



SEM 1 – 6 (RC 07 – 08)

F.E. (Semester – I) (Revised in 2007 – 08) Examination, Nov./Dec. 2018 COMMUNICATION SKILLS

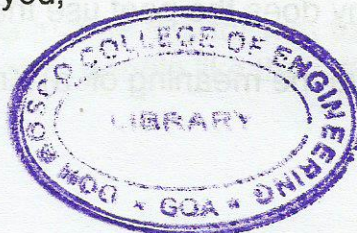
Duration : 3 Hours

Max. Marks : 100

- Instructions :**
- 1) Attempt **any five** questions in **all**.
 - 2) It is **compulsory** to answer at least one question in **each** Module.
 - 3) Last questions may be answered from **any** module .
 - 4) Figures to the **right** indicate marks.

MODULE – I

1. A) Do as directed : 12
- 1) They (not complete) the bridge until I left the place. (past perfect tense)
 - 2) She is rich. She is not happy. (use a conjunction).
 - 3) Very few boys are as tall as Rajat. (change to superlative degree)
 - 4) I'm sorry to say that Mrs. Rodrigues has passed away. (change into exclamatory)
 - 5) It is not worth all the effort. (change into interrogative)
 - 6) Quentin is the most talented boy in class. (change to positive degree)
 - 7) I will not forget to come and visit you. (change into affirmative)
 - 8) While I was _____ Delhi, he was _____ Goa. (insert prepositions)
 - 9) The tiger is the most ferocious animal. (change to comparative degree)
 - 10) Her painting is better than any other student's painting. (change to superlative degree)
 - 11) It is very stupid of me to forget to wish you for your birthday. (change to exclamatory)
 - 12) The car has been missing _____ yesterday. (Insert preposition)
- B) Read the poem and answer the following questions : 8
- If -Rudyard Kipling
- If you can keep your head when all about you
Are losing theirs and blaming it on you,
If you can trust yourself when all men doubt you,
But make allowance for their doubting too;



P.T.O.



If you can wait and not be tired by waiting,
Or being lied about, don't deal in lies,
Or being hated, don't give way to hating,
And yet don't look too good, nor talk too wise:

If you can dream – and not make dreams your master ;
If you can think – and not make thoughts your aim ;
If you can meet with Triumph and Disaster
And treat those two impostors just the same ;
If you can bear to hear the truth you've spoken
Twisted by knaves to make a trap for fools,
Or watch the things you gave your life to, broken,

And stoop and build'em up with worn-out tools :

If you can make one heap of all your winnings
And risk it on one turn of pitch-and -toss,
And lose, and start again at your beginnings
And never breathe a word about your loss;
If you can force your heart and nerve and sinew
To serve your turn long after they are gone,
And so hold on when there is nothing in you
Except the will which says to them : 'Hold on !'

If you can talk with crowds and keep your virtue,
Or walk with kings – nor lose the common touch,
If neither foes nor loving friends can hurt you,
If all men count with you, but none too much ;
If you can fill the unforgiving minute
With sixty seconds' worth of distance run,
Yours is the Earth and everything that's in it,
And –which is more –you'll be a Man, my son !

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| 1) What is the meaning of the poem ? | 2 |
| 2) What do you mean by the lines 'if you can meet with Triumph and Disaster and treat those two impostors just the same' ? | 2 |
| 3) Why does the poet use the word If for the title ? | 2 |
| 4) Give the meaning of a) Knaves b) Impostor. | 2 |



2. A) Write an imaginary conversation between a Grandfather and his Grandson. The Grandfather is narrating tales of when he was a youth. Use direct speech for the same. 10
- B) Choose the most appropriate from the four options and rewrite the sentence : 10
- 1) The tiger is _____. Don't get close to it. It can hurt you.
a) Dangerous b) Serious c) Weird d) Dynamic
 - 2) Though the play was only two hours long, it was so _____ that it seemed to last forever.
a) Erroneous b) Mawkish c) Tedious d) Tantalizing
 - 3) The repair shop attempted to _____ the damaged automobile but ultimately decided it was irreparable
a) Salvage b) Sabotage c) Sap d) Retain
 - 4) Professor Frank speaks in a _____ voice, never changing his pitch.
a) Cacophonous b) Harmonic c) Melodic d) Monotone
 - 5) Although Eric was _____ to confess his guilt, he admitted to stealing Jessica's wallet.
a) Eager b) Swift c) Reluctant d) Grateful
 - 6) Northampton High School is _____ : 15 students comes from different countries and speak 24 different languages.
a) Diverse b) Uniform c) Local d) Similar
 - 7) The children did not want Mohit to play with them so they _____ him from the game.
a) Exchanged b) Exhibited c) Exposed d) Excluded
 - 8) Apart from the one small river running through it, the desert is _____.
a) Moist b) Arid c) Humid d) Remote
 - 9) The dancer tried to _____ his teacher's steps.
a) Plagiarize b) Interpret c) Mimic d) Possess
 - 10) The animal looks _____. I've never seen one like that before.
a) Calm b) Embarrassed c) Disgusting d) Strange

MODULE – II

3. A) Write a précis of the passage given below of about one-third of the original length. Give a suitable title. 10

It is physically impossible for a well-educated, intellectual, or brave man to make money the chief object of his thoughts just as it is for him to make his dinner the principal object of them. All healthy people like their dinners,



but their dinner is not the main object of their lives. So all healthy minded people like making money ought to like it and enjoy the sensation of winning it ; it is something better than money. A good soldier, for instance, mainly wishes to do his fighting well. He is glad of his pay – very properly so and justly grumbles when you keep him ten years without it-till, his main mission of life is to win battles, not to be paid for winning them. So of clergymen. The clergyman's object is essentially baptize and preach not to be paid for preaching. So of doctors. They like fees no doubt – ought to like them; yet if they are brave and well – educated the entire object to their lives is not fees. They on the whole, desire to cure the sick ; and if they are good doctors and the choice were fairly to them, would rather cure their patient and lose their fee than kill him and get it. And so with all the other brave and rightly trained men : their work is first, their fee second – very important always; but still second.

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| B) Write a description of a computer. | 10 |
| 4. A) Write a report on NSS Day that was recently celebrated in your college. | 12 |
| B) Describe any two of the following. | 8 |
| a) Coils | |
| b) Redwood Viscometer | |
| c) Worm and worm wheel | |
| d) Prism. | |

MODULE – III

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| 5. A) Write a Cover Letter and attach your curriculum Vitae for a job posting as junior engineer at Hytec Engineering Pvt. Ltd. | 12 |
| B) Write a Notice, Agenda and Minutes of a meeting of AJs supermarket Caranzalem. | 8 |
| 6. A) You have ordered books for the library but they have arrived in a damaged condition. Write a claim letter demanding replacements of the books as well as an adjustment letter. | 12 |
| B) Write a letter to the Head of your institution asking for a Bonafide Certificate. | 8 |

MODULE – IV

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| 7. A) Explain any five principles of effective communication. | 10 |
| B) What are the points to keep in mind in order to make an effective presentation ? | 10 |
| 8. A) How can one succeed in an interview ? | 10 |
| B) What are some of the myths of listening ? | 10 |