# Ricardo Mirville

# **PORTFOLIO**

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## **CERTIFICATIONS**

- Google Data Analyst Certificate
- Microsoft Certified: Power BI Data Analyst Associate
- Massachusetts Institute of <u>Technology (MIT): Applied Data</u>

   <u>Science Program: Leveraging Al for</u>
   <u>Effective Decision-Making</u>

#### **SKILLS**

- Data Analysis & Visualization
- SQL & Database Management (PostgreSQL, Redshift)
- Data Cleaning, Validation & Quality Assurance
- Excel Automation & Data Integration
- Problem-Solving & Analytical Thinking
- Cross-Functional Collaboration & Communication
- Process Improvement & Workflow Optimization
- Attention to Detail & Data Accuracy

# **SUMMARY/OBJECTIVE**

Highly experienced people-oriented data professional with a demonstrated history of supporting a variety of customers/clients and managing large-scale complex databases. Skilled in collaborating with cross-functional teams to design interactive dashboards resulting in improved decision-making processes and a reduction in data analysis time. Skilled at optimizing visualizations based on user feedback and data analysis, driving increased user engagement and satisfaction.

# **WORK EXPERIENCE**

Database Analyst // Hay House Inc., Carlsbad, CA

December 2022 - Current

- Analyzed, optimized, and maintained internal databases, resolving complex data issues to ensure accuracy, reliability, and minimal disruption to users.
- Designed and developed interactive dashboards and visualizations translating complex data into actionable insights for global stakeholders
- Automated and streamlined data workflows, including integrating Excel with PostgreSQL Redshift, significantly improving efficiency and refresh speed.
- Collaborated cross-functionally to deliver analytical support, technical training, and data-driven recommendations aligned with business goals.
- Standardized processes through detailed SOPs and optimized database structures, enhancing data consistency, performance, and team productivity.

# Data Specialist// CEMEX. West Palm Beach, FL

December 2021 – November 2022

- Cleaned, validated, and analyzed source data using SAP to ensure accuracy and completeness.
- Entered and maintained numerical data across multiple systems with high precision and efficiency.
- Resolved data discrepancies through independent problem-solving and thorough quality reviews.
- Compiled and managed confidential data, upholding strict organizational privacy standards.
- Monitored and improved data quality to prevent errors and support team performance goals..

### **EDUCATION**

**Massachusetts Institute of Technology(MIT)** Cambridge, MA | 12 Week Program

The State University of New York College (SUNY) at Cobleskill, Cobleskill, NY | Bachelor of Science Bachelors Degree