BENT CREEK BYPASS PUMP	\$1,757.48	LUMP SUM		LUMP SUM		1.00 LUMP SUM	\$1,757.48
301	B-08: SA-02 CONTAMINATED SOIL REMOVAL	\$1.00	DOLLAR		18,354.09 DOLLAR	\$18,354.09	103,354.09 DOLLAR	\$103,354.09
302	B-09: WO-03 HAUL UNSUITABLE MATERIAL	\$1.00	DOLLAR		-2,487.21 DOLLAR	-\$2,487.21	46,512.79 DOLLAR	\$46,512.79
303	B-10: WO-04 DITCH GRADING	\$1.00	DOLLAR		-870.99 DOLLAR	-\$870.99	12,629.01 DOLLAR	\$12,629.01
304	B-11: WO-05 RETAINING WALL SUBGRADE EXCAVATION	\$1.00	DOLLAR		6,189.45 DOLLAR	\$6,189.45	27,189.45 DOLLAR	\$27,189.45
305	B-12: WO-06, WO-07 BITUMINOUS LEVELING COURSE	\$1.00	DOLLAR		7,894.91 DOLLAR	\$7,894.91	65,394.91 DOLLAR	\$65,394.91
306	B-13: SA-04 PIPE SOIL CORRECTIONS	\$1.00	DOLLAR		8,521.84 DOLLAR	\$8,521.84	57,521.84 DOLLAR	\$57,521.84
307	B-14: WO-08 MISCELLANEOUS PIPE WORK	\$1.00	DOLLAR		741.26 DOLLAR	\$741.26	49,741.26 DOLLAR	\$49,741.26
308	B-15: ITEM 277: CONST DRAINAGE STRUCTURE DESIGN SPEC 4 UNIT PRICE CORRECTION	\$17,100.00	EACH		EACH		1.00 EACH	\$17,100.00
309	B-16: GRANULAR BORROW	\$13.20	TON		TON		TON	
310	B-17: WO-11 8" GATE VALVE & BOX	\$2,254.60	EACH		EACH		1.00 EACH	\$2,254.60
311	B-18: WO-11 8"x6" WET TAP	\$3,935.00	EACH		EACH		1.00 EACH	\$3,935.00
312	B-19: WO-12 CITY SUPPLIED WATERMAIN MATERIAL CREDIT	\$1.00	DOLLAR		DOLLAR		-7,437.90 DOLLAR	-\$7,437.90
313	B-20: TOPSOIL STRIPPING	\$11.90	CU YD		-1,750.00 CU YD	-\$20,825.00	CU YD	
314	B-21: WO-10 CONST DRAINAGE STRUCTURE DES 84-4020	\$767.00	LIN FT		0.71 LIN FT	\$544.57	19.60 LIN FT	\$15,033.20
315	B-22: WO-10 CONST DRAINAGE STRUCTURE DES 96-4020	\$871.00	LIN FT		LIN FT		28.00 LIN FT	\$24,388.00
316	B-23: MILLINGS	\$28.50	CU YD		-195.00 CU YD	-\$5,557.50	CU YD	
317	B-24: RAPID STABILIZATION METHOD 1 (2575, S-122)	\$465.00	ACRE		ACRE		2.25 ACRE	\$1,046.25
318	B-25: SA-03 CHERRY STREET SUBGRADE EXCAVATION AND GRANULAR BORROW	\$1.00	DOLLAR		DOLLAR		84,612.13 DOLLAR	\$84,612.13
319	B-26: SIGNAL SYSTEM WORK ORDERS 1-4	\$1.00	DOLLAR		-11,523.08 DOLLAR	-\$11,523.08	DOLLAR	
320	B-27: SIGNAL SYSTEM WORK ORDERS 7-8, 12-13	\$1.00	DOLLAR		-13,355.10 DOLLAR	-\$13,355.10	DOLLAR	
321	B-28: 6" HDPE REUSE WATERMAIN	\$34.40	LIN FT		-61.00 LIN FT	-\$2,098.40	LIN FT	
322	B-29: WO-14 CONCRETE CENTER MEDIAN STAGING	\$475.00	LUMP SUM		LUMP SUM		1.00 LUMP SUM	\$475.00
323	B-30: WO-13 SUBGRADE PREPARATION	\$1.00	DOLLAR		5,349.20 DOLLAR	\$5,349.20	10,349.20 DOLLAR	\$10,349.20
324	B-31: WO-15 CROSSWALK MARKING - PAINT	\$3.30	SQ FT		SQ FT		1,146.00 SQ FT	\$3,781.80
325	B-32: WO-15 PAVT MSSG (LT ARROW) - PAINT	\$85.00	EACH		EACH		19.00 EACH	\$1,615.00
326	B-33: WO-15 PAVT MSSG (RT ARROW) - PAINT	\$85.00	EACH		EACH		6.00 EACH	\$510.00
327	B-34: WO-15 4" SOLID LINE WHITE - PAINT	\$0.25	LIN FT		LIN FT		8,384.80 LIN FT	\$2,096.20
328	B-35: WO-15 4" SOLID LINE YELLOW - PAINT	\$0.26	LIN FT		LIN FT		2,098.10 LIN FT	\$545.51
329	B-36: WO-15 24" SOLID LINE YELLOW - PAINT	\$3.20	LIN FT		LIN FT		82.70 LIN FT	\$264.64
330	B-37: WO-15 4" BROKEN LINE YELLOW - PAINT	\$0.26	LIN FT		LIN FT		330.00 LIN FT	\$85.80
331	B-38: WO-15 4" DOUBLE LINE YELLOW - PAINT	\$0.52	LIN FT		LIN FT		2,745.40 LIN FT	\$1,427.61
332	B-39: WO-15 12" SOLID LINE WHITE-PAINT	\$3.20	LIN FT		LIN FT		53.00 LIN FT	\$169.60
333	B-40: WO-15 24" SOLID LINE YELLOW-EPOXY (WR)	\$18.70	LIN FT		LIN FT		146.00 LIN FT	\$2,730.20
334	B-41: CO-10 TRAFFIC CONTROL INTERCONNECTION MODIFICATIONS	\$1.00	DOLLAR		DOLLAR		6,062.50 DOLLAR	\$6,062.50
335	B-42: WO-09 ASPHALT PATCHES	\$29,804.44	LUMP SUM		LUMP SUM		1.00 LUMP SUM	\$29,804.44
336	B-42: WO-16 SIGNAL SYSTEM WORK ORDER 1	\$3,929.93	LUMP SUM		1.00 LUMP SUM	\$3,929.93	1.00 LUMP SUM	\$3,929.93
337	B-43: WO-17 SIGNAL SYSTEM WORK ORDER 2	\$3,852.54	LUMP SUM		1.00 LUMP SUM	\$3,852.54	1.00 LUMP SUM	\$3,852.54
338	B-44: WO-18 SIGNAL SYSTEM WORK ORDER 3	\$4,665.65	LUMP SUM		1.00 LUMP SUM	\$4,665.65	1.00 LUMP SUM	\$4,665.65
339	B-45: WO-19 SIGNAL SYSTEM WORK ORDER 4	\$4,836.91	LUMP SUM		1.00 LUMP SUM	\$4,836.91	1.00 LUMP SUM	\$4,836.91
340	B-46: WO-20 SIGNAL SYSTEM WORK ORDER 5	\$7,593.15	LUMP SUM		1.00 LUMP SUM	\$7,593.15	1.00 LUMP SUM	\$7,593.15
TOTAL AMOUNT:				\$9,804,518.75		\$50,670.18		\$10,454,673.89
AMOUNT PAYABLE WITH RETAINAGE:						\$50,163.48		\$10,350,127.15



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		January 9, 2017				
Item Name:		Request for Use of Streets				
Originating Department:		Administration				
Presented by:		Susan Arntz, City Administrator				
Previous Council Action (if any):						
Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Adopt a Motion to Allow Use of Streets for the Fat Tire Ride, February 18, 2017

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Waconia Brewing Company is hosting a Fat Tire Ride on Saturday, February 18, 2017 at 2 p.m. The route will take place starting from the Brewery and will follow Main Street to Cedar Street to the Lake. Bikers will access the lake from the Cedar Point Park area and end of Cedar Street. Although not specifically requested, it is likely that the event will consume a portion of the parking lot in front of the brewery as well. A map of the proposed route is attached.

Staff is recommending approval of the request, subject to the condition of prohibiting the use of permanent paint or other products on City streets or trails as markers for the route. The organizer plans to have volunteers on all streets leading to the lake to make sure bikers obey traffic laws.

We have reviewed the request with all departments and have found no significant conflicts.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses: **None**

Budget Information:

☐ Budgeted

☐ Non Budgeted

☐ Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

☐ Planning Commission

☐ Parks and Recreation Board

☐ Safari Island Advisory Board

☐ Other



Waconia Brewing Company Fat Tire Bike Ride

Saturday, February 18th

Registration begins at 11 am

Ride Starts at 2 pm

Twizoo awarded at 4:30 pm



CITY OF WACONIA

RESOLUTION NO. 2017-01

RESOLUTION APPOINTING ACTING MAYOR

WHEREAS, Mayor Jim Sanborn has recommended the appointment of Kent Bloudek as Acting Mayor for 2017.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves the appointment of Kent Bloudek as Acting Mayor for 2017

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

James P Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/_____	Bloudek	_____
	Erickson	_____
S/_____	Carrier	_____
	Ayers	_____
	Sanborn	_____

CITY OF WACONIA

RESOLUTION NO. 2017-02

RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

WHEREAS, The City must annually designate an Official Newspaper for 2017.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves the designation of *The Waconia Patriot* as Official Newspaper for 2017.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

James P Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/_____	Bloudek	_____
	Erickson	_____
S/_____	Carrier	_____
	Ayers	_____
	Sanborn	_____

CITY OF WACONIA

RESOLUTION NO. 2017-03

RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES

WHEREAS, The City must annually consider institutions as Official Depositories for City of Waconia funds for 2017:

Kleinbank of Waconia
Security Bank of Waconia
Wells Fargo
Morgan Stanley Smith Barney
MidCountry Bank
Hometown Bank

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves the designation of Official Depositories for 2017 as recommended.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

James P Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/_____	Bloudek	_____
	Erickson	_____
S/_____	Ayers	_____
	Carrier	_____
	Sanborn	_____



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	January 9, 2017					
Item Name:	Appointment of City Attorney					
Originating Department:	Administration					
Presented by:	Susan Arntz					
Previous Council Action (if any):						
Item Type (X only one):	Consent	<input checked="" type="checkbox"/>	Regular Session	<input type="checkbox"/>	Discussion Session	<input type="checkbox"/>

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Adopt Resolution 2017-04, Appointing City Attorney

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Staff recommends that the City of Waconia continue representation with Melchert, Hubert, Sjodin, PLLP for 2017. Terms are substantially similar to last year, except for a 2% increase.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses: Administration

Budget Information:

<input checked="" type="checkbox"/>	Budgeted
<input type="checkbox"/>	Non Budgeted
<input type="checkbox"/>	Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

☐ Planning Commission
☐ Parks and Recreation Board
☐ Safari Island Advisory Board
☐ Other

CITY OF WACONIA

RESOLUTION NO. 2017-04

RESOLUTION APPOINTING CITY ATTORNEY

WHEREAS, The City of Waconia annually reviews the designation of its City Attorney.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves the appointment of Melchert Hubert Sjodin as City Attorney for 2017.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

James P Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/_____	Bloudek	_____
	Carrier	_____
S/_____	Erickson	_____
	Ayers	_____
	Sanborn	_____



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	January 9, 2017						
Item Name:	Appointment of Consulting Engineer						
Originating Department:	Administration						
Presented by:	Susan Arntz						
Previous Council Action (if any):							
Item Type (X only one):	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Consent</td> <td style="width: 10%; text-align: center;">x</td> <td style="width: 25%;">Regular Session</td> <td style="width: 10%;"></td> <td style="width: 20%;">Discussion Session</td> <td style="width: 10%;"></td> </tr> </table>	Consent	x	Regular Session		Discussion Session	
Consent	x	Regular Session		Discussion Session			
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							

Adopt Resolution 2017-05

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

Staff Recommends that the City of Waconia contract with Bolton & Menk, Inc for professional engineering services in 2017.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses:

Budget Information:

☐ Budgeted

☐ Non Budgeted

☐ Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

☐ Planning Commission

☐ Parks and Recreation Board

☐ Safari Island Advisory Board

☐ Other

CITY OF WACONIA

RESOLUTION NO. 2017-05

RESOLUTION APPOINTING CONSULTING ENGINEER

WHEREAS, The City of Waconia annually reviews the designation of its City Engineer.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves the appointment of Kreg Schmidt/Bolton & Menk, Inc. as Consulting Engineer for 2017.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

James P Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/_____	Ayers	_____
	Bloudek	_____
S/_____	Carrier	_____
	Erickson	_____
	Sanborn	_____

**CITY OF WACONIA
RESOLUTION NO. 2017-06**

RESOLUTION APPOINTING BOND COUNSEL

WHEREAS, Mayor Jim Sanborn has recommended the appointment of the following firm as Bond Counsel for 2017:

Briggs & Morgan

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves the appointment of the above noted firm as Bond Counsel for 2017.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

James P Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/ _____	Bloudek	_____
	Erickson	_____
S/ _____	Carrier	_____
	Ayers	_____
	Sanborn	_____

**CITY OF WACONIA
RESOLUTION NO. 2017-07**

RESOLUTION APPOINTING FISCAL ADVISOR

WHEREAS, Ehlers & Associates has served as the City's Fiscal Advisor for the last several years.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Waconia hereby approves the appointment of fiscal Advisor as recommended.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

James P Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/ _____	Bloudek	_____
	Erickson	_____
S/ _____	Carrier	_____
	Ayers	_____
	Sanborn	_____

**CITY OF WACONIA
RESOLUTION NO. 2017-08**

RESOLUTION APPOINTING A CITY INSURANCE AGENT

WHEREAS, The League of Minnesota Cities Insurance Trust ("LMCIT") requires cities to use the services of an insurance agent in order to participate in the LMCIT property/casualty program; and

WHEREAS, The City Council of the City of Waconia has reviewed and considered the written materials from LMCIT discussing the agent's role and compensation in LMCIT; and

WHEREAS, Thom Agency has agreed that they are willing to provide the City the services listed below under the terms and conditions listed below;

NOW, THEREFORE, BE IT RESOLVED By the City Council of the City of Waconia that:

1. Thom Agency is hereby appointed as insurance agent for the purposes of the City's participation in the League of Minnesota Cities Insurance Trust (LMCIT) property/casualty program.
2. The term of this appointment shall remain effective for a one year period from the date of adoption.
3. As compensation for the services provided to the City as described in Paragraph 4 below, the agent will receive annually a fee not to exceed 4.5% of the annual premiums paid by the City to LMCIT for property, liability, and automotive coverages. This fee shall be included in the amounts billed to the City by LMCIT and shall be paid to the agent by LMCIT on the City's behalf.
4. The agent will perform for the City the following services:
 - a. Advise and assist the City in assembling and accurately reporting underwriting data, including updating property values, for rating purposes.
 - b. Advise and assist the City in evaluating and selecting among coverage alternatives such as deductibles, limits, optional coverages, alternative coverage forms, etc.
 - c. Review coverage documents and invoices to assure coverage has been correctly issued and billed.
 - d. Advise the City on potential gaps or overlaps in coverages.
 - e. Review and prepare insurance certificates for outside parties who are involved in doing business with the City as requested.
 - f. Provide insurance counseling in areas such as Hold Harmless Agreements, Indemnity Clauses, and other contracts which the City becomes involved in such as Joint Powers Acts, etc.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

James P Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/ _____	Ayers	_____
	Bloudek	_____
S/ _____	Carrier	_____
	Erickson	_____
	Sanborn	_____

**CITY OF WACONIA
RESOLUTION NO. 2017-09**

**A RESOLUTION REGARDING THE ADMINISTRATION OF THE WETLAND
CONSERVATION ACT**

WHEREAS, the City of Waconia is authorized by Minnesota Administrative Rules Part 8420.0200, Subpart 2, to delegate certain functions with regard to implementation of the Wetland Conservation Act including, decision authority for exemption, no loss, wetland boundary and type, replacement plan, and wetland banking determinations with its staff.

THEREFORE; BE IT RESOLVED by the City of Waconia that decision authority for exemption, no loss, wetland boundary and type, sequencing determinations, replacement plan, and wetland banking determinations are placed with Jake Saulsbury, and the other qualified staff of Bolton and Menk, Inc.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

James P Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/ _____	Bloudek	_____
	Carrier	_____
S/ _____	Erickson	_____
	Sanborn	_____
	Sanborn	_____

**CITY OF WACONIA
RESOLUTION NO. 2017-10**

**RESOLUTION APPOINTING COUNCIL REPRESENTATIVE TO
ADVISORY BOARDS**

WHEREAS, Mayor Jim Sanborn recommends that a Council Member be appointed to attend Advisory Board meetings as a liaison to the Council; and

WHEREAS, Mayor Sanborn recommends that Marc Carrier be appointed as Council representative to the Park Board; and

WHEREAS, Mayor Sanborn recommends that Lynn Ayers be appointed as Council representative to the Commission on Aging, and

WHEREAS, Mayor Sanborn recommends that Jim Sanborn be appointed as Council representative to the Planning Commission.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves the Advisory Board Council Representative appointments as recommended by Mayor Sanborn.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

James P Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/ _____	Bloudek	_____
	Erickson	_____
S/ _____	Carrier	_____
	Ayers	_____
	Sanborn	_____

**CITY OF WACONIA
RESOLUTION NO. 2017-11**

RESOLUTION APPROVING COUNCIL COMMITTEE APPOINTMENTS

WHEREAS, Mayor Jim Sanborn has recommended the appointment of Mayor Jim Sanborn and City Council Member Charles Erickson to the 2017 Personnel Committee; and

WHEREAS, Mayor Sanborn has recommended the appointment of Council Member Marc Carrier and Council Member Kent Bloudek to the Long Range/CIP Planning Committee; and

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves the Council Committee appointments as recommended by Mayor Sanborn.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

James P Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/ _____	Bloudek	_____
	Erickson	_____
S/ _____	Carrier	_____
	Ayers	_____
	Sanborn	_____

**CITY OF WACONIA
RESOLUTION NO. 2017-12**

RESOLUTION APPOINTING COUNCIL LIAISON APPOINTMENTS

WHEREAS, Mayor Jim Sanborn recommends that a Council Member be appointed to attend various meetings as a liaison to the Council; and

WHEREAS, Mayor Jim Sanborn recommends the appointment of Jim Sanborn as Council Liaison to the Southwest Corridor Transportation Coalition; and

WHEREAS, Mayor Jim Sanborn recommends the appointment of Lynn Ayers as Council Liaison to Independent School District 110 and District 110 Community Education Advisory Council; and

WHEREAS, Mayor Jim Sanborn recommends the appointment of Jim Sanborn to the RMC Board of Directors Ex-Officio; and

WHEREAS, Mayor Jim Sanborn recommends the appointment Lynn Ayers as Council Liaison to the Carver County Leaders, and

WHEREAS, Mayor Jim Sanborn recommends the appointment of Charles Erickson as Council Liaison to the Chamber of Commerce/CVB.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves the Council Representative Liaison appointments as recommended by Mayor Sanborn.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

Jim Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/ _____	Bloudek	_____
	Erickson	_____
S/ _____	Carrier	_____
	Ayers	_____
	Sanborn	_____



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		January 9, 2017				
Item Name:		License Renewals				
Originating Department:		Administration				
Presented by:		Susan MH Arntz				
Previous Council Action (if any):						
Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Adopt Resolution No. 2017-13, Approving Liquor License Applications and
Adopt Resolution No. 2017-14, Approving License/Permit Renewals

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Applications for liquor, cigarette, amusement machines, and bowling licenses have been submitted and reviewed for the establishments listed in the attached resolutions.

Liquor licenses will be issued upon approval by the State of Minnesota, Alcohol and Gambling Division and upon all conditions of licensing being met in accordance with City ordinances which includes completion of all forms, payment of fees and fines, receipt of certificates of insurance, proof of payment of state and local taxes, approval by the State Department of Revenue and the Bureau of Criminal Apprehension is also necessary.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses:

Budget Information:

Budgeted

Non Budgeted

Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Planning Commission

Parks and Recreation Board

Safari Island Advisory Board

Other

**CITY OF WACONIA
RESOLUTION NO. 2017-13**

RESOLUTION APPROVING LIQUOR LICENSE APPLICATIONS

WHEREAS, Applications for liquor license renewals have been received in the Office of the City Clerk for the following licenses:

On-Sale Intoxicating Liquor
On-Sale Sunday Liquor
Off-Sale Intoxicating Liquor
Club
Wine
On-Sale 3.2% Malt Liquor
Off-Sale 3.2% Malt Liquor

WHEREAS, The applicants and their requested licenses/permits are identified on the attached list; and

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves Liquor Licenses for the term February 1, 2017 through January 31, 2018, contingent upon completion of all forms, payment of fees, receipt of certificates of insurance, proof of payment of state and local taxes, approval by the State Liquor Control, the State Department of Revenue, and the BCA, and other conditions as noted above.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

Jim Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/ _____	Bloudek	_____
	Carrier	_____
S/ _____	Erickson	_____
	Ayers	_____
	Sanborn	_____

LICENSES
February 1, 2017 - January 31, 2018

American Legion Post #150	Sunday Liquor Club
Chumly's	Sunday Liquor On-Sale Intoxicating Liquor Off-Sale Intoxicating Liquor
Colony Plaza	Off-Sale Intoxicating Liquor
D'Vinci's	Wine On-Sale 3.2% Malt Liquor
Ground Round Grill & Bar	Sunday Liquor On-Sale Intoxicating Liquor
Holiday	Off-Sale 3.2% Malt Liquor
Hopper's	Sunday Liquor On-Sale Intoxicating Liquor Off-Sale Intoxicating Liquor
Iron Tap	Wine On-Sale 3.2% Malt Liquor
J. Carver Distillery	Microdistillery Cocktail Microdistilley Off-Sale
JDK (MGM)	Off-Sale Intoxicating Liquor
Kwik Trip, Inc.	Off-Sale 3.2% Malt Liquor
Legacy Wine & Spirits	Off-Sale Intoxicating Liquor
Lighthouse of Waconia	Wine On-Sale 3.2% Malt Liquor
Lola's Lakehouse	Sunday Liquor On-Sale Intoxicating Liquor Off-Sale Intoxicating Liquor
Mackenthuns	Off-Sale 3.2% Malt Liquor Limited On-Sale (Culinary Classes)
Mocha Monkey	Wine On-Sale 3.2% Malt Liquor
Pangea	Wine On-Sale 3.2% Malt Liquor
Rey Azteca	Sunday Liquor On-Sale Intoxicating Liquor
The Saloon	Sunday Liquor On-Sale Intoxicating Liquor Off-Sale Intoxicating Liquor
VFW	Sunday Liquor Club
Who's on First?	Sunday On-Sale Intoxicating Liquor
Waconia Brewing Co.	Tap Room On Sale and Sunday

**CITY OF WACONIA
RESOLUTION NO. 2017-14**

RESOLUTION APPROVING LICENSE/PERMIT APPLICATIONS

WHEREAS, Applications for new and renewal licenses and permits have been received in the Office of the City Clerk for the following licenses:

Cigarette
Bowling
Amusement Machines/Billard, Pool, and Game Tables
Sanitation and Recycling

WHEREAS, The applicants and their requested licenses/permits are identified on the attached list.

WHEREAS, Licenses will be issued contingent upon receipt of appropriate fees and certificates of insurance as required by City Ordinance.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Waconia hereby approves Licenses and Permits, as attached, for the term February 1, 2017 through January 31, 2018.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

Jim Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/ _____	Carrier	_____
	Erickson	_____
S/ _____	Bloudek	_____
	Ayers	_____
	Sanborn	_____

CITY OF WACONIA

2017 GENERAL CORPORATE LICENSES

Amusement Machines/

Billiard, Pool, and Game Table:

\$15.00 per machine or table

\$15.00 Location Fee

Hopper's Bar	3 amusement machines/tables
The Saloon	5 amusement machines/tables
Waconia Theatre	11 amusement machines
Waconia V.F.W.	2 amusement machines/tables
Who's on First?	1 amusement machines/tables
Chumly's	3 amusement machines/tables

CITY OF WCONIA
2017 CIGARETTE LICENSES

Walgreens
121 Depot Drive
Waconia, MN 55387

Holiday Stationstore #211
240 West Hwy 5
Waconia, MN 55387

JDK Liquors
825 Marketplace Dr.
Waconia, MN 55387

Hopper's Bar
119 South Olive Street
Waconia, MN 55387

Chumly's
112 West Main Street
Waconia, MN 55387

Mackenthun's Fine Foods
851 Marketplace Drive
Waconia, MN 55387

Kwik Trip #460
809 Vista Blvd
Waconia, MN 55387

United Petroleum Inc.
1301 Oak Ave.
Waconia, MN 55387

Colony Plaza
140 W. Hwy 5
Waconia, MN 55387

Legacy Wine & Spirits
712 Marketplace Drive
Waconia, MN 55387

CITY OF WACONIA
2017 SANITATION LICENSES

Allied Waste
9813 Flying Cloud Dr
Eden Prairie, Mn 55347

Lloyd's Construction Services
7207 W. 128th St
Savage, Mn 55378

Randy's Sanitation
P.O. Box 169
Delano, Mn 55328

Suburban Waste
12400 Princeton Ave Suite F
Savage, Mn 55378

Veit Disposal
14000 Veit Place
Rogers, Mn 55374

Waconia Rolloff
P.O. Box 196
Waconia, Mn 55387

Waste Management of MN
490 Industrial Blvd.
Winsted, Mn 55395

CITY OF WACONIA
2017 RECYCLE LICENSES

Allied Waste
9813 Flying Cloud Dr
Eden Prairie, Mn 55347

Randy's Sanitation
P.O. Box 169
Delano, Mn 55328

Suburban Waste
12400 Princeton Ave Suite F
Savage, Mn 55378

Waste Management of MN
490 Industrial Blvd.
Winsted, Mn 55395



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	January 9, 2017
Item Name:	Approve Surplus Equipment – Heavy Duty Folding Tables & Carts
Originating Department:	Finance
Presented by:	Nicole Meyer, Finance Director

Previous Council Action (if any):

Item Type (X only one):	Consent	<input checked="" type="checkbox"/>	Regular Session	<input type="checkbox"/>	Discussion Session	<input type="checkbox"/>
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Adopt Resolution 2017-15 , Approving Surplus Equipment & Sale – Heavy Duty Folding Tables & Carts

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

A few years ago, City staff replaced several folding tables used in the dens at Safari Island for rentals and birthday parties. The old tables along with storage carts have been sitting in storage since then and are no longer used by staff due to their size and weight. Because they are no longer used and they are too heavy for staff to manage on a regular basis, staff would like to sell them as surplus equipment. The City utilizes GovDeals for the sale of these types of items. The equipment is listed at the lowest price the City will accept and people are allowed to bid on the item. The equipment is then sold to the highest bidder.

Funds from the sale will be recognized in the Safari Island operating fund as reimbursement revenue.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses: Safari Island Operating Fund

Budget Information:

<input type="checkbox"/>	Budgeted
<input checked="" type="checkbox"/>	Non Budgeted
<input type="checkbox"/>	Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Planning Commission
Parks and Recreation Board
Safari Island Advisory Board
Other

**CITY OF WACONIA
RESOLUTION NO. 2017-15**

**RESOLUTION APPROVING SURPLUS EQUIPMENT AND SALE – HEAVY DUTY
FOLDING TABLES & CARTS**

WHEREAS, City staff replaced several folding tables at the Safari Island Community Center for rentals and birthday parties at the facility; and

WHEREAS, the old tables have been in storage and are not used by staff due to their size and weight; and

WHEREAS, the list of surplus equipment with saleable value includes the following:

18 – Heavy Duty Folding Tables with Storage Carts

WHEREAS, funds received for the sale of the tables and carts will be recognized in the Safari Island Community Center operating fund; and

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Waconia hereby declares the equipment listed as surplus equipment and authorizes its sale.

Adopted by the City Council of Waconia, Minnesota this 9th day of January, 2017.

James P. Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/ _____	Ayers	_____
	Bloudek	_____
S/ _____	Carrier	_____
	Erickson	_____
	Sanborn	_____



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	January 9, 2017
Item Name:	Donation Acceptance – Automatic Electric Defibrillator
Originating Department:	Finance
Presented by:	Nicole Meyer

Previous Council Action (if any):

Item Type (X only one):	Consent	<input checked="" type="checkbox"/>	Regular Session	<input type="checkbox"/>	Discussion Session	<input type="checkbox"/>
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution No. 2017-16, Accepting Donation of HeartStart FRx Automatic Electric Defibrillator

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

The City of Waconia received one HeartStart FRx Automatic Electric Defibrillator (AED) from the Shakopee Mdewakanton Sioux Community's donation program. The AED will replace the fire department's oldest unit that currently resides on Rescue Truck #11. The current AED on Rescue Truck #11 is over 13 years old. The fire department has a total of 9 AEDs in service in various apparatuses that serve the community. This donation will allow staff to use their operating budget for equipment on other departmental needs.

Staff is appreciate of the donation and recommends acceptance.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses: General Fund – Fire Department

Budget Information:

Budgeted

☒ Non Budgeted

Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Planning Commission

Parks and Recreation Board

Safari Island Advisory Board

Other

**CITY OF WACONIA
RESOLUTION NO. 2017-16**

**RESOLUTION ACCEPTING DONATION OF HEARTSTART FRx AUTOMATIC ELECTRIC
DEFIBRILLATOR**

WHEREAS, the City of Waconia is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Sections 412.21 and 465.03 for the benefit of its citizens and is specifically authorized to accept gifts and requests for the benefit of facilities, services and the development of programs to benefit residents pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, the following persons and/or entities have offered to contribute the items set forth below to the City:

<u>Name of Donor</u>	<u>Item</u>	<u>Value</u>
Shakopee Mdewakanton Sioux Community	HeartStart FRx AED	\$1,500.00

WHEREAS, these donations have been contributed for the benefit of residents within the City's corporate limits either alone or in cooperation with others, as allowed by law; and

WHEREAS, the City Council hereby finds that it is appropriate to accept the contributions offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WACONIA, MINNESOTA, AS FOLLOWS:

1. The contribution described above is hereby accepted and acknowledged with gratitude.
2. Said contribution shall be used for the designated purposes.
3. That the Finance Director is hereby directed to issue receipts to the donor acknowledging the City's receipt of the donor's contribution.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

James P. Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/_____	Erickson	_____
	Bloudek	_____
S/_____	Carrier	_____
	Ayers	_____
	Sanborn	_____



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	January 9, 2017
Item Name:	Authorization of City Staff to Obtain Mobile and Fixed Equipment Pricing for 2017
Originating Department:	Public Services
Presented by:	Craig Eldred, Public Services Director
Previous Council Action (if any):	None

Item Type (X only one):	Consent	<input checked="" type="checkbox"/>	Regular Session	<input type="checkbox"/>	Discussion Session	<input type="checkbox"/>
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Adopt Resolution 2017-17; Authorizing Staff to Obtain Mobile and Fixed Equipment Pricing for 2017

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Annually, the City Council approves the Budget and Capital Improvement Plans for the year in succession. In addition to this action staff provides a request to obtain equipment pricing, and will bring back recommendations for purchases. The main focus is to meet deadlines placed within the Minnesota State Bid processes. Meeting deadlines in most cases includes acquisition savings on model year increases and allows review of used equipment if deemed desirable.

Scheduled within the 2017 CIP Equipment replacement plan are four equipment projects for Public Services. Each project or piece of equipment is listed with an estimated cost for acquisition and support for its replacement.

1. Project 106; Unit 34 Pickup Replacement

Funding; \$55,350.00, Capital Equipment

Attachments included; 9'2" Boss Plow, Powered Lift Gate, and Appurtenant Safety Equipment

Unit is utilized all seasons by the Park Departments for transportation, mowing, and snow removal.

2. Project 292; Addition of Trailer Parks Department of Public Services

Funding; \$11,000.00, Capital Equipment

Proposed to support Parks mobilization of equipment. Will be utilized by all Departments as needed and available.

3. Project 304; Unit 157 Kubota RTV 1100 Replacement

Funding; \$32,000.00 Capital Equipment

Unit has met its life expectancy and is in need of replacement to maintain its operational functionality.

4. Project 235; Unit 146 Kohler Generator Replacement & Addition of Stationary Generator at Pheasant Ridge Lift Station

Funding; \$160,000.00, Sewer Cash; \$96,000.00 Water Cash; \$64,000.00

Unit 146 has met its life expectancy. Replacement of this unit will allow staff to continue to support sanitary and water facility needs in emergency needs. The addition of the stationary generator at Pheasant Ridge will support the long-term needs of the increased service demands placed upon the Pheasant Ridge Lift Station. All items to support the generator installation were completed in calendar year 2016.

Staff recommends approval of this request.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses: Capital Improvement Equipment Funds;
Financing, Cash, Sewer, Water

Budget Information:

☒

Budgeted

☐ Non Budgeted

☐ Amendment Required

Planning Commission

Parks and Recreation Board

Safari Island Advisory Board

Other

**CITY OF WACONIA
RESOLUTION NO. 2017-17**

AUTHORIZING CITY STAFF TO OBTAIN EQUIPMENT PRICING FOR 2017

WHEREAS, allowing staff to obtain quotes for equipment acquisitions and replacements will assist in reducing financial impacts due to model year increases; and

WHEREAS, initiating the quote process will provide an ample analysis and organized process time period;

WHEREAS, staff desires to obtain pricing for the following equipment:

Pickup Truck, Trailer, Kubota RTV replacement, and Generators

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes City staff to obtain equipment pricing for 2017.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

James P. Sanborn, Mayor

Attest: _____
Susan MH Arntz, City Administrator

M/ _____	Erickson	_____
	Bloudek	_____
S/ _____	Carrier	_____
	Ayers	_____
	Sanborn	_____



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		January 9, 2017					
Item Name:		Appointment of Utility Maintenance Worker					
Originating Department:		Administration					
Presented by:		Susan Arntz/Personnel Committee					
Previous Council Action (if any):							
Item Type (X only one):		Consent	X	Regular Session		Discussion Session	
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>							

Motion Adopting Resolution 2017-18 , appointing Josh Zattera as Utility Maintenance Worker position.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

The City internally posted the vacancy for the Utility Maintenance Worker position in November. Upon reviewing candidates, the Personnel Committee recommends appointment of Joshua Zattera to the position. Joshua has been a Maintenance Worker with the organization since July 2016.

Joshua would remain at his current pay step on the Maintenance Worker scale until he receives his water/sewer licenses (typically within six months). Below is a summary of what would happen with his wage:

January 1 - Step 3 Maintenance Worker:	\$24.87
July - Step 3 Utility Maintenance Worker:	\$25.63 (upon completion of his licensure)

The appointment is recommended for January 9, 2017.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses:

Budget Information:

Budgeted

Non Budgeted

Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Planning Commission

Parks and Recreation Board

Safari Island Advisory Board

Other: Personnel Committee Recommends Appointment

**CITY OF WACONIA
RESOLUTION NO. 2017-18**

RESOLUTION APPOINTING UTILITY MAINTENANCE WORKER

WHEREAS, the City has recruited internally for the vacant Utility Maintenance Worker position;

WHEREAS, the staff have completed the recruitment process and the Personnel Committee is recommending appointment of Joshua Zattera; and

WHEREAS, the Personnel Committee is recommending that he remain at his current pay step, Step 3 Maintenance Worker and be allowed to move to Step 3 Utility Maintenance Worker upon completion of his necessary licensure.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Waconia hereby appoints Joshua Zattera to the position of Utility Maintenance Worker, effective January 9, 2017.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

James P. Sanborn, Mayor

ATTEST: _____
Susan MH Arntz, City Administrator

M/_____	Ayers	_____
	Bloudek	_____
S/_____	Carrier	_____
	Erickson	_____
	Sanborn	_____



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	January 9, 2017
Item Name:	Approve Request of No Parking for Future CSAH 10 Corridor Between 94 th Street and Community Drive within Waconia City Limits
Originating Department:	Public Services
Presented by:	Craig Eldred, Public Services Director
Previous Council Action (if any):	None

Item Type (X only one):	Consent	<input checked="" type="checkbox"/> X	Regular Session	<input type="checkbox"/>	Discussion Session	<input type="checkbox"/>
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Adopt Resolution 2017-19; Approve Request of No Parking for Future CSAH 110 Corridor Between 94th Street and Community Drive within Waconia City Limits

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

As part of the general corridor improvements of the future CSAH 10 and efforts to restrict or ban parking within County Roadways. The City must provide a resolution requesting elimination of parking within said County Roadway Corridors within its Corporate Limits. Cause for such action is relevant to the lack of space available for permanent parking within said street segment.

Attached is an overview detailing the area in reference to this request for parking restrictions lying between 94th Street and Community Drive.

Upon approval and completion of the corridor improvement the area will be signed for No parking by Carver County.

Staff recommends approval of this request for City Council action allowing for this segment to be designated for No Parking.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses: N/A

Budget Information:

Budgeted

Non Budgeted

Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Planning Commission

Parks and Recreation Board

Safari Island Advisory Board

Other

**CITY OF WACONIA
RESOLUTION NO. 2017-19**

**AUTHORIZING APPROVAL OF NO PARKING FOR
FUTURE CSAH 10 CORRIDOR BETWEEN 94TH STREET
AND COMMUNITY DRIVE WITHIN WACONIA CITY LIMITS**

WHEREAS, this Resolution request of No Parking by the City of Waconia in Carver County, Minnesota administered by The Municipal Corporation hereinafter be called the “City”; and

WHEREAS, Carver County, Herein after be called the “County”, has planned the construction of County State Aid Highway 10 from Trunk Highway 5 to Waconia Parkway South; and

WHEREAS, planned County State Aid Highway 10 from 94th Street to Community Drive is in the City of Waconia, Minnesota; and

WHEREAS, the “County” will be expending County State Aid Funds on the construction of this Highway; and

WHEREAS, this construction does not provide adequate width for parking on both sides of the street; and approval of the proposed construction as a County State Aid Highway project must therefore be conditioned upon certain parking restrictions.

NOW, THEREFORE, BE IT RESOLVED That the City Council of the City of Waconia hereby authorizes approval of NO PARKING/BAN for future CSAH 10 Corridor Between 94th Street and Community Drive within Waconia City Limits.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

James P. Sanborn, Mayor

Attest: _____
Susan MH Arntz, City Administrator

M/ _____	Erickson	_____
	Bloudek	_____
S/ _____	Carrier	_____
	Ayers	_____
	Sanborn	_____

Green Outline Between Roundabout and 94th Street is Proposed as No Parking Corridor on North South Segment of CSAH 110



0 50 100
SCALE FEET



LAYOUT LEGEND

- PROPOSED RIGHT OF WAY
- PROPOSED PERMANENT EASEMENT
- PROPOSED STORM SEWER
- PROPOSED WATERMAIN



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		January 9th, 2017				
Item Name:		Set Public Hearing Date for Annexation Petition submitted by 219 Frontage, LLC, for the Property located at 219 E Frontage Road – PID# 097750041				
Originating Department:		Planning and Zoning				
Presented by:		Ethan Nelson, Assistant Planner				
Previous Council Action (if any):		August 18 th , 2014 Crossfit Variance and Site Plan Approval				
Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Motion to Approve Resolution 2017- 20 establishing a Public Hearing Date of February 21st, 2017 to consider the Annexation Petition submitted by 219 Frontage, LLC for the Property located at 219 E Frontage Road.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

BACKGROUND:

219 Frontage, LLC has submitted an Annexation Petition to annex the property described as PID# 097750041 into the Waconia City Limits (see attached map). The property is currently located within Waconia Township and the annexation was a previous condition of approval for the Site Plan and Variance approval for Crusher Crossfit.

The applicants are proposing to annex the subject property by ordinance as Waconia Township and the City of Waconia do not have an orderly annexation agreement in place. State Statute requires that the City hold a public hearing to consider the applicants intent to annex, which requires 30 days written notice by certified mail to the town or towns affected by the proposed ordinance and to all landowners within and contiguous to the area to be annexed. The earliest the Council would be able to consider the petition for annexation would be at their regular meeting on February 21st, 2017.

Upon approval of the attached hearing notice, City staff will notify the required parties of the hearing, and publish/post the necessary notices.

NOTE: Please note that the exhibits for all three of the attachments referenced below are the same and therefore have only been included in the draft resolution approving the public hearing date.

ATTACHMENTS:

1. Draft Resolution Approving Public Hearing Date (4 pages)
2. Draft Public Hearing Notice w/o Exhibits (1 Page)
3. Annexation Petition w/o Exhibits (1 Pages)

FINANCIAL IMPLICATIONS:

Funding Sources & Uses:

ADVISORY BOARD RECOMMENDATIONS:

Budget Information:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Planning Commission</td><td style="width: 50%; text-align: center;">N/A</td></tr> <tr> <td>Parks and Recreation Board</td><td></td></tr> <tr> <td>Safari Island Advisory Board</td><td></td></tr> <tr> <td>Other</td><td></td></tr> </table>	Planning Commission	N/A	Parks and Recreation Board		Safari Island Advisory Board		Other	
Planning Commission	N/A								
Parks and Recreation Board									
Safari Island Advisory Board									
Other									
Budgeted									
Non Budgeted									
Amendment Required									

RESOLUTION NO. 2017-20

**RESOLUTION CALLING FOR PUBLIC HEARING ON PROPOSED ANNEXATION BY ORDINANCE OF
CERTAIN LAND INTO THE CORPORATE LIMITS OF THE CITY OF WACONIA**

CITY OF WACONIA

FEBRUARY 21, 2017

WHEREAS, the City of Waconia has received a petition from 219 Frontage, LLC, pursuant to Minnesota Statute Section 413.033, Subd. 2 (3) for the annexation of certain land into the corporate limits of the City of Waconia (the "**Petition**"); and

WHEREAS, such land is legally described on attached **Exhibit A** and is located as part of 219 Frontage Road, Waconia, Minnesota, as depicted on attached **Exhibit B** (the "**Land**"); and

WHEREAS, it appears that all the property owners of the Land have signed the Petition; and

WHEREAS, the Land a) is not included within any other municipality; b) is less than 120 acres in area (0.07 acres); c) is not platted; d) is urban or suburban in character; e) is not presently served by public waste water facilities or public waste water facilities are not otherwise available; and f) is an appropriate area to be subject to municipal government; and

WHEREAS, the Petitioner has waived any notice required as to any changes in cost of electric utility service to the property as provided by Minnesota Statutes Section 414.033, Subd. 13.

NOW, THEREFORE, be it resolved by the City Council of the City of Waconia, Carver County, Minnesota:

1. That the City Council deems it expedient to proceed with the consideration of the proposed annexation by ordinance of the Land pursuant to Minnesota Statutes Section 414.033, Subd. 2 (3) and Subd. 2b.
2. That the provisions of the Minnesota Statutes Section 414.033, Subd. 13, pertaining to electric utility service notice are not applicable.
3. That a public hearing on the proposed annexation shall be held on Tuesday, February 21st, 2017, at 6 p.m., in the Council Chambers of the City Hall in the City of Waconia at 201 Vine Street South and the City Administrator or her designee is directed to give 30 days' written notice by certified mail to the town or towns

affected by the proposed ordinance and to all landowners within and contiguous to the area to be annexed.

Adopted by the City Council of the City of Waconia this 9th day of January, 2017.

James P. Sanborn, Mayor

ATTEST:

Susan MH Arntz, City Administrator

M/ _____	Ayers	_____
	Bloudek	_____
S/ _____	Carrier	_____
	Erickson	_____
	Sanborn	_____

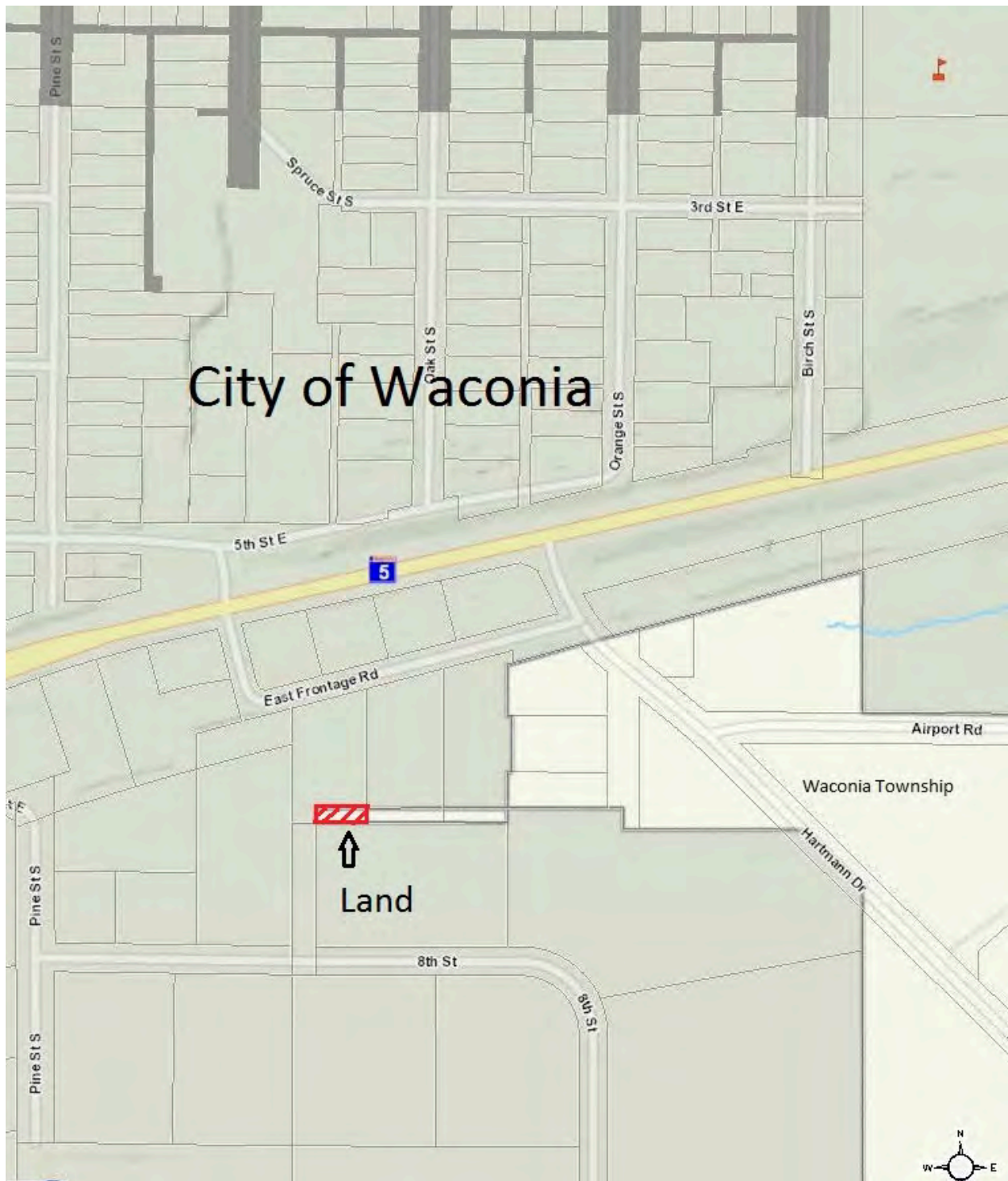
EXHIBIT A

Legal Description of Land to be Annexed

That part of the North 30.00 feet of Lot 21 of Volkenant's Second Addition to Waconia, which lies between the Westerly line and the Southerly extension of the Easterly line of Lot 1, Block 2, Highway Five Business Plaza, Excepting that part thereof lying within said Lot 1, Block 2, Highway Five Business Plaza.

(PID 09-775-0041)

EXHIBIT B
Depiction of Land to be Annexed



[https://mhslaw.sharepoint.com/sites/clients/1/38350/219 east frontage/draftdocs/resolution calling hearing.docx](https://mhslaw.sharepoint.com/sites/clients/1/38350/219%20east%20frontage/draftdocs/resolution%20calling%20hearing.docx)

**NOTICE OF PUBLIC HEARING ON PROPOSED ANNEXATION BY ORDINANCE OF CERTAIN LAND
INTO THE CORPORATE LIMITS OF THE CITY OF WACONIA PURSUANT TO MINNESOTA
STATUTES SECTION 414.033, SUBD. 2 CLAUSE (2) AND CLAUSE (3)**

CITY OF WACONIA

NOTICE IS HEREBY GIVEN that a hearing will be held before the City Council of the City of Waconia, Minnesota, to consider the proposed annexation by ordinance of certain land into the corporate limits of the City of Waconia pursuant to Minnesota Statutes Section 414.033, Subd. 2 (3) and Subd. 2b.

The land proposed for annexation is owned by 219 Frontage, LLC, and is located as part of 219 Frontage Road in the City of Waconia, Minnesota. The land is legally described on attached Exhibit A and depicted on attached Exhibit B.

NOTICE IS FURTHER GIVEN that such hearing will be held in the Council Chambers of the City Hall in the City of Waconia at 201 Vine Street South on **Tuesday, the 21st day of February, 2017, at 6 p.m.**, at which time and place the City Council as required by law will consider the proposed annexation and shall hear all persons or parties interested in this matter.

CITY OF WACONIA

By: _____
Susan MH Arntz, City Administrator

PETITION FOR ANNEXATION

TO: THE HONORABLE CITY COUNCIL OF THE CITY OF WACONIA

The undersigned, on behalf of 219 Frontage, LLC, a Minnesota limited liability company, hereby respectfully petitions and requests that the City Council takes such steps as are necessary to annex the land described on attached **Exhibit A** and depicted on attached **Exhibit B**.

The land is solely owned by 219 Frontage, LLC and is part of the property located at 219 Frontage Road in Waconia.

Petitioner waives any notice required as to any changes in cost of electric utility service to the property as provided under Minnesota Statutes Section 414.033, Subd. 13.

Dated this 30th day of December, 2016

219 Frontage, LLC

By: 
Its Owner



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	January 9 th , 2017					
Item Name:	Trail and Easement Agreement – Stonegate Residential Development					
Originating Department:	Community Development Department					
Presented by:	Lane L. Braaten, Community Development Director					
Previous Council Action (if any):						
Item Type (X only one):	Consent	X	Regular Session		Discussion Session	

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Adopt Resolution No. 2017- 21 Approving the Trail and Easement Agreement between the City of Waconia and CalAtlantic.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

The City of Waconia and CalAtlantic Group, Inc. desire to create an easement for certain trails and sidewalks over a portion of the Stonegate residential development property to allow for the maintenance and repair of said trail and sidewalks and to allow ingress and egress at all times for machinery and equipment.

A copy of the easement agreement has been attached for consideration. Staff recommends approval of the document as drafted.

ATTACHMENTS:

1. Draft Resolution (2 pages)
2. Easement Agreement for Trails and Sidewalks (9 pages)

FINANCIAL IMPLICATIONS: Funding Sources & Uses:		ADVISORY BOARD RECOMMENDATIONS:	
Budget Information:	Budgeted	Planning Commission	
		Parks and Recreation Board	
	Non Budgeted	Safari Island Advisory Board	
	Amendment Required	Other	

**CITY OF WACONIA
RESOLUTION NO. 2017-21**

**RESOLUTION APPROVING STONEGATE and STONEGATE 2ND ADDTION EASEMENT AGREEMENT
FOR TRAILS AND SIDEWALKS**

WHEREAS, CALATLANTIC GROUP, INC., a Delaware corporation (“**CalAtlantic**”) is the owner of certain real property located in the County of Carver, State of Minnesota, which is legally described as Outlots A and B, Stonegate, Carver County, Minnesota (the “**CalAtlantic Property**”); and

WHEREAS, sidewalks and trails are located within the CalAtlantic Property; and

WHEREAS, the City of Waconia and CalAtlantic desire to create an easement for certain trails and sidewalks over the portions of the CalAtlantic Property; and

WHEREAS, CalAtlantic has prepared a proposed Easement Agreement for Trails and Sidewalks, a copy of which is attached as Exhibit A (the “**Easement Agreement**”); and

WHEREAS, City staff have reviewed the Easement Agreement for Trails and Sidewalks and recommend approval with findings and conditions stated;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Waconia, Minnesota, that:

1. The above recitals, including the findings contained therein, are incorporated into this resolution.
2. The form of the Easement Agreement for Trails and Sidewalks attached as Exhibit A and of the proposed documents attached to such document as exhibits are approved in substantially the form attached as Exhibit A, together with such modifications thereof, deletions therefrom, and additions thereto as the City Administrator may deem appropriate.
3. The Mayor and City Clerk are hereby authorized to execute, acknowledge and deliver the Easement Agreement and any other documents or instruments necessary or desirable to effectuate the transactions described in the Easement Agreement. In the event of the absence or disability of the Mayor or the City Clerk, such officers of the City as, in the opinion of the City Attorney may act on their behalf shall, without further act or authorization of the City Council, do all things and execute all instruments and documents required to be done or executed by such absent or disabled officers. The execution of any document or instrument by the appropriate officer or officers of the City authorized herein shall be conclusive evidence of the approval of such document or instrument in accordance with the terms of this resolution.

Passed and adopted by the City Council of the City of Waconia this 9th day of January, 2017.

Jim Sanborn, Mayor

ATTEST: _____

Susan MH Arntz, City Administrator

M/ _____

Bloudek

Carrier

S/ _____

Erickson

Sanborn

Ayers

EXHIBIT A
Easement Agreement

EASEMENT AGREEMENT FOR TRAILS AND SIDEWALKS

THIS EASEMENT AGREEMENT (“Easement Agreement”) is made and entered into this ____ day of _____, 20__, by and between **CALATLANTIC GROUP, INC.**, a Delaware corporation (“CalAtlantic”) and the **CITY OF WACONIA**, a Minnesota municipal corporation (the “City”).

RECITALS:

WHEREAS, CalAtlantic is the owner of certain real property located in the County of Carver, State of Minnesota, which is legally described as Outlots A and B, Stonegate, Carver County, Minnesota (the “CalAtlantic Property”); and

WHEREAS, sidewalks and trails are located within the CalAtlantic Property; and

WHEREAS, the parties desire to create an easement for certain trails and sidewalks over that portion of the CalAtlantic Property that is legally described on **Exhibit “A”** attached hereto (the “Easement Area”) and made a part hereof by reference.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, it is mutually agreed by and between the parties hereto as follows:

1. Recitals. The foregoing recitals are incorporated as if fully set forth herein.
2. Grant of Easement. Subject to the terms of this Easement Agreement, CalAtlantic hereby grants and conveys to the City, its successors and assigns a perpetual and assignable easement over, under and across the Easement Area for public walkway, bicycle way, trail, retaining wall and general pedestrian purposes, including the right to use the Easement Area for purposes of maintaining,

repairing and replacing such facilities located within the Easement Area, and for ingress and egress at any and all times with all machinery, equipment, and materials necessary for the aforesaid purposes.

3. Maintenance of Easement Area. The City shall own all improvements located in the Easement Area and shall be solely responsible for the maintenance, repair and replacement (hereinafter collectively, “maintenance”) of the Easement Area improvements located thereon, including trails and sidewalks. However, such maintenance obligations shall specifically exclude maintenance of any irrigation system or related equipment, which shall remain the responsibility of the owner of the CalAtlantic Property. The City may remove any improvements in the Easement Area at any time, in its sole discretion.
4. Expenses Related to Maintenance of Easement Area.
 - a. To the extent the expenses related to the maintenance of the Easement Area other than expenses related to snow removal are to be assessed by the City to the CalAtlantic Property or any property adjacent thereto, the City may assess the cost thereof to the Association or to individual Lots within the development without regard to the requirements or formalities of Minnesota Statutes Chapter 429, the requirements of which are hereby waived.
 - b. In the event the City levies assessments against any Lot within the Property for the costs related to the maintenance, repair and replacement obligations set forth in this Easement Agreement, such assessments shall be levied equally among all Lots within the Property, notwithstanding the fact that some Lots may not be adjacent to the property in which the City performs the maintenance, repair and replacement obligations set forth herein.
5. Obstructions. No obstruction of any kind whatsoever shall be erected or placed that would prevent, restrict, or otherwise inhibit in any manner the passage of persons and/or vehicles into or out of the Easement Area, or otherwise frustrate the purpose of the easement granted herein.
6. Amendment. No amendment, modification, termination, or waiver of any provision of this Easement Agreement shall be effective unless the same is in writing and signed by the parties hereto, their heirs, representatives, successors or assigns.
7. Severability. Any provision of this Easement Agreement that is prohibited or unenforceable shall be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof.
8. Governing Law. This Easement Agreement shall be construed and governed under the laws of the State of Minnesota.
9. Recording. This Easement Agreement shall be recorded against the CalAtlantic Property.

10. Run with the Land. This easement is intended to run with the land and to be binding upon CalAtlantic and its successors or assigns.
11. Warranty of Title. CalAtlantic warrants that it is the owner of the CalAtlantic Property and has the right, title and capacity to grant the easement herein. CalAtlantic further warrants that there are no mortgages of record against the Property or, if there are, that CalAtlantic has obtained a subordination agreement from each mortgagee in regard to this Easement Agreement and attached such subordination agreements to the back of this document prior to recording.

[The remainder of this page is intentionally blank. Signature and acknowledgement pages follow]

[Grantee signature page to Easement Agreement between CalAtlantic Group, Inc., a Delaware corporation, and the City of Waconia.]

CITY OF WACONIA

By: _____

[print name]

Its: Mayor

City Administrator / Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF CARVER)

On this ____ day of _____, 20__, before me a Notary Public within and for said _____ County, personally appeared _____ and _____, to me personally known, who being each by me duly sworn, each did say that they are respectively the Mayor and City Administrator / Clerk of the City of Waconia, the municipality named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed on behalf of said municipality by authority of its City Council and said City Administrator / Clerk acknowledged said instrument to be the free act and deed of said municipality.

Notary Public

This instrument drafted by:
Hellmuth & Johnson, PLLC (NTP)
8050 W. 78th St.
Edina, MN 55439
(952) 941 4005
13387.0053 – 2956400_1

Exhibit "A"

Legal Description of Easement Area

Trail & Sidewalk Easement, Outlot A:

A Trail and Sidewalk Easement lying over, under and across that part of Outlot A, STONEGATE, according to the recorded plat thereof, Carver County, Minnesota, lying northerly and westerly of the following described line:

Commencing at the most northeasterly corner of said Outlot A; thence South 00 degrees 04 minutes 05 seconds West, assumed bearing along the easterly line of said Outlot A, a distance of 8.79 feet to the point of beginning of the line to be described; thence on a bearing of West, a distance of 415.07 feet; thence South 86 degrees 15 minutes 52 seconds West, a distance of 55.09 feet; thence South 59 degrees 39 minutes 51 seconds West, a distance of 25.12 feet; thence South 18 degrees 12 minutes 14 seconds West, a distance of 15.10 feet; thence South 02 degrees 09 minutes 14 seconds West, a distance of 277.27 feet; thence South 05 degrees 56 minutes 09 seconds West, a distance of 181.93 feet; thence South 02 degrees 09 minutes 14 seconds West, a distance of 552.86 feet more or less to the southwesterly line of said Outlot A and said line there terminating.

TOGETHER WITH

A Trail and Sidewalk Easement lying over, under and across that part of Outlot A, STONEGATE, according to the recorded plat thereof, Carver County, Minnesota, lying easterly of the following described line:

Commencing at said most northeasterly corner of Outlot A; thence South 00 degrees 04 minutes 05 seconds West, assumed bearing along said easterly line of Outlot A a distance of 80.45 feet to the point of beginning of the line to be described; thence South 00 degrees 23 minutes 12 seconds West, a distance of 43.05 feet; thence southerly, along a non-tangential curve, concave to the west, having a central angle of 29 degrees 09 minutes 22 seconds, a radius of 193.29 feet for an arc distance of 98.36 feet; the chord of said curve bears South 02 degrees 01 minutes 28 seconds West; thence South 16 degrees 36 minutes 09 seconds West, tangent to said curve, a distance of 163.65 feet; thence southerly, along a tangential curve, concave to the east, having a central angle of 03 degrees 46 minutes 27 seconds, a radius of 300.00 feet for an arc distance of 19.76 feet to a southerly line of said Outlot A and said line there terminating.

TOGETHER WITH

A Trail and Sidewalk Easement lying over, under and across that part of Outlot A, STONEGATE, according to the recorded plat thereof, Carver County, Minnesota, lying northeasterly of the following described line:

Commencing at the most easterly corner of said Outlot A; thence South 29 degrees 27 minutes 03 seconds West, assumed bearing along the southeasterly line of said Outlot A, a distance of 15.03 feet to the point of beginning of the line to be described; thence North 23 degrees 30 minutes 11 seconds West, a distance of 51.90 feet; thence North 66 degrees 35 minutes 21 seconds East, a distance of 7.00 feet; thence North 23 degrees 30 minutes 11 seconds West, a distance of 13.68 feet; thence northwesterly, along a tangential curve, concave to the southwest, having a central angle of 24 degrees 31 minutes 55 seconds, a radius of 670.00 feet for an arc distance of 286.87 feet; thence North 48 degrees 02 minutes 05 seconds West, tangent to said curve a distance of 41.10 feet to a northwesterly line of said Outlot A and said line there terminating.

TOGETHER WITH

A 12.00 foot wide Trail and Sidewalk Easement lying over, under and across that part of Outlot A, STONEGATE, according to the recorded plat thereof, Carver County, Minnesota, the centerline of which is described as follows:

Commencing at a southwest corner of said Outlot A; thence North 02 degrees 09 minutes 14 seconds East, assumed bearing along the west line of said Outlot A, a distance of 71.18 feet to the point of beginning of the centerline to be described; thence South 87 degrees 47 minutes 04 seconds East, a distance of 92.93 feet to a point hereinafter known as Point "A"; thence continue South 87 degrees 47 minutes 04 seconds East, a distance of 0.47 feet; thence easterly, along a tangential curve, concave to the north, having a central angle of 42 degrees 29 minutes 29 seconds, a radius of 59.00 feet for an arc distance of 43.76 feet; thence North 49 degrees 43 minutes 26 seconds East, tangent to said curve, a distance of 62.91 feet to the southwesterly right of way line of Stonegate Circle and said centerline there terminating.

TOGETHER WITH

A 12.00 foot wide Trail and Sidewalk Easement lying over, under and across that part of Outlot A, STONEGATE, according to the recorded plat thereof, Carver County, Minnesota, the centerline of which is described as follows:

Beginning at the aforementioned Point "A"; thence South 01 degrees 48 minutes 36 seconds West, a distance of 41.28 feet; thence southwesterly along a tangential curve concave to the northwest having a central angle of 62 degrees 03 minutes 35 seconds, a radius of 50.00 feet for an arc distance of 54.16 feet; thence South 63 degrees 52 minutes 10 seconds West, tangent to said curve a distance of 15.25 feet; thence southwesterly along a tangential curve concave to the southeast having a central angle of 24 degrees 32 minutes 18 seconds, a radius of 26.00 feet for an arc distance of 11.14 feet to the southerly line of said Outlot A and said centerline there terminating.

The sidelines of said easement are to be prolonged or shortened to terminate at said westerly line and southerly line of Outlot A and said southwesterly right of way line of Stonegate Circle.

TOGETHER WITH

A 12.00 foot wide Trail and Sidewalk Easement lying over, under and across that part of Outlot A, STONEGATE, according to the recorded plat thereof, Carver County, Minnesota, the centerline of which is described as follows:

Commencing at the most easterly corner of said Outlot A; thence South 29 degrees 27 minutes 03 seconds West, assumed bearing along the southeasterly line of said Outlot A, a distance of 48.41 feet to the point of beginning of the centerline to be described; thence southwesterly, along a non-tangential curve concave to the southeast, having a central angle of 18 degrees 20 minutes 48 seconds and a radius of 80.00 feet for an arc distance of 25.62 feet, the chord of said curve bears South 63 degrees 46 minutes 07 seconds West; thence South 54 degrees 35 minutes 43 seconds West, tangent to said curve a distance of 56.46 feet; thence westerly, along a tangential curve, concave to the north, having a central angle of 50 degrees 26 minutes 03 seconds, a radius of 45.00 feet for an arc distance of 39.61 feet to the easterly right of way line of Highland Court and said centerline there terminating.

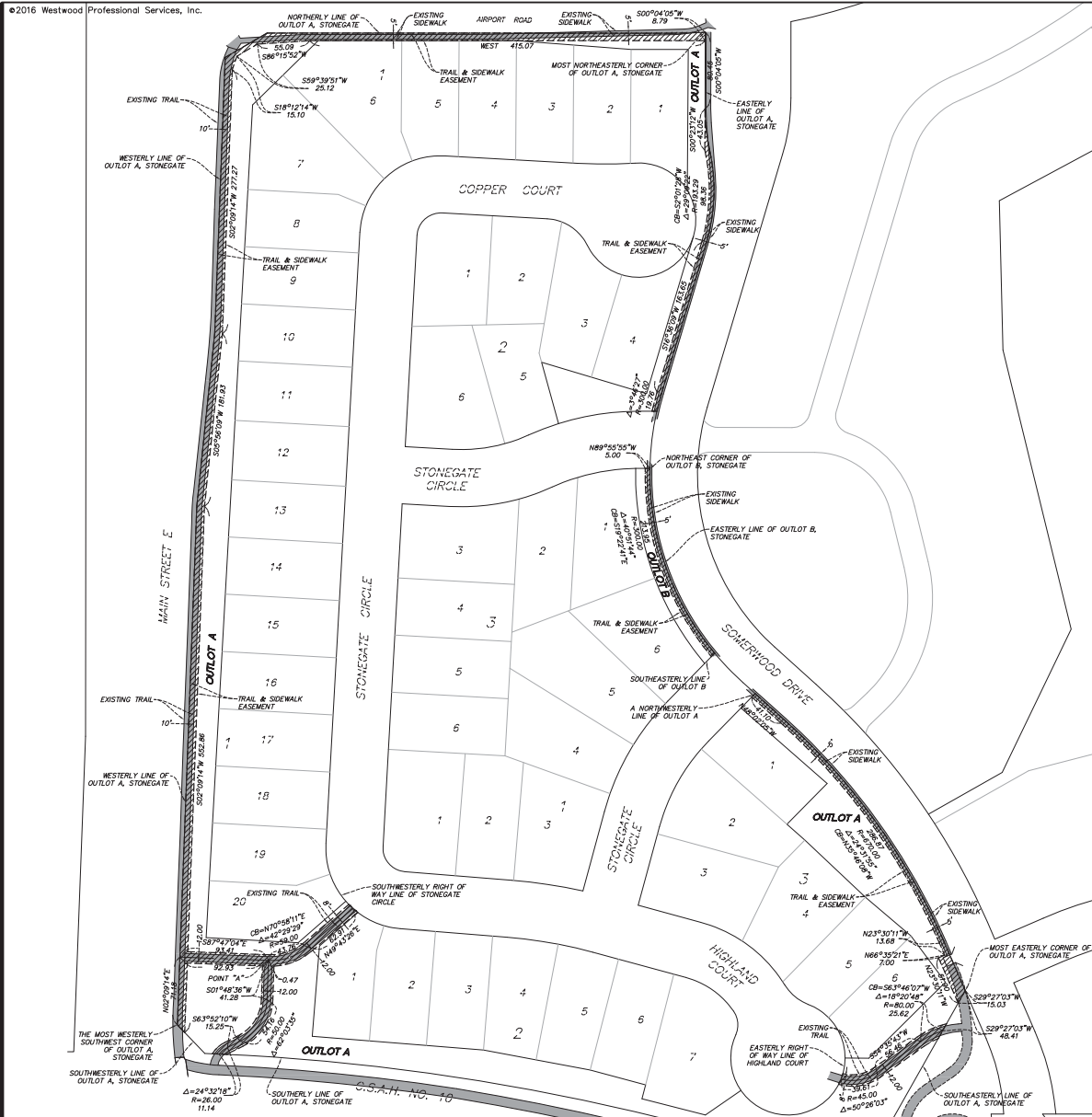
The sidelines of said easement are to be prolonged or shortened to terminate at said southeasterly line of Outlot A and said easterly right of way line of Highland Court.

Trail & Sidewalk Easement, Outlot B:

A Trail and Sidewalk Easement lying over, under and across that part of Outlot B, STONEGATE, according to the recorded plat thereof, Carver County, Minnesota, lying easterly of the following described line:

Commencing at the northeast corner of said Outlot B; thence North 89 degrees 55 minutes 55 seconds West, assumed bearing along the north line of said Outlot B; thence southeasterly, along a non-tangential curve, concave to the northeast having a central angle of 40 degrees 51 minutes 14 seconds, a radius of 300.00 feet for an arc distance of 213.95 feet to the southeasterly line of said Outlot B and said line there terminating, the chord of said curve bears South 19 degrees 22 minutes 41 seconds East

A graphic depiction of the easement area is attached hereto.

**Trail & Sidewalk Easement, Outlot A:**

A Trail and Sidewalk Easement lying over, under and across that part of Outlot A, STONEGATE, according to the recorded plat thereof, Carver County, Minnesota, lying northerly and westerly of the following described line:

Commencing at the most northeasterly corner of said Outlot A; thence South 00 degrees 04 minutes 05 seconds West, assumed bearing along the easterly line of said Outlot A, a distance of 8.79 feet to the point of beginning of the line to be described; thence South 02 degrees 23 minutes 12 seconds West, a distance of 415.07 feet; thence South 88 degrees 15 minutes 52 seconds West, a distance of 55.09 feet; thence South 39 degrees 38 minutes 22 seconds, a distance of 25.12 feet; thence South 18 degrees 12 minutes 14 seconds West, a distance of 15.10 feet; thence South 02 degrees 09 minutes 14 seconds West, a distance of 277.27 feet; thence South 05 degrees 56 minutes 09 seconds West, a distance of 191.93 feet; thence South 52 degrees 09 minutes 14 seconds West, a distance of 552.86 feet more or less to the southwesterly line of said Outlot A and said line there terminating.

TOGETHER WITH

A Trail and Sidewalk Easement lying over, under and across that part of Outlot A, STONEGATE, according to the recorded plat thereof, Carver County, Minnesota, lying easterly of the following described line:

Commencing at said most northeasterly corner of Outlot A; thence South 00 degrees 04 minutes 05 seconds West, assumed bearing along said easterly line of Outlot A, a distance of 80.45 feet to the point of beginning of the line to be described; thence South 02 degrees 23 minutes 12 seconds West, a distance of 43.05 feet; thence southerly, along a non-tangential curve, concave to the west, having a central angle of 29 degrees 03 minutes 22 seconds, a radius of 183.29 feet for an arc distance of 88.56 feet; the chord of said curve bears South 02 degrees 07 minutes 28 seconds West; thence South 16 degrees 36 minutes 09 seconds West, tangent to said curve, a distance of 183.65 feet; thence southerly, along a tangential curve, concave to the east, having a central angle of 03 degrees 46 minutes 27 seconds, a radius of 300.00 feet for an arc distance of 19.76 feet to a southerly line of said Outlot A and said line there terminating.

TOGETHER WITH

A Trail and Sidewalk Easement lying over, under and across that part of Outlot A, STONEGATE, according to the recorded plat thereof, Carver County, Minnesota, lying northeasterly of the following described line:

Commencing at the most easterly corner of said Outlot A; thence South 29 degrees 27 minutes 03 seconds West, assumed bearing along the southwesterly line of said Outlot A, a distance of 15.03 feet to the point of beginning of the line to be described; thence North 23 degrees 30 minutes 11 seconds West, a distance of 51.80 feet; thence North 66 degrees 35 minutes 21 seconds East, a distance of 7.00 feet; thence North 23 degrees 30 minutes 11 seconds West, a distance of 13.69 feet; thence northeasterly, along a tangential curve, concave to the southwest, having a central angle of 24 degrees 31 minutes 55 seconds, a radius of 670.00 feet for an arc distance of 286.87 feet; thence North 48 degrees 02 minutes 05 seconds West, tangent to said curve, a distance of 41.10 feet to a northeasterly line of said Outlot A and said line there terminating.

TOGETHER WITH

A 12.00 foot wide Trail and Sidewalk Easement lying over, under and across that part of Outlot A, STONEGATE, according to the recorded plat thereof, Carver County, Minnesota, the centerline of which is described as follows:

Commencing at the most westerly southwest corner of said Outlot A; thence North 02 degrees 09 minutes 14 seconds East, assumed bearing along the west line of said Outlot A, a distance of 71.10 feet to the point of beginning of the centerline to be described; thence North 87 degrees 47 minutes 04 seconds East, a distance of 92.83 feet to a point hereafter known as Point "A"; thence continue North 87 degrees 47 minutes 04 seconds East, a distance of 0.47 feet; thence easterly, along a tangential curve, concave to the north, having a central angle of 42 degrees 29 minutes 29 seconds, a radius of 50.00 feet for an arc distance of 43.76 feet; thence North 49 degrees 43 minutes 26 seconds East, tangent to said curve, a distance of 62.91 feet to the southwesterly right of way line of Stonegate Circle and said centerline there terminating.

TOGETHER WITH

A 12.00 foot wide Trail and Sidewalk Easement lying over, under and across that part of Outlot A, STONEGATE, according to the recorded plat thereof, Carver County, Minnesota, the centerline of which is described as follows:

Beginning at the aforementioned Point "A"; thence South 01 degrees 48 minutes 36 seconds West, a distance of 41.28 feet; thence southerly, along a tangential curve concave to the northwest having a central angle of 62 degrees 03 minutes 35 seconds, a radius of 50.00 feet for an arc distance of 54.16 feet; thence South 63 degrees 52 minutes 10 seconds West, tangent to said curve, a distance of 15.25 feet; thence southerly, along a tangential curve concave to the southeast having a central angle of 24 degrees 32 minutes 18 seconds, a radius of 26.00 feet for an arc distance of 11.14 feet to the southerly line of said Outlot A and said centerline there terminating.

The sidewalk of said easement are to be prolonged or shortened to terminate at said westerly line and southerly line of Outlot A and said southwesterly right of way line of Stonegate Circle.

TOGETHER WITH

A 12.00 foot wide Trail and Sidewalk Easement lying over, under and across that part of Outlot A, STONEGATE, according to the recorded plat thereof, Carver County, Minnesota, the centerline of which is described as follows:

Commencing at the most easterly corner of said Outlot A; thence South 29 degrees 27 minutes 03 seconds West, assumed bearing along the southwesterly line of said Outlot A, a distance of 46.41 feet to the point of beginning of the centerline to be described; thence southerly, along a non-tangential curve concave to the southeast, having a central angle of 18 degrees 20 minutes 48 seconds and a radius of 80.00 feet for an arc distance of 25.62 feet; the chord of said curve bears South 63 degrees 46 minutes 07 seconds West; thence South 54 degrees 35 minutes 43 seconds West, tangent to said curve, a distance of 56.46 feet; thence westerly, along a tangential curve, concave to the north, having a central angle of 50 degrees 26 minutes 03 seconds, a radius of 45.00 feet for an arc distance of 39.61 feet to the easterly right of way line of Highland Court and said centerline there terminating.

The sidewalk of said easement are to be prolonged or shortened to terminate at said southerly line of Outlot A and said easterly right of way line of Highland Court.

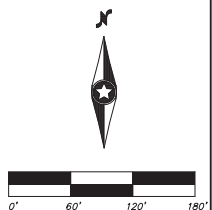
Trail & Sidewalk Easement, Outlot B:

A Trail and Sidewalk Easement lying over, under and across that part of Outlot B, STONEGATE, according to the recorded plat thereof, Carver County, Minnesota, lying easterly of the following described line:

Commencing at the northeast corner of said Outlot B; thence North 88 degrees 55 minutes 55 seconds West, assumed bearing along the north line of said Outlot B, a distance of 5.00 feet to the point of beginning of the line to be described; thence southerly, along a non-tangential curve, concave to the northeast having a central angle of 40 degrees 51 minutes 44 seconds, a radius of 300.00 feet for an arc distance of 23.55 feet to the southerly line of said Outlot B and said line there terminating; the chord of said curve bears South 19 degrees 22 minutes 41 seconds East.

Trail & Sidewalk Easement

Trail & Sidewalk Location

**Westwood**

Phone (952) 937-5159 7699 Anagram Drive
Fax (952) 937-5922 Eden Prairie, MN 55344
Web (952) 937-5159 www.westwoodps.com
Westwood Professional Services, Inc.

Barcodes

01/25/17 add trails & sidewalks (DRS)

Drawn	ACJ
Checked	CHM
Reviewed	MS
Final Drawing Issued	

Prepared for:

CalAtlantic Homes

Eden Prairie, Minnesota 55344

Stonegate

Waconia, Minnesota

Date: 12/20/2016 Sheet: 1 OF 1

00086652SF03.dwg

Trail & Sidewalk Easement



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		January 9 th , 2017					
Item Name:		PUBLIC HEARING - Annexation Agreement with Waconia Township – CSAH 10 Segment Turn Back					
Originating Department:		Community Development					
Presented by:		Lane L. Braaten, Community Development Director					
Previous Council Action (if any):							
Item Type (X only one):	Consent		Regular Session	<u>X</u>	Discussion Session		

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

Open Public Hearing

Motion to close the Public Hearing

Adopt Resolution No. 2017-22 approving the Joint Resolution for Orderly Annexation between Waconia Township and the City of Waconia for the road segments as described in Exhibits A and B of the agreement.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

The City of Waconia and Waconia Township desire to enter into a Joint Resolution for Orderly Annexation of a portion of CSAH 10 located north of Brook Peterson Park and the Country Pond residential development. The annexation is being considered base on an agreement with Carver County in association with the development of the future CSAH 110 construction which will begin in 2017. The property is described in Exhibits A and B of the Joint Resolution. Attached you will find a copy of the Joint Resolution between the City of Waconia and Waconia Township, which was considered and approved by the Township Board on Thursday, December 29th. The agreement, upon approval by the Council, will be submitted to the State for a final order of annexation. The State is required by statute to order the annexation within 30 days.

The Council should hold a public hearing and consider the language proposed in the attached Joint Resolution. If the Council finds the terms of the resolution appropriate the Joint Resolution should be approved as drafted.

ATTACHMENT:

Attachment 1: Location Map

Attachment 2: Joint Resolution for Orderly Annexation between the Town of Waconia and the City of Waconia

FINANCIAL IMPLICATIONS:

Funding Sources & Uses:

Budget Information:

☐ Budgeted

☐ Non Budgeted

☐ Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

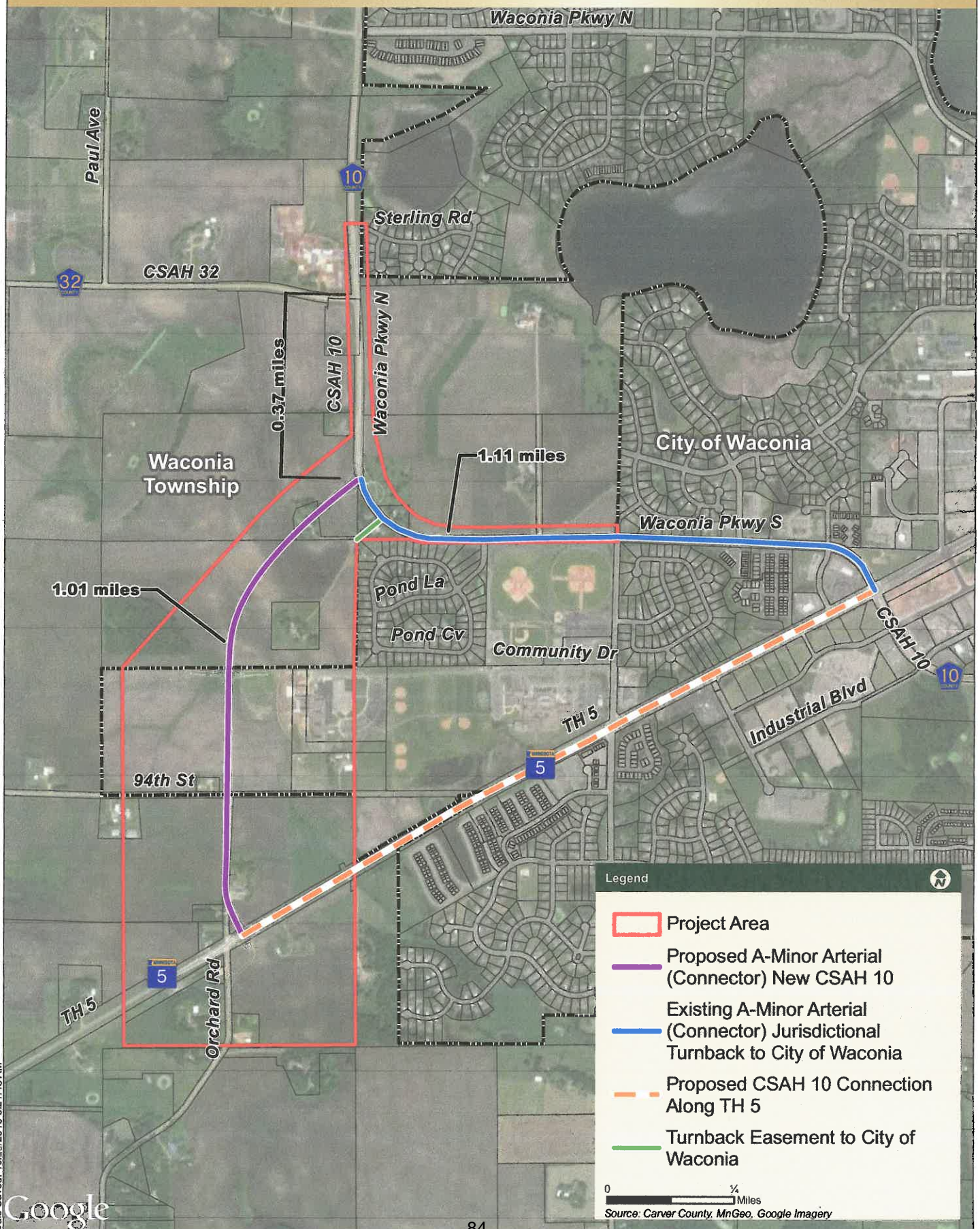
Planning Commission

N/A

Parks and Recreation Board

Safari Island Advisory Board

Other



JOINT RESOLUTION OF THE CITY OF WACONIA AND THE TOWNSHIP OF WACONIA PURSUANT TO MINNESOTA STATUTES §414.0325, DESIGNATING AN UNINCORPORATED AREA IN NEED OF ORDERLY ANNEXATION, CONFERRING JURISDICTION OF THE AREA ON THE CHIEF ADMINISTRATOR LAW JUDGE OF THE MINNESOTA STATE OFFICE OF ADMINISTRATIVE HEARINGS, AND AGREEING TO IMMEDIATE ANNEXATION OF THE AREA TO THE CITY OF WACONIA.

City of Waconia Resolution No. _____

Township of Waconia Resolution Date: 12/29/16

**TO: Chief Administrative Law Judge
State Office of Administrative Hearings
Municipal Boundary Adjustments Unit
P.O. Box 64620
St. Paul, MN 55164-0620**

WHEREAS, the City of Waconia (the "City") and the Township of Waconia (the "Township") desire to enter into this Joint Resolution for Orderly Annexation to designate areas of the Township in need of orderly and immediate annexation for the purpose of bringing such parcels into the city limits as all the parcels are either surrounded by the City or are roads serving property within the City, and

WHEREAS, the areas to be annexed adjoin or are surrounded by the City, are urban or suburban in character, and the City is capable of providing services, if any, required by the areas within a reasonable time, and

WHEREAS, it is deemed appropriate and in the best interests of both the City and the Township that said areas be designated as in need of orderly annexation and be immediately annexed to the City, and

WHEREAS, pursuant to Minnesota Statutes §414.0325, Subd. 1b., a Notice of Intent to include property in the orderly annexation area was published on December 8, 2016, in the *Waconia Patriot*, a newspaper with general circulation in both the City and Township, which was at least ten days before this Orderly Annexation Agreement was adopted.

NOW, THEREFORE, pursuant to Minnesota Statutes §414.0325, be it **JOINTLY RESOLVED** and agreed by the City Council of the City of Waconia and the Board of Supervisors of the Township of Waconia, Carver County, Minnesota, as follows:

1. The area subject to this Joint Resolution and designated for orderly and immediate annexation is legally described on attached **Exhibit A** and depicted with cross-hatching on the map attached as **Exhibit B** (the "Land").

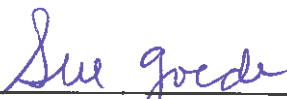
2. This Joint Resolution confers jurisdiction on the chief administrative law judge over the annexations in the designated areas and over the various provisions of this Joint Resolution.
3. This Joint Resolution provides for the conditions of annexation. No alteration of the stated boundaries are appropriate, and no consideration by the chief administrative law judge is necessary. The chief administrative law judge may review and comment, but shall, within 30 days, order the annexation in accordance with the terms of this resolution.
4. There will be no change in the electric service or cost resulting from the annexation.
5. That for purposes of real estate taxation, if the annexation becomes effective on or before August 1 of a levy year, the City of Waconia may levy on the annexed area beginning with the same levy year. If the annexation becomes effective after August 1 of a levy year, Waconia Township may continue to levy on the annexed area for that levy year, and the City of Waconia may not levy on the annexation area until the following levy year.
6. Pursuant to Minnesota Statutes §414.036, the City and the Township agree that the road segments described on Exhibit A and depicted on Exhibit B are tax exempt and no tax reimbursement is due from the City to the Township.
7. There are no special assessments assigned by the Township to the Land and no debt incurred by the Township prior to the annexation and attributable to the Land need to be reimbursed.
8. To the extent that the annexation areas contain streets or roadways, the City shall be solely responsible for any maintenance or improvements after the annexation has been ordered.
9. The City and Township agree that in the event there are errors, omissions or any other problems with the legal descriptions provided in Exhibit A or mapping provided in Exhibit B, in the judgment of the Office of Administrative Hearings/Municipal Boundary Adjustments, the City and Township agree to make such corrections and file any additional documentation, including new exhibits making the corrections requested or required by the Office of Administrative Hearings/Municipal Boundary Adjustments as necessary to make effective the annexation of the Land in accordance with the terms of this Joint Resolution.
10. This Joint Resolution is effective upon approval and adoption by both the City Council of the City of Waconia and the Board of Supervisors of the Township of Waconia.

Passed and adopted by the **Board of Supervisors of the Township of Waconia** this 29 day of December, 2016.



Tom Notch, Chairman

ATTEST: _____


Sue Goede, Clerk

Passed and adopted by the **City Council of the City of Waconia** this _____ day of January, 2017.

James P. Sanborn, Mayor

ATTEST: _____

Susan MH Arntz, City Administrator/City Clerk

[https://mhslaw.sharepoint.com/sites/clients/1/38350/draftdocs/joint resolution - waconia parkway south.docx](https://mhslaw.sharepoint.com/sites/clients/1/38350/draftdocs/joint%20resolution%20-%20waconia%20parkway%20south.docx)

EXHIBIT A

That part of the Southeast Quarter of the Northwest Quarter and South Half of the Northeast Quarter of Section 22, Township 116, Range 25, Carver County, Minnesota, lying 40.00 feet each side of the following described centerline:

Commencing at the northwest corner of the said Northeast Quarter of Section 22; thence on an assumed bearing of South 00 degrees 28 minutes 42 seconds West, a distance of 1815.92 feet along the west line of said Northeast Quarter to the POINT OF BEGINNING of said described centerline; thence southeasterly a measured distance of 1299.92 feet (1299.83 Record), along the arc of a tangential curve concave to the northeast, having a radius of 818.51 feet, a central angle of 90 degrees 59 minutes 40 seconds and chord bearing South 45 degrees 01 minutes 08 seconds East to a point on the south line of said Northeast Quarter; thence North 89 degrees 29 minutes 02 seconds East along said south line, tangent to last described curve, a measured distance of 1712.16 feet (1710.33 Record); thence easterly a distance of 186.70 feet along a tangential curve concave to the south, having a radius of 7639.44 feet and a central angle of 02 degrees 48 minutes 03 seconds to the south line of the Northwest Quarter of Section 23, Township 116, Range 25 and said centerline there terminating.

The sidelines of the above described tract of land are to be shortened or extended as necessary to terminate at the south line of the 50.00 foot-wide permanent roadway easements described in Document No. 220821 & Document No. 256059, Carver County Records, and the east line of said Northeast Quarter respectively.

Subject to easements and restrictions of record, if any.

That part of the South Half of the Northeast Quarter of Section 22, Township 116, Range 25, Carver County, Minnesota, lying 16.5 feet each side of the following described Line A:

Commencing at the northwest corner of the said Northeast Quarter of Section 22; thence on an assumed bearing of South 00 degrees 28 minutes 42 seconds West, a distance of 1815.92 feet along the west line of said Northeast Quarter; thence southeasterly a distance of 655.14 feet along the arc of a tangential curve concave to the northeast, the same being described in First Judicial District Court Document No. 16073 and Permanent Roadway Easement Document No. 220821, having a radius of 818.51 feet, a central angle of 90 degrees 59 minutes 40 seconds and chord bearing South 45 degrees 01 minutes 08 seconds East to the POINT OF BEGINNING of said Line A; thence South 45 degrees 49 minutes 52 seconds West a distance of 349.27 feet to the southwest corner of said Northeast Quarter and said Line A there terminating.

Excepting therefrom that portion of existing right-of-way lying 40.00 feet southwesterly of, as measured radially to and parallel with, the above described curve. The sidelines of described tract of land are to be shortened or extended as necessary to terminate at the south and west lines of said Northeast Quarter and said southwesterly right-of-way line, respectively.

Subject to easements and restrictions of record, if any.

EXHIBIT A

C. 22, T.116, R.25

N 1/2 Sec. 22-116-25

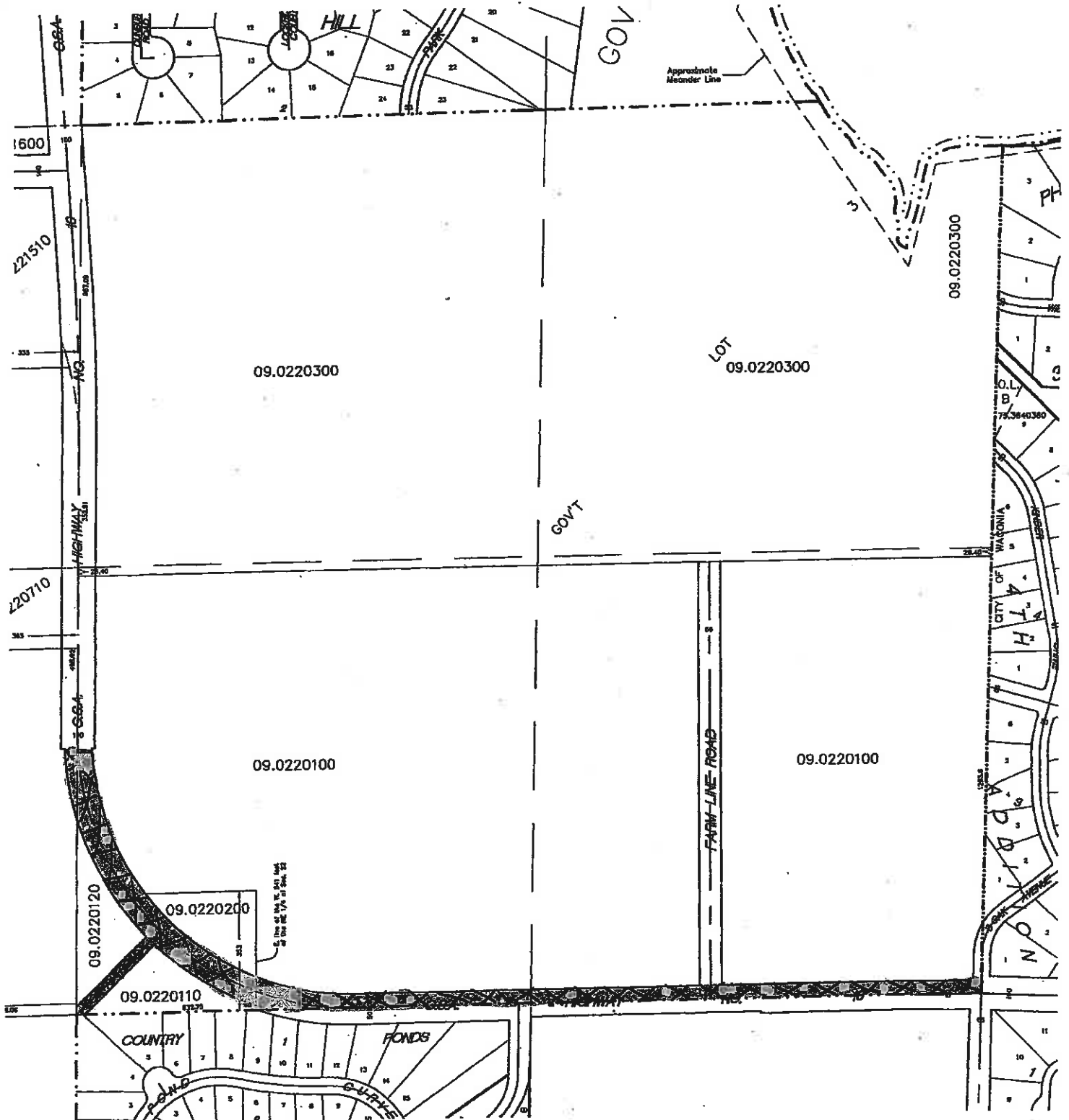


EXHIBIT B



REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	January 9, 2017						
Item Name:	2017 Legislative Priorities						
Originating Department:	Administration						
Presented by:	Susan MH Arntz, City Administrator						
Previous Council Action (if any):							
Item Type (X only one):	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Consent</td> <td style="width: 25%;"></td> <td style="width: 25%;">Regular Session</td> <td style="width: 25%; text-align: center;"><input checked="" type="checkbox"/></td> <td style="width: 20%;">Discussion Session</td> <td style="width: 20%;"></td> </tr> </table>	Consent		Regular Session	<input checked="" type="checkbox"/>	Discussion Session	
Consent		Regular Session	<input checked="" type="checkbox"/>	Discussion Session			

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

Motion Adopting 2017 Legislative Priorities.

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Attached is a copy of the draft 2017 Legislative Priorities for the City. These are issues that will be followed closely and the positions of the City Council will be shared with the public and our local legislators.

This list is not intended to be comprehensive of all issues of importance for the community, but a list of priorities for the organization.

During the session, other issues may arise that require the City's attention. In those situations, the Staff and Council will consider its approach or response to the issue on a case by case basis. There likely will be issues where we can share experience to lend value to the discussion and will want to provide that input. The Council should discuss whether they wish to testify on behalf of the City vs. individual members testifying on their own, representing the City's perspective.

FINANCIAL IMPLICATIONS:

Budget Information:

☐ Budgeted

☐ Non Budgeted

☐ Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

☐ Planning Commission

☐ Parks and Recreation Board

☐ Safari Island Advisory Board

☐ Other



2017 City of Waconia Legislative Priorities

The Waconia City Council has adopted the following legislative priorities for 2017. These are issues that will be followed closely and the positions of the City Council **will** be shared. This list is not intended to be comprehensive of all issues of importance for the community, but a list of priorities for the organization. During the session, other issues may arise that require the City's attention. In those situations, the Council will consider its approach or response to the issue on a case by case basis.

Annexation

Attempts have been made to reduce tensions between cities and townships in the area of annexations. Although much conversation has been had, very little clarification has been implemented.

The City supports legislation that:

- Clarifies fee reimbursements owed to townships as part of an annexation.

Local Zoning Authority

Minnesota Statutes 38.16 exempts Agricultural Societies, operating a County Fair within the City limits, from complying with local zoning regulations. This exemption creates significant hardship for our community. Residents expect all property owners to have similar regulations and compliance requirements, with this law, they do not. The exemption allows the Agricultural Society to create noise, move storm water, use their property for any activity, lease their property to a third party for any purpose, and more. This exemption makes the Agricultural Society a challenging property owner to have in the community at times.

The City supports legislation that:

- Removes the exemption from local zoning, building, and other ordinances of the town or city.

Water Supply

Municipal water suppliers are charged with meeting the water supply needs of their communities and work to do so with safe, reliable and cost effective systems that are sustainable both for established cities and for all future growth. The City's water source is groundwater. With proper management of the resource, the current water supply in the region is adequate; however, Metropolitan Council projections predict declines in aquifer availability due to population growth estimates across the metropolitan region if current usage levels are maintained.

Regulation of water is complex and compartmentalized. Various agencies permit its use, plan for its availability, regulate stormwater, treat wastewater and protect the safety of water. To ensure that water supply remains

adequate and sustainable across the region, we must understand how much water can be sustainably drawn from the aquifers and what effect increases in re-use, conservation and recharge can have on the sustainability and availability of both groundwater and surface water. Many of these strategies cross agency jurisdictions and will require improved coordination and cooperation, especially as they look to recommending converting from groundwater to surface water. We have to studied the possibility or feasibility to this conversation.

The sustainability of our water supply is an issue of regional and statewide significance and the expense of any necessary projects that benefit the region should not fall the City alone. Any attempts to address water supply sustainability must also take into account all water users, including municipal water suppliers, industry, private wells, agriculture and contamination containment.

In addition to the Metropolitan Council, there are several state and federal agencies with water related jurisdiction or involved in water issues. It is important that these agencies consider the inter-relationships of wastewater treatment, storm water management and water supply. Any regulations and processes should be clearly stated in the Water Supply Plan. Further, regional monitoring and data collection benefits should be borne as shared expenses between the regional and local units of government.

The City supports legislation that:

- Clarifies local, regional and state water supply roles, and on-going analytical work to streamline and consolidate the myriad and often conflicting water supply permitting and planning processes.
- Finds a way to support development of strategies to improve conservation and re-use of wastewater.
- Provides funding resources for costs associated with converting water supply from groundwater to surface water.
- Promotes water conservation as a strategy to improve water sustainability and to improve and protect water quality.

Transportation

The City of Waconia currently does not receive transit services from any provider. While the City understands and recognizes the benefit of a regional transit system, our discussions with providers suggests our demand does not warrant expansion of services to our area. Until Waconia and its citizens derive a direct benefit for expanded transit services, expanded taxation to support services in another community is not in our best interest.

The City of Waconia does not support the expansion of the regional transit capital levy (transit taxing district) to communities that do not receive services directly from regional transit providers.

The City of Waconia has been an excellent partner with the state and county in identifying the transportation needs that benefit the community and greater region. As a growth center, with one of the largest, and growing, employers in the County, the second largest lake in the metro area, and a regional commercial and tourism destination, a comprehensive and sustainable road improvement plan is desired. The City along with regional partners identified corridor needs along State Highway 5 that will benefit the entire region and our community's planned growth.

The City supports the legislature in funding priorities for transportation related items that:

- Creates a sustainable and consistent funding plan for MnDOT road projects.
- Improves the surface condition, alignment, access, and safety of the Highway 5 corridor in Carver County.

- Provides additional lanes to corridors to support the planned growth in Carver County.
- Improves pedestrian crossings across Highway 5 in Waconia as well as funding for regional trail connections.
- Increased funding to offset the burden placed on cities for improvements completed on state and county highways within City limits.
- Continues funding for the Transportation and Economic Development program.

Regional Governance

Waconia is part of the Twin Cities Metropolitan Area. The Metropolitan Council was created to manage the growth of the metropolitan region and cities are responsible for adhering to regional plans as they plan for local growth and service delivery. The region's cities are the Metropolitan Council's primary constituency, with regional and local growth being primarily managed through the City's comprehensive planning and implementation. To function successfully, the Metropolitan Council must be accountable to and work in collaboration with city governments.

The Metropolitan Council must involve cities at all steps of planning, review and implementation around the regional development guide, policy plans, systems statements, and local comprehensive plan requirements to ensure transparency, balance and Metropolitan Council adherence to its core mission and functions. These processes should allow for stakeholder input before policies and plans are released for comment and finalized. The City supports legislation that:

- Involves local elected officials from cities in the nomination process of Metropolitan Council members.
- Makes the names of the nominees for consideration public prior to appointment, allowing cities time to comment on possible appointees.
- Creates four year, staggered terms for the members of the Metropolitan Council to stabilize potential ideological shifts, provide continuity of knowledge, and promoting long-range planning.

Economic Development

The use of Tax Increment Financing is one of the few tools that the City has to aid in the development or redevelopment efforts of the community. In light of the current economic conditions, and the positive signs we have experienced in the interest of private developers to begin projects within our community, the City supports legislative approval for greater flexibility and expanded use as a support for our residents and business owners.

The City supports legislation for TIF that:

- Does not restrict the current or future use of TIF, but rather expands the types and scope of development that can be supported by TIF.
- Allows for the extension of already created TIF districts and eliminates the "Five-Year Rule" for districts taking longer to develop.

Natural Resources

The City of Waconia sits along the south shore of the second largest lake in the metropolitan area. Steeped in history, the lake provides ample recreation opportunities for the region and beyond. Waconia has hosted many significant events including: the Governor's Fishing Opener, Annual Kona World Championship Windsurfing contest, the world's largest annual Vintage Snowmobile Show, and many other regional and local events. Due

to the size, variety of fish species and recreation opportunities, accessibility, and proximity to the metropolitan area Lake Waconia is a critical natural resource.

The City supports legislation for DNR efforts that:

- Enhances and strengthens the ability of the state and local units of government to control invasive species.
- Provides for more education and enforcement in the control of aquatic invasive species.
- Continues the stocking efforts undertaken by the DNR to maintain and strengthen game fish populations in state water bodies.
- Supports state support of federal efforts to manage the Cormorant population affecting the lake and its species.

Sales Taxes

The Legislature implemented changes to the Sales Tax requirements for cities. To ensure that cities receive the full benefit of this exemption, the law should treat purchases of all local government units the same, including purchases made by special taxing districts, joint powers entities, or any other agency or instrumentality of local government.

The City supports legislation that:

- Grants the extension of the motor vehicle sales tax to all municipal vehicles that are used for general city functions.
- Simplifies the process around the exemption for construction materials.

About Waconia

Waconia, with a population of 12,000 is a progressively growing community located just 30 minutes west of the Twin Cities of Minneapolis and St. Paul in an area popular for its many lakes, parks and other destinations. The City is nestled next to scenic Lake Waconia, the second largest lake in the Metro and one of the cleanest lakes in the area. Additionally, Waconia boasts a dynamic economy, established industrial parks, first class education, and exceptional healthcare facilities. Combined, these amenities make Waconia a great place to live, work, learn and play. For more information about the City, visit our web site at www.waconia.org.

To discuss these legislative priorities please contact Susan Arntz, City Administrator at 952-442-3100 or sarntz@waconia.org.