



```
  <!-- Website Content -->
  <section class="website-content">
    <div id="sub-header">
      <div class="height-20px"></div>
      <div class="container">
        <section id="feature-post" class="py-5">
          <div class="row align-items-center">
            <div class="col-lg-7">
              <div>
                <h1 class="text-lg font-weight-bold text-gray-900">
                  Having a
                  Very Good Experience
                  With Laravel Development
                </h1>
                <div class="height-20px"></div>
                <p class="text-regular font-weight-300 text-gray-500">
                  This repository provides you a development environment without any
                </p>
                <div class="height-30px"></div>
              <div class="d-flex">
```

# PROG6212\_PART1\_ST10271460

The **Contract Monthly Claim System** is being designed to simplify and automate a crucial administrative process for independent contractor (IC) lecturers.

Traditionally, submitting and approving monthly claims can be a time-consuming and error-prone task, especially when dealing with multiple variables like hours worked, varying hourly rates, and ensuring accuracy across all submissions. This project addresses those challenges by offering a modern, user-friendly digital solution that not only simplifies the process but also ensures accuracy, transparency, and accountability.

## Purpose of the Project:

The main purpose of this system is to create an efficient and organized way for IC lecturers to submit their work hours and claim their payments at the end of each month. The platform allows them to enter the number of hours worked, which the system then uses to automatically calculate their payment based on predefined hourly rates. This helps lecturers save time and reduce the chance of manual errors when calculating their own claims.

Additionally, the system is designed to help organizations ensure that the claims are accurate and processed smoothly. By involving key personnel like Programme Coordinators and Academic Managers in the approval process, the system

creates a secure and accountable workflow that makes sure all claims are reviewed and verified before payment.

### **Why This Project is Important:**

- **Efficiency:** Instead of manually submitting and reviewing claims, the system automates most of the process. Lecturers can submit their claims in a few simple steps, and the system does all the complex calculations in the background, freeing up their time to focus on teaching.
- **Accuracy:** With built-in calculations based on the number of hours worked and corresponding hourly rates, the system reduces errors. Lecturers and managers can be confident that the claims being submitted are correct, which eliminates back-and-forth revisions.
- **Accountability:** The inclusion of both the Programme Coordinator and Academic Manager in the approval process ensures that claims go through thorough checks. Each claim is securely tracked, so any issues can be addressed before payments are made. This provides peace of mind for everyone involved, from lecturers to administrators.
- **Transparency:** The system provides real-time feedback, so lecturers can track the status of their claim at any point. They know when it has been submitted, reviewed, and approved, which adds clarity and trust to the process.

### **How the System Works:**

1. **Claim Submission:** Lecturers log into the system, enter their hours worked for the month, and the system automatically calculates their payment based on predefined rates.
2. **Calculation and Summary:** The system performs any necessary calculations, such as bonuses, overtime, or deductions, and presents a summary of the claim to the lecturer for review.
3. **Approval Process:** Once the claim is submitted, it is sent to the Programme Coordinator for an initial review. If approved, it moves to the Academic Manager for final verification.
4. **Final Payment:** After the claim is fully approved, it is ready for payment, ensuring that all parties are satisfied with the process.

### **Why It's Useful:**

This system brings a lot of value to both IC lecturers and the institutions they work for:

- **For Lecturers:** It provides a straightforward, easy-to-use platform that helps them submit claims without confusion. The built-in calculations mean less time spent on paperwork and more time focusing on teaching.
- **For Institutions:** The automation and security features reduce the administrative burden. The claims are accurate, reviewed, and approved in a structured manner, helping institutions maintain clear records and preventing any payment issues down the line.

By providing a seamless experience and ensuring a high level of accuracy, the Contract Monthly Claim System will transform the way claims are handled, creating an efficient and reliable process for everyone involved.