## **Privacy Policy for Find Care Jobs**

At Find Care Jobs, we are committed to protecting the privacy and confidentiality of our users' personal information. This Privacy Policy outlines how we collect, use, and manage personal data in accordance with the Australian Privacy Act 1988 (Cth) and the Australian Privacy Principles (APPs). By using our website, you agree to the terms outlined in this policy.

#### 1. Information We Collect

In the future, Find Care Jobs may collect personal information from users to enhance the job-seeking and hiring process. This may include:

- Personal Information: Such as your name, email address, phone number, and other contact details.
- Job Application Data: Including resumes, employment history, and other details submitted as part of your job applications.

### 2. Purpose of Collecting Information

We collect information to:

- Facilitate job applications and connect users with job opportunities in the care industry.
- Provide a tailored user experience and improve the functionality of our website.
- Communicate with you regarding services, updates, and relevant job listings.
- Ensure compliance with legal obligations and protect the security of our users.

#### 3. How We Use and Share Your Information

Your information may be used for the purposes outlined above and will not be shared with third parties without your consent, except as required by law. We may share information:

- With employers or recruiters when you apply for a position through our platform.
- With service providers who assist us in operating our website or conducting our business.

## 4. Security of Your Information

We prioritize the security of your personal information. We take reasonable measures to safeguard it from misuse, loss, unauthorized access, modification, or disclosure. However, no method of electronic storage is completely secure, and we cannot guarantee absolute security.

## 5. Accessing and Correcting Your Information

You have the right to access the personal information we hold about you and to request corrections. If you wish to access or update your information, please contact us, and we will respond in accordance with applicable laws.

# 6. Cookies and Tracking Technologies

Find Care Jobs may use cookies or similar technologies to improve your user experience. You can manage your cookie settings through your browser preferences. Disabling cookies may impact certain features on our website.

# 7. Changes to This Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our practices or Australian privacy laws. We encourage you to review this policy periodically.

#### 8. Contact Us

If you have any questions, concerns, or requests regarding this Privacy Policy or our handling of your personal information, please visit our <u>Contact Us</u> page.

Effective Date: 12 November 2024