Richard Martey Adobau

richardmartey444@gmail.com

0556718624

23rd, October 2024

The Human Resources Department

Ghana Communication Technology University (GCTU)

GA-167-2979. PMB 100

Tesano, Accra – Ghana

Dear Madam,

**Application for the Position of Graduate Assistant**

I hope this letter finds you well. As an alumnus of Ghana Communication Technology University (GCTU) with both a diploma and a degree in Information Technology, I am excited to apply for the Graduate Assistant position. Currently pursuing an MPhil in Computer Science, with a focus on Machine Learning, Cyber Security, and Deep Learning, I am eager to bring my knowledge, passion, and experience back to my alma mater.

During my national service at GCTU, I had the privilege of serving as a Teaching Assistant, supporting the Head of the Department in courses such as System Analysis, Software Engineering, Programming in C++, and Human-Computer Interaction. This experience, coupled with my four years of teaching at the basic school level, has given me a deep appreciation for the impact of education on students and a strong desire to continue contributing to their academic journeys.

I am particularly drawn to this role because of my passion for teaching and research. I believe the Graduate Assistant position would allow me to refine my skills further while supporting GCTU’s mission to provide quality education in the field of technology. I am eager to contribute to both the academic and administrative aspects of the department, ensuring that students receive the guidance and mentorship they need to thrive.

I would be honored to give back to the university that has shaped me academically and professionally. I am confident that my background in Information Technology, combined with my teaching experience and ongoing research, positions me well to support the faculty and students at GCTU.

I look forward to the opportunity to discuss how my skills and experiences align with the needs of the department. I can be reached at 0556718624 or via email at [richardmartey444@gmail.com](mailto:richardmartey444@gmail.com). Thank you for considering my application.

Yours faithfully,

Richard Martey Adobau