



- 01778017982
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- www.linkedin.com/in/riad-azad
- <https://github.com/RiadCodesHub>
- 1093-Nahid villa,
khilbarirtek, Vatara, Dhaka

Communication & Interpersonal Skills

- Excellent Written and Verbal Communication
- Creative problem-solving and user-centered thinking
- Adaptable, empathetic, and detail-oriented
- Analytical Skills
- Critical Thinking
- Problem-Solving

Computer literacy

MS Word, Excel, and PowerPoint with strong proficiency in documentation, data management, and presentations.

Language

- Bangla (native)
- English

RIAD

Professional summery:

A dynamic professional blending analytical skills with a passion for creative problem-solving. My diverse background has cultivated a unique perspective on user-centric design and communication. I am eager to apply my skills to drive innovation and contribute to a forward-thinking team.

Work experience:

Company: Premium Sweets by central

Duration: March 2019 – Present

Position: F & B Attendent

- Managed customer orders and ensured quality service with strong communication skills.
- Handled high transaction volumes and inventory with accuracy and efficiency.
- Enhanced customer experience through interpersonal skills and a service-focused approach.

Skills:

- **Frontend Development:** HTML, CSS, JavaScript (JS), React, WordPress. Git/GitHub, Responsive Design
- **CSS Frameworks:** Tailwind CSS, Bootstrap
- **Design & Tools:** UI/UX Principles, Figma, Photoshop, Illustrator
- **Digital Marketing:** SEO, Google Ads, Social Media Marketing, Content Marketing, Analytics
- **Hospitality:** Food & Beverage Service, Front Office Management, Housekeeping
- **Logistics & Efficiency:** Fleet Operations Planning, Vehicle Maintenance, Route Optimization

Certifications

- Diploma in Hotel Management – Alison
Credential ID: 40685857, Issued on: August 28, 2025
- Fundamentals of Digital Marketing – Google Digital Garage
Credential ID: 377509395, Issued on: July 26, 2025
- Fleet Management – Alison
- Food and Beverage Restaurant Service: Advanced Service Training – Alison

Academic Qualification:

- M.S.S in Political Science
Institution: Kabi Nazrul govt. college
Session: 2022-2023
Result: 2.88
- B. S. S. in Political Science
Institution: Kabi Nazrul govt. college
Session: 2018-2019
Result: 2.70
- Higher secondary school certificate
Institution: Shaheed Ziaur Rahman college
Session: 2016 - 2017
Subject: Science
Result: 3.67

Personal Details:

Father's name : Abul kalam Azad

Mother's name : Nasima Akter

Nid number : 368 493 8881

Blood group : B+

Permanent address : 3510- Koiyarpar, Mohichail, Chandina, Cumilla

Region : Islam

Hobbies & Interests:

- **Playing Cricket:** Enjoy playing team sports, which helps develop teamwork and leadership skills.
- **Learning New Things:** Passionate about personal growth and continuously expanding my skill set.
- **Online Learning:** Regularly engage in online courses to keep up with industry trends and improve my technical skills.
- **Reading:** Interested in books on personal development, technology, and political science, which helps me stay informed and inspired.

I am eager to contribute my dedication, strong work ethic, and passion for growth to your organization and am confident that I can develop into a successful leader within your team.