

Complete the Documents as follow:

SUPPLIER'S INVOICE

- Double check your Banking Details.
- Leave the Description area blank, as we'll complete this on your behalf.
- Sign the document at the bottom.
- Return the document with a copy of your ID or Passport.

SARS VAT 264 DOCUMENT

- **ONLY** sign the last page, in the "Signature of Seller" block.

# hello.

THIS IS YOUR SUPPLIER'S INVOICE

## KEYSERS CAMERA EQUIPMENT

ACCOUNT NAME

BANK

ACCOUNT NO.

BRANCH CODE

ACCOUNT TYPE

NAME & SURNAME

ID NO.

CONTACT NO.

E-MAIL

DATE

ADDRESS

ITEM DESCRIPTION

PRICE

Signature

Total

P.O. Box 459, Cape Gate  
Brackenfell, Cape Town, 7560  
Admin@Keysers.co.za  
072 392 6372

**THANKS FOR  
YOUR BUSINESS**

[www.Keysers.co.za](http://www.Keysers.co.za)



REG. NO. 2007/200275/23 | VAT NO. 4450277977

**Declaration for the supply of second-hand goods**

To be used for registrable and non-registrable goods.

A vendor deducting notional input tax on moveable second-hand goods must ensure that all the information required in terms of section 20(8) of the Value-Added Tax Act, No. 89 of 1991 (VAT Act), is furnished by the owner supplying the goods, and must be attached to this declaration.

This declaration as well as the relevant attachments must be retained by the vendor deducting notional input tax.

**Section 1 - Details of Owner**

Individual ☐

Company/Close Corporation/Trust/Fund ☐

1.1 Full name(s) of owner supplying the goods

1.2 Identity number of owner (if individual)

1.3 Registration number of Company / Close Corporation/ Trust / Fund

**1.4 Address of owner**

Unit no.

Complex (if applicable)

Street no.

Street Name/ Name of farm

Suburb/ District

City/Town

Postal Code

1.5 Is a photocopy of the identity document of owner attached? (if individual)

Y

☐

N

☐

1.6 Is a photocopy of the letterhead or other official document of the Company/Close Corporation/Trust/Fund attached?

Y

☐

N

☐

1.7 Is the owner registered for VAT?

Y

☐

N

☐

1.8 If "Yes", provide the VAT registration number

1.9 Is the supply a taxable supply for VAT purposes?

Y

☐

N

☐

1.10 Name of natural person representing the owner

1.11 Identity number of the natural person referred to in 1.10 above

**Section 2 - Description of Goods**

2.1 Description

2.2 Quantity/Volume/Mass

2.3 Make and Model

2.4 Registration Number

2.5 Chassis number

2.6 Engine number

2.7 Odometer reading

2.8 VIN number/SAP number

**Section 3 - Payment**

3.1 Selling price of Goods

3.2 Payment reference number (e.g. cheque or receipt number)

3.3 Date of payment / trade-in

3.4 If trade-in, invoice number for new goods purchased

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Section 4 - Notes

- 4.1 "Notional input tax" means paragraph (b) of the definition of "input tax" in section 1(1) of the VAT Act
- 4.2 If the answer to 1.5 or 1.6 is "NO", notional input tax cannot be deducted
- 4.3 If the answer of 1.9 is "YES" notional input tax cannot be deducted. A valid tax invoice is required from the supplier
- 4.4 Notional input tax is limited to the lesser of the amount paid for the supply, or the open market value of the supply. In addition, if the payment of the selling price is not made in full, notional input tax is limited to the extent of the payment made.

Declaration

I hereby declare that the details furnished herein for the supply of the goods by way of trade-in / sale is true and accurate.

Signature  
of  
Seller

Date (CCYY-MM-DD)

Signature of owner supplying the goods or person duly authorised to represent the owner supplying the goods