

Project Requirements Document

Candidate Profile & Video Presentation Web Application

1. Project Overview

The purpose of this platform is to help candidates present themselves professionally through structured onboarding, including assessments, profile creation, audio/video recordings, and CV submission.

The system is designed to be **easy, seamless, and guided**, while allowing the admin to review and approve profiles before they appear on the website.

2. User Access & Initial Screen

Login

- User logs in to the platform.

Welcome Screen (Step 1)

- After login, the user sees the **existing first screen exactly as it is**
 - No content or layout changes
 - A call-to-action button is available to begin the onboarding process
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3. Onboarding Flow (Step-by-Step Data Collection)

All steps open **one by one**.

A **progress indicator is shown at the top**, so users always know where they are in the process.

Step 2: IQ / Competency Assessment

- 10 multiple-choice questions
- Used to filter unqualified candidates
- Mandatory to proceed to the next step
- Helps reduce unnecessary or low-quality profiles

Step 3: Profile Photo Upload

- User uploads a professional profile picture
 - File validation applied (format and size)
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Step 4: Audio Recording

- User records a short audio introduction
 - Clear instructions are shown:
 - Say **full name first**
 - Pause briefly
 - Then continue speaking
 - This avoids mixing audio and video recordings
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Step 5: Video Recording

- User records an introduction video
 - Instructions and tips shown on screen
 - Sample guidance will be available on the welcome page to help users record properly
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Step 6: CV & Professional Information

- User uploads their CV
- AI extracts key information from the CV to auto-fill fields
- User completes remaining details such as:
 - Profession
 - Industry
 - Availability
 - Additional required information

Step 7: AI-Generated Questions

- Based on the user's profession and industry:
 - AI generates **5 custom questions**
 - User must answer all questions
 - Maximum **5 attempts** allowed
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Final Submission

- Once all steps are completed:
 - The profile is created
 - Sent to **Admin for review**
 - Profile is **not published automatically**
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4. Homepage Sample Section (Guidance Content)

At the bottom of the welcome page, a **Samples / Guidance section** will be added to help users understand how to present themselves.

Sample text:

- *“Showing up as your best self helps you land your dream job 10x faster.”*
 - *“Find a company that matches your energy, work ethic, and attitude.”*
 - *“It’s time to express yourself in a professional way that gets you the right exposure.”*
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5. Admin Panel & Dashboard

Admin Login

- Admin logs in separately from candidates

Admin Dashboard

The admin dashboard displays all submitted data in organized tabs, including:

- Candidates
- Profile Photos
- Audio Recordings
- Video Recordings
- CVs
- Questionnaires & Assessments
- Profile Status (Pending / Approved / Rejected)

Admin Capabilities

- View complete candidate profiles
 - Review audio, video, CV, and answers
 - Approve or reject profiles
 - Delete uploaded files with confirmation
 - Control which profiles appear on the website
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6. Profile Approval Workflow

- All submitted profiles go into **Pending Review**
 - Admin reviews the profile
 - Once approved:
 - Profile becomes visible on the website
 - Rejected profiles are not published
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7. Technical Review (Current System Status)

Backend

- Node.js / Express backend is available and I will modify it.

Frontend

- Full **React frontend** are required to be created. I will redesign

8. Important Technical Limitation

Several requested features require frontend changes, including:

- Live preview during audio/video recording
 - Consent & Terms acceptance
 - CV upload with AI parsing
 - Step-by-step onboarding progress
 - Admin approval workflow
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