

MOVEMENTS Contoso 01 FEBRUARY Maria Jos, I need your help to make the following changes:

POLICY: E543000485

APPLICATION: Change of the contractor who owns the company.

ATTACHED DOCUMENT: A certificate.

DATE: To be confirmed.

POLICY: Unspecified

APPLICATION: Insurance endorsement for special equipment, made by Marisela Leija Cruz of Marsh Autos.

ATTACHED DOCUMENT: The respective invoices.

DATE: Response pending.

POLICY: Unspecified

REQUEST: Correction of the policy due to a billing error, announced by Laura Anglica Alc ntar Nava.

DATE: Although the date is not mentioned, it is assumed to be a recent change.

Thank you and best regards.