

QA Content Checklist

08/10/2014

Ben McGregor

CO600: JustHealth
Supervisor: Yang He

[Version 1.0]

Last saved by: Ben McGregor

Last saved on: 08/10/2014

QA content checklist should be completed for each document throughout the project; it should then be signed off by both the QA manager and the document author.

Details

| | | | | |
|--|--|--|---|------------|
| Title: | Iteration 3 Plan | | Date: | 27/10/2014 |
| Author: | Charlotte Hutchinson | | | |
| Type: | <input checked="" type="checkbox"/> Documentation | <input type="checkbox"/> Code | Iteration: | 3 |
| Description: | <i>Document outlining the plan for the development phases in iteration 3, who is responsible for what. Shows designs of the application, database changes and use cases.</i> | | | |
| Project folder: | <input type="checkbox"/> Research | <input type="checkbox"/> Scope | <input type="checkbox"/> Requirements | |
| | <input checked="" type="checkbox"/> Planning | <input type="checkbox"/> Design | <input type="checkbox"/> Meetings | |
| | <input type="checkbox"/> Legal | <input type="checkbox"/> Risk Assessment | <input type="checkbox"/> Document Templates | |
| <input checked="" type="checkbox"/> Iteration Specific | <input type="checkbox"/> Review | <input type="checkbox"/> Testing | <input type="checkbox"/> Tracking | |

Standards (Add comments if necessary)

| | | |
|--------------------------|-------------------------------------|-----|
| Cover Sheet | <input checked="" type="checkbox"/> | |
| Styles/Formatting | <input checked="" type="checkbox"/> | |
| Table of Contents | <input checked="" type="checkbox"/> | |
| Page numbering | <input checked="" type="checkbox"/> | |
| Spelling/Grammar | <input checked="" type="checkbox"/> | |
| References | <input type="checkbox"/> | N/A |
| Appendices | <input type="checkbox"/> | N/A |

Code

| | | |
|-----------------|--------------------------|-----|
| Comments | <input type="checkbox"/> | N/A |
|-----------------|--------------------------|-----|

Quality Assured

| | | | |
|-------------------|------------------|--------------|------------|
| Title | Signature | Date: | 31/03/2015 |
| <i>Author</i> | CH | | |
| <i>QA Manager</i> | BM | | |