

Dear Headteacher/teacher,

I am currently studying for an MA in STEM education at King's College London (KCL). As part of my course, I am planning to carry out a research project about how cross disciplinary Science Technology Engineering and Mathematics (STEM) teaching is enacted in 4 secondary schools in Ningbo, Zhejiang China. As school X is an experimental site of STEM teaching in Zhejiang Province with many high achieving students, I am interested in researching the views of teachers in this context.

To carry out the research, I aim to recruit two groups of participants:

- Ten teachers who will participate in a questionnaire
- Two teachers who I will interview

The questionnaire will take place online and last 15-25 minutes. I attach a list of the questions.

I aim to select two participants from the survey to be invited, if they consent to an interview. The interview will take place online, using MS Teams, at a mutually convenient time for the teacher and researcher and last around 45 minutes. The sessions will be audio recorded and transcribed by an external agency, once a data sharing arrangement has been put in place. I attach a list of indicative questions for the interviews.

My research will adhere to KCL ethical guidance and I have secured permission to carry out the work from the Research Ethics Office ([clearance number](#)). I will seek informed consent from teachers before conducting the research, and ensure their identities, and the identity of the school is hidden in the final report and any publications arising from the study. The data collected will be processed in accordance with GDPR regulations, stored on a password protected data storage system and deleted four years after the completion of the project.

If you require any further information about the study, please contact me by email or phone using the contact information below.

Yours faithfully,

[Student name]