

RICHARD ALLEN JR.

UX/UI Designer

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Analytical professional with technical knowledge and critical thinking skills to thrive in data-driven environments. Tackles challenges with positivity and drive to overcome. Works great alone or with others and consistently exceeds expectations.

Education

● **Universsity of Texas in UX/UI Design**
UX/UI Bootcamp Certificate at Austin, TX | February 2023 - August 2023

● **Diploma**
Camden County High School at Kingsland, GA | September 2011 - May 2013

Key Skills

- Proficient with Microsoft/Google Applications (Excel, Word, Sharepoint, etc.)
- Proficient Computer Skills
- Quality Control & Attention to Detail
- Friendly, Positive Attitude
- Planning & Organizing
- First Aid/CPR
- Conflict Resolution
- Problem Resolution
- Sketching
- Wireframing
- Information Architecture
- Programming: HTML, CSS, Javascript
- Design Programs: Figma

Professional Experience

● **UX Designer**
Freelance | May 2023 - Present

- Collaborated with a diverse range of clients to deliver high-quality UX design solutions.
- Conducted thorough user research, including interviews, surveys, and usability testing, to gain insights into user behaviors, needs, and pain points.
- Translated user research findings into actionable design recommendations, wireframes, and interactive prototypes using industry-standard tools such as Sketch and Figma.
- Iterated on designs based on client feedback and user testing results, ensuring continuous improvement and alignment with project goals.
- Created visually appealing and intuitive user interfaces, incorporating principles of information architecture, interaction design, and visual design.
- Developed comprehensive design documentation, including user personas, user flows, and design specifications, to guide development teams and ensure design consistency. Working closley with developers, product managers, and stakeholders to ensure successful implementation.
- Successfully managed multiple projects simultaneously, meeting deadlines and delivering exceptional results within budget constraints.

● **Data Entry Operator**
Integral Care | April 2022 - Present

- In charge of entering all the data into clientele's databases, for their mental health needs and input client information into spreadsheets and company database to provide leaders with quick access to essential client data.

● **Intake Coordinator**
Austin Transitional Center | April 2021 - April 2022

- My responsibilities as an intake coordinator include gathering client records, interviewing for medical and social histories, introducing clients to the facility processes and regulations, and working with a local provider in obtaining insurance for the incoming client.

● **Correctional Monitor**
Corrections Corporation of America | March 2016 - April 2022

- The primary duty of a correctional officer is to maintain order in a detention facility by learning any and all rules of the facility in which they work and enforcing those regulations to be certain that inmates act in an orderly way.

● **Ramp Agent**
GAT Airline Services | November 2014 - March 2016

- Collect, sort and check luggage against flight lists, making sure that the right items go on to the right aircraft.

● **Crew**
Sonic | July 2013 - November 2014

- Prepared food items such as salads, sandwiches, and fries according to company standards. and provided friendly customer service to ensure customer satisfaction