

## Safeguarding and Protecting Children and Young People

### Tata Steel SC – Action Plan 2012

Action	By Whom	When	Complete*	Comments
1)Identify children's safeguarding and welfare officer (CSWO) a) Design and display poster to communicate to all club members	Ruth Evans (RE)	End Feb 13		CSWO identified as RE. a. Design a poster that will make clear to children and all members who the CSWO is.
2)CSWO to attend RYA/WYA training course (Level 1)	RE	Nov 12		One of 5 S Wales clubs to send a rep. (5 further clubs not represented)
3)Communicate learning and agree some actions with main TSSC Committee	RE/Committee	2/12/12		Agreed to start an action plan and contact the WYA to arrange training for all Instructors and Assistant Instructors
4)Draw up action plan and invite committee and trainers to contribute a) communicate this to Sam Healy –SH (WYA rep)	RE/Committee	By Feb 2013		RE to set up circulation list and allow two weeks for feedback and finalising AP draft.
5)Invite young person onto TSSC Committee.	Committee	AGM Nov		James was voted onto committee and needs to be encouraged to attend/feedback to younger members
6)Approach SH to run the next training course (Level 1) at TSSC	RE	W/b 3/12/12		If all trainers are included we could have up to 20 participants – ask SH to invite others from SW clubs= agreed in principle – details TBA
7)Ensure TSSC Child Protection policy is up to date and in line with good practice guidelines. a)Publish on website and send to SH	RE/Andrew Jenkins (AJ)	End Jan 13		Refer to "Safeguarding and Protecting Children: a guide for sportspeople."

8)Draw up a Code of Practice and circulate to TSSC Committee members and all trainers for contributions and comment.	RE/Committee Trainers	End Jan 13		To be completed by January 2013
9)Ensure all trainers / assistant trainers have a standard CRB check	Iain Williams (IW)/John Roderick (JR)	End Jan 13		Many trainers are already "cleared".
10)Draw up a Child Protection Incident Form & circulate for Committee & trainers to comment	RE/Committee Trainers	End Jan 13		Use the "Safeguarding and Protecting Children: a guide for sportspeople" as a good practice guide. RE to contact "Coachwise Ltd" The National Coaching Foundation commercial arm for permission to reproduce
11)Complete Child Protection Contacts list and display on notice board	RE	End Jan 2012		

\*RAG (Red/Amber/Green) status enables tracking of progress

NB – action points are not in order of importance.