### **JOB PORTAL**

### **Project Overview:**

The "Job Portal" project streamlines the job search process, comprising three core components: Admin, Job Seeker, and Employer. Admins maintain the platform, overseeing user profiles, approving job listings, and monitoring activity. Job Seekers create detailed profiles and search for suitable positions, while Employers post job openings and review applicant profiles. This system fosters efficient job placement, empowering users to find fulfilling employment opportunities while ensuring smooth operations and effective management.

## **General Requirements:**

- The system must be mobile-responsive, providing an optimal user experience on various devices.
- The system should have modules like Admin, Donor, and User.

# **Registration:**

- The registration form for seekers should include fields for Name, email, mobile number, password, confirm password, date of birth (DOB), and buttons to clear the form and go back to the home page.
- The registration form for seekers should include fields for Company Name, Email, Mobile Number, Logo, Website, and Address, and buttons to clear the form and go back to the home page.
- Live form validation must be implemented for sensitive fields, ensuring accurate data entry.
- Passwords must meet minimum security requirements (e.g., minimum length, special characters, numbers).
- Email addresses must be unique, and the system should display an error if the email is already registered.
- After successful registration, the seeker and employer should be automatically redirected
  to the login page and they must receive a confirmation email with the randomly
  generated 6-digit number as a password and can later reset the password as needed.

## Login:

 The login page must have live form validation to enhance input accuracy and user experience and an option to reset their password securely through a designated function.

### **Admin Module:**

- Admin should be able to update their profile information and reset their password.
- Option to verify both employer and job seeker profiles to ensure authenticity.
- Admin can view and manage (Remove or Block) registered employers and seekers within the system.
- Access to view all jobs posted by employers on the portal.
- Admin can view the count of applicants who have applied for each job posting.
- Receive notifications when a new employer or job seeker registers and an option to approve or disapprove profiles based on verification.
- Receive notifications when a new job is submitted by an employer and can approve or disapprove job postings before they are displayed.
- Receive notifications when applicants apply for specific job openings.

#### Seeker Module:

- Seekers should have a navigation bar with links to Dashboard, Profile, Jobs, Notifications, and Logout.
- Upon login, if a seeker's profile is incomplete, a notification should prompt them to complete it.
- The dashboard displays all listed jobs.
- Seekers can search for jobs with filters by location, job name, posting time, and job type.
- Upon attempting to apply for a job, a dialog must appear if the seeker's profile information is incomplete, prompting them to complete it.
- Seekers can add/change profile pictures, educational info, and address.
- Verified seeker profiles should display an admin-issued verification mark.
- Seekers can view applied jobs with filter options (accepted, rejected, viewed, and profile visited).

- Must Receive notifications for accepted jobs with the further information
- The notifications menu includes settings to customize alert job posts by company and title.
- Seekers can log out with a confirmation popup box.

# **Employer Module:**

- Employers should have a navigation bar with links to Jobs, Account, Notifications, Dashboard, and Logout.
- In the Dashboard display posted job count, scheduled job info, and applicant count for each job with an option to view all posted recent jobs by week.
- Employers can post jobs with details like job designation, description, image, last date, posting date, and other requirements.
- Employers can edit and delete posted jobs. A view of all posted jobs is available in the Jobs menu.
- Employer profiles display a verification mark if approved and verified by the admin.
- Employers can reset their passwords through the Account setting.
- In the Notification menu, employers can view applicants' details and receive job scheduling notifications.
- Employers can log out with a confirmation popup box.