

MONIKA MOSHER

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Professional Profile

Responsible, motivated, and adaptable aspiring actuarial professional; over seven years of professional experience in customer service and administrative positions; friendly and courteous group leader with facilitation skills and the ability to train and direct others.

Education

Bachelor of Science – Statistics, Emphasis in Actuarial Science (**Expected December 2024**)

San Diego State University | San Diego, CA

GPA: 3.95

Related Coursework:

Actuarial Modeling, Statistical Methods, Probability and Mathematical Statistics, SAS Programming & Data Management, Regression Analysis, Econometrics, Macroeconomics, Microeconomics, Calculus, Elementary Statistics.

Actuarial Examinations

Exam 1/P: Passed	07/2022
Exam 2/FM: Sitting	12/2022
VEE Economics: Coursework completed	07/2022
VEE Corporate Finance: Coursework completed	12/2021
VEE Applied Statistical Methods: Coursework in progress	12/2020

Relevant Skills

Computer Software:

- **SAS:** Managed 1500+ records from statistical datasets; experienced in application of complex statistics methods, and presentation of clear reports and conclusions.
- **R:** Constructed predictive analytics using R programming; applied random forest method to classify data, as well as for regression; generated conclusions based on extracting effective plots and statistical measures.
- **Microsoft Office:** Worked frequently with Microsoft Office programs; produced and typed professional letters, envelopes, labels, and memos using Word, showed surveys results on graphs through Excel, and created well-developed presentations leveraging PowerPoint.

Research and Analysis:

- Researched the relationship between wealth and happiness; recognized consistency in happiness economics surveys, and assessed major components of happiness.
- Explored the causes for air pollution within 41 U.S. cities and distinguished its main effects; formed a model to predict air pollution levels and suggested solutions to reduce it.
- Analyzed data of the 10 busiest airports in the United States using SAS; illustrated statistical data using graphs to highlight differences and explained the data generated from SAS programming.

Communication:

- Trained thirteen new workers in executing office tasks; emphasized a variety of techniques to increase and provide efficient customer service.
- Conducted workshops to a large audience of new international students; conveyed information to assist students adapting to the college environment.
- Handled a heavy load of incoming phone calls and relay messages; advised customers seeking help.

Professional Experience

Lab Assistant

Language Acquisition Resource Center, San Diego State University, San Diego, CA

08/2016 – Present

Front Desk Executive Assistant

International Students Counseling Office, Mira Costa College, Oceanside, CA

08/2015 – 06/2016