

TELANGANA STATE PUBLIC SERVICE COMMISSION::HYDERABAD

Memo No. 522 /Pool – III/18, Dt: /09/19

Sub: TSPSC – RECRUITMENT (DIRECT) TO THE POST OF JUNIOR ASSISTANT, TYPIST AND JUNIOR STENO IN GROUP-IV DEPARTMENT.

Ref: GENERAL RECRUITMENT NOTIFICATION NO.10/2018, DATED: 02/06/2018.

The candidates who are provisionally qualified in written test are called for the verification of certificates to the post of Junior Assistant, Typist and Junior Steno in Group-IV Department Notification No. 10/2018 Examination held on 07/10/2018 FN & AN are hereby directed to attend for certificate Verification on **09/09/2019** at TSPSC, Raja Bahadur Venkat Ram Reddy (RBVRR) Women's College of Pharmacy, Barkatpura, Near Shanti theater, Hyderabad from 10:00 AM onwards. The candidates should follow the schedule and produce the following original documents along with one set of Photo – set copies attested by a Gazetted Officer along with one set of Basic information data (Check list) and two sets of Attestation forms for verification of Certificates without fail. Request for extension of time for producing certificates will not be entertained.

1. PDF of Group-IV Notification (www.tspsc.gov.in)
2. Checklist (Basic information data to be filled by the candidate &download from The Commission's website, 1 set).
3. Hall Ticket of the written examination.
4. Date of Birth Certificate (SSC Memo)
5. Un-Employee declaration for claiming fee exemption for the applicants who are in the age group of 18-44 years (OC Un-Employees)
6. School Study certificate from 4th to 10th class or Certificate of Residence/Nativity. (when the candidates have not studied in School but studied privately or in open school)
7. Certificates of Educational (Bachelor's degree)/ Technical (Type writing and Shorthand) Qualification as per Notification No.10/2018,Dt:02/06/18
8. Integrated Community certificate (Caste Certificate) issued by T.S. Government with Father/ Mother Name.
9. Non-Creamy Layer certificate for BC Community Candidates with father name as per Memo No. 3009/BCW/OP/2011, Govt., of Telangana, BC Welfare (OP) Department, Dt: 18-12-2015. (Prescribed format hosted on Website)
10. Proof of age relaxation in case of Telangana State Government Servant (Regular Service certificates from the concerned department, Government of Telangana State / NCC instructor certificate/ Retrenched Census service certificate, Ex-servicemen Certificate if any.
11. Disabled persons must have produce Medical Certificate of disability.
12. NOC and Service Certificate from in-service candidates of State Government.
13. Two (2) Sets of Attestation forms duly signed by Gazetted Officer.
14. Any other relevant document in pursuance of Notification.

He/ She is further informed that, failure to comply with the above directions may lead to cancellation of her candidature.

All certificates shall be produced at the time of verification and no additional time will be granted.

Please visit the Commission's website www.tspsc.gov.in for the Verification Material and further details.