Professional Practice

Final Meeting with Kristian Putman – Freelance Programmer
Meeting started at 12:00 PM, 23/05/2024.

Attendees:

- Richard Casey
- Kristian Putman

Meeting Duration: 51 minutes

Meeting Minutes:

1. **Review of Previous Meeting and Progress Update:**
   - The meeting began at 12:00 PM with a review of the progress made since the last meeting held on 15/05/2024.
   - I provided an update on the latest improvements, including UI and cosmetic upgrades. These upgrades involved changing the font for text input boxes, updating the background for the application, and making the overall design more professional and polished.
2. **Review of Contingency Implementations:**
   - I discussed the email feedback received from Kristian on 18/05/2024, which highlighted the need for contingencies for scenarios such as loss of internet connectivity during login attempts.
   - Kristian reviewed the implemented changes to handle these contingencies:
     - He confirmed that the application now checks for internet connectivity and user permissions before attempting a login.
     - Kristian appreciated the added error handling to ensure the application does not crash if connectivity is lost during the process.
3. **Code Review and Documentation:**
   - We reviewed the code documentation and added summaries (///<summary>) to methods.
   - Kristian reiterated the importance of comprehensive documentation for team collaboration and compliance with standards like GDPR and cryptographic protocols.
4. **UI and Cosmetic Improvements:**
   - Kristian reviewed the UI enhancements and noted the professional look and feel of the application.
   - He complimented the improved user experience and the polished aesthetics, which make the application more appealing and user-friendly.
5. **Final Feedback and Professional Goodbyes:**
   - I expressed my gratitude to Kristian for his guidance and support throughout the project. I thanked him for the invaluable feedback and the opportunity to learn and grow under his mentorship.

- o Kristian complimented me on my professionalism, dedication, and the quality of my work. He acknowledged my ability to implement feedback effectively and adapt to new challenges.
- o He also offered a personal compliment, noting my enthusiasm and potential in the field of game development. Kristian encouraged me to continue pursuing my passion and wished me success in my future endeavours.

6. **Conclusion and Next Steps:**
   - o We discussed the final steps for submitting the project, ensuring all files and documentation were organized and ready for submission.
   - o Kristian offered to remain available for any last-minute questions or support as I finalize my submission.

Meeting adjourned at 12:51 PM.