

## SCRUM REPORT and MEETING AGENDA

Report #: 3  
Date: 04/10/21

Project Name: Health360  
Prepared by: Reyandra Okvianto

### Attendees for the meeting

1. Reyandra Okvianto
2. Pouyan Sabahi
3. Nicholas DSouza
4. Brendon Banasik
5. David Fasina

### Agenda for the meeting

6. Update on individual assignments
7. Review deliverables needed to turn in by Sunday
8. Discuss how we will merge sections of projects
9. Address and assign remaining tasks for sprint 1

### Overall accomplishments since last meeting

1. Updated product backlog
2. Updated sprint 1 backlog
3. Designed the majority of pages for the project
4. Committed individual progress onto the GitHub repository
5. Integrated a team members code to work together

### Tasks completed by each team member since last meeting

Task description	Assigned to	Completed?
Build & Design landing page for diet tab	Brendon	Yes
Create diet calendar	Brendon	Yes
Collect dietary information from the user	Brendon	No
Creating the button functionality for the fitness page	Pouyan	Yes
Collect workout information from the user	Pouyan	No
Creating the button functionality for landing page	Nicholas	No
Organize consistent design/style for all pages	Nicholas	No
Pulling workouts & display information	David	Yes
Allow the user to search up recipes	Rey	Yes

### Plans for next period

1. Finalize the commits for individual assignments before Sunday
2. Research how to host project using Heroku
3. Merge each members contribution into a single working project
4. Sprint retrospective
5. Review product backlog, sprint 1 backlog, and both burn down charts
6. Review team members contributions & check on mental health (prepared for sprint 2)

### Task assignment per team member (to be completed before the next meeting)

Task description	Assigned to
Continue testing & pulling information from Strava API	<b>Pouyan, Rey</b>
Create food item search & pull nutritional facts	<b>Rey</b>
Submit Sprint Document & Deliverables	<b>Rey</b>
Look into a Database & decide how to incorporate one into our current system	<b>Nicholas, David, Brendon</b>
Filter food/recipe search by allergy/dietary/personal restrictions	<b>Rey</b>

### Project management status

1. More confident in my ability to manage my team and project
2. Created a consistent system to keep track of progress of the project
3. Organizing backlogs and burn down charts more often
4. Project has made large strides within the past 4 days
5. Confident that we will have a working product by the end of Sunday (4/11)
6. Team members respond well to my guidance and conversations with them
7. Team members are very reliable and have exceeded expectations

### Minutes from previous meeting

Each team member presented the progress of their individual contributions. I was pleased to see how each member made large strides towards completing their set of tasks within the short amount of time. I reviewed each member's mental health, specifically I wanted to make sure that I wasn't putting too much on each of their plates and each member has felt that they have been doing well and being praised for their efforts. I did not want my team to feel burnt out or discouraged by my actions so I wanted to make sure that they were all doing well so we could continue putting forth a solid team effort. We continued discussing what tasks needed to be completed and gauged what goals were realistic or had to either be thrown out or pushed back. Lastly, we began deciding how we were going to integrate different portions of our system and how different members were going to coordinate their parts with each other.