

RICARDO CAMPOS

Talent Management | Business Data Analyst

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📍 Guadalajara, Jalisco



SUMMARY

Enthusiastic professional eager to contribute to team success through data management, design thinking and excellent communication skills. Motivated to grow and excel in High Tech Industry.

EXPERIENCE

Talent Management Leader

HP

📅 03/2019 - 12/2019 📍 Guadalajara, Jalisco

- Conducted research, gathered information from multiple departments and provided structured learning paths and curricula.
- Developed a communication system for scheduled trainings.
- Handled day-to-day running of L&D roadmap, ensuring high levels of productivity and progression.
- Provided accurate and detailed KPIs from project drawings with PowerBI dashboards.

Payroll Analyst

DXC Technology

📅 03/2018 - 03/2019 📍 Tlaquepaque, Jalisco

- Calculated payroll deductions by accurately using Workday and processed payroll to meet preset requirements.
- Worked with human resources to develop streamlined way to track paid terminations.

Public Relations Representative

Palace Resorts

📅 04/2016 - 08/2017 📍 Cancún, Q.Roo

- Offered assistance to hotel guests and visitors during their stay.
- Entered and updated guest data on SAP and Opera System.

EDUCATION

BSc Business Administration

TecNM

📅 07/2009 - 01/2014 📍 Tehuacán, Puebla

- Major in Business Development

Diploma of Leadership & Management

UNIVA

📅 2018 - 11/2018 📍 Guadalajara, Jalisco

ACHIEVEMENTS



Project Management

Developed, documented and implemented a Digital L&D Program in a Global Company in just 8 months.



Learning & Development

Coordinated on & offline trainings for 1000+ internal personnel.

SKILLS

Growth Mindset

Critical Thinking

Leadership

Executive Presentations

Close Collaboration

Data Analysis

Microsoft 365

Excel

Power BI

Workday

SAP

SQL

Python

LANGUAGES

• Spanish [Native] • English [Advanced]

STUDY ABROAD

Bristol, England

ESL [Business English] | 4 months | 2015 - 2016

Hangzhou, China

Chinese Cultural Exchange | 1 year | 2020 - 2021

COURSES

Excel for Data Analysis

A2 Capacitación

📅 06/2019 📍 Guadalajara, Jalisco

Data Science Certification

IBM, Coursera

📅 Ongoing 📍 Online

Linked in

