

SUBJECT: Contoso Transactions for Miscellaneous Policies and Payment Updates

Leslie

I hope you're well. I am writing to ask for your support with some movements in our fields that we consider to be of the utmost importance.

NEED / POLICY NUM / APPLICATION / DATE

1. CANCELLATION OF POLICY / NA42002482 / Belonging to Luis Manuel Sánchez Olvera.
Reason: NO PAYMENT OF MONEY. We request confirmation of receipt of this email and execution of the corresponding cancellation.

2. CHANGE OF PAYMENT METHOD / F9 41002351 and F9 41002352 / Change to monthly payment. Companies: Fletes 4003SA de CV and Trans Alf Itica Internacional SA de CV. We ask that you send in the appropriate endorsements as soon as possible.

Thank you very much if you can help us streamline this process. I am attached, you will find the corresponding documentation.

We look forward to hearing from you. Greetings and thank you for your support.

Kind regards
[Your name]