

## POLICY MANAGEMENT AND CORRECTION REQUESTS

Hello dear comrade,

Your help will be valuable as I need to rectify some outstanding issues in our insurance system... If any of the following require further explanation, I am at your disposal.

1) Our insured, Katherine Odeth Manrique Reyes, needs our collaboration to correct the serial number of her N141002253 Policy. She has verified that the correct series is 3N1AB7AA7DL698794. Together, we can solve this error!

2) We also have an urgency pointed out by our colleague Dany: Although our contributions for roadside assistance were included in many policies, it seems that they are not reflected in the coverage. Specifically, Dany found 186 pages with this discrepancy and suggests that Luis Parra be responsible for resolving this issue. Your intervention is needed to add this coverage at no additional cost to these policies.

3) Finally, it is requested that the method of payment in the F9 41002351 and F9 41002352 lines, of the companies Fletes 4003SA de CV and Trans Alfáltica Internacional SA de CV, be altered so that it is monthly. Please generate the appropriate endorsements for such a change.

Please confirm upon receipt of this message to coordinate next steps. We would appreciate your timely attention to all these efforts.

Send this email today, and I greet you warmly,

[Your Name]

ALGOR TRANSPORT  
ALEJANDRO GONZALEZ RODRIGUEZ  
BLVD. GUSTAVO GALAZ 314  
COLONIA LIBERTAD AMPLIACIÓN  
C.P. 25870 CASTA OS COAHUILA  
TEL. 631 48 28  
TEL. FAX. 697 22 10  
01 800 633 9001