PRIVACY POLICY & TERMS OF USE

The Terms and Use, Privacy Statement and Doing Business with <u>Alberta Innovates</u> outlines a social and legal contract with our website's users. By establishing these conditions, users are informed how they must behave on the website and confirm that they agree to abide by your rules and guidelines when using your website.

TERMS OF USE, PRIVACY STATEMENT AND DOING BUSINESS WITH ALBERTA INNOVATES

DOING BUSINESS WITH ALBERTA INNOVATES

The following are our business practices:

You should be cautious if you receive any communication that claims to be from Alberta Innovates

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- Scams may use threatening language, scare you into thinking you owe money or will suffer some other adverse financial outcome if you don't reply (commonly known as a "false debt") and may provide links asking you to verify your information.
- Although Alberta Innovates may communicate with you over email, Alberta Innovates will never demand money, ask you to provide sensitive personal information, offer gift cards, cryptocurrency or e-transfers over emails, or through social media, cryptocurrency, e-transfer or other means.
- If you are unsure of the authenticity of a message or request from Alberta Innovates you can contact the FOIP Coordinator for Alberta Innovates at (780)450-5180 or foip@albertainnovates.ca. If you feel you have been a victim of a scam you can report it to the Canadian Anti-Fraud Centre at: 1.888.495.8501.

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Alberta Innovates may revise these Terms and Conditions of Use at any time by updating this page. You must visit this page each time that you visit the Website and review these Terms and Conditions of Use because they are binding upon you any time you access and use the Website or the Material.

2. PRIVACY

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Alberta Innovates is not responsible for the privacy practices of such third-party websites. Alberta Innovates encourages users to review the privacy policies and terms of use of any linked third-party websites before navigating any such website or disclosing any personal information online.

11. TERMINATION

Alberta Innovates may terminate these Terms and Conditions of Use, including any licenses contained herein, at any time and also may terminate your access to and use of the Website or the Material if Alberta Innovates determines, in its sole discretion, that you have failed or refused to comply with any or all of these Terms and Conditions of Use ("Termination").

Upon Termination, you must cease to access and/or use the Websites and/or the Material. This includes, without limitation, the obligation to destroy all Material, and all related documentation and all copies thereof, which you obtained from the Website, whether under these Terms and Conditions of Use or

otherwise, and the obligation to take any additional or alternative reasonable steps that Alberta Innovates may direct in respect of the Termination.

12. GOVERNING LAW

These Terms and Conditions of Use and the access to and use of any of the Website and/or the Material shall be governed by the laws of the Province of Alberta. You agree to submit and irrevocably attorn to the exclusive jurisdiction of the Courts of the Province of Alberta for all matters arising out of these Terms and Conditions of Use, or your access to and use of the Website and/or the Material.

13. CONTACT INFORMATION

For information or questions regarding any of the Innovates Websites, please contact: info@albertainnovates.ca.

For more information about these Terms and Conditions of Use or any information or questions in relation to the Website, please send a request to Alberta Innovates at info@albertainnovates.ca.

ALBERTA INNOVATES WEBSITE - PRIVACY

This privacy statement applies to the Website (as defined in the Terms and Conditions of Use).

Alberta Innovates respects the privacy of visitors to the Website. We maintain the Website to help the public find information about the programs and funding available from Alberta Innovates. We are committed to ensuring your privacy while you visit the Website. The following statement is to advise you how your personal information will be treated by us as you use the Website.

What personal information is collected when visiting the Website

When you visit the Alberta Innovates Websites, our web servers automatically collect a limited amount of standard information essential to the operation and evaluation of the Website. This information includes the:

- Page from which you arrived.
- Date and time or your page request.
- IP address your computer is using to receive information
- Type and version of your browser.
- Name and size of the file you request.

The only information collected that is used to identify you is information you give voluntarily. If you submit a question or comment, you may be asked for your name, e-mail address, or other information to assist us in contacting you and responding to your request. You may ask to make changes to your personal information by contacting us at the emails noted below.

The collection of this information is authorized under Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. This section provides that no personal information may be collected by or for a public body unless it relates directly to and is necessary for an operating program or activity of a

public body. Once collected, the information will be treated in accordance with the provisions of Part 2 of the FOIP Act which govern its protection.

If you have any questions about the collection and use of your information, please contact the FOIP Coordinator for Alberta Innovates at (780)450-5180 or foip@albertainnovates.ca.

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LINKS TO OTHER WEBSITES

The Website may contain links to other related web sites. We are not responsible for the privacy practices of any sites you may visit after you enter our Website.

SECURITY

We make every reasonable effort to ensure that personal information is accurate and complete. We rely on you to notify us if there is a change to your personal information that may affect our relationship. If you are aware of an error in our information about you, please let us know and we will correct it on request wherever possible. In some cases, we may ask for a written request for correction.

We protect personal information in a manner appropriate for the sensitivity of the information. We make every reasonable effort to prevent any loss, misuse, disclosure or modification of personal information, as well as any unauthorized access to personal information.

We use appropriate security measures when destroying personal information, including shredding paper records and permanently deleting electronic records. Please note that the personal information you submit is secure once it reaches the government server. In transit between your computer and the server, however, it may not be secure.

CHANGES TO PRIVACY STATEMENT

From time to time, we review and revise our privacy statement to better reflect the changing nature of the web and ensure your personal information remains fully protected.

CONTACT INFORMATION

For more information about this privacy statement and associated privacy practices, please contact the

FOIP Coordinator for Alberta Innovates at (780) 450-5180 or foip@albertainnovates.ca.

General Inquiries

inventures@albertainnovates.ca

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