



Work Order Summary



Work Order: 2200615578 - LV1204 Lubrication & Mechanical Service

Main Work Centre:	MPLV Light Vehicles	Revision No:	MP23WK49
Planner Group:	M17 Light Vehicle 1	Start Date:	10.12.2023
Function location:	CLB-MP-LV01-TRUCKS-LV1204	Activity Type:	210
FL Desc:	LV1204 Isuzu NPS 4X4 Flatbed Truck	Priority:	3
Sort Field:	LV1204	Reservation:	11648669
Equipment Number:		Ctr./Meas. Reading:	
Eq Desc:			

TIME CONFIRMED

Fortescue Message:

BLUE Lightning Alert
ALPHA Alert (32km-16km)
Lightning activity (Cloud to Cloud and Cloud to Ground) has been detected between 16 and 32kms from the designated zone

Work Order Long Text:

LV1204 Lubrication & Mechanical Service

** AVAILABLE SUNDAY SHELF 06.12 CW**

Operation Detail List:

Op	Description:	Work center:	Start Date:	No. Cap:	Plan Dur:	Act Dur:
0010	Isuzu NPS300 4x4 10000km Service	MPLV-FTL	10.12.2023	1	0	0

Materials

Op:	Item:	Material:	Description:	Qty:	UOM:	Withdrawn:	Used Y/N
			Recipient: Unloading Point:				
0010	0001	3001292	FILTER ELEMENT OIL ISUZU LV1204 CB-L/V WORK SHOP	1	EA	1	
0010	0002	3036611	ELEMENT,FLTR,AIR,INTAKE,PRIMARY,130.9MM LV1204 CB-L/V WORK SHOP	1	EA	1	
0010	0003	3040943	ELEMENT,FLTR,FUEL,CRTDG,15/32X3-25/32IN LV1204 CB-L/V WORK SHOP	1	EA	1	
0010	0004	3072182	FILTER,FUEL,WTR SPRTR,NLR/NNR EUROV ONLY LV1204 CB-L/V WORK SHOP	1	EA	1	



ISUZU TRUCK N-SERIES - 10K SERVICE

STEP	TASK	INITIAL APPROPRIATE BOX		
		SERVICABLE	DEFECT FOUND AND REPAIRED	NOTI RAISED
7.	Connect Isuzu diagnostic tool, check, note and/or repair any codes recorded. Raise notifications as required. Carry out DPF regen if required	A		
8.	Carry out a test drive	A		

Repairs required at next service:

Section Completed By:

By: Brandon Adonis

Sign: [Signature]

By: _____

Sign: _____

By: _____

Sign: _____

Supervisor:

By: Brandon Uditch

Sign: [Signature]

10000011566_ACA_000_007jfbx awssaperpapp5 Brandon UDILJAK 2023-12-10T09:22:08 1.000

10000011566_ACA_000_007jfbx awssaperpapp5 Brandon UDILJAK 2023-12-10T09:22:08 1.000



Work Order Summary



Work Order: 2200657627 - LV1204 Inspection

Main Work Centre:	MPLV Light Vehicles	Revision No:	MP23WK49
Planner Group:	M17 Light Vehicle 1	Start Date:	10.12.2023
Function location:	CLB-MP-LV01-TRUCKS-LV1204	Activity Type:	213
FL Desc:	LV1204 Isuzu NPS 4X4 Flatbed Truck	Priority:	3
Sort Field:	LV1204	Reservation:	11726578
Equipment Number:		Ctr./Meas. Reading:	
Eq Desc:			

TIME CONFIRMED

Fortescue Message:

Lightning Alert ALL CLEAR

Lightning activity has not been detected for greater than 15 minutes (embargo time)

Operation Detail List:

Op	Description:	Work center:	Start Date:	No. Cap:	Plan Dur:	Act Dur:
0010	Isuzu NPS300 4x4 2M Inspection	MPLV-FTL	10.12.2023	1	0	0



Work Order Summary



Work Order: 2200657627 - LV1204 Inspection

Main Work Centre: MPLV Light Vehicles
Planner Group: M17 Light Vehicle 1
Function location: CLB-MP-LV01-TRUCKS-LV1204
FL Desc: LV1204 Isuzu NPS 4X4 Flatbed Truck
Sort Field: LV1204
Equipment Number:
Eq Desc:

Revision No: MP23WK49
Start Date: 10.12.2023
Activity Type: 213
Priority: 3
Reservation: 11726578
Ctr./Meas. Reading: _____

FEEDBACK

Action (What you did):

Damage (What you found):

Cause (Why it happened):



CLOUDBREAK ADDITIONAL DAMAGE REPORT

CLOUDBREAK LIGHT VEHICLES DEPARTMENT DAMAGE REPORTING SHEET

This sheet **must** be filled out where damage **OTHER** than fair wear & tear is noted while inspecting or servicing a vehicle. This sheet is to be filled out, with a description of the damage(s) as well as pictures, and then signed and submitted to the LV supervisor on shift.

The LV supervisor will then notify the responsible department's supervisor. The responsible department is to create an incident report in BMS and supply the number to the LV supervisor to record.

Once completed, this sheet will be uploaded as an attachment to the vehicle's function location in SAP, and a copy saved into the file location M:\Mine Services\Maintenance\Maintenance Support\Vehicle Damage with the vehicle fleet ID saved in the file name.

Service/Inspection Date:	Vehicle ID:
Kilometres / Hours:	Vehicle Make/Model:
Department: <small>(department which is responsible for the vehicle)</small>	Contact: <small>(contact details of the department which is responsible for the vehicle)</small>

Damaged Area

Description of the Damage

Rev 0

PREPARED BY
Kim EsbreyCHECKED BY
Neil AmienAPPROVED BY
Graham Howard



MOBILE MAINTENANCE – LIGHT VEHICLES

CB-00039-CK-MN-0013

CLOUDBREAK ADDITIONAL DAMAGE REPORT

PREPARED BY

Kim Esbrey

CHECKED BY

Neil Amien

APPROVED BY

Graham Howard

Pictures of the Damage

BMS Incident Number

Service Completed By

Checked By Supervisor

Reporting Person:

Print Name:

Print Name:

BMS Number:

Signature:

Signature:

Rev 0

20/03/2017

PREPARED BY

Kim Esbrey

CHECKED BY

Neil Amien

APPROVED BY

Graham Howard



Work Order Scope



Work Order: 2200657627 - LV1204 Inspection

Main Work Centre:	MPLV Light Vehicles	Revision No:	MP23WK49
Planner Group:	M17 Light Vehicle 1	Start Date:	10.12.2023
Function location:	CLB-MP-LV01-TRUCKS-LV1204		
FL Desc:	LV1204 Isuzu NPS 4X4 Flatbed Truck	Activity Type:	213
Sort Field:	LV1204	Priority:	3
Equipment Number:		Reservation:	11726578
Eq Desc:		Ctr./Meas. Reading:	

Fortescue Message:

RED Lightning Alert
CHARLIE Alert (8km-0km)
Lightning activity (Cloud to Cloud and Cloud to Ground) has been detected
between 0 and 8kms from the designated zone

Operations Detail List:

Op	Description:	Work center:	Start Date:	No. Cap:	Plan Dur:	Act Dur:
0010	Isuzu NPS300 4x4 2M Inspection	MPLV-FTL	10.12.2023	1	0	0



Work Order Scope



Work Order: 2200657627 - LV1204 Inspection

Main Work Centre: MPLV Light Vehicles
Planner Group: M17 Light Vehicle 1
Function location: CLB-MP-LV01-TRUCKS-LV1204
FL Desc: LV1204 Isuzu NPS 4X4 Flatbed Truck
Sort Field: LV1204
Equipment Number:
Eq Desc:

Revision No: MP23WK49
Start Date: 10.12.2023
Activity Type: 213
Priority: 3
Reservation: 11726578
Ctr./Meas. Reading:

FEEDBACK

<u>Work</u> <u>Center</u>	<u>Hrs</u> <u>Worked</u>	<u>SAP</u> <u>No:</u>	<u>Name:</u>	<u>Date:</u>
		613771	Rod Aurisch	10/12/23

COMPLETION CHECKS

Completed By: Rod Aurisch Date: 10/12/23
(Print Name)
Supervisor: Brandon Udell Supervisor: [Signature] Date: 10/12/23
(Print Name) (Signature)



ISUZU TRUCK N-SERIES - INSPECTION

Date : 10 12 23

LV ID Number : LV1204

KM : 78388

COMPRESSOR HOURS (if fitted):

Ensure vehicle is washed underneath prior to starting service.Please complete service before starting any repairs

INITIAL APPROPRIATE BOX

STEP	TASK	SERVICABLE	DEFECT FOUND AND REPAIRED	NOTI RAISED
Running Checks				
1.	Site ID numbers affixed and in good condition	A		
2.	Check pre-start book for defects	A		
3.	First aid or trauma kit in vehicle	A		
4.	Walk around check for damage	A		
5.	Check condition of cab interior	A		
6.	Check auto headlights on when engine running	A		
7.	Check operation of beacon and reverse alarm	A		
8.	Operation of horn	A		
9.	Check condition of windscreen wipers and washers	A		
10.	Windscreen and window condition	A		
11.	Mine radio fitted and operational	A		
12.	AM/FM radio operational – If fitted	A		
13.	All mirrors serviceable	A		
14.	Check condition and operation of all seats	A		
15.	Seatbelts fitted and operational	A		
16.	Condition of all pedal rubbers	A		
17.	ROAD TEST	A		
18.	Check operation of speedometer and all gauges	A		
19.	Check operation of air conditioner, blower fan and vent flow	A		
20.	Check service brake operation	A		
21.	Check park brake Holds on an incline	A		
22.	Check exhaust brake operation	A		
23.	Check for abnormal noises during road test	A		
24.	Check steering operation for stiffness, free play or pulling	A		
25.	Check operation of all lights & warning lights	A		
26.	Check condition and operation of all doors	A		
27.	LV flag fitted and light operational	A		
28.	Lubricate all door locks and hinges	A		
29.	Check tow hitch for damage, wear and security	A		
30.	Check tow hitch for damage, wear and security	A		

Rev 1

PREPARED BY
Sam TownsendCHECKED BY
David GarcesAPPROVED BY
Jason Baldacchino

13/03/2020



Work Order Summary



Work Order: 2200649073 - TR2089 3 Monthly Inspection/Service

Main Work Centre:	MPLV Light Vehicles	Revision No:	MP23WK49
Planner Group:	M17 Light Vehicle 1	Start Date:	10.12.2023
Function location:	CLB-MP-LV01-TRAILR-TR2089		
FL Desc:	TR2089 Strip & Seal Trailer	Activity Type:	213
Sort Field:	TR2089	Priority:	4
Equipment Number:		Reservation:	11708967
Eq Desc:		Ctr./Meas. Reading:	

Fortescue Message:

Treatment for Heat Stress

Stop work, move to coolest place available, sit or lay down Remove excess clothing (eg: hard hat, boots)
Take small sips of cool (**Not Cold**) water.
Contact Supervisor to arrange Medical assistance.

Operation Detail List:

Op	Description:	Work center:	Start Date:	No. Cap:	Plan Dur:	Act Dur:
0010	3 Monthly Service Trailer Inspection	MPLV-FTL	10.12.2023	1	4	0



Work Order Summary



Work Order: 2200649073 - TR2089 3 Monthly Inspection/Service

Main Work Centre: MPLV Light Vehicles
Planner Group: M17 Light Vehicle 1
Function location: CLB-MP-LV01-TRAILR-TR2089
FL Desc: TR2089 Strip & Seal Trailer
Sort Field: TR2089
Equipment Number:
Eq Desc:

Revision No: MP23WK49
Start Date: 10.12.2023
Activity Type: 213
Priority: 4
Reservation: 11708967
Ctr./Meas. Reading:

FEEDBACK

Action (What you did):

Carried out inspection/service

Damage (What you found):

Cause (Why it happened):



Work Order Scope



Work Order: 2200649073 - TR2089 3 Monthly Inspection/Service

Main Work Centre:	MPLV Light Vehicles	Revision No:	MP23WK49
Planner Group:	M17 Light Vehicle 1	Start Date:	10.12.2023
Function location:	CLB-MP-LV01-TRAILR-TR2089		
FL Desc:	TR2089 Strip & Seal Trailer	Activity Type:	213
Sort Field:	TR2089	Priority:	4
Equipment Number:		Reservation:	11708967
Eq Desc:		Ctr./Meas. Reading:	

Fortescue Message:

Task At Hand

Ensure the work area is free from hazards that can cause lacerations or puncture wounds such as protruding screws, bolts or sharp edges

Operations Detail List:

Op	Description:	Work center:	Start Date:	No. Cap:	Plan Dur:	Act Dur:
0010	3 Monthly Service Trailer Inspection	MPLV-FTL	10.12.2023	1	4	0



Work Order Scope



Work Order: 2200649073 - TR2089 3 Monthly Inspection/Service

Main Work Centre: MPLV Light Vehicles
Planner Group: M17 Light Vehicle 1
Function location: CLB-MP-LV01-TRAILR-TR2089
FL Desc: TR2089 Strip & Seal Trailer
Sort Field: TR2089
Equipment Number:
Eq Desc:

Revision No: MP23WK49
Start Date: 10.12.2023
Activity Type: 213
Priority: 4
Reservation: 11708967
Ctr./Meas. Reading:

FEEDBACK

<u>Work Center</u>	<u>Hrs Worked</u>	<u>SAP No.</u>	<u>Name:</u>	<u>Date:</u>
		645458	Daniel Slater	10.12.23.
		674 108	Jack Terry	10/12/23

COMPLETION CHECKS

Completed By: Daniel Slater Date: 10.12.23.
(Print Name)
Supervisor: Barbara Williams Supervisor: ABL Date: 10/12/23
(Print Name) (Signature)



CLOUDBREAK ADDITIONAL DAMAGE REPORT

CLOUDBREAK LIGHT VEHICLES DEPARTMENT DAMAGE REPORTING SHEET

This sheet **must** be filled out where damage **OTHER** than fair wear & tear is noted while inspecting or servicing a vehicle. This sheet is to be filled out, with a description of the damage(s) as well as pictures, and then signed and submitted to the LV supervisor on shift.

The LV supervisor will then notify the responsible department's supervisor. The responsible department is to create an incident report in BMS and supply the number to the LV supervisor to record.

Once completed, this sheet will be uploaded as an attachment to the vehicle's function location in SAP, and a copy saved into the file location M:\Mine Services\Maintenance\Maintenance Support\Vehicle Damage with the vehicle fleet ID saved in the file name.

Service/Inspection Date:	Vehicle ID:
Kilometres / Hours:	Vehicle Make/Model:
Department: <small>(department which is responsible for the vehicle)</small>	Contact: <small>(contact details of the department which is responsible for the vehicle)</small>

Damaged Area

Description of the Damage

Rev 0

PREPARED BY
Kim Esbery

20/03/2017

CHECKED BY
Neil AmienAPPROVED BY
Graham Howard



MOBILE MAINTENANCE – LIGHT VEHICLES

CB-00039-CK-MN-0013

CLOUDBREAK ADDITIONAL DAMAGE REPORT

PREPARED BY

Kim Esbrey

CHECKED BY

Neil Amien

APPROVED BY

Graham Howard

Pictures of the Damage

BMS Incident Number

Service Completed By

Checked By Supervisor

Reporting Person:

Print Name:

Print Name:

BMS Number:

Signature:

Signature:

Rev 0

20/03/2017

PREPARED BY

Kim Esbrey

CHECKED BY

Neil Amien

APPROVED BY

Graham Howard



Trailer Monthly Service - Inspection

Unit Number:

TR2089

Date:

10-12-23

Work Order #

2200649073

Step
#

Task

Initial appropriate box

Defect
found and
repairedDefect
found,
safe to
operate

Serviceable

Repairs
required

MONTHLY

- 1 Check service brake operation
- 2 Check park brake operation if fitted
- 3 Check trailer plug / wiring for damage
- 4 Check operation of all lights
- 5 Check tyre condition (Note any uneven wear or cuts)
- 6 Check fire extinguisher in test (Remove from bracket and shake)
- 7 Check condition of Panels / Mudguards
- 8 Check chassis for cracking or damage
- 9 Check suspension springs and hangers for wear / cracks
- 10 Rear step ladder / hand rails secure and in place
- 11 Check condition of jockey wheel/is serviceable
- 12 Grease Jockey wheel
- 13 Check condition of tow hitch and chains
- 14 Grease hitch
- 15 Grease suspension pins/shackles
- 16 Grease all brake points
- 17 Check A' frame for damage / wear / security
- 18 Check wheel chocks on board
- 19 All tank hoses & reels for leaks if fitted
- 20 Reels work correctly if fitted
- 21 Remove wheels and check brake linings
- 22 Adjust brakes
- 23 Check and adjust wheel bearings. Re-pack/replace as required
- 24 Check Tension of all suspension U/bolts

		DS	
		DS	
		DS	
		DS	
		DS	
		—	
		DS	
		DS	
		DS	
		DS	
		DS	
		JT	
		JT	
		JT	
		JT	
		N/A	
		N/A	
		N/A	
		JT	
		JT	
		JT	
		JT	



Trailer Monthly Service - Inspection

Step # Task

Defect found and repaired

Defect found, safe to operate

Serviceable

Repairs required

12 Monthly

- 25 Carry out oil change and check over of small diesel engine if equipped
- 26 Check starting system including battery / starter and pull start cable if equipped
- 27 Check pump oil level and condition if equipped to pressure washer/ sprayer trailers
- 26 Using a Truck with a ring feeder, hook up trailer and test brake operation if equipped with air brakes.

Additional comments:

Service Completed by:

Print Name: Daniel Slater

Signature: [Signature]

Date: 10.12.23

Rev No. here 0

Click here to enter a date.

PREPARED BY
Jeremy Taylor

[Signature]

CHECKED BY
Chris Smith

[Signature]

APPROVED BY
Greg Mitchell

[Signature]



Work Order Summary



Work Order: 2200653480 - LV1260 Inspection

Main Work Centre:	MPLV Light Vehicles	Revision No:	MP23WK49
Planner Group:	M17 Light Vehicle 1	Start Date:	10.12.2023
Function location:	CLB-MP-LV01-LVEHCL-LV1260		
FL Desc:	LV1260 Toyota Hilux Dual Cab	Activity Type:	213
Sort Field:	LV1260	Priority:	3
Equipment Number:		Reservation:	11720748
Eq Desc:		Ctr./Meas. Reading:	35830

Fortescue Message:

Stop at Stop Signs

Where an intersection is sign posted with a stop sign, the vehicle shall come to a complete stop.

Check each direction of oncoming traffic prior to moving

Operation Detail List:

Op	Description:	Work center:	Start Date:	No. Cap:	Plan Dur:	Act Dur:
0010	Toyota Hilux 2M Inspection	MPLV-FTL	10.12.2023	1	0	0



Work Order Summary



Work Order: 2200653480 - LV1260 Inspection

Main Work Centre: MPLV Light Vehicles
Planner Group: M17 Light Vehicle 1
Function location: CLB-MP-LV01-LVEHCL-LV1260
FL Desc: LV1260 Toyota Hilux Dual Cab
Sort Field: LV1260
Equipment Number:
Eq Desc:

Revision No: MP23WK49
Start Date: 10.12.2023
Activity Type: 213
Priority: 3
Reservation: 11720748
Ctr./Meas. Reading:

FEEDBACK

Action (What you did):

As per SLP

Damage (What you found):

Cause (Why it happened):



Simple Isolation of Light Vehicles on LV Hoist

- PURPOSE**

- The purpose of this Standard Work Instruction is to provide a safe system of work for all personnel required to isolate a light vehicle on light vehicle hoist, safely and in a consistent manner and to provide a clear step by step process in which the task **MUST** be followed.

- SCOPE**

This Safe Work Instruction shall relate to all personnel who are required isolate a light vehicle on Light Vehicle hoist. Personnel shall comply with Fortescue's LIFE SAVING CHOICES. This Safe Work Instruction supersedes all previous Safe and Standard Work Instructions and Site Notices.

- DEFINITIONS**

SHALL, MUST and WILL are mandatory

Should is recommended, but not mandatory

- AREA**

Cloudbreak Mine

- REQUIREMENTS**

PERSONAL PROTECTIVE EQUIPMENT (PPE)



WORK CERTIFICATES / PERMIT REQUIREMENTS

Confined Space Entry	<input type="checkbox"/>	Work Box	<input type="checkbox"/>	Work Permit	<input type="checkbox"/>
Live Electrical Work	<input type="checkbox"/>	Non Standard Lift	<input type="checkbox"/>	Master Permit	<input type="checkbox"/>
Excavation / Penetration	<input type="checkbox"/>	Work at Height	<input type="checkbox"/>	HV Electrical Certificate	<input type="checkbox"/>
Hot Work	<input type="checkbox"/>	O/Side Vessel – Platform	<input type="checkbox"/>	Environmental	<input type="checkbox"/>
Floor Roof Wall Opening	<input type="checkbox"/>	Power Vicinity / Corridor Access	<input type="checkbox"/>	Driving / Pit Permit	<input type="checkbox"/>

This document is **UNCONTROLLED** in hard copy unless stamped and specified and managed in controlled document register

Rev	Description of Rev/Comments:	Prepared by	Reviewed By	Approved By	Review Date	Issue Date	Page
8	Issued for Use	Kim Crosswell	Jayden Briggs	John Shrives	24/01/2026	24/01/2023	1 of 7
Document Number & Title ****Simple Isolation of Light vehicles on lv hoist****							













JOB SPECIFIC RESOURCES							
Green Banded Cones	<input type="checkbox"/>	Sentry & Sentry Board	<input type="checkbox"/>	Fire Blankets	<input type="checkbox"/>	Wheel Chocks	<input type="checkbox"/>
Drinking Water	<input type="checkbox"/>	Running Water	<input type="checkbox"/>	Voltage Reducer	<input type="checkbox"/>	Extinguishers	<input type="checkbox"/>
Warning Signs	<input type="checkbox"/>	Fire Watch	<input type="checkbox"/>	Radio	<input type="checkbox"/>	First Aid Kit	<input type="checkbox"/>

DESCRIPTION OF WORK

This procedure outlines the steps to safely isolate light vehicles on LV hoist.


LIFE SAVING CHOICES

The twelve choices define the standards that shall be met in our workplace to ensure safe systems of work, and to guide you in making the correct decisions. The choices you make, every single day, are fundamental to creating a safe operation. The non-negotiable choices are:



LIFE SAVING CHOICES					
	Use fall injury protection when working at height.		Secure tools and barricade work areas to prevent dropped objects.		Always walk and work outside the footprint of a suspended load.
	Stop at stop signs and rail crossings.		Verify isolations before work begins.		Confirm stored energy has been controlled before work begins.
	When driving wear a seat belt and obey speed limits.		When travelling or working remotely use communication and tracking devices.		Only inflate tyres in an approved tyre safety device.
	Maintain 3 metres from track and only work within authorisation limit.		Wear a PFD when working above water.		Obtain authorisation to enter explosives exclusion zones.

This document is **UNCONTROLLED** in hard copy unless stamped and specified and managed in controlled document register


Rev	Description of Rev/Comments:	Prepared by	Reviewed By	Approved By	Review Date	Issue Date	Page
8	Issued for Use	Kim Crosswell	Jayden Briggs	John Shrives	24/01/2026	24/01/2023	2 of 7
Document Number & Title ****Simple Isolation of Light vehicles on lv hoist****							





	Department MOBILE MAINTENANCE	Document Number CB-WI-UT-0012
	Section SAFE WORK INSTRUCTION	Title Simple Isolation of Light Vehicles on LV Hoist

• **JOB STEP AND CONTROL METHODS**

No. 1	Create a clear plan of the task		
	Hazards	Controls	Image or Diagram
	<ul style="list-style-type: none"> The task may move away from the intended scope of work. Other hazards may exist in the surroundings at the work area. Risks from others working in close proximity. Unfamiliarity with area and task activity. 	<ul style="list-style-type: none"> Undertake a Take Control before undertaking the task to identify any immediate hazards. Review any procedures / SWI associated with the task. If task deviates from SWI a JHA SHALL be completed and approved by the area Supervisor. Where required when working in proximity of others, communicate your arrival. Only personnel who are trained, assessed and authorised shall operate the vehicle. 	 




This document is UNCONTROLLED in hard copy unless stamped and specified and managed in controlled document register							
Rev	Description of Rev/Comments:	Prepared by	Reviewed By	Approved By	Review Date	Issue Date	Page
8	Issued for Use	Kim Crosswell	Jayden Briggs	John Shives	24/01/2026	24/01/2023	3 of 7
Document Number & Title ****Simple Isolation of Light vehicles on lv hoist****							

	Department MOBILE MAINTENANCE	Document Number CB-WI-UT-0012
	Section SAFE WORK INSTRUCTION	Title Simple Isolation of Light Vehicles on LV Hoist


No. 2	Drive light vehicle into workshop onto hoist		
	Hazards	Controls	Image or Diagram
	<ul style="list-style-type: none"> Vehicles entering / exiting the workshop expose personnel to potential injury. Driving onto hoist without a second person to guide (spot) can result in equipment damage and or injury to personnel. Vehicle must be positioned centrally on hoist. There are 3 main types of Light vehicle hoists in the LV workshop that you must be familiar with to ensure vehicle TARE weight (plus weight of oils in module) does not exceed the hoist limit. If unsure personnel must notify supervisor. Scania G410 Service truck – 35,500kg With all oil tanks full. Excludes bulk fuel. 	<ul style="list-style-type: none"> All Light Vehicles require spotting in and out of the workshop. A second person is to use clear hand signals when directing operator as per light vehicle spotting procedure. RAV4501L hoist must not exceed SWL 5000kg STENHOJ hoist must not exceed SWL 8000kg STERTIL-KONI hoist must not exceed SWL 7250kg per column <ul style="list-style-type: none"> 4 posts 29,000kg 6 posts 43,500kg 	    


This document is UNCONTROLLED in hard copy unless stamped and specified and managed in controlled document register							
Rev	Description of Rev/Comments:	Prepared by	Reviewed By	Approved By	Review Date	Issue Date	Page 4 of 7
8	Issued for Use	Kim Crosswell	Jayden Briggs	John Shrives	24/01/2026	24/01/2023	
Document Number & Title ****Simple Isolation of Light vehicles on lv hoist****							

	Department MOBILE MAINTENANCE	Document Number CB-WI-UT-0012
	Section SAFE WORK INSTRUCTION	Title Simple Isolation of Light Vehicles on LV Hoist

No.03	Park vehicle and carry out Simple Isolation		
	Hazards	Controls	Image or Diagram
	<ul style="list-style-type: none"> Vehicles parked when left fundamentally UNSTABLE can cause equipment damage and or injury to personnel. Working on vehicles un-isolated exposes personnel to uncontrolled vehicle energy (electrical, mechanical) Working under a raised hoist can expose personnel to potential crush injuries should the hoist fail. 	<ul style="list-style-type: none"> Operator must apply handbrake and leave vehicle in gear to put wheel chocks in place. Once vehicle has wheel chocks in place the operator can then leave the vehicle out of gear with park brake released. Refer to Fortescue Isolation and tagging procedure (100-PR-SA-1028) carry out simple Isolation. Whenever a vehicle is on the hoist, the hoist needs to be isolated regardless of the level of the platform (when it is on the ground) as per isolation procedure 100-PR-SA-1028. The hoist may only be un-isolated for operation. 	  

This document is UNCONTROLLED in hard copy unless stamped and specified and managed in controlled document register							
Rev	Description of Rev/Comments:	Prepared by	Reviewed By	Approved By	Review Date	Issue Date	Page
8	Issued for Use	Kim Crosswell	Jayden Briggs	John Shives	24/01/2026	24/01/2023	5 of 7
Document Number & Title ****Simple Isolation of Light vehicles on lv hoist****							

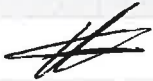
	Department MOBILE MAINTENANCE	Document Number CB-WI-UT-0012
	Section SAFE WORK INSTRUCTION	Title Simple Isolation of Light Vehicles on LV Hoist

No. 7	Hazard Reporting		
	Hazards	Controls	Image or Diagram
	<ul style="list-style-type: none"> Hazards not communicated to Supervisors for rectification can lead to putting yourself and others in danger. 	<ul style="list-style-type: none"> If any hazard/s were identified during this task either remove the hazard/s or isolate the Hazard/s. Complete a hazard report in BMS. If the SWI is not valid – by not valid meaning the SWI contains incorrect information report to supervisor for “simple change management” immediately. 	


This document is UNCONTROLLED in hard copy unless stamped and specified and managed in controlled document register							
Rev	Description of Rev/Comments:	Prepared by	Reviewed By	Approved By	Review Date	Issue Date	Page
8	Issued for Use	Kim Crosswell	Jayden Briggs	John Shrives	24/01/2026	24/01/2023	6 of 7
Document Number & Title ****Simple Isolation of Light vehicles on lv hoist****							

Signatures

I have received, read, understood and WILL comply with this Standard Work Instruction.

#	Date	Name	SAP Number	Signature
1.	10/12/23	Jack Tecky	674 108	
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10				
11				
12				
13				
14				

Accepting Supervisor

1.	10/12/23	JAYDEN WILLIAMS	501560	
2.				
3.				
4.				
5.				
6.				
7.				
8.				



CLOUDBREAK ADDITIONAL DAMAGE REPORT

CLOUDBREAK LIGHT VEHICLES DEPARTMENT DAMAGE REPORTING SHEET

This sheet **must** be filled out where damage **OTHER** than fair wear & tear is noted while inspecting or servicing a vehicle. This sheet is to be filled out, with a description of the damage(s) as well as pictures, and then signed and submitted to the LV supervisor on shift.

The LV supervisor will then notify the responsible department's supervisor. The responsible department is to create an incident report in BMS and supply the number to the LV supervisor to record.

Once completed, this sheet will be uploaded as an attachment to the vehicle's function location in SAP, and a copy saved into the file location M:\Mine Services\Maintenance\Maintenance Support\Vehicle Damage with the vehicle fleet ID saved in the file name.

Service/Inspection Date:	Vehicle ID:
Kilometres / Hours:	Vehicle Make/Model:
Department: <small>(department which is responsible for the vehicle)</small>	Contact: <small>(contact details of the department which is responsible for the vehicle)</small>

Damaged Area

Description of the Damage

Rev 0

PREPARED BY
Kim EsbreyCHECKED BY
Neil AmienAPPROVED BY
Graham Howard



MOBILE MAINTENANCE – LIGHT VEHICLES

CB-00039-CK-MN-0013

CLOUDBREAK ADDITIONAL DAMAGE REPORT

PREPARED BY

Kim Esbrey

CHECKED BY

Neil Amien

APPROVED BY

Graham Howard

Pictures of the Damage

BMS Incident Number

Service Completed By

Checked By Supervisor

Reporting Person:

Print Name:

Print Name:

BMS Number:

Signature:

Signature:

Rev 0

PREPARED BY

Kim Esbrey

CHECKED BY

Neil Amien

APPROVED BY

Graham Howard

20/03/2017



Operation of RAV4501L 4 Post Hoist



PURPOSE

The purpose of this Safe Work Instruction is to provide a safe system of work for all personnel required to carry out this task. This instruction describes what must be done and how it is to be done.

SCOPE

This Safe Work Instruction shall relate to all personnel who are required to operate the RAV4501L 4 post hoist. Personnel shall comply with Fortescue's LIFE SAVING CHOICES. This Safe Work Instruction supersedes all previous Safe and Standard Work Instructions and Site Notices.

DEFINITIONS

SHALL, MUST and **WILL** are mandatory

Should is recommended, but not mandatory

AREA

Mobile Maintenance - Cloudbreak Mine

REFERENCES / ASSOCIATED DOCUMENTATION

- [100-PR-SA-1028 Isolation & Tagging](#)
- [100-PR-SA-0039 Personal Protective Clothing and Equipment](#)
- [45-PR-SA-RK-0001 SWI](#)
- [100-FR-RK-0004 Job Hazard Analysis](#)
- [100-PR-SA-1034 Physical Separation Barricading](#)
- [Mines Safety and Inspections Act 1994](#)
- [Mines Safety and Inspection Regulations 1995](#)
- [Applicable Scheduled PM inspection sheet](#)
- [Hoist prestart booklet](#)

This document is **UNCONTROLLED** in hard copy unless stamped and specified and managed in controlled document register

Rev	Description of Rev/Comments:	Prepared by	Reviewed By	Approved By	Review Date	Issue Date	Page
7	Issued for Use	Richard Milway	Kim Crosswell	John Shrives	13/02/2026	13/02/2023	1 of 10



REQUIREMENTS

PERSONAL PROTECTIVE EQUIPMENT (PPE)



WORK CERTIFICATES / PERMIT REQUIREMENTS

Confined Space Entry	<input type="checkbox"/>	Work Box	<input type="checkbox"/>	Work Permit	<input type="checkbox"/>
Live Electrical Work	<input type="checkbox"/>	Non-Standard Lift	<input type="checkbox"/>	Master Permit	<input type="checkbox"/>
Excavation / Penetration	<input type="checkbox"/>	Work at Height	<input type="checkbox"/>	HV Electrical Certificate	<input type="checkbox"/>
Hot Work	<input type="checkbox"/>	O/Side Vessel – Platform	<input type="checkbox"/>	Environmental	<input type="checkbox"/>
Floor Roof Wall Opening	<input type="checkbox"/>	Power Vicinity / Corridor Access	<input type="checkbox"/>	Driving / Pit Permit	<input type="checkbox"/>

JOB SPECIFIC RESOURCES

Green Banded Cones	<input type="checkbox"/>	Sentry & Sentry Board	<input type="checkbox"/>	Fire Blankets	<input type="checkbox"/>	Wheel Chocks	<input checked="" type="checkbox"/>
Drinking Water	<input type="checkbox"/>	Running Water	<input type="checkbox"/>	Voltage Reducer	<input type="checkbox"/>	Extinguishers	<input type="checkbox"/>
Warning Signs	<input type="checkbox"/>	Fire Watch	<input type="checkbox"/>	Radio	<input type="checkbox"/>	First Aid Kit	<input type="checkbox"/>

DESCRIPTION OF WORK

This procedure outlines the steps to safely operate a RAV4501L 4 post hoist.

LIFE SAVING CHOICES

The twelve choices define the standards that shall be met in our workplace to ensure safe systems of work, and to guide you in making the correct decisions. The choices you make, every single day, are fundamental to creating a safe operation. The non-negotiable choices are:

LIFE SAVING CHOICES



	Use fall injury protection when working at height.		Secure tools and barricade work areas to prevent dropped objects.		Always walk and work outside the footprint of a suspended load.
	Stop at stop signs and rail crossings.		Verify isolations before work begins.		Confirm stored energy has been controlled before work begins.
	When driving wear a seat belt and obey speed limits.		When travelling or working remotely use communication and tracking devices.		Only inflate tyres in an approved tyre safety device.
	Maintain 3 metres from track and only work within authorisation limit.		Wear a PFD when working above water.		Obtain authorisation to enter explosives exclusion zones.



This document is **UNCONTROLLED** in hard copy unless stamped and specified and managed in controlled document register

Rev	Description of Rev/Comments:	Prepared by	Reviewed By	Approved By	Review Date	Issue Date	Page
7	Issued for Use	Richard Milway	Kim Crosswell	John Shrives	13/02/2026	13/02/2023	2 of 10



JOB STEP AND CONTROL METHODS





No. 1	Create a clear plan of the task		
	Hazards	Controls	Image or Diagram
	<ul style="list-style-type: none"> The task may move away from the intended scope of work. Other hazards may exist in the surroundings at the work area. Risks from others working in close proximity. Unfamiliarity with area and task activity. 	<ul style="list-style-type: none"> Undertake a Take Control before undertaking the task to identify any immediate hazards. Review any procedures / SWI associated with the task. If the task deviates from this SWI a JHA SHALL be completed and approved by the area Supervisor Where required when working in proximity of others, communicate your arrival. 	 

No. 2	Inspect / Prestart Hoist		
	Hazards	Controls	Image or Diagram
	<ul style="list-style-type: none"> Hoists with poor maintenance are exposed to component failure, which can lead to personnel being injured. Overloading hoist will structurally damage the integrity of the hoist and result in equipment damage. 	<ul style="list-style-type: none"> Ensure pre-start is completed on hoist and log book filled in. Any damage or faults must be reported to supervisor for immediate action and notification raised. Vehicle GVM must not exceed rated capacity of 5000kg. 	 

This document is **UNCONTROLLED** in hard copy unless stamped and specified and managed in controlled document register

Rev	Description of Rev/Comments:	Prepared by	Reviewed By	Approved By	Review Date	Issue Date	Page
7	Issued for Use	Richard Milway	Kim Crosswell	John Shrives	13/02/2026	13/02/2023	3 of 10





No. 3	Drive vehicle onto hoist and isolate		
	Hazards	Controls	Image or Diagram
	<ul style="list-style-type: none"> Bottom of the vehicle could be caught up on the jacking extension damage equipment Driving vehicle onto hoist without a spotter in place exposes the risk of misalignment leading to equipment damage / personnel injury Exiting the vehicle without being fundamentally stable exposes personnel to uncontrolled vehicle movement causing injury / damage. Vehicle could be operated by other personnel allowing unwanted or unknown movement of vehicle, causing crush or entanglement 	<ul style="list-style-type: none"> Before driving onto the hoist make sure the jack extensions have been removed. Drive vehicle on to hoist, using spotter. Ensure clear communication (hand signals) and locate the vehicle centrally on the hoist. Apply handbrake, then apply wheel chocks to vehicle. Handbrake may then be released/de-adjusted so wheels can be turned when raised off of the base platform. Vehicle is to be isolated as per <i>100-PR-SA-1028</i> Cloudbreak Isolation & Tagging and <i>CB-WI-UT-0012</i> -Isolation of vehicle on LV hoist (if it is to be worked on). 	   

This document is **UNCONTROLLED** in hard copy unless stamped and specified and managed in controlled document register

Rev	Description of Rev/Comments:	Prepared by	Reviewed By	Approved By	Review Date	Issue Date	Page
7	Issued for Use	Richard Milway	Kim Crosswell	John Shrives	13/02/2026	13/02/2023	4 of 10








No. 4	Raise hoist to work position		
	Hazards	Controls	Image or Diagram
	<ul style="list-style-type: none"> Personnel within work area while hoist is being raised. Hoist platform could Raise unevenly. Uneven loading could damage hoist. Vehicle could fall from hoist Hoist left un-isolated exposes the potential for personnel to operate while task is taking place. 	<ul style="list-style-type: none"> Clear communication and control of the work area is required at all times. Push the top 'UP' button to lift the vehicle to the desired height. Ensure hoist raises evenly and platform stays level. If platform fails to raise evenly STOP IMMEDIATELY and re assess. Once hoist at desired height, press and hold the 'Lock' button until hoist is supported evenly on all four posts Ensure hoist lowers evenly and all four corners lock at the same height If hoist does not appear level raise the hoist again and resetttle until all four corners are at the same height. Whenever a vehicle is on the hoist, the hoist needs to be isolated regardless of the level of the platform as per isolation procedure 100-PR-SA-1028. The hoist may only be un-isolated for operation. Once set at desired height hoist is to be locked out and test tried as per CB-WI-UT-0012 - Isolation of vehicle on LV hoist. 	 

This document is **UNCONTROLLED** in hard copy unless stamped and specified and managed in controlled document register

Rev	Description of Rev/Comments:	Prepared by	Reviewed By	Approved By	Review Date	Issue Date	Page
7	Issued for Use	Richard Milway	Kim Crosswell	John Shrives	13/02/2026	13/02/2023	5 of 10



No. 5	Use of Jacking Platforms		
	Hazards	Controls	Image or Diagram
	<ul style="list-style-type: none">Manual handling jacking platforms can cause muscle strains and sprains.Lifting vehicles with jacking pads can cause equipment damage if done incorrectly.Incorrectly placed jack can cause uncontrolled movement and equipment damage.Hoist rising unevenly can cause equipment damage if not corrected.Jacking in incorrect locations could cause unwanted movement of vehicle or damage to vehicle and equipment.Vehicle jack could fail causing unwanted movement and potential crush injuries and vehicle damageRaising or lowering the jack can expose you to pinch points from the mechanism. Hands could be crushedIf jack locking mechanism is not engaged correctly and jack fails it could result in uncontrolled vehicle movement/ release of energy.	<ul style="list-style-type: none">Use caution when positioning jacking platform. If platform is jammed or stuck, stop and reassess before using bodily force to move.Position the pad of the jack under an approved jacking point on the vehicle.Ensure the jacking pad has adequate support and is not unevenly loaded or damagedDo not use jacking extension plates unless risk assessed, and manufacture approvedEngage the pneumatic switch to raise the jacking platform ensuring jacking pads contact approved jacking locationsEnsure vehicle raises evenlyEngage jack platform locking mechanism into place and lower jacking platform down onto lock.	    

This document is **UNCONTROLLED** in hard copy unless stamped and specified and managed in controlled document register

Rev	Description of Rev/Comments:	Prepared by	Reviewed By	Approved By	Review Date	Issue Date	Page
7	Issued for Use	Richard Milway	Kim Crosswell	John Shriver	13/02/2026	13/02/2023	6 of 10



- Raising or lowering the jack can expose you to pinch points from the mechanism. Hands could be crushed.
- Be aware of Crush hazard well lowering the jacking platform.
- To lower jack platform, raise it off locks and twist locking mechanism clockwise and then engage the pneumatic switch to lower.
- Keep hands clear of moving components while jack is in operation.



This document is **UNCONTROLLED** in hard copy unless stamped and specified and managed in controlled document register

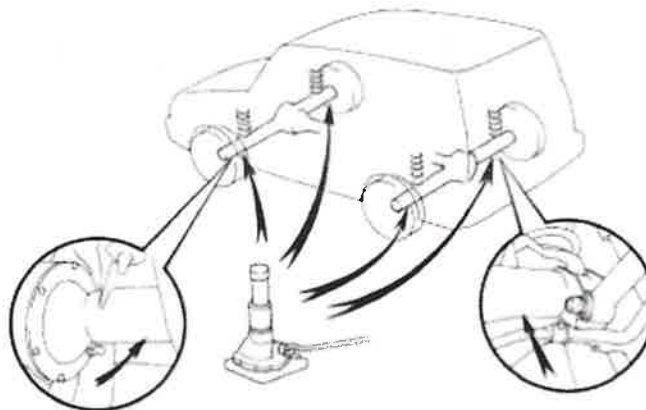
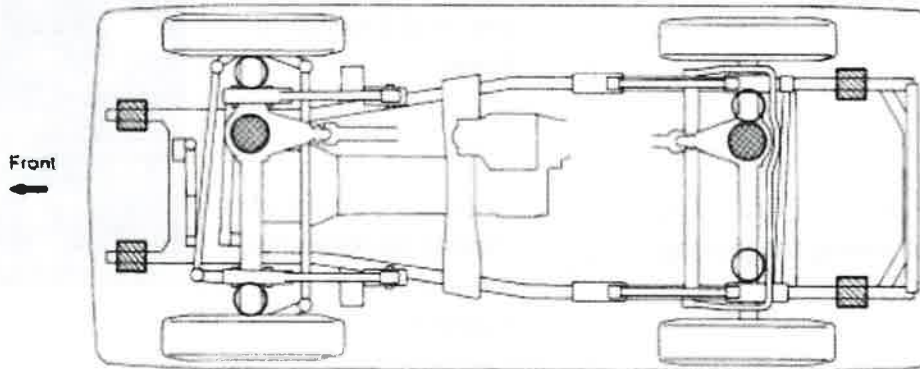
Rev	Description of Rev/Comments:	Prepared by	Reviewed By	Approved By	Review Date	Issue Date	Page
7	Issued for Use	Richard Milway	Kim Crosswell	John Shrives	13/02/2026	13/02/2023	7 of 10
							10



IN-8

INTRODUCTION REPAIR INSTRUCTIONS

VEHICLE LIFT AND SUPPORT LOCATIONS



JACK POSITION

Front Under front differential
Rear Under rear differential

SCREW TYPE JACK POSITION

SUPPORT POSITION

Safety stand



1996 LAND CRUISER (RM451L)

This document is **UNCONTROLLED** in hard copy unless stamped and specified and managed in controlled document register

Rev	Description of Rev/Comments:	Prepared by	Reviewed By	Approved By	Review Date	Issue Date	Page
7	Issued for Use	Richard Milway	Kim Crosswell	John Shives	13/02/2026	13/02/2023	8 of 10
							10




No. 6	Lowering hoist		
	Hazards	Controls	Image or Diagram
	<ul style="list-style-type: none"> Personnel within work area while hoist is being lowered are exposed to potential injury if area is not controlled. Hoist lowering unevenly can cause equipment damage or potential crush if not corrected. Hoist can contact tooling when lowered causing equipment damage Hoist locks can fail to release. Vehicle could fall from hoist. Personal could be crushed and equipment could be damaged Uncontrolled vehicle movement once vehicle is lowered Uncontrolled movement of wheel chocks Vehicle interaction and equipment damage 	<ul style="list-style-type: none"> Clear communication and control of the work area is required at all times. Conduct a walk around of hoist prior to lowering to ensure hoist will not contact anything when lowering To lower hoist first raise hoist off the locks slightly then press and hold down button on hoist and continually monitor while lowering to ensure all 4 corners are lowering evenly If any corner fails to lower at same rate, STOP immediately raise hoist again, reset locks and investigate Ensure hoist not left unattended at any time whilst un-isolated above ground level Ensure wheel chocks are in place at all times when vehicles wheels are on the deck of the hoist Apply handbrake and remove wheel chocks from vehicle, ensure no tooling or parts are left on Hoist A spotter Must be used when removing the vehicle from the host/workshop 	

This document is **UNCONTROLLED** in hard copy unless stamped and specified and managed in controlled document register


Rev	Description of Rev/Comments:	Prepared by	Reviewed By	Approved By	Review Date	Issue Date	Page
7	Issued for Use	Richard Milway	Kim Crosswell	John Shrives	13/02/2026	13/02/2023	9 of 10




No. 7	Hazard Reporting		
	Hazards	Controls	Image or Diagram
	<ul style="list-style-type: none">Hazards not communicated to Supervisors for rectification can lead to putting yourself and others in danger.	<ul style="list-style-type: none">If any hazard/s were identified during this task either remove the hazard/s or isolate the Hazard/s.Complete a hazard report and hand it into your direct supervisor.If the SWI is not valid – by not valid meaning the SWI contains incorrect information report to supervisor for “simple change management” immediately.	

Signatures

I have received, read, understood and WILL comply with this Standard Work Instruction.


#	Date	Name	SAP Number	Signature
1.	10/12/23	Jack Tenney	674 108	
2.				
3.				
4.				
5.				
6.				

Accepting Supervisor

1.	10/12/23	JANDE WILLIAMS	501560	
2.				
3.				
4.				

This document is **UNCONTROLLED** in hard copy unless stamped and specified and managed in controlled document register

Rev	Description of Rev/Comments:	Prepared by	Reviewed By	Approved By	Review Date	Issue Date	Page
7	Issued for Use	Richard Milway	Kim Crosswell	John Shives	13/02/2026	13/02/2023	10 of 10

 Fortescue.	MOBILE MAINTENANCE	Document Number CB-WI-UT-0011
	Section STANDARD WORK INSTRUCTION	Title Light Vehicle Service and Inspection

SWI for Light Vehicle Service and Inspection <5t GVM/18 seats



1. PURPOSE

The purpose of this Standard Work Instruction is to provide a safe system of work for all personnel required to perform monthly inspections and servicing on light vehicles <5t GVM /18 seats safely and in a consistent manner and to provide a clear step by step process in which the task **MUST** be followed.

This instruction describes what **MUST** be done and how it is to be done. This is a standard work instruction for performing monthly inspections and servicing on light vehicles <5t GVM /18 seats in the Light Vehicle workshop environment. This SWI is to be used in conjunction with the applicable Inspection sheet


2. DEFINITIONS

- **SHALL, MUST** and **WILL** are mandatory.
- Should is recommended, but not mandatory.

3. SCOPE













This Standard Work Instruction **SHALL** relate to all Mine personnel required to inspect Light Vehicles <5t GVM /18 seats. Personnel **SHALL** comply with Fortescue's **LIFE SAVING CHOICES**. This Standard Work Instruction supersedes all previous Standard Work Instructions and Site Notices.

This document is UNCONTROLLED in hard copy unless stamped and specified and managed in controlled document register					
Prepared by:	Reviewed by:	Approved by:	To Be Reviewed	Issue Date:	Page 1 of 7
Kim Crosswell	Jamie Baraldi	John Shrives	03/08/2026	03/08/2023	
			CB-WI-UT-0011	Revision No: 6	

 Fortescue.	MOBILE MAINTENANCE	Document Number CB-WI-UT-0011
	Section STANDARD WORK INSTRUCTION	Title Light Vehicle Service and Inspection

4. LIFE SAVING CHOICES

The twelve choices define the standards that **SHALL** be met in our workplace to ensure safe systems of work, and to guide you in making the correct decisions. The choices you make, every single day, are fundamental to creating a safe operation. The non-negotiable choices are:

LIFE SAVING CHOICES					
	Use fall injury protection when working at height.		Secure tools and barricade work areas to prevent dropped objects.		Always walk and work outside the footprint of a suspended load.
	Stop at stop signs and rail crossings.		Verify isolations before work begins.		Confirm stored energy has been controlled before work begins.
	When driving wear a seat belt and obey speed limits.		When travelling or working remotely use communication and tracking devices.		Only inflate tyres in an approved tyre safety device.
	Maintain 3 metres from track and only work within authorisation limit.		Wear a PFD when working above water.		Obtain authorisation to enter explosives exclusion zones.

5. AREA

Cloudbreak Light Vehicle Workshop

6. REFERENCES / ASSOCIATED DOCUMENTATION

- [Life Saving Choices](#)
- [Mines Safety and Inspection Act 1994](#)
- [Mines Safety and Inspection Regulations 1995](#)
- [45-PR-SA-0018 Personal Protective Clothing and Equipment](#)
- [100-FR-RK-0004 Job Hazard Analysis](#)
- [100-PR-SA-1028 Isolation & Tagging](#)
- [CB-WI-UT-0012 Isolation of Vehicles Being Maintained on LV Hoist SWI](#)
- Applicable Scheduled PM Inspection Sheet

This document is UNCONTROLLED in hard copy unless stamped and specified and managed in controlled document register					
Prepared by:	Reviewed by:	Approved by:	To Be Reviewed	Issue Date:	
Kim Crosswell	Jamie Baraldi	John Shrivs	03/08/2026	03/08/2023	
			CB-WI-UT-0011	Revision No: 6	

7. REQUIREMENTS



WORK PERMIT REQUIREMENTS					
Confined Space Entry	<input type="checkbox"/>	Work Box	<input type="checkbox"/>	Work Permit	<input type="checkbox"/>
Live Electrical Work	<input type="checkbox"/>	Non Standard Lift. If determined as being required	<input type="checkbox"/>	Master Permit	<input type="checkbox"/>
Excavation / Penetration	<input type="checkbox"/>	Work at Height	<input type="checkbox"/>	HV Electrical Permit	<input type="checkbox"/>
Hot Work	<input type="checkbox"/>	O/Side Vessel – Platform	<input type="checkbox"/>	Environmental	<input type="checkbox"/>
Floor Roof Wall Opening	<input type="checkbox"/>	Power Vicinity / Corridor Access	<input type="checkbox"/>		<input type="checkbox"/>


8. JOB STEP AND CONTROL MEASURES

8.1 Create a clear plan of the Task

Control Measures:

- Complete a **Take Control** before commencing the task to identify any immediate hazards.
- If the task deviates from this SWI a JHA SHALL be completed and approved by the area Supervisor.
- Only personnel who are trained, assessed and authorised SHALL perform this work.
- Review any procedures/SWIs associated with the task.

This document is UNCONTROLLED in hard copy unless stamped and specified and managed in controlled document register					
Prepared by:	Reviewed by:	Approved by:	To Be Reviewed	Issue Date:	
Kim Crosswell	Jamie Baraldi	John Shrives	03/08/2026	03/08/2023	
			CB-WI-UT-0011	Revision No: 6	

 Fortescue	MOBILE MAINTENANCE	Document Number CB-WI-UT-0011
	Section STANDARD WORK INSTRUCTION	Title Light Vehicle Service and Inspection

8.2 Set up vehicle for service

Control Measures:

- You must be deemed competent on any vehicle prior to operation. Key may not be turned and vehicle may not be isolated by an individual unless they are deemed competent
- Test drive LV to make sure all is working as it should be before starting inspection, i.e. cv's & clutch operation
- Position vehicle in workshop where inspection is to be conducted.
- If using vehicle hoist refer to SWI for hoist in use. All operators to be deemed competent prior to using hoist
- Work area is clear of unnecessary equipment.
- Wheel chocks are in position.
- Vehicle and hoist to be isolated after running checks as per [CB-WI-UT-0012 Isolation of Vehicles Being Maintained on LV Hoist SWI](#) and [100-PR-SA-1028 Isolation & Tagging](#)



8.3 Raise engine hood

Control Measures:


- Make sure engine hood is supported during this process ensuring body parts are kept clear of line of fire and pinch points. Use OEM bonnet support. Report any faults to OEM support and stop task if faults found

8.4 Commence service and inspection as per work order & inspection sheets.

Control Measures:

- Follow service check list for vehicle
- Correct PPE for task
- Stay out of line of fire of hot oils and fluids whilst draining
- Beware of mud hang up falling from chassis / underbody
- Beware pinch points and line of fire.
- Direct force away from body when using tooling and keep fingers and hands safe from Line of fire injuries
- Be aware of hot surfaces and sharp edges

This document is UNCONTROLLED in hard copy unless stamped and specified and managed in controlled document register					
Prepared by:	Reviewed by:	Approved by:	To Be Reviewed	Issue Date:	Page 4 of 7
Kim Crosswell	Jamie Baraldi	John Shrivs	03/08/2026	03/08/2023	
CB-WI-UT-0011				Revision No: 6	

 Fortescue.	MOBILE MAINTENANCE	Document Number CB-WI-UT-0011
	Section STANDARD WORK INSTRUCTION	Title Light Vehicle Service and Inspection

- When draining engine oil use Toyota SST funnels for Hilux and Prado



Toyota SST funnels

8.5 Remove and replace drive belt and pulleys on Landcruiser 40k service.

- Set vehicle up in suitable location for task to be carried out.
- Use appropriate step / platform to assist with access.
- Ensure correct tooling is used while relieving belt tensioner to remove belt.
- Stay out of line of fire of tooling while removing belt. (get assistance if required)
- Be aware of pinch points from tooling and components.
- Be aware of hand placement while carrying out task.

8.6 Complete inspection and move it out of light vehicle workshop


- Make sure vehicle is spotted out of the workshop.
- Clean up work area and maintain housekeeping standards.

8.7 Test drive LV to make sure all is working as it should be & perform brake test

- You must be deemed competent on any vehicle prior to operation. Key may not be turned and vehicle may not be isolated by an individual unless they are deemed competent
- Drive to condition.

- **8.8 If scope of task changes to encompass task not covered by SWI a JHA for that task must be completed**

This document is UNCONTROLLED in hard copy unless stamped and specified and managed in controlled document register					
Prepared by:	Reviewed by:	Approved by:	To Be Reviewed	Issue Date:	
Kim Crosswell	Jamie Baraldi	John Shrives	03/08/2026	03/08/2023	
CB-WI-UT-0011				Revision No: 6	

 Fortescue	MOBILE MAINTENANCE	Document Number CB-WI-UT-0011
	Section STANDARD WORK INSTRUCTION	Title Light Vehicle Service and Inspection

8.9 Reporting Responsibilities

Incident and Accident Reporting

Control Measures:

In the event of any incident, accident or near miss the operator **SHALL** do the following


- **THE MACHINE OR MACHINES MUST NOT BE MOVED FROM THE INCIDENT OR ACCIDENT SCENE UNDER ANY CIRCUMSTANCES.**
- The Operator **SHALL** contact the Area Supervisor Immediately.
- The Operator **SHALL** inform all immediate people in vicinity of any potential hazards.
- The Operator **MUST** remain with the machine until supervision arrives, but only if it is Safe to do so.
- If the Incident or Accident is deemed an Emergency, the FMG site Emergency procedure **MUST** be followed.

9 Hazard Reporting

Control Measures:


- If hazards are present remove or isolate them.
- DO NOT put yourself or others in danger.
- If the hazard cannot be removed or isolated, then complete a hazard report and inform your direct Supervisor.

This document is UNCONTROLLED in hard copy unless stamped and specified and managed in controlled document register					
Prepared by:	Reviewed by:	Approved by:	To Be Reviewed	Issue Date:	
Kim Crosswell	Jamie Baraldi	John Shrives	03/08/2026	03/08/2023	
			CB-WI-UT-0011	Revision No: 6	


 Fortescue.	MOBILE MAINTENANCE	Document Number CB-WI-UT-0011
	Section STANDARD WORK INSTRUCTION	Title Light Vehicle Service and Inspection

Signatures

I have received, read, understood and WILL comply with this Standard Work Instruction.

#	Date	Name	SAP Number	Signature
1.	10/12/23	Jack Terry	674108	
2.				
3.				
4.				
5.				
6.				
7.				
8.				

Accepting Supervisor

1.	10/12/23	JAYDE WILLIAMS	SD1560	
2.				
3.				
4.				
5.				
6.				
7.				
8.				

This document is UNCONTROLLED in hard copy unless stamped and specified and managed in controlled document register					
Prepared by:	Reviewed by:	Approved by:	To Be Reviewed	Issue Date:	
Kim Crosswell	Jamie Baraldi	John Shrives	03/08/2026	03/08/2023	
CB-WI-UT-0011				Revision No: 6	

