

CHAN ZI HAO

Address: Bandar Sri Damansara, KL
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LANGUAGES

- English
- Malay
- Mandarin
- Cantonese
- Japanese

WORK EXPERIENCE

Visa Processing (Junior), Kingsbridge Australia	Mar 2024 - Present
<ul style="list-style-type: none">• Assist clients with the preparation and submission of visa applications for migration to Australia.• Provide accurate and up-to-date information on visa requirements and procedures.• Review application documents to ensure completeness and compliance with immigration laws.• Communicate with clients via email and phone to answer queries and provide updates on application status.• Coordinate with government agencies and other stakeholders to facilitate the visa processing.• Maintain detailed records of client interactions and application progress in the company's database.	

EDUCATION

Tertiary Education	May 2024 - Present
HELP University (Diploma in IT) <ul style="list-style-type: none">• 4.0 CGPA (Latest Result)	
Secondary School	Jan 2019 - Mar 2024
Sri Bestari Private School <ul style="list-style-type: none">• SPM 10As• IGCSE 4A1B	

PROGRAMMING LANGUAGES

- Python
- Java
- HTML
- CSS
- Javascript
- Bootstrap
- SQL

ADDITIONAL INFORMATION

Leadership Experience

- Vice President of IT Student Council
- Head Prefect of Sri Bestari Private School
- President of Eco Team Sri Bestari under WWF Eco-Schools Programme
- Captain of Ping Pong Club
- Vice President of St. John Club

Certifications

- Qualified St. John Ambulance Basic First Aider
- IBM Web Development Fundamentals Certificate
- HRD Corp e-LATIH Intensive HTML & CSS Training Certificate
- HRD Corp e-LATIH Introductive to Javascript Certificate
- AFS Global You Changemaker Online Exchange Program Advanced Certificate on Global Citizenship for Social Impact by University of Pennsylvania

Achievements

- 1st Place in Space Speaking Contest by Agensi Angkasa Malaysia (MYSA)
- 1st Place in Ideation Competition by Air Selangor
- 1st Place in University Level Intra-school Top Coders Competition by Data Science Association (DSA)
- 3 time 2nd Runner Up in MSSD Table Tennis Tournament
- WWF Eco Champions Award Winner
- Best Work Award in Top International Robotics Tournament Taiwan (TIRT)
- Global Environmental Education Partnership Asia-Pasific Regional Center, GEEP APRC 2022 International Workshop Speaker