



Kakatiya University

Examination Branch

Warangal-506009, Telangana, India

*Marching towards
Academic Excellence*



Online Application for the Certificates

Online Application for the Certificates of Original Degree, Duplicate Degree, Transcripts, WES, Genuinity, Rank, and Provisional Certificates of M.Phil and Ph.D

Step 1. Make online payment as prescribed below and in the Table I, and get the receipt.

Original Degree (OD)

For the Period 2015 to Till Date

- | | |
|-----------------------------------|----------|
| 1.Normal Scheme | Rs. 630 |
| 2.Tatkal Scheme (15 working days) | Rs. 1000 |

Additional charge for the cases of 2014 and before 2014 are given by the Table I.

Table I

S.No.	Period	Additional Charge
1	2010 -2014	Rs.500
2	2004 -2009	Rs.750
3	1998-2003	Rs.1000
4	1992-1997	Rs.1250
5	1986-1991	Rs.1500
6	Before 1985	Rs.2500

Original Degree in the Case of Damage Rs. 1000

Duplicate Degree Rs. 600

Transcripts

- | | |
|-----------------------------------|-----------------|
| 1.Normal Scheme | Rs. 50 per copy |
| 2. Tatkal Scheme (7 working days) | Rs. 75 per copy |

Genuinity Verification Charges

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|------------------|----------|
| 1. With in India | Rs. 500 |
| 2. Abroad | Rs. 3500 |

Step 2. Upload the softcopies as prescribed in the Table II.**Table II**

S.No.	Certificate	Copies to be Uploaded
1	Original Degree	1.Copy of Consolidated (Long) Memo. 2.Copy of Provisional Certificate 3.Payment Receipt
2	Duplicate Degree	1. Copy of Consolidated (Long) Memo. 2 .Copy of Provisional Certificate 3. Copy of Police FIR 4. Copy of Affidavit from Notary 5.Payment Receipt
3	Ph.D Provisional	1.Copy of Press Note 2.Payment Receipt
4	M. Phil Provisional	1.Copy of Press Note 2.Part-I Memo 3.Payment Receipt
5	Transcripts	1.Copies of Memos 2.Payment Receipt
6	WES	1.WES Form 2.Copy of Consolidated Memo 3.Copy of Provisional Certificate 4.Payment Receipt
7	Genuinity	1.Copy of Consolidated Memo 2.Copy of Provisional Certificate 3.Payment Receipt

8	Rank	1.Copy of Consolidated Memo 2.Copy of Provisional Certificate 3.Payment Receipt
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