

REQUEST FOR ASSISTANCE AND CHANGES TO CAR POLICIES

Good morning,

I hope this message finds you in good health and condition. I want to ask for your support in making some necessary changes to some car insurance policies.

First, for M642000462 insurance, corresponding to subsection 10, it is necessary to correct the model of the vehicle from 2017 to 2016. In addition, the serial number has an inaccuracy that requires correction. I attach a copy of the relevant documents so that you can make these changes with the correct information.

Secondly, Sandra Lucero Yate Carrillo wants to change the payment method from her IK42000259 to quarterly payment without surcharge. On the other hand, Salvador Sosa Escobar requests to change the form of payment of his IK42000296 to semi-annual without surcharge. I would like to ask you to process these changes as soon as possible.

I await confirmation of the endorsement of these requested changes.

Best regards

J. Carlos Ramirez Sanchez

SUBJECT: ASSISTANCE AND CHANGES TO CAR POLICIES

Contoso Seguros Mexico

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P.S. I am attaching the necessary documents to make these changes. Please confirm me when they have been processed. Thank you in advance for your attention and support in these matters.