

SOUTH AFRICAN LOCAL GOVERNMENT ASSOCIATION



BUDGET COST BREAKDOWN

TENDER BOX ADDRESS:
Menlyn Corporate Park
c/o Garsfontein and Corobay Avenue
Waterkloof Glen

TENDER NUMBER: SALGA/11/2023

**DESCRIPTION: REQUEST FOR PROPOSALS: APPOINTMENT OF
SERVICE PROVIDERS/PROFESSIONALS TO FORM PART OF SALGA's
BUILT ENVIRONMENT PANEL OF EXPERTS.**

Closing Date: 27 November 2023
Closing Time: 11h00

NAME OF BIDDER:



P.O Box 6002, Halfway House, 1685
Tel: 011 207 2060 Fax: 086 674 6121
E-mail: tenders@zitholele.co.za

Zitholele Consulting

Reg. No. 2000/000392/07

PO Box 6002 Halfway House 1685, South Africa
Building 1, Maxwell Office Park, Magwa Crescent West
c/o Allandale Road & Maxwell Drive, Waterfall City, Midrand
Tel + (27) 11 207 2060
Fax + (27) 86 674 6121
E-mail : mail@zitholele.co.za



Our Ref : 23088-02-Let-001-Cover Letter Rev0 draft0

27 November 2023

SOUTH AFRICAN LOCAL GOVERNMENT ASSOCIATION

P.O Box 2094
Pretoria
0001

Dear Sir/Madam

BID NUMBER: SALGA/11/2023 - REQUEST FOR PROPOSALS: APPOINTMENT OF SERVICE PROVIDERS/PROFESSIONALS TO FORM PART OF SALGAs BUILT ENVIRONMENT PANEL OF EXPERTS.

We, as Zitholele Consulting (Pty) Ltd, have pleasure in submitting our tender for the abovementioned contract.

We have attached the Pricing schedule to this letter. Kindly note that the price will be determined according to the scope of each assignment. However, the rates listed in the pricing schedule will be used to compile the pricing proposal.

We would like to thank **South African Local Government Association** for affording us the opportunity to submit this proposal. Should there be any further information required, please do not hesitate to contact us.

Yours faithfully

A handwritten signature in black ink, appearing to read 'T. Kaponda', is written over a light blue horizontal line.

Mr. Tonthozo Kaponda PrTech Eng
Associate Director

ZITHOLELE CONSULTING (PTY) LTD

Z:\Proposals\23088 - SALGA BEP Panel\Financial\23088-02-Let-003-Pricing Cover Letter Rev0 draft0.docx

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: **ZITHOLELE CONSULTING PTY LTD** QUOTATION NO.: SALGA/11/2023

CLOSING TIME 11:00 ON 27 November 2023

OFFER TO BE VALID FOR ...120...DAYS FROM THE CLOSING DATE OF BID.

ITEM NO	DESCRIPTION	BID PRICE IN RSA CURRENCY INCLUSIVE OF VALUE ADDED TAX
---------	-------------	--

- The accompanying information must be used for the formulation of proposals.
- Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of VAT for the project.
- PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)
- PERSON AND POSITION

Price will be determined according to the scope of each assignment. However, the rates listed below will be used to compile the pricing proposal.

PERSON AND POSITION	HOURLY RATE	DAILY RATE
<i>Please turn over for completed schedule</i>	R.....
<i>Insufficient space on this page</i>	R.....
.....	R.....
.....	R.....

- PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT

<i>Inception</i>	<i>5%</i>
<i>concept and viability (Preliminary design)</i>	<i>25%</i>
<i>Design Development (Detail Design)</i>	<i>25%</i>
<i>Documentation and Procurement</i>	<i>15%</i>
<i>Contract Administration and inspection</i>	<i>25%</i>
<i>close-out</i>	<i>5%</i>

To be determined according to the scope of each assignment

R..... days
R..... days
R..... days
R..... days
R..... days

- Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
<i>Travel</i>	<i>To be determined according to the scope of each assignment</i>
.....	R.....
.....	R.....
.....	R.....

TOTAL: R.....

Pricing Schedule - SALGA/11/2023



No.	Description	Bid Price in RSA Currency Inclusive of VAT	
A	Professional Fees		
1	The Accompanying information must be used for the formulation of Proposals		
2	Bidders are required to indicate a ceiling Price based on the total estimated time for completion of all phases and including all expenses inclusive of VAT for the project	Price will be determined according to the scope of each assignment. However, the rates listed below will be used to compile the pricing proposal.	
3	PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE(CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)		
4	PERSON AND POSITION	HOURLY RATE	DAILY RATE
	Sugen Pillay - Project leader	R1 750,00	R 14 000,00
	Jan Swart - Civil Engineer	R1 750,00	R 14 000,00
	Genni Kvevli - Structural Engineer	R1 450,00	R 11 600,00
	Natasha Lalie - Senior Environmental Assessment Practitioner	R700,00	R 5 600,00
	Londolani Sitsula - Geographic Information systems	R500,00	R 4 000,00
	Kevin Coertzen- Geotechnical Surveying	R1 250,00	R 10 000,00
	Cornelius van Niekerk- Land Surveying	R1 250,00	R 10 000,00
	Jaco van der Walt - Heritage Impact Assessment	R1 250,00	R 10 000,00
5	PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN DAYS TO BE SPENT		
	Inception	5%	To be determined according to the scope of each assignment days
	Concept and Viability (Preliminary design)	25%	days
	Design Development (Detail Design)	25%	days
	Documentation and Procurement	15%	days

Name of Bidder: ZITHOLELE CONSULTING (PTY) LTD

- 5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
<u>Accommodation</u>	<i>To be determined according to the scope of each assignment</i>
.....	R.....
.....	R.....
.....	R.....

TOTAL: R.....

6. Period required for commencement with project after acceptance of bid
7. Estimated man-days for completion of project
8. Are the rates quoted firm for the full period of contract?
9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.

21 days

To be determined according to the scope of each assignment

yes

N/A

Any enquiries regarding bidding procedures may be directed to the –

(INSERT NAME AND ADDRESS OF DEPARTMENT/ENTITY)

Nokwanda Msomi

Tel: (012) 369-8000
scm@salga.org.za

Or for technical information –

(INSERT NAME OF CONTACT PERSON)

Tel: (012) 369-8000
Mr. Mxolisi Mchunu
scm@salga.org.za