Appendix A: Team Meeting Log

Team 4 Week 9

Oct 16 2024

Brennon Duffy

Lance Reed

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Logan Singleton

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Rafael Almeida

Vadym Pidoshva

Meeting Log # 9	Date: 10/16/24	Duration: 90 minutes
What have you done since the last team meeting?	[All Team]: Watched the professor feedback on milestone 1 and fixed the issues. [Vadim Pidoshva]: Implemented logging for the prototype, implemented appealing and structured children profiles, implemented search bar, debugging of fake data sheets, updated comments in the code, undated ReadMe. [Vadim Pidoshva, Brennon Duffy]: UI and Code Adjustments. [Brennon Duffy]: Architecture Diagram. [Logan Singleton]: Watched recordings/ notes for SRS and class diagram.	40

	• [Lance Reed]: Testing existing code, revised Use Case Diagram. • [Rafael Almeida]: Communicated with customer to get a feedback, implemented testing and QA.	
What obstacles are you encountering?	• [All Team]: Lack of data from the customers. • [Logan Singleton]: SRS feedback from professor. • [Lance Reed]: Schedule.	20
What do you plan to accomplish in your next team meeting?	• [Logan Singleton]: Class Diagram. SRS completed. E2E Testing of GUI. • [Vadim Pidoshva]: Feature to print the profile info in a format specified by the customer.	30
Notes	• None	

Team 4 Week 10

Oct 25 2024

Brennon Duffy

Lance Reed

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Logan Singleton

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Rafael Almeida

Vadym Pidoshva

Meeting Log # 10	Date: 10/25/24	Duration: 90 minutes
What have you done since the last team meeting?	[All Team]: Met with professor for review of previous milestone. [Vadim Pidoshva]: Implemented exporting of profile to formatted PDF, "view in excel" button. [Vadim Pidoshva, Brennon Duffy]: Encryption research. [Brennon Duffy]: Research HIPPA encryption requirements. [Rafael Almeida]: Communicated with customer to get feedback, implemented testing and QA. [Lance Reed] Gathered and packaged files for previous milestone.	40
What obstacles are you encountering?	[All Team]: Lack of data from the customers. [Logan Singleton]: What he means by implementing the function requirements. [Team]UVU has not signed disclosures with client.	20
What do you plan to accomplish in your next team meeting?	[Logan Singleton]: Select backlog and self assigned. Functional req. [Vadim Pidoshva]: More unit test cases and overall functionality of the application. [Brennon Duffy]: Implement encryption of data in application and at rest. Build out refactoring backlog. [Rafael]Verify what columns we need to simulate the data, and how many columns (categories) we need .	30

Meeting Log # 10	Date: 10/25/24	Duration: 90 minutes
	• [Lance Reed]: Help with refactoring, and working on any other tasks that are identified for the codebase.	
Notes	• None	

Team 4 Week 11

Nov 03 2024

Brennon Duffy

Lance Reed

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Logan Singleton

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Rafael Almeida

Vadym Pidoshva

Meeting Log # 10	Date: 10/30/24	Duration: 90 minutes
What have you done since the last team meeting?	• [All Team]: Met with professor for review of testing and QA req's. • [Vadim Pidoshva]: Improvements of GUI and PDF capabilities to the code base. • [Vadim Pidoshva, Brennon Duffy]: Working on encryption branch of code • [Rafael Almeida]: Testing and QA improvements in the code using unit tests as well as updating QA doc. • [All Team] Gathered documents and improved all required documentation.	40
What obstacles are you encountering?	• [Team]UVU has not signed disclosures with client.	20
What do you plan to accomplish in your next team meeting?	• [Logan Singleton]: Functional req. discovery. • [Vadim Pidoshva]: More unit test cases and overall functionality of the application. • [Brennon Duffy]: Continue working on encryption of datagrams • [Rafael]Improve QA and unit tests • [Lance Reed, Logan Singleton]: Help with refactoring, and working on any other tasks that are identified for the codebase.	30

Meeting Log # 10	Date: 10/30/24	Duration: 90 minutes
Notes	• None	

Team 4 Week 12

Nov 08 2024

Brennon Duffy

Lance Reed

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Logan Singleton

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Rafael Almeida

Vadym Pidoshva

Meeting Log # 12	Date: 11/08/24	Duration: 90 minutes
What have you done since the last team meeting?	[All Team]: Met with professor for review of testing and QA req's. [Vadim Pidoshva]: Implemented nurse assignment feature, updated sheetgenerator, implemented nurse statistics feature. [Rafael Almeida]: Testing and QA improvements in the code using unit tests as well as updating QA doc. [All Team] Gathered documents and improved all required documentation.	40
What obstacles are you encountering?		20

Meeting Log # 12	Date: 11/08/24	Duration: 90 minutes
	• [Full Team]:UVU has not signed disclosures with client. • [Full Team]: Problems with encrypting documents and testing.	
What do you plan to accomplish in your next team meeting?	• [Logan Singleton]: Functional req. discovery. • [Vadim Pidoshva]: Refining code for the demo. • [Brennon Duffy]: Continue working on encryption of datagrams • [Rafael]Improve QA and unit tests • [Lance Reed, Logan Singleton]: Help with refactoring, and working on any other tasks that are identified for the codebase.	30
Notes	• None	