**ON Duty Attendance Report**

| **Event Name:** | ${event\_name} | | | | |
| --- | --- | --- | --- | --- | --- |
| **Date of Event:** | ${date} | **Session** | ${session} |  |  |
| **Department** | You can put your department name in demo\_file docx | | | | |
| **Staff Incharge** | You can put prof name in demo\_file docx | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **SL.No** | **Name** | **Register Number** | **Department** |

**Head (Manager)**