Security Brief Template

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Classification: [Public | Internal | Restricted | TS]

Author: [Name] | **Date:** 2026-01-27 | **Version:** 0.1.0

1. Executive Summary

[One paragraph: key risks, posture, required decisions.]

2. Current Posture

- Physical: [Open / Restricted / Locked]

- Cyber: [Normal / Elevated / Incident]

- EMP Readiness: [Ready / Degraded]

- Incident(s): [None / Describe]

3. Threat Assessment

Threat	Likelihood	Impact	Mitigation	Owner
[x]	Low/Med/High	Low/Med/High	[action]	[name]

4. Access Control & Sensitive Areas

- Sites: [List]

- Controls: [Badges, PIN, 2-person rule, camera coverage]

5. Communications & COMSEC

- Nets: [Primary/Alt/HF]

- Key Management: [rotation schedule]

- Incident Handling: [lost key, suspected compromise]

6. Actions Required

- [ ] Decision 1:

- [ ] Task 1 (Owner, Due):

- [ ] Task 2 (Owner, Due):

7. Appendices

- A: Contact Roster

- B: Maps/Site Diagrams

- C: Checklists