QA Content Checklist

08/10/2014

Ben McGregor

CO600: JustHealth
Supervisor: Yang He

QA content checklist should be completed for each document throughout the project; it should then be signed off by both the QA manager and the document author.

Details

Title:	Market Research			Date:	26/09/2014
Author:	Stephen Tate				
Type:	(X) Documentation		( ) Code	Iteration:	N/A
Description:	*Initial research to help with organising how we approach the project*				
Project folder:	(X) Research	( ) Scope		( ) Requirements	
	( ) Planning	( ) Design		( ) Meetings	
	( ) Legal	( ) Risk Assessment		( ) Document Templates	
( ) *Iteration Specific*	( ) Review	( ) Testing		( ) Tracking	

Standards *(Add comments if necessary)*

Cover Sheet	(X)	
Styles/Formatting	(X)	
Table of Contents	(X)	
Page numbering	(X)	
Spelling/Grammar	(X)	
References	( )	N/A
Appendices	(X)	

Code

Comments	( )	

Quality Assured

Title	Signature		Date:	29/03/2015
Author	ST			
QA Manager	BM			