

Mission 0: Start with the Basics

In the Tech Career Accelerator you will be given Missions regularly (mostly weekly) to guide you through gaining the necessary skills to work in the tech industry. Completing these Missions are mandatory because this is one of the key ways to gain new skills.

Mission 0 is designed to support you to gain basic technical skills that will help you to navigate through the Tech Career Accelerator.



A Mission is typically split into 2 types of tasks. The Mission tasks common to all candidates are called Generic Tasks. The Mission Tasks specific to a particular career pathway, such as Advanced Developers, UX Designers, and Salesforce Developers are called Specialist Tasks.

The tasks are structured so that you get the task together with some resources to help you achieve your tasks. Sometimes the resources are directly helpful, sometimes they give you generic instructions or concepts, and you may have to figure out (or search on Google/Youtube) how to achieve the task.

You are encouraged to use any resources available to you to help you to achieve the task, not limiting to the resources in the Mission document. The REQUIRED resources are mandatory for you to view and/or complete, whereas the RECOMMENDED resources are optional for you to view and/or complete.

Your tasks in mission 0 are listed below.

Mission 0 Tasks



Mission 0 is undertaken by teams of two to four people. The tasks are divided into 2 types: Generic Tasks and Specialist Tasks.

The following Generic Tasks will need to be completed.

Generic Tasks

- 1. Take a screenshot of your Microsoft Team after you login using your Mission Ready email address. Microsoft Teams is the primary way for communications to happen in Mission Ready. You are provided a Mission Ready login for Office365 and added to a Team. You can choose to check your messages on Office365, or you can download Microsoft Teams application (for free) on your laptop and/or your mobile phone to access the messages. Downloading the Microsoft Teams application is the recommended way of working throughout the Tech Career Accelerator. Your task is to take a screenshot after you logged in either to your Teams application or on Office365. The following resource may help:
 - <u>REQUIRED</u> Accessing Mission Ready Office365 and email for the first time https://www.loom.com/share/c4608f5627c14457aec9cf2f1b63fd40 (6 mins)
 - <u>REQUIRED</u> Using Microsoft Teams in your Mission Ready programme https://www.loom.com/share/3204631e35364076ac922096c8c76fa2 (20 mins)
- 2. Complete the declaration form at the following link. It is necessary to complete the declaration to proceed this programme.
 - <u>REQUIRED</u> Declaration Form
 https://forms.office.com/Pages/ResponsePage.aspx?id=sH-VIH0xSECGHFrBRmO36HeCYkZFLGNIvEXIDhBczHBUQ1IZVUNPOFk3V1pITUpSNEVWNk1ERFNJRy4u (2 mins)
- 3. By Thursday morning of Week 1 (not the orientation week, the Thursday after you started daily sessions with Mission Ready), obtain at least one piece of feedback for your work from another team member, and provide one piece of feedback for others' work. Take a screenshot of evidence of feedback (e.g. email, or Microsoft Teams message that shows the feedback from your team member)
- 4. By the end of Thursday, create a new folder at Microsoft Teams > Files > Submissions > Mission 0. Name the folder with yours and your partner's names. Upload all of your work (screenshots, presentation slides, documents or other files) to that folder.

The following Specialist Tasks will need to be completed.

Specialist Tasks for Salesforce Developers

If you are in the Salesforce Developer pathway, complete the following tasks as part of the Mission:

1. Complete all modules of "Salesforce User Basics" at the following link.



REQUIRED

https://trailhead.salesforce.com/content/learn/modules/lex_salesforce_basics?trail mix_creator_id=cashworth4&trailmix_slug=get-to-know-sf (65 mins)

- 2. Complete all modules of "Salesforce Platform Basics" at the following link.
 - REQUIRED
 https://trailhead.salesforce.com/content/learn/modules/starting_force_com?trailm
 ix_creator_id=strailhead&trailmix_slug=prepare-for-your-salesforce-administrator-credential (50 mins)
- 3. Complete all modules of "Trailhead and Trailblazer Community" at the following link.
 - REQUIRED
 https://trailhead.salesforce.com/content/learn/modules/trailhead_basics?trailmix_creator_id=strailhead&trailmix_slug=getting-started-with-salsforce (20 mins)
- 4. Complete all modules of "Getting Started with Trailhead" at the following link.
 - <u>REQUIRED</u> Getting Started with Trailhead
 https://trailhead.salesforce.com/en/content/learn/trails/learn_salesforce_with_trail
 head?trailmix_creator_id=strailhead&trailmix_slug=getting-started-with-salsforce (1 hour)
- 5. After you have completed all modules, take a screenshot of any one page that shows your number of badges and points. (e.g. the statistics are at the top right hand corner when you are in Trailhead, or at your Trailblazer.me page).