

Reset Smith

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Sparks, NV

Education:

University of Nevada at Reno 2005-2009 Reno, NV

- B.A. Double Major in International Affairs and Political Science

Collin County Community College 2002-2004 Plano, TX

- Focus on Business and Finance

Allen High School 2002 Allen, TX

Experience:

Center for the Application of Substance Abuse Technologies Reno, NV
IT Administrator, 2013-Present

As part of the University of Nevada, CASAT has unique IT challenges. My role as IT administrator has me managing a group of about 50 users, and includes taking care of troubleshooting issues all the way to designing group policy that defines our computers operations. I also manage most of our interactions with the University IT systems and administration, as well as do onsite AV setups for our hosted conferences, and I manage the backend(s) on our web servers.

Nationwide Insurance, The Pyle Agency Frisco, TX
Associate Agent, 2010-2013

I was hired on as a CSR originally in November of 2010 and moved over to Associate Agent two months later after getting my P&C license in December of 2010. Since getting licensed I have been a successful producer that has begun to focus more and more on commercial sales and service. Over the past couple of years I have written a successful bakery chain, a couple of swimming pool service companies, auto repair shops, and several contractors.

Northern Nevada International Center Reno, NV
Program Coordinator/Intern, 2008-2009

I worked as a volunteer for the Northern Nevada International Center for two years before approaching them with an idea to create a program for local area high schools. I was then hired on under a grant from the state to create and run a Model United Nations program for high school students. My role was to create the program as well as recruit schools and students to participate. Over the course of a year I recruited 30 students from several area high schools and some rural home school programs. I also led classes once a week for four weeks leading up to the program that taught students the necessary skills to successfully participate in the conference.

University of Nevada Reno Reno, NV
IT Technician, 2006-2009

I was hired on through the University's Desktop Support Team to provide technical assistance for faculty and staff. I did troubleshooting on both the hardware and software sides. Also was brought in on projects as a support member that would do odd jobs for the IT staff including network mapping and lab setups. I worked on variety of hardware and software configurations including: Windows, Mac OS as well as printers and some switch setups.