

# KEIR A. EMANO

Email: keiremano@gmail.com | Mobile number: 09318121259

Date of Birth: August 23, 1999 | Weight: 81kg | Height: 5'4

Address: Novaliches, Quezon City



## Personal Skills

- Fast Learner.
- Attentive to details.
- Problem-solving
- Time Management
- Cooperates and accepts responsibility and supervision.
- Motivates others and gets along with co-workers very well.

## Organizational Skills

- Meets deadlines
- Organized, punctual and multi-tasking

## ECE related Skills

- Complex problem-solving skills and a methodical mind
- Critical thinking
- Strong interest in technology
- Aptitude for math

## IT related Skills

- Basic knowledge in Python Programming Language
- Basic knowledge in networking (Cisco)
- Basic knowledge in AWS Services

## Career Objective

To secure a challenging position in this organization in order to improve my skill and work for the growth of the organization. A Bachelor of Science in Electronics Engineering graduate looking for a responsible position to gain practical experience.

## Academic History

### San Agustin Elementary School

2006 - 2012

G, 0 Susano Rd, Novaliches, Quezon City, Metro Manila

### Novaliches Highschool

#### Junior Highschool

2012 - 2016

TS Cruz Subdivision, 1 Lakandula, Novaliches, Quezon City, Metro Manila

### Quezon City University

#### Senior Highschool – STEM Strand

2016 – 2018

### College

2018 - 2022

Bachelor of Science in Electronics Engineering

673 Quirino Highway, San Bartolome, Quezon City, Metro Manila

## Achievements / Seminars

- Introduction to Biomedical Engineering Webinar  
May 2, 2021 | Zoom and FB Live
- Internet of Things Webinar Series  
June 19, 2021 | Zoom
- A Glimpse into the ECE world: Battlefield of Radio Frequency in the Philippines  
February 9, 2022 | Zoom
- 5G NR Evolution: The Path to 6G  
February 14, 2022 | Zoom
- Making Interactive Dashboard Reports Using MS Excel  
March 9, 2022 | Zoom
- Industrial Process Automation  
March 22, 2022 | Zoom
- Journey to the Modern World of Robotics and Automation  
April 13, 2022 | Zoom

- Knowledge on network monitoring
- Basic knowledge on functions of excel
- Basic on PowerAuto-mate
- Proficient in Microsoft Office

- General Marketing  
April 26, 2022 | Zoom
- AWS re/start Cloud Practitioner Training  
August 2022 – November 2022
- Skills to Succeed Certification | Completed 5 learning modules  
September 19, 2022

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## **Work Experience**

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### **March 7, 2022 to March 28, 2022**

Completed the 120 Hours of On-the-Job Training (OJT) in **Dream Academy: Virtual Program in Klasic Group of Companies**

- Received a Certification of Completion  
Total of 120 Hours On-the-Job Training

### **December 5, 2022 to Present**

#### **IT Operations; Data Center; Network Monitoring**

On-the-Job Training (OJT)

BDO Unibank, Inc.

- Automate display of data by using MS Excel functions
- Automate sending emails to many users by using PowerAutomate

### **On-call Computer maintenance at V.Y. Domingo Company**

- Completes 8 hours shift a day once called for duty