

**CURRICULUM VITAE**  
*of*  
**KOFI OSEI-OKYERE**

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**No.:** (+233)546077868

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**BIO DATA**

Name : Kofi Osei-Okyere  
Date of Birth : 21<sup>st</sup> March, 2003  
Religion : Christian  
Nationality : Ghana  
Languages Spoken : English and Twi

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**PERSONAL PROFILE**

A dedicated and passionate front-end developer with 3 years of hands-on training and project experience, skilled in JavaScript, HTML5, CSS3, React and modern UI frameworks like Tailwind CSS and Bootstrap. I have a good interpersonal skill, excellent team worker and very willing to learn and develop new skills. I am self-motivated person. I am reliable and dependable and often seek new responsibilities within a wide range of employment areas. I have an active and dynamic approach to work and getting things done. I have strong knowledge in MS Excel, Power point and MS Word.

**EDUCATIONAL BACKGROUND**

2023 – 2025	University of Professional Studies, Accra Bachelor of Science in Information Technology Management
2023 – 2025	Codetrain Africa Full-Stack Development (Certificate)
2021 – 2022	Ideal College (Sakaman) West African Senior Secondary School Certificate Examination
2018 – 2021	Mfantsipim School – Central Region West African Senior Secondary School Certificate Examination
2004 – 2018	Crown and Glory School – Greater Accra Region

## Basic Education Certificate Examination (BECE)

## **WORK EXPERIENCE**

### **INSAANIYA TELEVISION**

Duration: 1<sup>st</sup> August, 2024 – 1<sup>st</sup> September, 2024

#### **Position: Intern**

- Fixing network issues before daily work starts
- Updating the company's website
- Uploading various news on the companies social media platforms
- Working together with the MCR to give the viewers quality view and latest news

### **GREFAF ENTREPRISE**

Duration: 1<sup>st</sup> July, 2025 -30<sup>th</sup> August, 2025

#### **Position: Sales Personnel**

- Entries of sale
- Inventory taking
- Record daily sales
- Prepare invoices

**Skills Gained:**

- Time Management Skill
- Analytical and problem-solving skill
- Excellent communication and 'people skills'
- Good planning and organizational skills
- The proven ability to work calmly under pressure

**REFERENCES**

- Sauda Sauman  
Human Resource Manager  
Insaaniya Television  
Tel: 0242326844
  
- Mrs. Edith Osei  
Manager  
Gredaf Enterprise  
Aplaku-Accra  
Tel: 0244090211