

INFORMATION SHEET FOR PARTICIPANTS

Ethical Clearance Reference Number: **[INSERT ONCE PROVIDED BY REVIEW BODY]**



YOU WILL BE GIVEN A COPY OF THIS INFORMATION SHEET

Title of project

Interaction in a youth community centre following the COVID-19 pandemic

Invitation Paragraph

I would like to invite you to take part a research project which forms part of my university degree. Before you decide to take part, it is important you to understand why the research is being done and what you will do. Please read this sheet carefully, talk to other people about it, and ask me if you have any questions (my email address is at the end of the sheet).

Why am I doing this research?

Some researcher say that the COVID-19 pandemic might have changed how young people behave. I want to find out if there are any changes to behaviour in a youth centre.

Why have I been asked to take part?

You are being asked to take part because you have come to sessions at X centre, before and after the COVID-19 crisis, so can tell me about your views on any changes. You should only take part if you have attended sessions before and after the crisis.

What will happen if I take part?

There are two parts to the research, and you can consent to only one or both. First, I would like to observe and make notes on how you interact with your youth worker and other young people. I will come along to your sessions at the centre for a month, between April and May 2021. I would like to watch, and take part in the sessions, and will make written notes about how people behave.

Second, I might ask you to an interview to give your views on how the COVID-19 crisis has changed the youth centre. If you agree, we will find a convenient time, and meet for the interview in an empty room at the centre. The interview will last 30 minutes. With your consent, I will audio record the interview.

Do I have to take part?

You should only take part if you want to. Nothing bad will happen if you choose not to take part. It won't change anything at the centre if you don't choose to take part. You can still be involved in all the sessions. No one at the centre will know if you take part or not.

If you choose to take part, I will give you a form to sign to record your decision. You will also get a copy to keep.

What are the possible risks of taking part?

The only risk is the loss of time you will give to be interviewed.

What are the possible benefits of taking part?

You will be able to voice your views on the impact of the COVID-19 crisis on young people.

Data handling and confidentiality

Your data will be processed in accordance with the law in the UK.

- All your data will be stored on the King's College computer system, and be password protected and encrypted. Only I will have access to the files. I will share the recordings of the interview with a company who will type them up. I will put a contract in place to make sure this company does not share the data.
- Once the data are typed up, all names will be removed so no one will be able to link what you said to you.
- I will write the final report using made up names so no one will know who you or who the youth workers are. I will use a made up name for the youth centre.
- I will keep your data 4 years after the end of the project, in case I need to check anything, and then it will be deleted.

Data Protection Statement

If you would like more information about how your data will be processed in accordance with GDPR please visit the link below:

<https://www.kcl.ac.uk/research/support/research-ethics/kings-college-london-statement-on-use-of-personal-data-in-research>

What if I change my mind about taking part?

You are free to stop being part of the project at any time. You do not have to give a reason and stopping will not affect you in any way.

To stop taking part either send me an email at the address below or simply tell me in person. You can ask me to stop observing at any point. You can end the interview at any point by asking me to end the recording, and you can refuse to answer any question. After the interview, you can ask me to delete your data from the project at any point, up till the 1st of July 2021, when I will have used the data.

What will happen to the results of the project?

The data will be summarised in my MA dissertation thesis. The data may be used to write articles for academic journals and to give presentations. These will not be publicly available, but if you want a copy, please email me using the address below.

Who should I contact for further information?

If you have any questions or require please contact me:

Joe.bloggs@kcl.ac.uk

What if I have further questions, or if something goes wrong?

If this project has harmed you or if you wish to complain, contact my supervisor:

Tania de St Croix, tania.de_st_croix@kcl.ac.uk, Tel: (0)20 7848 3095
School of Education, Communication and Society, King's College London
Waterloo Bridge Wing, Franklin-Wilkins Building, Waterloo Road, London, SE1 9NH.

Thank you for reading this information sheet.