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F.E. Semester-I (Revised Course 2016-17)

EXAMINATION OCTOBER 2020

Technical English

[Duration : Two Hours]

Total Marks 60]

Instructions :

- 1) Answer THREE FULL QUESTIONS with ONE QUESTION FROM EACH PART
- 2) Figures to the right indicate full marks.

Part A

- Q. 1 (a) Elaborate on any six tips to be an effective listener. (10)
- (b) Define 'communication'. Explain the senders responsibility in the communication cycle. (10)
- Q. 2 (a) You are an interviewer evaluating a Group Discussion of six engineering college students. (10)
- Elaborate one each of the criteria (any four) you would pick up to evaluate the group discussion.
- (b) Mention and elaborate on any six factors you would take into considerations while communicating to members of other cultures. (10)
- Q. 3 (a) The internet is neutral and the user is supreme provided he has discrimination and responsibility. Comment on the truth of the statement with reference to communication in the social media. (10)
- (b) Mention and elaborate six negative qualities you must not showcase in an interviews. (10)

Part B

- Q. 4 (a) You are working in unitech motors limited. An accident has taken place where a superior is hurt in your presence. As a benior supervisor draft a memoradfum to the manager and a copy to scott, the hurt supervisor. (10)
- (b) Any communication has layers of meaning. Explore and elaborate on each of these layers that you have read in Kalmi's "Three Great Hearts Resovle a Brafterm" (10)
- Q. 5 (a) Define Assignment. Elaborate on the Techniques of writing a good assignment. (10)
- (b) You are the general secretory of greenwoods co-operative housing society. Draft a notice and agenda for the find annual general body meeting of the housing society. (10)
- Q. 6 (a) You are Gopinath, ME in structural Engineering you have worked for three years unde reputed civil engineers. You wish to apply for the port of a SENIOR engineer in lanser and Turbo limited. (10)
- Draft a covering letter and resume of the same assuming the required data.

- (b) If you wish to retain the 'spank' in you, what measures would you take up for the same. Do you agree with the measure provided by Chetan Bhagat. (10)

Part C

- Q. 7 (a) How would you showcase the following in an interview interpersonal skills and communication. (10)
- (b) Write your arguments either "for or against" the topic given below (10)
Any civil society must entertain Gun-culture and encourage its citizens to wield a gun.
- Q. 8 (a) Answer as directed : (5)
- (i) Lead is the heaviest metal (change to positive degree)
- (ii) After the interview, the boy seems to be in high spirits
(explain the underlined idiom)
- (iii) She attended the lecture (add a question tag)
- (iv) To choose the best debator in the competition was a difficult task (use gerund instead of the infinite)
- (v) She is not well (Change to affirmative)
- (b) Write a short note on the following : (10)
- (i) Communication failure
- (ii) Definition and purpose of ergonomics
- (c) Define emotional intelligence. Mention any three traits of an emotionally individual. (5)