

Republic of the Philippines
NUEVA ECIJA UNIVERSITY OF SCIENCE AND TECHNOLOGY
On—the—Job Training and Career Development Center
Cabanatuan City
ISO 9001:2015 Certified

STUDENT ON-THE-JOB-TRAINING WEEKLY REPORT

Name: Reynaldo F. Bocaling Jr.	Company: NEUST - CICT
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Course and Section:	Training Station:	Date:
4E	CICT OJT Office	January 29 – February 2,
		2024

DAYS	SUMMARY OF WORK, DUTIES AND RESPONSIBILITIES	HOURS
Monday	Checking and Monitoring the Attendance of WST Faculty Classes	8
Tuesday	Checking and Monitoring the Attendance of WST Faculty Classes and Data Gathering for New Project	8
Wednesday	Checking and Monitoring the Attendance of WST Faculty Classes and Data Gathering for New Project	8
Thursday	Checking and Monitoring the Attendance of WST Faculty Classes and Updating Interntrack System	8
Friday		0
Saturday	NONE	
Sunday	NONE	
	TOTAL TRAINING HOURS PER WEEK	32

Prepared by: Checked by:

REYNALDO F. BOCAING JR.

ALEXANDER S. COCHANCO

Trainer/Supervisor

Noted by:

ALEXANDER S. COCHANCO

OJT Coordinator

On-the-Job Trainee

NEUST-OJT-F011 Rev. 00 (02.11.19)