RICHARD NEWMAN

PERSONAL INFORMATION

Contacts
(870) 321-5622
richardknewman15@gmail.com

Location
Northwest Arkansas

SKILLS

Programming languages
HTML, CSS, JavaScript

Technologies
GitHub, Git, React, Node.JS

Other
Project Planning, Project Management, Team Coordination

WORK EXPERIENCE

Scan Technichian
- PB2 Architecture + Engineering
- Nov 2022 - Present
- Responsibilities:

- Coordination with different project teams to scan, process, and deliver the applicable files needed.
- Keeping track of projects amongst the team along with managing the files on the different processing pcs.
- Meeting with client managers to coordinate on site duties.

Owner
- RichKo Homes LLC
- Dec 2021-Nov 2022
- Responsibilities:

- Managing and coordinating with contractors to efficiently complete the project on time.
Communication with clients to understand their needs and meet expectations.
Communication with realtors and loan officers to provide needed paperwork in a timely fashion.

EDUCATION

University of Central Arkansas
- Business Innovation and Entrepreneurship
- Finalizing Degree

High School Diploma
- Thayer High School Thayer, MO
- Graduated April 2014