

Name and surname of observer: \_\_\_\_\_; Observer No.: \_\_\_\_\_.

Municipality \_\_\_\_\_; Polling Centre Name: \_\_\_\_\_.

Number of Voting Centre: \_\_\_\_\_. Voting Station Number: \_\_\_\_\_.

**DURING ARRIVAL IN POLLING STATION**

1. Is all the propaganda electoral material removed within 100m from the polling center **Yes / No**

2. Do the disabled people have physical access in the voting center? **Yes / No**

**06:00-7:00 h. – At the polling station during preparations**

3. Time of your arrival (use the 24-hour system): : (example 05:57)

4. Are the following materials *inside* and *outside* the polling station:

A. Information on how to vote?

**Yes / No**

B. List of candidates from each political entity?

**Yes / No**

5. When did preparations in polling station begin? (Members should arrive at 6:00): :

6. Number of PSC members: *Total present* ; *Out of which women*  (*mark the number*).

7. If any necessary material was missing in the polling station, write **X in the box if it is missing**:

☐ Ultraviolet lamp; ☐ Invisible ink; ☐ Voter's list; ☐ Ballots; ☐ Stamp

☐ Ballot box; ☐ Poll Book; ☐ Voting Booth; ☐ Envelopes for conditional vote.

8. Number of ballots received:  (if a three digit number, place zero first)

9. Number of voters in voters' list at the polling station:

10. Number of voting booths:

11. Was the empty ballot box shown as empty before voting starts? **Yes / No**

12. Were the ballot boxes sealed with security seals? **Yes / No**

13. Were the serial numbers of seals recorded in the appropriate book? **Yes / No**

14. Are the booths placed in such a way to ensure vote secrecy? **Yes / No**

**VOTING PROCESS**

15. When did the polling station open? (Should open at 07:00): :

16. Which of the following observed the voting process (mark with X)?

☐ PDK; ☐ LDK; ☐ VV; ☐ AAK; ☐ AKR; ☐ \_\_\_\_\_; ☐ \_\_\_\_\_; ☐ \_\_\_\_\_ ☐ Observers from other NGOs; ☐ Media;

☐ International Observers; Others: \_\_\_\_\_.

17. At the entrance, voters are checked with **UV-lamp**: ☐ Always; ☐ Sometimes; ☐ Rarely; ☐ Never;

18. Voters are identified with **IDs in voters list**: ☐ Always; ☐ Sometimes; ☐ Rarely; ☐ Never;

19. Voter's fingers is **sprayed**: ☐ Always; ☐ Sometimes; ☐ Rarely; ☐ Never;

20. The ballot of voters is stamped: ☐ Always; ☐ Sometimes; ☐ Rarely; ☐ Never;

21. How many voters voted by: 10:00 \_\_\_\_\_ 13:00 \_\_\_\_\_ 16:00 \_\_\_\_\_ 19:00 \_\_\_\_\_

22. How many voters did **NOT** find their name in the Voter List?

\_\_\_\_\_

23. What is the number of **conditional** voters (only if you are in a polling station where this type of voting is provided)? \_\_\_\_\_

24. What is the number of voters who voted with **assistance**?

\_\_\_\_\_

25. Were at least three PSC members present at all times: Yes / No

**Comment** (voting process). *At least one sentence is required:*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

----- **Irregularities and Complaints** -----

26. Did anyone try to vote more than once: Yes / No

*If yes, was he/she allowed to vote:* Yes / No

27. Did anyone try to photograph the ballot: Yes / No

28. Did any voter insert more than one ballot in the box: Yes / No

29. Unauthorized persons (without badge) stayed in polling station: Yes / No

30. There was violence or threats in polling station: Yes / No

31. There was political propaganda inside the polling station: Yes / No

32. More than 1 person behind the booth (family voting): Yes / No

33. Was the polling station closed at any one point during the day: Yes / No

34. Was there voting outside the booths: Yes / No

35. How many voters complained during the voting process: \_\_\_\_\_

36. How many voters completed the complaint form: \_\_\_\_\_

36. If there was a complaint form, were PSC impartial in responding to complaints:

☐ Always; ☐ Sometimes; ☐ Rarely; ☐ Never;

37. Were there any incidents during the election process: Yes / No

*If yes, complete form for serious incidents.*

----- **19:00 h. - Voting concludes, counting begins** -----

38. When did the voting process end:

39. Were there any people waiting in queue when voting centre/station closed? Yes / No

40. Were they allowed to vote? Yes / No

41. When did counting begin: ☐ before 19:00 ☐ 19:00-20:00; ☐ 20:00-21:00; ☐ 21:00-22:00

42. Were there any unauthorized persons present during counting? (circle one) Yes / No

If yes, who: \_\_\_\_\_;

43. Could the observer have a clear view of the procedures? (circle one) Yes / No

44. Were the security seals checked before opening the ballot box? (circle one) Yes / No

45. Were the security seals intact? Yes / No

46. Were the signatures in the voters list counted and recorded? Yes / No

47. Number of signature in the voters' list (how many persons voted)

48. Were the unused ballots counted and registered? Yes / No

49. Were the damaged or refused ballots counted and recorded? Yes / No

50. Were the security seals verified and registered? Yes / No

51. Were the voting materials moved aside (unused/damaged/refused ballots, stamps, voters' list, markers, pencils)? Yes / No

**Data on Counting of ballots**

52. Total number of ballots in the ballot box:

53. How many invalid ballots were in the ballot box?

54. Were the invalid ballots moved aside? Yes / No

55. After counting the ballots, were they placed in a transparent plastic bag? Yes / No

When counting is concluded, fill-out the Result Form.

**If you are in a Dual Polling Station (those that provide conditional voting) complete the following box!**

Conditional ballots (valid only for dual polling stations):

Number of signatures in the conditional voting list.

Were the opened envelopes counted separately and were they marked as "invalid"

  

Yes / No

**Counting Summary**

56. Was the decision on dubious ballots just? ☐ Always; ☐ Sometimes; ☐ Rarely; ☐ Never;

57. In case of disagreement, were they written in the book?

☐ Always; ☐ Sometimes; ☐ Rarely; ☐ Never;

58. When did the counting finish: ☐ 19:00-20:00; ☐ 20:00-21:00; ☐ 21:00-23:00 ☐ after 23:00

59. Did any representative or observer oppose the results for this polling station? Yes / No

If yes, who: \_\_\_\_\_.

60. **Other comments: (If there is a discrepancy between the number of signatures and ballots in the box, explain why?)**

**ELECTION RESULTS FORM**

Polling centre number: \_\_, \_\_, \_\_, \_\_, \_\_ voting station: \_\_, \_\_.

What is the number of voters in the voter list for that polling station?

   

Number of invalid votes?

  

Number of signatures in voter list (how many persons voted)?

  

**PART A. RESULT FORM FOR ASSEMBLY OF KOSOVO**

Entity Code	Acronym/Abbreviation	Name of political entity	No. of votes
3 1	PLE	PARTIA LIBERALE EGJIPTIANE	
3 2	PDAK	PARTIA DEMOKRATIKE E ASHKANLIVE	
3 3	PDS	PROGRESIVNA DEMOKRATSKA STRANKA	
3 4	PREBK	PARTIA ROME E BASHKUAR E KOSOVËS	
3 5	LVV!	LËVIZJA VETËVENDOSJE!	
3 6	VAKAT	KOALICIJA VAKAT	
3 7	PF	PARTIA E FORTË	
3 8		SRPSKA LISTA	
3 9	PDP	POKRET ZA DEMOKRATSKI PROSPERITET	
4 0	AKR	ALEANCA KOSOVA E RE	
4 1	SD	SOCIJALDEMOKRATIJA	
4 2	KNRP	KOSOVAKI NEVI ROMANI PARTIA	
4 3		BOŠNJACKA JEDINSTVENA LISTA	
4 4	AAK	ALEANCA PËR ARDHMËRINË E KOSOVËS	
4 5		HASAN GASHI	
4 6	NDS	NOVA DEMOKRATSKA STRANKA	
4 7	IRDK	INICIATIVA E RE DEMOKRATIKE E KOSOVËS	
4 8	KZG	KOALICIJA ZA GORA	
4 9	PAI	PARTIA E ASHKALINJEVE PËR INTEGRIM	
5 0	SDA	STRANKA DEMOKRATSKE AKCIJE	
5 1	CDU	CENTAR DEMOKRATSKE UNIJE	
5 2	KTAP	KOSOVA TÛRK ADALET PARTISI	
5 3	BSDAK	BOŠNJACKA STRANKA DEMOKRATSKE	
5 4	LDK	LIDHJA DEMOKRATIKE E KOSOVËS	
5 5		POKRET ZA GORA	
5 6	SLS	Samostalna Liberalna Stranka	
5 7	KDTP	KOSOVA DEMOKRATIK TÛRK PARTISI	
5 8	PDK	PARTIA DEMOKRATIKE E KOSOVËS	
5 9		NISMA për Kosovën	
6 0		LËVIZJA GRUPIMI TRADICIONAL SHQIPTAR	
<b>Total</b>			

**- The form is submitted to the observer supervisor in the voting centre -**

Name, surname and signature of observer: \_\_\_\_\_; Time:   :   ; Date: \_\_/\_\_/\_\_.

Name and signature of observers' supervisor: \_\_\_\_\_

Name and signature of regional coordinator (received forms from supervisor): \_\_\_\_\_

**Results for candidates of political entities**

**Send at least 3 SMS per day to 500 88 when there is something to report or also to indicate 'everything is fine'**

PDK				LDK				VV				AAK				AKR				NISMA			
1		56		1		56		1		56		1		56		1		56		1		56	
2		57		2		57		2		57		2		57		2		57		2		57	
3		58		3		58		3		58		3		58		3		58		3		58	
4		59		4		59		4		59		4		59		4		59		4		59	
5		60		5		60		5		60		5		60		5		60		5		60	
6		61		6		61		6		61		6		61		6		61		6		61	
7		62		7		62		7		62		7		62		7		62		7		62	
8		63		8		63		8		63		8		63		8		63		8		63	
9		64		9		64		9		64		9		64		9		64		9		64	
10		65		10		65		10		65		10		65		10		65		10		65	
11		66		11		66		11		66		11		66		11		66		11		66	
12		67		12		67		12		67		12		67		12		67		12		67	
13		68		13		68		13		68		13		68		13		68		13		68	
14		69		14		69		14		69		14		69		14		69		14		69	
15		70		15		70		15		70		15		70		15		70		15		70	
16		71		16		71		16		71		16		71		16		71		16		71	
17		72		17		72		17		72		17		72		17		72		17		72	
18		73		18		73		18		73		18		73		18		73		18		73	
19		74		19		74		19		74		19		74		19		74		19		74	
20		75		20		75		20		75		20		75		20		75		20		75	
21		76		21		76		21		76		21		76		21		76		21		76	
22		77		22		77		22		77		22		77		22		77		22		77	
23		78		23		78		23		78		23		78		23		78		23		78	
24		79		24		79		24		79		24		79		24		79		24		79	
25		80		25		80		25		80		25		80		25		80		25		80	
26		81		26		81		26		81		26		81		26		81		26		81	
27		82		27		82		27		82		27		82		27		82		27		82	
28		83		28		83		28		83		28		83		28		83		28		83	
29		84		29		84		29		84		29		84		29		84		29		84	
30		85		30		85		30		85		30		85		30		85		30		85	
31		86		31		86		31		86		31		86		31		86		31		86	
32		87		32		87		32		87		32		87		32		87		32		87	
33		88		33		88		33		88		33		88		33		88		33		88	
34		89		34		89		34		89		34		89		34		89		34		89	
35		90		35		90		35		90		35		90		35		90		35		90	
36		91		36		91		36		91		36		91		36		91		36		91	
37		92		37		92		37		92		37		92		37		92		37		92	
38		93		38		93		38		93		38		93		38		93		38		93	
39		94		39		94		39		94		39		94		39		94		39		94	
40		95		40		95		40		95		40		95		40		95		40		95	
41		96		41		96		41		96		41		96		41		96		41		96	
42		97		42		97		42		97		42		97		42		97		42		97	
43		98		43		98		43		98		43		98		43		98		43		98	
44		99		44		99		44		99		44		99		44		99		44		99	
45		100		45		100		45		100		45		100		45		100		45		100	
46		101		46		101		46		101		46		101		46		101		46		101	
47		102		47		102		47		102		47		102		47		102		47		102	
48		103		48		103		48		103		48		103		48		103		48		103	
49		104		49		104		49		104		49		104		49		104		49		104	
50		105		50		105		50		105		50		105		50		105		50		105	
51		106		51		106		51		106		51		106		51		106		51		106	
52		107		52		107		52		107		52		107		52		107		52		107	
53		108		53		108		53		108		53		108		53		108		53		108	
54		109		54		109		54		109		54		109		54		109		54		109	
55		110		55		110		55		110		55		110		55		110		55		110	

## Form for Reporting Serious Incidents

Complete this form **ONLY** in case of a serious incident at your polling station. Observers should leave the place immediately, if they feel threatened at anytime. The safety of observers is of high importance. If a serious incident occurs, please call **038- 248 038/ 044 194 738**

Name of observer 1: \_\_\_\_\_; Observer no.: \_\_, \_\_, \_\_, \_\_.

Municipality: \_\_\_\_\_; Location or number and name of voting centre: \_\_\_\_\_;

Time of incident \_\_: \_\_ - \_\_: \_\_ . Date of incident: \_\_/\_\_/2014;

Brief description of the incident:

Did you witness yourself the incident?

**Yes / No**

If you did not witness the incident, who told you about it? Witnesses of incident, if any, and what is their position (Observer, voter, political representative, member of voting commission, etc.)

Name \_\_\_\_\_ Contact: \_\_\_\_\_

Name \_\_\_\_\_ Contact: \_\_\_\_\_

Name \_\_\_\_\_ Contact: \_\_\_\_\_

Any other comment:

Signature of observer: \_\_\_\_\_;

**- The form is submitted to the observer supervisor in the voting centre -**

Name, surname and signature of observer: \_\_\_\_\_; Time: ; Date: \_\_/\_\_/\_\_.

Name and signature of observers' supervisor: \_\_\_\_\_

Name and signature of regional coordinator (received forms from supervisor): \_\_\_\_\_