



ASEAN
PHILIPPINES 2026
HIGHER EDUCATION SECTOR

Registration System

USER MANUAL

Version 1
JANUARY 29, 2026

USER MANUAL



<https://asean.chedrol2.com/>

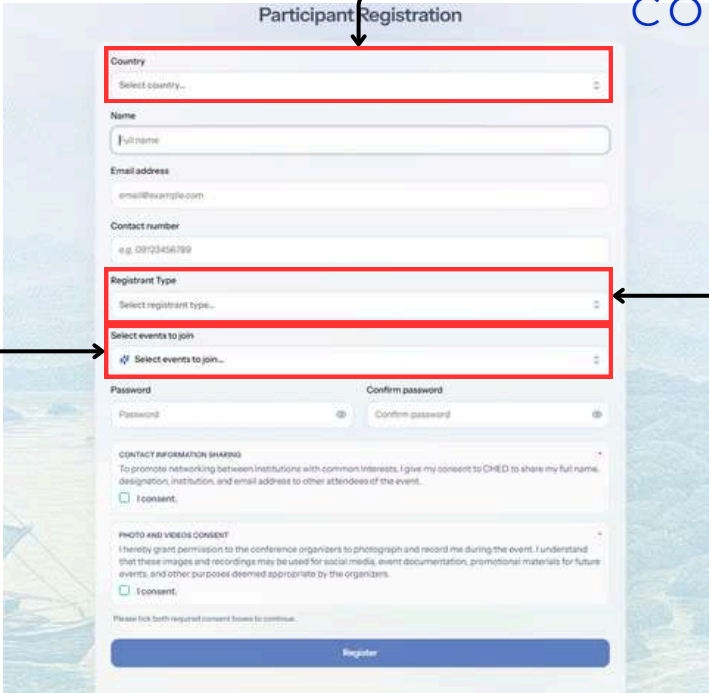


ASEAN Philippines 2026 Registration System

REGISTRATION

Users will be provided with their own passkey to log in to the ASEAN PHILIPPINES 2026 HIGHER EDUCATION SECTOR portal.

Click the Country dropdown menu. Select your country from the list.



The screenshot shows the 'Participant Registration' form. Annotations with arrows point to specific fields:

- SELECT COUNTRY**: Points to the 'Country' dropdown menu.
- SELECT REGISTRANT TYPE**: Points to the 'Registrant Type' dropdown menu.
- SELECT EVENT**: Points to the 'Select events to join' dropdown menu.

The form includes the following fields and sections:

- Country**: Select country...
- Name**: Full name
- Email address**: email@example.com
- Contact number**: e.g. 09123456789
- Registrant Type**: Select registrant type...
- Select events to join**: Select events to join...
- Password**: Password
- Confirm password**: Confirm password
- CONTACT INFORMATION (SHARING)**: To promote networking between institutions with common interests, I give my consent to CHED to share my full name, designation, institution, and email address to other attendees of the event. ☐ I consent.
- PHOTO AND VIDEO CONSENT**: I hereby grant permission to the conference organizers to photograph and record me during the event. I understand that these images and recordings may be used for social media, event documentation, promotional materials for future events, and other purposes deemed appropriate by the organizers. ☐ I consent.
- Please tick both required consent boxes to continue.**
- Register** button

Enter your full name as it appears on your official ID, a valid email for communications and verification, and your contact number.

Click the Registrant Type dropdown menu and select the appropriate category."

Click the Select Events to Join dropdown menu and choose one or more events you wish to participate in.

REGISTRATION

Check the boxes to provide consent for sharing your contact information and for the use of photos and videos.

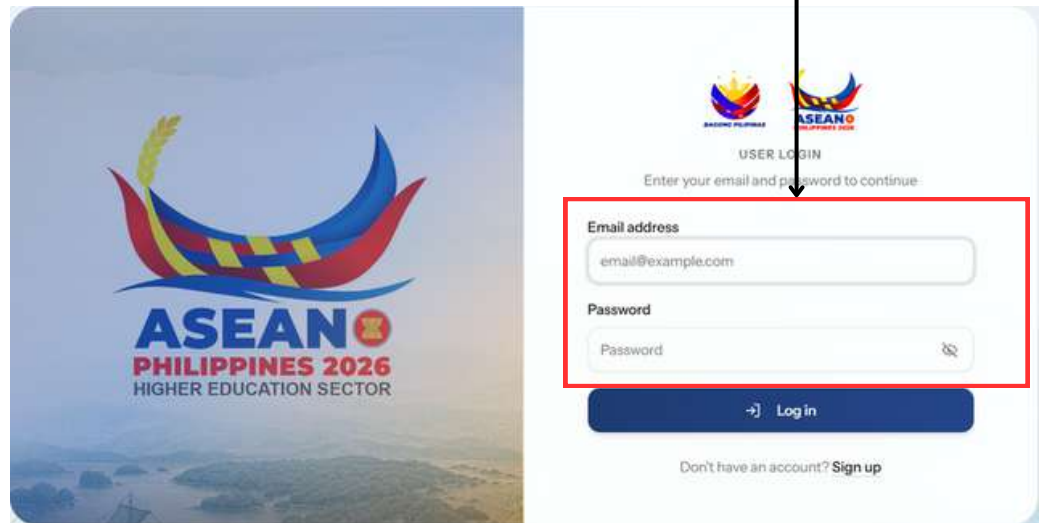
A screenshot of a "Participant Registration" form. The form includes fields for Country, Name, Email address, Contact number, Registrant Type, Select events to join, Password, and Confirm password. At the bottom, there are two consent sections: "CONTACT INFORMATION SHARING" and "PHOTO AND VIDEOS CONSENT". Both sections have a checkbox labeled "I consent." which is currently unchecked. A red box highlights these two consent sections, and an arrow points from the text "AGREE TO CONSENT FORM" to the "I consent." checkbox in the "PHOTO AND VIDEOS CONSENT" section. Below the consent sections, there is a note: "Please tick both required consent boxes to continue." and a blue "Register" button.

AGREE TO
CONSENT
FORM

ASEAN Philippines 2026 Registration System

LOGIN

1. After registration, enter your registered email and passkey to access your account.



ASEAN PHILIPPINES 2026
HIGHER EDUCATION SECTOR

USER LOGIN
Enter your email and password to continue

Email address
email@example.com

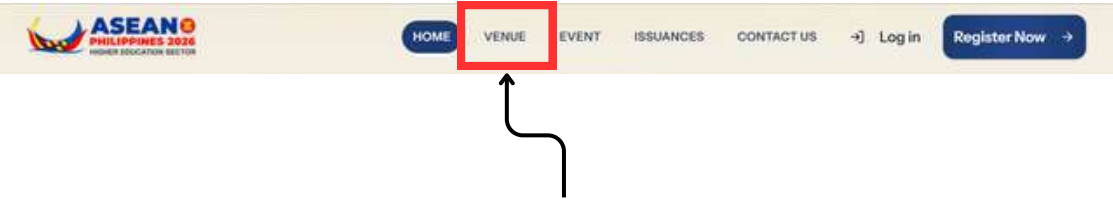
Password
Password

[Log in](#)

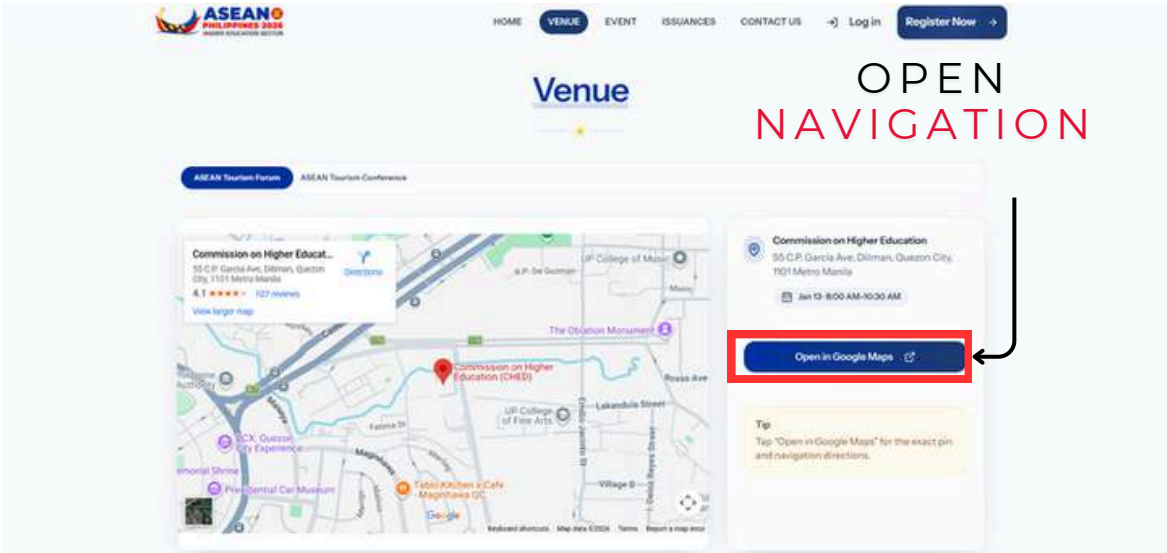
Don't have an account? [Sign up](#)

NAVIGATE TO LANDING PAGE

1. THE NAVIGATION MENU PROVIDES QUICK ACCESS TO THE PORTAL'S CORE FEATURES:



CLICK THIS TAB FOR ESSENTIAL LOGISTICS, INCLUDING VENUE MAPS AND GUIDES FOR ACCOMMODATION AND TRANSPORT. YOU'LL ALSO FIND KEY ACCESSIBILITY DETAILS TO ENSURE ALL ATTENDEES CAN NAVIGATE THE HOST CITIES AND VENUES WITH EASE.



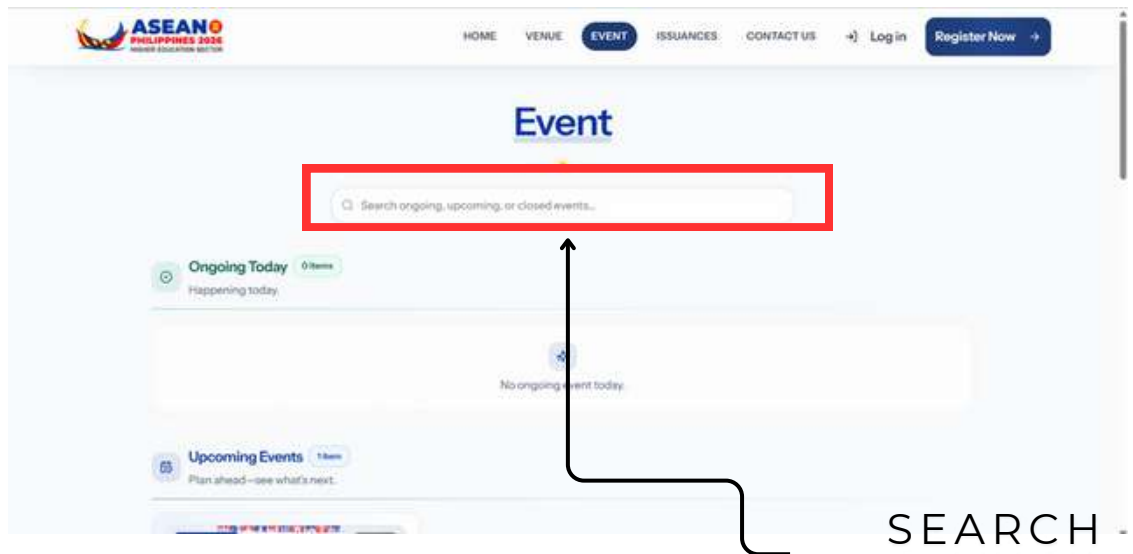
ASEAN Philippines 2026 Registration System

NAVIGATE TO LANDING PAGE

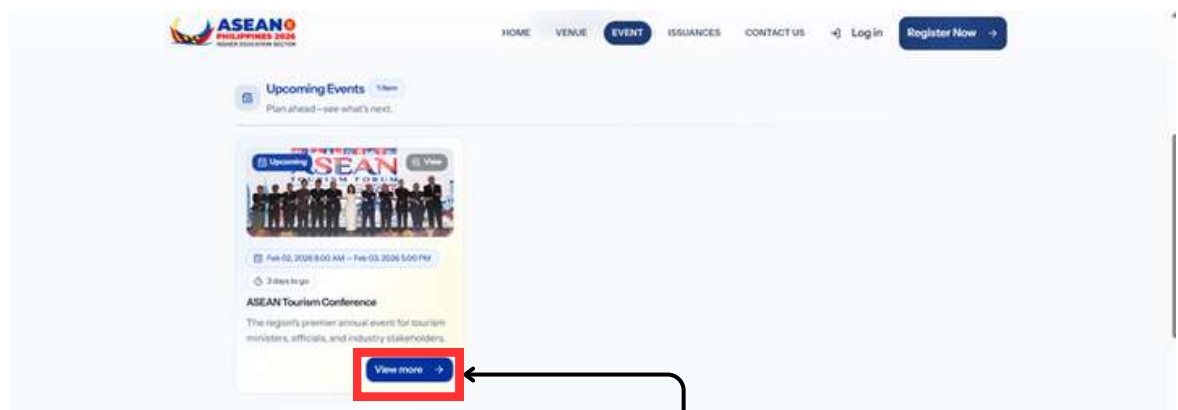
1. THE NAVIGATION MENU PROVIDES QUICK ACCESS TO THE PORTAL'S CORE FEATURES:



SELECT THE VENUE TAB FROM THE MENU TO VIEW THE EVENT STATUS AND DETAILS.



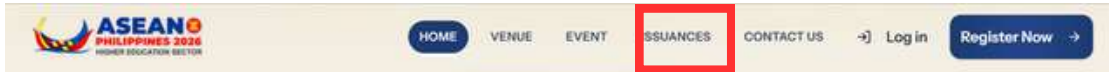
SEARCH
EVENT



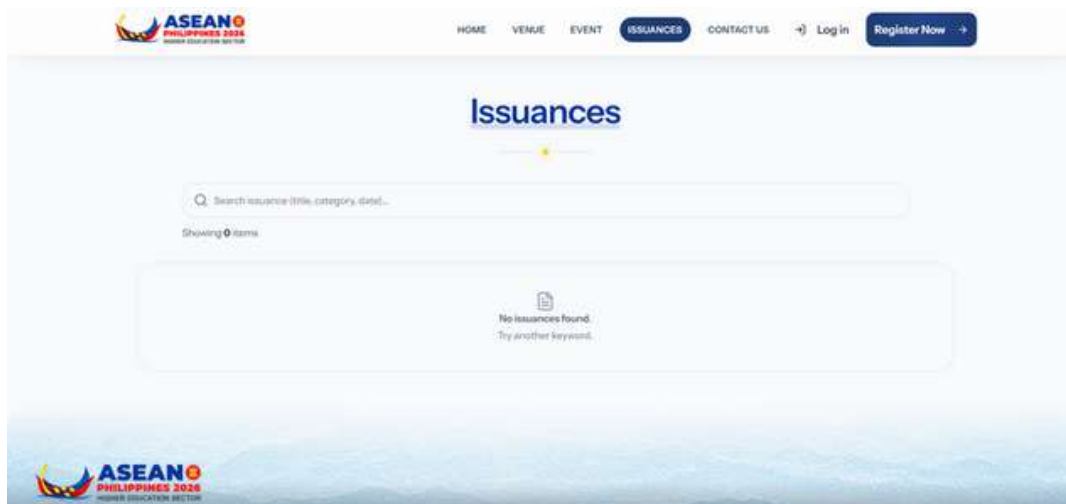
VIEW
MORE EVENT
DETAILS

NAVIGATE TO LANDING PAGE

1. THE NAVIGATION MENU PROVIDES QUICK ACCESS TO THE PORTAL'S CORE FEATURES:



CLICK THE ISSUANCES TAB IN THE TOP NAVIGATION BAR TO VIEW OFFICIAL ANNOUNCEMENTS AND DOCUMENTS RELATED TO THE EVENT. THIS SECTION PROVIDES A SEARCHABLE LIST OF ISSUANCES, ALLOWING PARTICIPANTS TO EASILY FIND RELEVANT UPDATES AND INFORMATION.

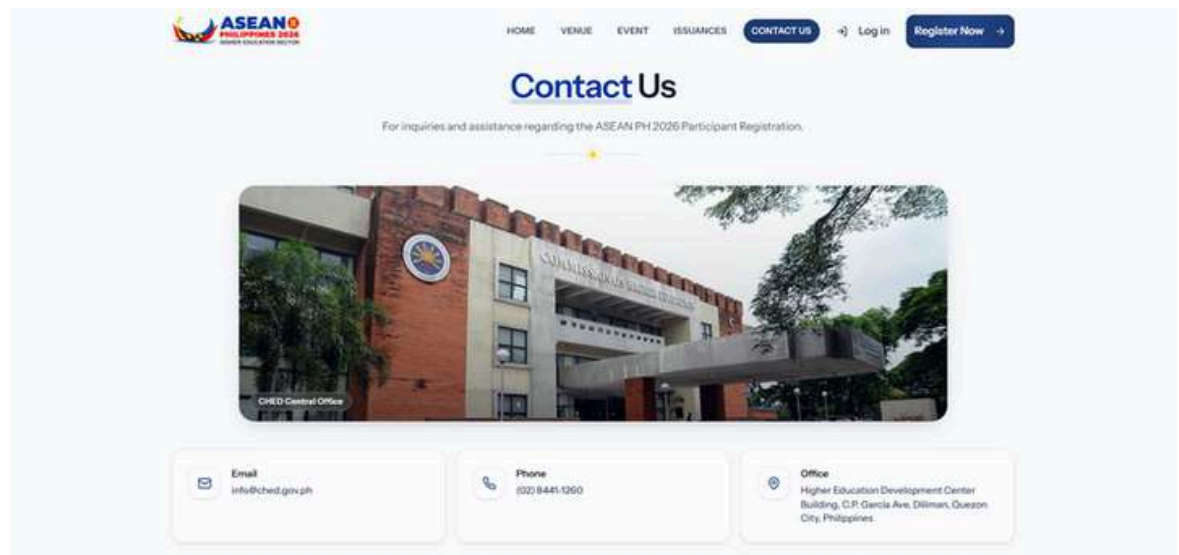


NAVIGATE TO LANDING PAGE

1. THE NAVIGATION MENU PROVIDES QUICK ACCESS TO THE PORTAL'S CORE FEATURES:



CLICK THE CONTACT US TAB IN THE TOP NAVIGATION BAR TO VIEW THE OFFICIAL CONTACT INFORMATION FOR THE ASEAN PHILIPPINES 2026 HIGHER EDUCATION SECTOR. THIS SECTION DISPLAYS THE OFFICE IMAGE, EMAIL ADDRESS, PHONE NUMBER, AND OFFICE LOCATION TO HELP PARTICIPANTS EASILY REACH THE ORGANIZING COMMITTEE FOR INQUIRIES AND ASSISTANCE.



NAVIGATE TO USER PAGE

1. VIEW PROFILE PAGE:

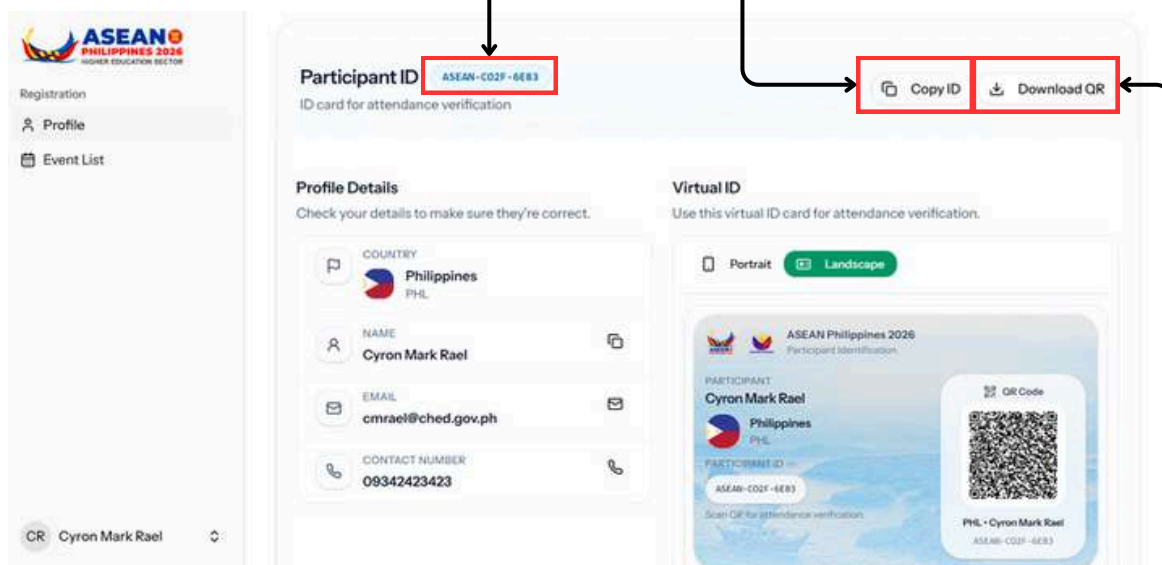


2. NAVIGATE PROFILE PAGE:

VIEW
PARTICIPANT
ID

COPY ID

USE

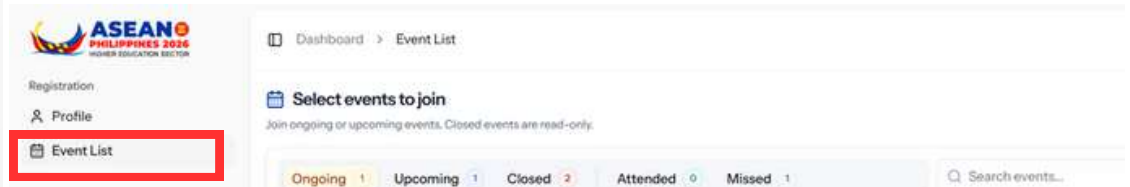


VIEW VIRTUAL
ID

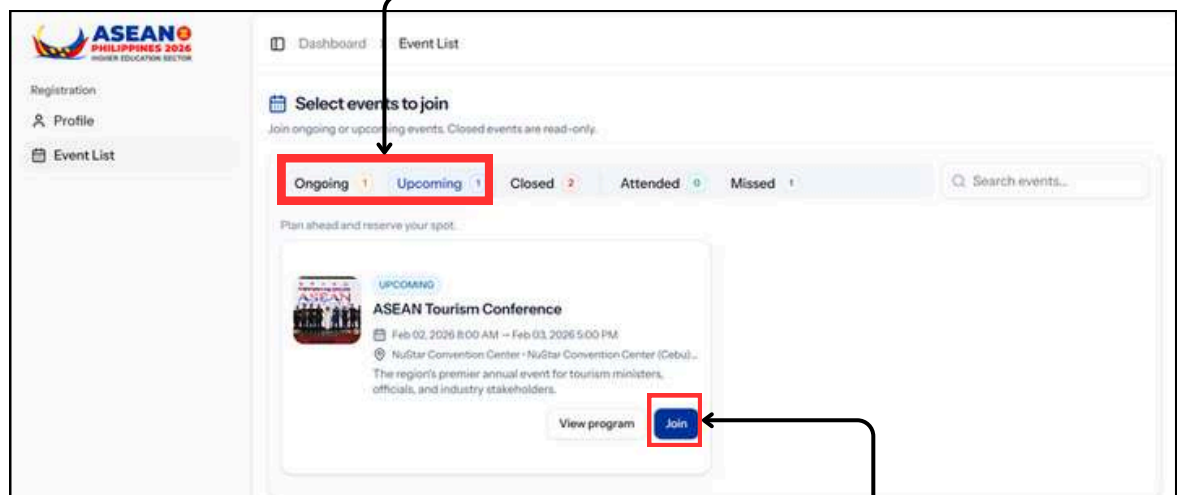
DOWNLOAD QR

NAVIGATE TO EVENT LIST

1. JOINING THE EVENTS SELECTED



CLICK THE ONGOING OR UPCOMING TABS TO VIEW THE EVENTS YOU ARE ELIGIBLE TO JOIN..

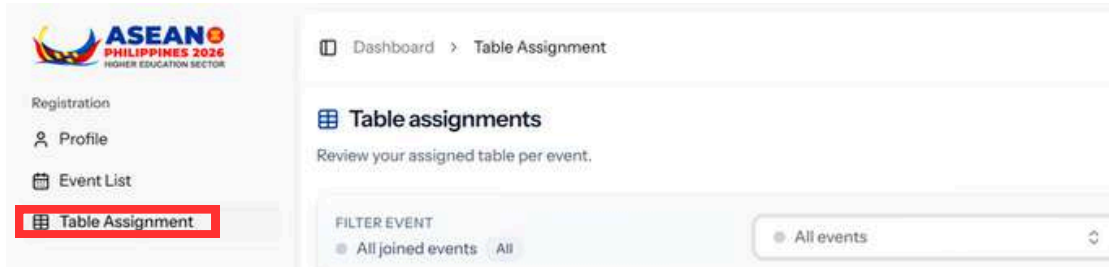


CLICK JOIN TO JOIN THE PROGRAM CONFERENCE.

JOIN
EVENT

NAVIGATE TO TABLE ASSIGNMENT

1. CLICK ON THE TABLE ASSIGNMENT TO VIEW THE TABLE ASSIGNED FOR AN EVENT.



CLICK THE ONGOING, UPCOMING, CLOSED, OR MISSED TABS TO VIEW EVENTS BY THEIR CURRENT STATUS.

SEARCH EVENT

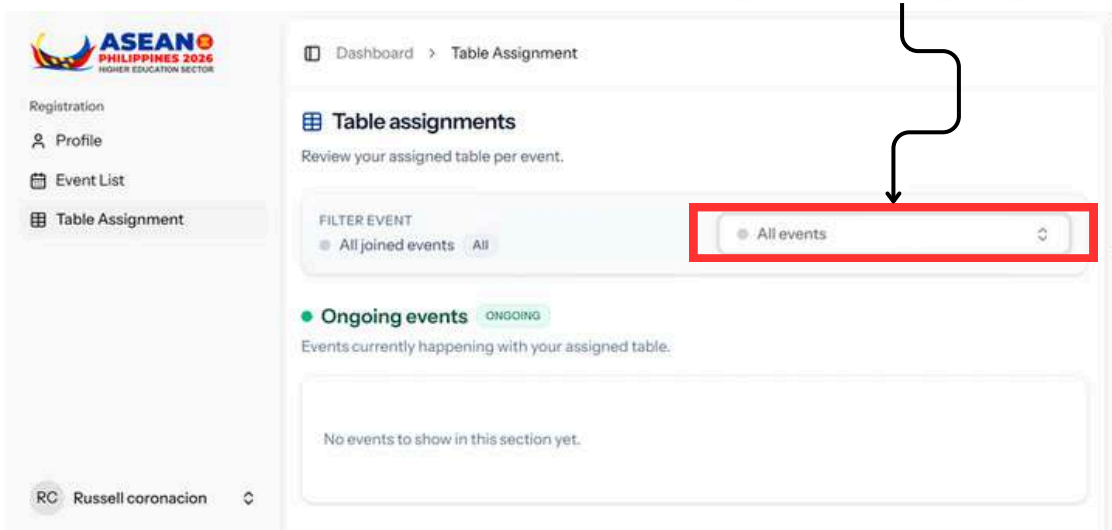
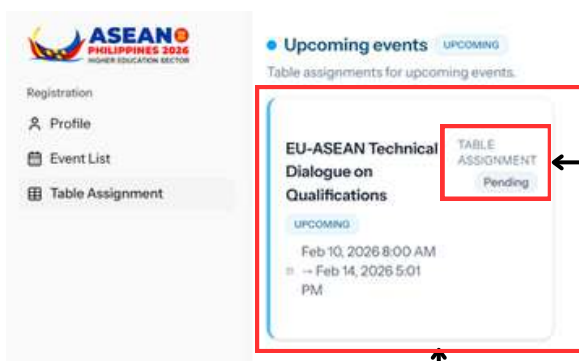


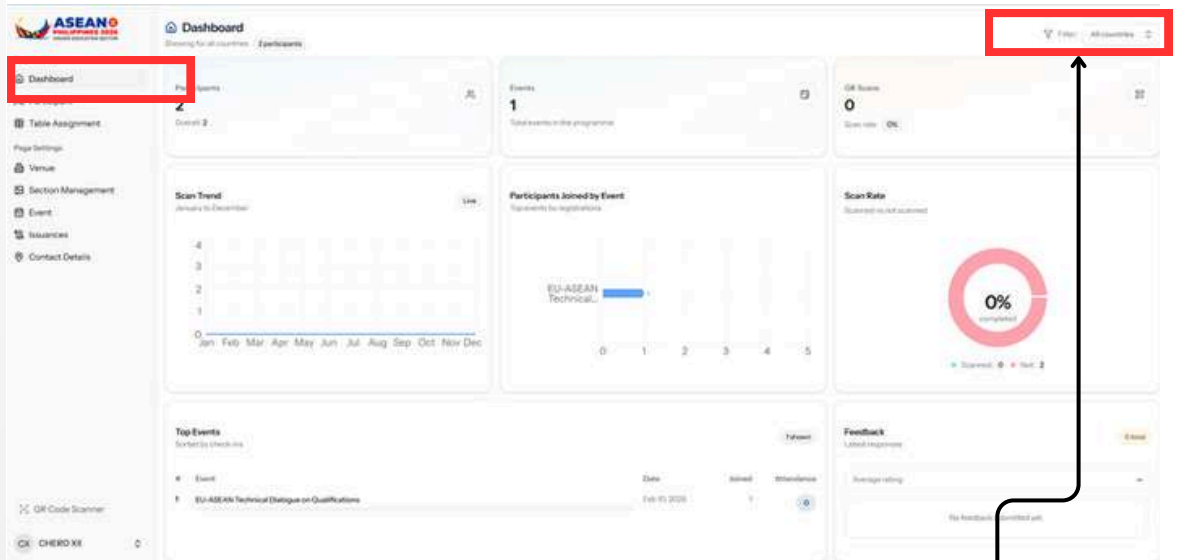
TABLE
ASSIGNMENT
STATUS

EVENT DETAILS



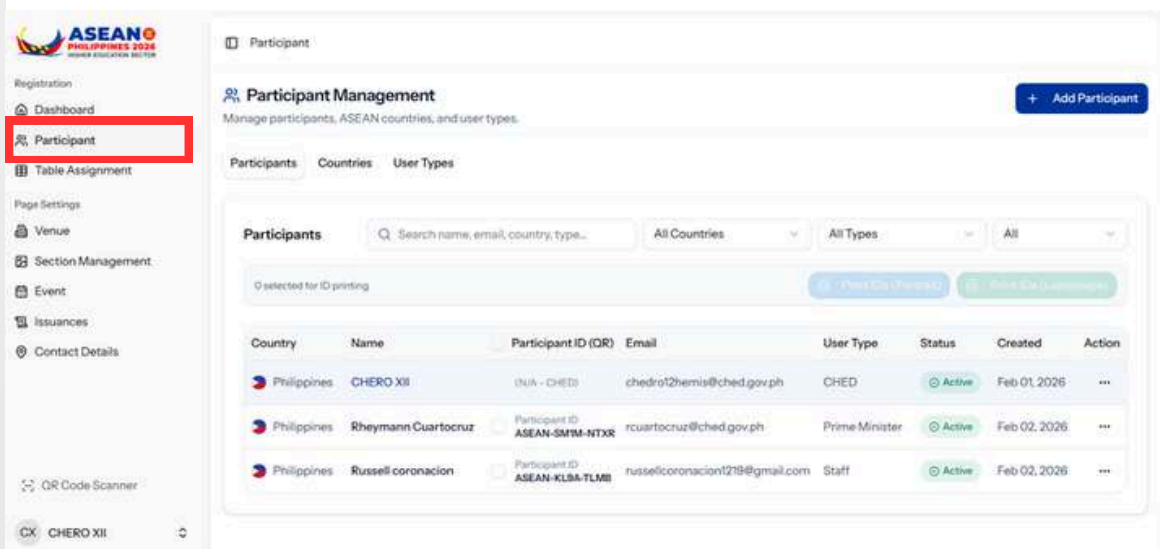
NAVIGATE TO ADMIN PAGES

1. VIEW DASHBOARD



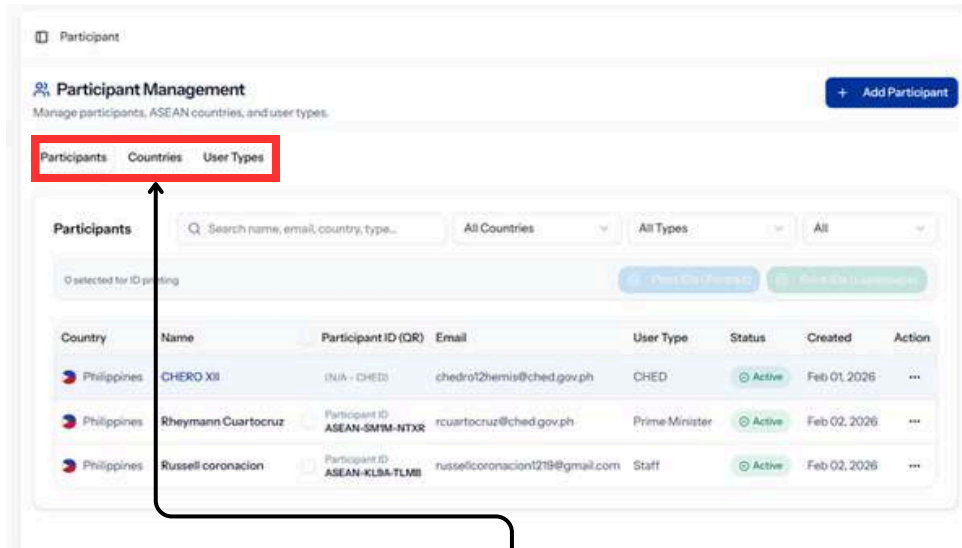
FILTER
BASED ON
COUNTRY

1. VIEW PARTICIPANTS MANAGEMENT PAGE

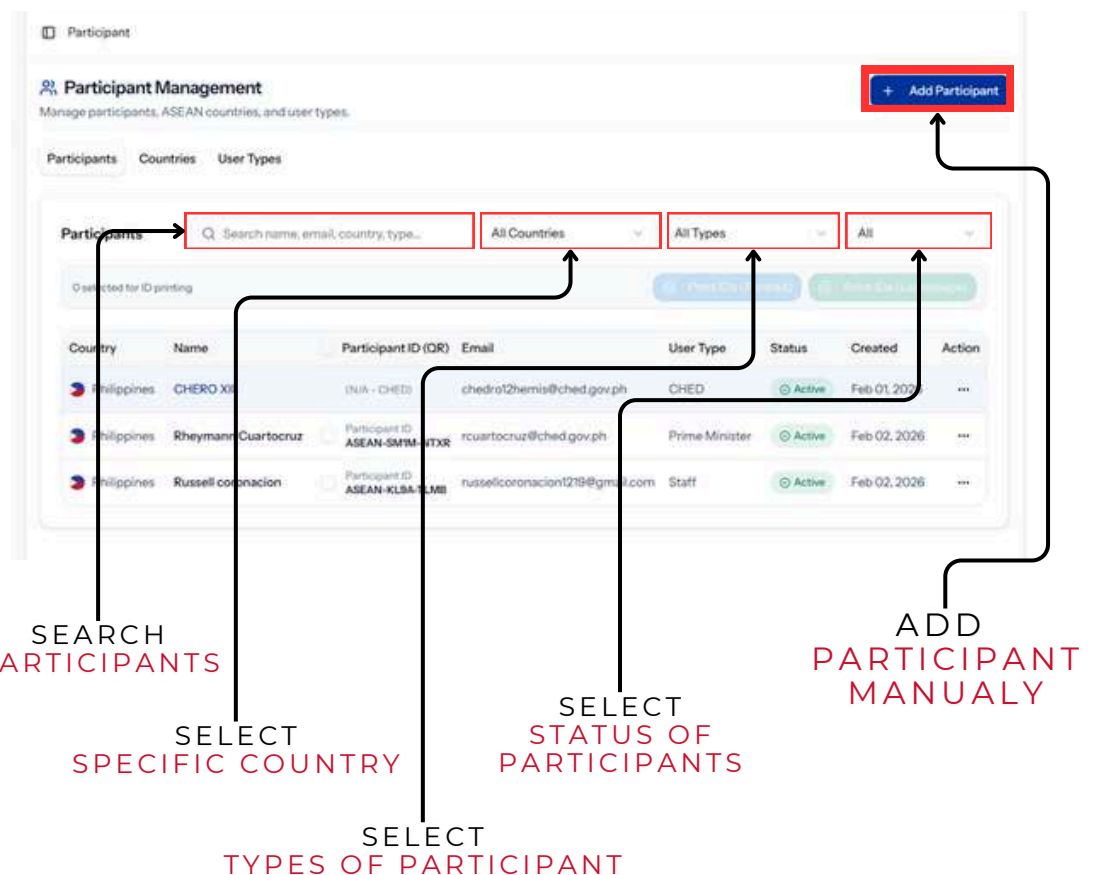


NAVIGATE TO ADMIN PAGES

1. VIEW PARTICIPANTS MANAGEMENT PAGE

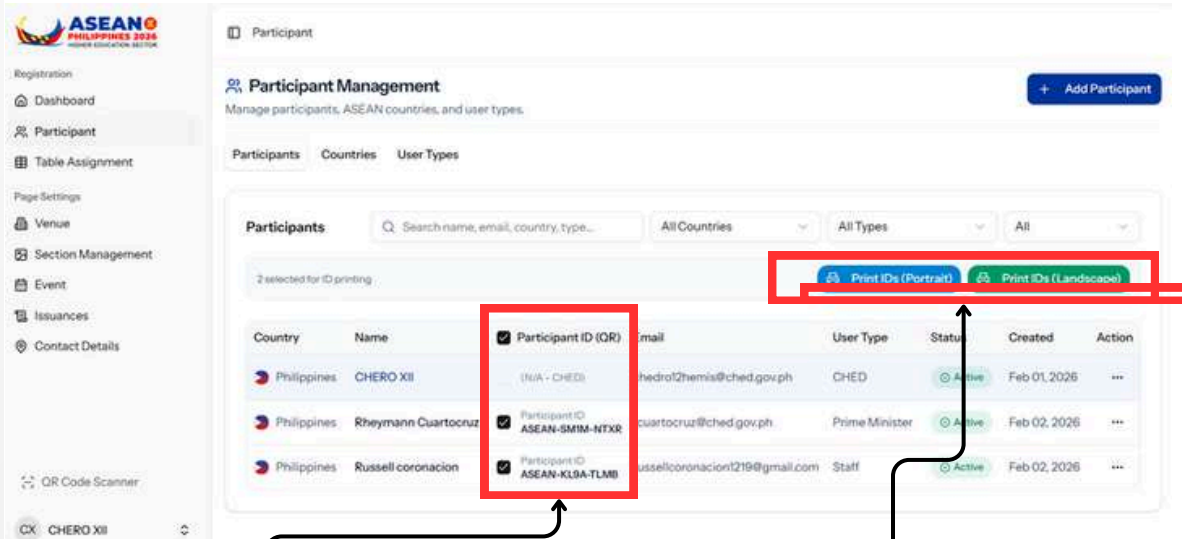


THIS TABS IS FOR EASY MANAGEMENT OF PARTICIPANTS, COUNTRY, AND USER TYPES .



NAVIGATE TO ADMIN PAGES

1. PRINT



Participant Management
Manage participants, ASEAN countries, and user types.

Participants Countries User Types

Participants: Search name, email, country, type... All Countries All Types All

2 selected for ID printing

Country	Name	Participant ID (QR)	Email	User Type	Status	Created	Action
Philippines	CHERO XII	<input checked="" type="checkbox"/> Participant ID (QR) (N/A - CHED)	chedrot2hemis@ched.gov.ph	CHED	Active	Feb 01, 2026	...
Philippines	Rheyman Quartocruz	<input checked="" type="checkbox"/> Participant ID ASEAN-SMIM-NTXR	quartocruz@ched.gov.ph	Prime Minister	Active	Feb 02, 2026	...
Philippines	Russell coronacion	<input checked="" type="checkbox"/> Participant ID ASEAN-KLBA-TLMB	russellcoronacion1219@gmail.com	Staff	Active	Feb 02, 2026	...

Print IDs (Portrait) Print IDs (Landscape)

SELECT THE PARTICIPANT
THAT NEEDED TO PRINTED

CLICK THIS OPTION TO PRINT
THE SELECTED IDS IN EITHER
LANDSCAPE OR PORTRAIT
FORMAT.



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