

Martha, Roberto and Julian, good morning.

I am writing to you with a number of important matters that require your attention.

First of all, Martha sent me the information of a policy, the DB41000926, in which the serial number needs to be corrected. He has also provided me with the premium receipt and the accompanying policy, along with coverage details, payment instructions and contact numbers.

Second, I was notified that Julian's license, which corresponds to a Honda CR-V I Style L4, has not been renewed, so we requested its cancellation effectively. I want to clarify that there is a pending payment reminder that does not seem to be reflected in our system, so we require additional clarification in this regard.

Finally, Roberto, asks me to meet Artur's request for a 2023 Ford Territory Titanium unit to be included in the reference list. I have understood that Maria Martinez Varela will be the main user and that ARI FLEET SERVICES S DE RL DE CV will act as the preferred beneficiary. The invoice value provided to me is 719,000.00.

Perhaps you could help me correct and update this information in the corresponding pages, in addition to changing the payment method to Cash, what do you think?

I appreciate your attention and cooperation in these matters and look forward to your comments.

With appreciation,  
Fernando Almeida