

# Project Requirements Document

## Candidate Profile & Video Presentation Web Application

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### 1. Project Overview

The purpose of this platform is to help candidates present themselves professionally through structured onboarding, including assessments, profile creation, audio/video recordings, and CV submission.

The system is designed to be **easy, seamless, and guided**, while allowing the admin to review and approve profiles before they appear on the website.

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### 2. User Access & Initial Screen

#### Login

- User logs in to the platform.

#### Welcome Screen (Step 1)

- After login, the user sees the **existing first screen exactly as it is**
  - No content or layout changes
  - A call-to-action button is available to begin the onboarding process
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### 3. Onboarding Flow (Step-by-Step Data Collection)

All steps open **one by one**.

A **progress indicator is shown at the top**, so users always know where they are in the process.

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#### Step 2: IQ / Competency Assessment

- 10 multiple-choice questions
- Used to filter unqualified candidates
- Mandatory to proceed to the next step
- Helps reduce unnecessary or low-quality profiles

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### Step 3: Profile Photo Upload

- User uploads a professional profile picture
- File validation applied (format and size)

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### Step 4: Audio Recording

- User records a short audio introduction
- Clear instructions are shown:
  - Say **full name first**
  - Pause briefly
  - Then continue speaking
- This avoids mixing audio and video recordings

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### Step 5: Video Recording

- User records an introduction video
- Instructions and tips shown on screen
- Sample guidance will be available on the welcome page to help users record properly

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### Step 6: CV & Professional Information

- User uploads their CV
- AI extracts key information from the CV to auto-fill fields
- User completes remaining details such as:
  - Profession
  - Industry
  - Availability
  - Additional required information

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### Step 7: AI-Generated Questions

- Based on the user's profession and industry:
  - AI generates **5 custom questions**
- User must answer all questions
- Maximum **5 attempts** allowed

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### Final Submission

- Once all steps are completed:
  - The profile is created
  - Sent to **Admin for review**
- Profile is **not published automatically**

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## 4. Homepage Sample Section (Guidance Content)

At the bottom of the welcome page, a **Samples / Guidance section** will be added to help users understand how to present themselves.

Sample text:

- *"Showing up as your best self helps you land your dream job 10× faster."*
- *"Find a company that matches your energy, work ethic, and attitude."*
- *"It's time to express yourself in a professional way that gets you the right exposure."*

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## 5. Admin Panel & Dashboard

### Admin Login

- Admin logs in separately from candidates

### Admin Dashboard

The admin dashboard displays all submitted data in organized tabs, including:

- Candidates
- Profile Photos
- Audio Recordings
- Video Recordings
- CVs
- Questionnaires & Assessments
- Profile Status (Pending / Approved / Rejected)

### **Admin Capabilities**

- View complete candidate profiles
  - Review audio, video, CV, and answers
  - Approve or reject profiles
  - Delete uploaded files with confirmation
  - Control which profiles appear on the website
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## **6. Profile Approval Workflow**

- All submitted profiles go into **Pending Review**
  - Admin reviews the profile
  - Once approved:
    - Profile becomes visible on the website
  - Rejected profiles are not published
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## **7. Technical Review (Current System Status)**

### **Backend**

- Node.js / Express backend is available and I will modify it.

### **Frontend**

- Full **React frontend** are required to be created. I will redesign

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## **8. Important Technical Limitation**

Several requested features require frontend changes, including:

- Live preview during audio/video recording
  - Consent & Terms acceptance
  - CV upload with AI parsing
  - Step-by-step onboarding progress
  - Admin approval workflow
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