**RESUME**

**SUBHANI SHAIK**

**SAP Consultant-FICO**

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**SUMMARY OF SKILLS**

Having total **10+ Years** of experience out of which **4+ years** is in IT Industry with SAP R/3 ECC (Financials and Controlling). Involved in 1 End to End implementation in SAP Financials and Controlling Area and 2 Support Projects in 2 different industries.

**Experience in SAP FI Sub Modules:** AA (Asset Accounting), AP (Accounts Payable), AR (Accounts - Receivable), GL (General Ledger) and New General Ledger (ECC 6.0).

**Experience in SAP CO Sub Modules:** Cost Element Accounting, Cost Centre Accounting, Profit Centre Accounting, and Internal Orders.

**Other SAP Modules Integration with SAP FI:**MM (Material Management)-FI, SD (Sales and Distribution)-FI.

* Expertise in New General Ledger Accounting (New GL) and GST.
* Expertise in data migration through LSMW.
* Knowledge on S4 HANA FICO.

**IT EXPERIENCE (SAP PROJECTS):**

**PROJECT#3 Nov-2021 to till date**

**Organization :** Accenture India Pvt Ltd

**Type of Employment :** Permanent

**Client :** Holt Renfrew

**Project Type :** Support and maintenance

**Role :** Sap fico consultant

**Environment :** ECC 6.0

**Description :** Holt, Renfrew & Co., Limited ([doing business as](https://en.wikipedia.org/wiki/Trade_name) Holt Renfrew and known [colloquially](https://en.wikipedia.org/wiki/Colloquialism) as Holt's is a Canadian luxury [department store](https://en.wikipedia.org/wiki/Department_store) chain founded in 1837 by William S. Henderson. It has been owned by the [Weston family](https://en.wikipedia.org/wiki/Weston_family) since 1986, and was previously affiliated with the department stores [Selfridges](https://en.wikipedia.org/wiki/Selfridges), [Brown Thomas](https://en.wikipedia.org/wiki/Brown_Thomas), and [de Bijenkorf](https://en.wikipedia.org/wiki/De_Bijenkorf) until the Weston family divested of the Selfridges Group in 2022.

**Roles and Responsibilities:**

* As a FICO consultant, I was responsible for analyzing the assigned tickets and provide a satisfactory solution to the users within a time frame.
* Clearing the day-to-day queries by the users.
* Interacting with the client and other team members.
* Providing day to day operational and process support to users.
* Configure the new activities to the existing system as on when required.
* Solving of maintenance Issues and tickets in G/L, A/P and A/R/AA.
* Involved in General Ledger Accounting, Accounts Receivable, and Accounts Payable.
* Proactively discuss critical issues with other functional consultants.
* Participation in regular FICO team meetings.

**PROJECT#2 May-2020 to Oct 2021**

**Organization :** Accenture India Pvt Ltd

**Type of Employment :** Permanent

**Client :** Loblaws City Market

**Project Type :** Support and maintenance

**Role :** Sap fico consultant

**Environment :** ECC 6.0

**Description : Loblaws** is a Canadian Supermarket chain with stores located in the province of Ontario, and in Alberta and British Columbia under the **Loblaws City Market** banner. Headquartered in Brampton Ontario, Loblaws is a subsidiary of Loblaw companies Limited Canada's largest food distributor.

**Roles and Responsibilities:**

* Issue resolution
* Clearing the day-to-day queries by the users.
* Keep maintain documentation for the changes done the system
* Solving of maintenance Issues and tickets in G/L, A/P and A/R/AA.
* Involved in General Ledger Accounting, Accounts Receivable, and Accounts Payable.
* Proactively discuss critical issues with other functional consultants.
* Participation in regular FICO team meetings.

**PROJECT #1 Oct-2018 to Apr-2020**

**Organization :** Accenture India Pvt Ltd

**Type of Employment :** Permanent

**Client :** Loblaws City Market

**Project Type :** Implementation

**Role :** Sap fico consultant

**Environment :** ECC 6.0

**Description:** **Loblaws** is a Canadian Supermarket chain with stores located in the province of Ontario, and in Alberta and British Columbia under the **Loblaws City Market** banner. Headquartered in Brampton Ontario, Loblaws is a subsidiary of Loblaw companies Limited Canada's largest food distributor.

**Roles and Responsibilities:**

* Study the existing business process and mapping the business process, Design & preparation Discussion with Core team members on AS-IS Process.
* Involved in preparation of all deliverable documents in Business Blueprint phase like writing Functional Specifications, Business Design documents, and Business Process Procedures etc.
* Mapped the processes into the SAP system and prepared the “To-be processes” document.
* Configured the FI settings on the development server and transported into the testing and ultimately to the production server after successful testing by users.
* Configured Financial Accounting Global settings: Key settings being Company Code, Segment, Fiscal Year Variant, Document Types, and Document No. Ranges, Validations. Created and maintained Chart of Accounts, customized Account Groups, Field Status Groups, and Posting Periods.
* G/L: Masters, and in business transactions-open item clearing.
* FI-AP: Creation of Vendor a/c Groups, Tolerance Groups, masters, Document Type for Number Range, Purchase Invoice Posting, Outgoing Payment Clearing, Advance Payment to the vendor, Special GL transactions.
* FI-AR-Creation of Customer a/c Groups, Masters, Document type &Number Range, Sales invoice Posting, Incoming Payment, Down Payment Receipt, Posting, Clearing.
* Configured dunning program settings & generating a list for dunning.
* FI-AA - Chart of depreciation area, Depreciation key, Asset Class-screen layout, A/c determination, Account assignment, Screen layout, Depreciation for Asset Master.
* Preparation of Cash Journal.
* Bank Accounting: House Banks. Transactions- Check Deposit, Payment Transactions (manual bank statement) BRS.
* Worked on the integration of FI with other applications like MM, SD.

**End User Projects**

Company: Accenture solutions India Pvt Ltd

* Period: June 2015 to Feb 2018
* Designation- Procure to pay Senior Analyst.

**Roles and Responsibilities:**

* Preparing and publishing the aging invoices to the team.
* Conducting huddles in the beginning of the day to discuss on the process updates.
* Processing Critical invoices within the SLA such as Utility Invoices, Freight invoices and processing PO/Non-PO and credit Notes.
* Handling day-to-day activities of processes like clearing mailbox, updating invoice tracker
* Interacting with suppliers over call and/or emails in receiving invoices, Purchase orders, seeking clarifications, follow-ups etc.
* Performing exceptions like GR IR correction in month end.
* Vendor Master Data management- Vendor creation, amendments, duplicate check, data maintaining.
* Assist the team process related queries.
* Preparing new DTPs for new process and training team on the process.
* Handling Month End closing and reporting activities and other SLA Reports.

**Company: Mphasis**

* Period: Sept 2011 to June 2014.
* Designation- Sr Transaction processing officer.

**Roles and Responsibilities:**

* Processing PO and Non - PO invoices assigned within the required TAT.
* Handling day-to-day activities of processes like clearing mailbox, updating invoice tracker

**EDUCATION QUALIFICATION:**

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| --- | --- | --- | --- |
| **COURSE** | **SPECIALIZATION** | **UNIVERSITY/INSTITUTION** | **PASSED YEAR** |
| MBA Finance | Finance & Computers | IZEE Business School(Gauhati University) Electronic city Bangalore | 2009 - 2011 |

**PERSONAL DETAILS:**

**Father’s name :** SHAIK BUDE SAHEB(LATE)

**Date of birth :** 30-06-1988

**Permanent Address :** D. No # 67-6-8 Darsipet 2 Patamata Vijayawada AP-10

**Languages :** English, Telugu, Hindi, and Kannada.

**Passport Number :**  **V3154502 (**valid up to 03/10/2031)

**Nationality :** Indian

Place: Bangalore (SHAIK. SUBHANI)

Date: