

CURRICULUM VITAE(CV)

FOR

BAIDOO RICHMOND

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PERSONAL/BIOGRAPHICAL DETAILS

DATE AND PLACE OF BIRTH: 25th January, 2000, Korlebu Teaching Hospital

GENDER : Male

LANGUAGES SPOKEN : English & Twi

HOBBIES : Reading and Researching, Athletics, Volleyball,
Watching of Films, Singing and Dancing

KEY SKILLS : Researching, resourceful, team player,
Creativity, management, commitment to
excellence and work with or without
supervision

MARITAL STATUS : Single

OBJECTIVE

To provide comprehensive monitoring of the media landscape and prompt and sift response to school and work issues towards rules and regulations and public interest.

To assist in the provision of effective communication and leadership at institutional level.

Assist in the use of scientific approach in conducting research in communications and needs across the world.

In five years, I hope to be on a career path that will lead to a supervisory position, with a long range goal of eventually moving into upper management

EDUCATIONAL BACKGROUND

Institution	Duration	Qualification
University of Professional Studies	2020-2024(ongoing)	Bsc Accounting and finance
Breman Asikuma Senior High School	2015-2018	WASSCE
Greta 'D' Shepherd School	2013-2015	BECE

WORKING EXPERIENCE

Worked with Airport City and Tradehouse Forex Bureaus in Accra-Ghana from 2018 to 2022 by preparing worksheets, record and bookkeeping as well as a cashier.

REFERENCE.

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