

# Rasheeda Frazier

Concord, NC 28025

[rasheeda.frazier1@gmail.com](mailto:rasheeda.frazier1@gmail.com)

+1 608 556 0456

Authorized to work in the US for any employer

## Work Experience

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### **Amazon Delivery Associate**

Amazon - Concord, NC

March 2020 to Present

- Insure items get stowed into a pod which is then sent to another department that then picks the item for shipping.
- I am also a stow ambassador and I am responsible for training new hires on the stowing process.
- Interim Staffing Ambassador with Workforce Staffing. 7/20-11/20 My role is to help with crowd control, drug test and checking in the potential new hires.
- Yard Marshal. 11/20-4/1/21 My role is to ensure the safely of Amazon vans and drivers and make sure the Amazon trucks are checked in and out. I am also on charge of the dock.
- Process Assistant 4/1/21 to current. Current role. Assist in the process of getting packages out.

### **Temporary Employee**

Diebold Nixdorf - Canton, OH

January 2019 to March 2020

Take apart atm parts. Clean and repair.

### **Cashier**

Rudy's barbeque - Gilbert, AZ

July 2018 to January 2019

Cashier

Deliveries

Prep

Customer service

### **Customer Service Representative**

Hertz/Dollar Rent A Car - Mesa, AZ

April 2017 to July 2018

Cleaned cars

Assisted customer in car

Inspection on vehicles

### **Unloader/Sorter**

UPS - Tempe, AZ

October 2016 to April 2017

unloading trailers  
sort packages  
scan packages  
(800) 742-5877

### **Photographer/Sales Associate**

JCPenney Portrait Studio - Mesa, AZ  
August 2016 to March 2017

85206  
(480)426-7130  
8/2016-3/5/2017

Duties:

- setting up photographic equipment
- taking pictures
- editing and retouching images
- choosing and setting up locations
- researching and making contacts

### **Cashier/Customer Service**

Burlington Coat Factory - Madison, WI  
August 2015 to October 2016

6905 Odana Rd, Madison, Wisconsin 53719  
(608) 833-4042  
8/2015-10/2016

Duties:

- Welcome customers and ensure that they are being properly looked after by sales representatives
- Provide information regarding prices and demonstrate product features
- Make customers aware of any special deals or discounts offered by the store
- Lead customers through the purchasing process by providing them with information on location of checkout counters
- Scan purchases on the POS system and total amounts of all items
- Take and process cash and credit card transactions and return change and receipts

### **Unloader**

Walmart - Madison, WI  
June 2015 to June 2016

Duties: unloader

- Receive incoming materials from vendors or other warehouses
- Assist in unloading trucks and placing items on delivery pallets
- Verify the quantity and type of each received item by matching it with work order

### **Temp**

Great American Cookies - Canton, OH  
November 2014 to January 2015

Duties:

- Greet customers and communicate with them with a view to determine their orders
- Take customers' orders and punch them into the restaurant order database
- Ensure that correct order has been punched in

- Provide customers with information on daily specials and discount deals

### **Cashier/Customer Service**

Long John Silver's - Massillon, OH  
2013 to 2015

#### **Duties:**

- Handling all the cash transaction of an organization.
- Receive payment by cash, cheques, credit card etc.
- Checking daily cash accounts.
- Guiding and solving queries of customer.
- Providing training and assistance to new joined cashier.

### **Temp**

Boys & Girls Club - Massillon, OH  
2011 to 2011

#### **Duties:**

- Help kids on the computer with word processing and other technology programs
- Make sure they go to their designated location for club activities
- Make sure they are well behaved

## **Education**

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### **Bachelor's in Architecture and interior design**

Academy of Art University - San Francisco, CA  
June 2019 to Present

### **Associate in Interior design**

Art Institute of Pittsburgh-Online Division - Pittsburgh, PA  
August 2018 to March 2019

Phoenix College  
2016 to 2017

Madison Area Technical College  
2015 to 2016

Massillon Washington High School  
2010 to 2014

## **Skills**

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- Excel (Less than 1 year)
- InDesign (1 year)
- Photoshop (1 year)
- PowerPoint (8 years)
- Word (8 years)
- Fast Food

- Customer Service
- Food Service
- Team Member
- Food Prep
- Sketchup
- Interior Design
- Car Wash
- Adobe Illustrator
- Adobe Creative Suite
- Drafting
- Computer literacy
- Typing

## Certifications and Licenses

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### **Forklift certified**

May 2018 to May 2019

## Assessments

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### **Food Safety — Highly Proficient**

November 2019

Proper food handling, storage, and equipment use for preventing the spread of foodborne illness.

Full results: [Highly Proficient](#)

### **Microsoft Word — Expert**

November 2019

Knowledge of various Microsoft Word features, functions, and techniques.

Full results: [Expert](#)

### **Attention to Detail — Proficient**

November 2019

Identifying differences in materials, following instructions, and detecting details among distracting information.

Full results: [Proficient](#)

### **First Aid — Proficient**

November 2019

Treating common medical emergencies.

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

## Additional Information

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### Special Skills

- Photoshop
- InDesign
- Light Room
- Word
- Excel
- PowerPoint

Sketchup