

[Home Page admin](#)[Student Management](#)[Unit Management](#)[Absence Management](#)[User Management \(admin only\)](#)[Letter](#)[Logout](#)[Add Record](#)[Upload File](#)[Edit Records](#)[Check Absence](#)

Filter records

Threshold

Student Id

Given name

Surname

Date From

Date Until

Unit Code

Class Type

reason

note

Filter

[Filter](#)

Generate Letter

e

studentid

unitcode

date

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Add Record

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Edit Records

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Threshold

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Student Id

Given name

Surname

Date From

01 20 2021

Date Until

10 20 2021

Unit Code

Class Type

reason

note

Filter

Filter

Generate Letter

Generate Letter

e	studentid	unitcode	date
threshold reached	73829191	PODI0000	2021-08-10
threshold reached	73829192	PODI0000	2021-08-14
threshold reached	73829191	PODI0000	2021-08-17
threshold reached	73829192	PODI0000	2021-08-18
threshold reached	73829193	PODI0000	2021-08-20
threshold reached	73829194	PODI0000	2021-08-31

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Dear [Nominated course coordinator], The followings are the student(s) absence details:

e	studentid	unitcode	date
<a href="#">threshold reached</a>	73829191	PODI0000	2021-08-10
<a href="#">threshold reached</a>	73829192	PODI0000	2021-08-14
<a href="#">threshold reached</a>	73829191	PODI0000	2021-08-17
<a href="#">threshold reached</a>	73829192	PODI0000	2021-08-18
<a href="#">threshold reached</a>	73829193	PODI0000	2021-08-20
<a href="#">threshold reached</a>	73829194	PODI0000	2021-08-31

Please review their absences on the following report before taking appropriate action. For assistance, please contact the PMSD ASO.

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857713506@qq.com

Dear x

Liam [73829191] has been reported as absent on [2] different days between [from: 2021-01-20 , to:2021-10-20] Please review their absences on [<http://127.0.0.1:5000/checkabsence>] before taking appropriate action.

For assistance, please contact the PMSD ASO.